

**Newington Local Emergency Planning Committee**

<b>MINUTES</b>	JUNE 18, 2015	TIME: 2:09 PM	LOCATION: TOWN HALL, CONFERENCE ROOM 100
<b>MEETING CALLED BY</b>	<b>Chris R. Schroeder</b>		
<b>ATTENDANCE</b>	Jeff Baron, Karen Futoma, Trevor Harris, Meghan Manke, Michael Morgan, Chris Schroeder, Judy Torpey, Dave Woods, Scott Woods, John Zematis		
<b>EXCUSED</b>	Armando Landrian		
<b>PREVIOUS MINUTES</b>	Approved by: Baron, Woods		
<b>MOTION TO AMEND</b>	<i>None</i>		
<b>CORRESPONDENCE</b>	<ul style="list-style-type: none"> <li>• Armando Landrian - re: absence, radio testing updates</li> </ul>		
<b>PUBLIC PARTICIPATION</b>	<ul style="list-style-type: none"> <li>• <i>Present:</i> Ethel Kramer, Michael White</li> </ul>		
<b>UNFINISHED BUSINESS</b>	<ol style="list-style-type: none"> <li>1. Radio Testing               <ol style="list-style-type: none"> <li>a. Landrian- IC-706 has been programmed, will be making arrangements to get it back into the EOC in the next week.                   <ol style="list-style-type: none"> <li>i. Command Post radios also need to be tested.</li> </ol> </li> <li>b. Landrian- another drill is being planned for September for the ARES Team.                   <ol style="list-style-type: none"> <li>i. Kramer – Previous drill went well, all issues that did come up have been addressed. Members can transmit and receive clearly from all firehouses and the high school.</li> <li>ii. Kramer – Previous drill went well, all issues that did come up have been addressed. Members can transmit and receive clearly from all firehouses and the high school.</li> <li>iii. White – inquired about the possibility of having town issued radios as a backup in an emergency; Schroeder indicated that use of Board of Education and/or Police Dept. radios may be a possibility.</li> </ol> </li> </ol> </li> <li>2. Sheltering-               <ol style="list-style-type: none"> <li>a. Communication Accommodations - Futoma had inquired about whether or not equipment could be acquired provide communication accommodations for individuals who are deaf or hard of hearing in sheltering situations; Schroeder was unaware of any present</li> </ol> </li> </ol>		

	<p>accommodations that could be made, Futoma to follow up with Diane Stone (re: cost/feasibility of acquiring/installing such equipment, needs of population, etc.)</p> <p>b. Kramer– inquired about Senior Center as a pet friendly shelter; there are thousands of pets in town, and limited capacity for pets at the shelter. Discussion ensued regarding number of people who will not come to shelter without pet.</p> <p style="padding-left: 40px;">i. Schroeder indicated that in addition to the Senior Center, town also has agreements with local businesses and shelters.</p> <p style="padding-left: 40px;">ii. Torpey requested that a copy of the ACO’s EOP be sent to CCHD for review; Manke to provide a copy.</p> <p>c. Schroeder – we do not have enough cots to fulfill occupancy at the high school shelter location; we have 36 new cots on order, which will bring us up to the capacity for 110. We are continuing to look into grants to build up our inventory and sheltering capabilities.</p> <p>3. EOP Updates</p> <p>a. Manke- Sent out updates in mid-November to department heads with annexes that need to be revised; have received most of them. If they haven’t been edited and returned, please do as soon as possible.</p> <p>b. Schroeder- We are required to update these regularly, please get outstanding sections in ASAP.</p> <p>4. CCHD – BOE Emergency Plans</p> <p>a. Torpey – CCHD needs to sign off on disaster plans for schools in July. CCHD has concerns and would like to review the agreements between schools &amp; CCHD prior to signing off on them. Expressed that some of the BOE’s plans lacked desired specification (e.g. having school nurses assist with immunizations), would like to coordinate with BOE on this soon.</p> <p style="padding-left: 40px;">i. CCHD is hoping to get their four district towns together to look at adopting immunization protocols for school staff, students and employees in those towns.</p> <p>b. Torpey expressed need to have one public health plan so people can move from district to district and operate under the same uniform protocols and guidelines.</p> <p>c. Torpey will be conducting a mass dispensary training for CERT members at one of their fall training sessions. CCHD is also planning to host a kid-friendly clinic to increase the immunization rates.</p>
<b>NEW BUSINESS</b>	<p>1. New CERT Class</p> <p>a. Schroeder – A new CERT class will be graduating tonight (6/18). This will bring the total number of CERT volunteers to appx. 63 trained individuals.</p>

- i. CERT is always looking for more training opportunities for their members, please let us know if you would be interested or have any ideas.
- ii. Futoma – We are trying to encourage others in surrounding towns to get on board and create their own local CERT programs. This will take burden off of our town to assist them in crisis situations, allow more focus on local needs.

2. Update on Hoarding Bill

- a. Futoma/Manke -a hoarding task force bill (Senate Bill No. 18) was proposed in January 2015. Bill called for a task force to analyze current protocols and to propose new/more effective response protocols at a state level. This would give us at the local level more “teeth” to do more, in a better way. Would also likely call for a much needed increase in mental health treatment and availability of such treatment. Bill has been moved to the implementer session, updates to follow.
- b. A local Newington task force will be re-convening to address hoarding response on a local level within next few months.

3. Statewide Drill

- a. Schroeder – governor’s drill will be in October this year; believe that this drill will be more focused on sheltering vs. storm response. The Board of Education has always been supportive of this in the past (e.g. sheltering, staffing, food, etc.). All departments will be involved.

4. Town wide Drill After Action

- a. An After Action Report of the town wide drill held last October (2014) will be held in the old council chambers next Wednesday evening at 7:00pm.

5. Public Health Drill

- a. Torpey – the state is planning a drill for public health drill for next spring (possibly April 2016), will be held on-site in each of the five public health districts. Will be testing receipt of national stockpile assets, will need to test moving/transport of equipment from Wethersfield PD to Newington High School (our local dispensary)

**MOTION TO ADJOURN**

2:47- Woods, Torpey