

Newington Local Emergency Planning Committee

MINUTES	JANUARY 15, 2015	TIME: 2:01 PM	LOCATION: TOWN HALL, CONFERENCE ROOM 100
MEETING CALLED BY	Chris R. Schroeder		
ATTENDANCE	Steven Cordani, Trevor Harris, Daniel Interlandi, Armando Landrian, Meghan Manke, Tom Molloy, Chris R. Schroeder, Judy Torpey, David Woods		
EXCUSED	Karen Futoma, Carol LaBrecque, Scott Woods		
PREVIOUS MINUTES	Approved by: Harris, Landrian		
MOTION TO AMEND	<i>None</i>		
CORRESPONDENCE	<ul style="list-style-type: none"> • Scott Woods; re: absence • Schroeder- the 2015 meeting dates were distributed via email and also made available to attendees of 1/15 meeting • Schroeder- Daniel Interlandi of the Environmental Commission has been appointed to the LEPC as their representative, welcome. 		
PUBLIC PARTICIPATION	<ul style="list-style-type: none"> • <i>Present:</i> Lori Kosior, Ethel Kramer • Kramer- requested that public participants be added to the meeting announcement email list. Schroeder approved request. 		
UNFINISHED BUSINESS	<ol style="list-style-type: none"> 1. Radio Testing <ol style="list-style-type: none"> a. Landrian- had requested access to EOC for a period of a few hours through PD representatives but has received no response. The radio is programmed and bin has been prepared with all materials; just needs to be returned to EOC. Landrian would also like to test antenna and radios in EOC. Will continue to reach out to PD for access. b. Landrian would also like to get into the mobile command post (CP-8) to test antennae and radios; Schroeder to coordinate. c. Discussion ensued regarding purchase of equipment to connect computer and radios in both EOC and Command Post, which would allow for sending/receiving of emails over antenna, etc. 2. Everbridge Tests <ol style="list-style-type: none"> a. No CERT coordinators present at meeting; Schroeder to follow up with dispatch and coordinators to ensure this test occurs. b. Schroeder will also request that dispatch run more frequent tests of the Emergency Management Everbridge list. 3. CCHD- Ebola Outbreak Concerns 		

	<ul style="list-style-type: none"> a. Torpey distributed packet of information to attendees regarding Ebola health concerns and preventative methods (i.e. hand washing, etc.). b. Torpey reported that there were only 4 reported cases and only 1 death from Ebola in the United States (as of 1/15 meeting); people traveling are at minimal risk unless directly caring for people who have Ebola. c. A great deal of monitoring is still going on at federal and state levels; specific hospitals and ambulance providers have been designated throughout the state to attend to these cases.
<p style="text-align: center;">NEW BUSINESS</p>	<ul style="list-style-type: none"> 1. Capitol Region Radio Tests <ul style="list-style-type: none"> a. Schroeder- Capitol Region has initiated monthly test of the radios for all regional coordinators, task forces, other participants, etc. Per Schroeder, participation has been poor, but communications are good. 2. Sheltering <ul style="list-style-type: none"> a. Locations: Newington High School is the primary shelter and is fully equipped, while the Senior Center is a more short term or backup shelter- this location also serves as town's animal shelter. b. Communication Accommodations: <ul style="list-style-type: none"> i. Request was made by Futoma to discuss this topic following an emergency preparedness presentation with Deaf Seniors Club- participants asked about communication set up at shelters that would work for their needs (specifically, wi-fi and video phone communications). Futoma absent from meeting- discussion regarding sheltering operations ensued; ii. Overall, sheltering accessibility features have improved considerably since the last large scale event (2011). iii. In regards to accommodating for the needs expressed by the Deaf Seniors Club- no representative from Board of Education was present to discuss High School's wifi access. <ul style="list-style-type: none"> 1. Schroeder reported that there are some funds available in the Emergency Management budget that may be considered for use in accommodating these needs, but we would need more information about what type of equipment would be needed. c. Radio Communications <ul style="list-style-type: none"> i. Landrian- volunteers are equipped to set up radio communications anywhere; classes are available to train new HAM volunteers. ii. Landrian- inquired about plans to do sheltering drill in town; Schroeder stated that this was not planned, but may consider it as part of this years required drills. Would involve Human Services, CERT, Board of Education, Senior Center, CCHD, and other representatives. Landrian included that a separate

drill focusing on communications at shelters, where volunteers set up and utilize 'go-kits', would be a good idea.

d. CCHD & Sheltering

i. Torpey- CCHD is available to assist in sheltering by reaching out to Newington based individuals through their volunteer database.

ii. Discussion also ensued regarding the partial opening of shelters during dispensing clinics (i.e. flu) for volunteer access and use during shift rotations/breaks.

3. CCHD Updates

a. Torpey- approximately 2,500 flu shots were given, vaccines are available.

b. Torpey also stated that she has been coordinating with CERT representatives to come in and do a more formal orientation with CERT volunteers regarding their participation and assistance at CCHD's dispensing clinics. Volunteers have been great; just would like to see a more formal training done, possibility of large scale drill was discussed.

MOTION TO ADJOURN

2:43- Landrian, Molloy