



John L. Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: John L. Salomone, Town Manager
Date: February 15, 2008
Re: Monthly Report – January 2008

GENERAL ADMINISTRATION

During the month, the Town Manager focused on a number of matters including working with department heads, the Mayor and members of the Town Council on various issues as well as on a number of personnel matters. Items of interest included:

- Attending the Mid-State Collaborative Meeting in Berlin.
- Meeting with several developers regarding possible projects in Newington.
- Meeting with the Town's environmental consultant regarding the National Welding site.
- Attending a meeting of the Metropolitan District Commission.
- Attending the COST Town Meeting and the CIRMA Annual Meeting.
- Participating in the Capital Improvement Committee meeting.
- Attending the Dutch Point Credit Union Grand Opening.
- Executing an agreement with Marcus Communication regarding the cell phone tower on Town property.
- Participating with several other staff members in the Town Council's goal setting retreat.
- Meeting with the Superintendent of Schools regarding several issues related to the February primaries being held while school is in session.
- Beginning the preliminary review of departmental budgets.

Paid overtime for the month of January 2008 was as follows:

HIGHWAY DEPARTMENT	Overtime Hours	Cost
Vehicles and Equipment	42.90	\$ 1,770.18
Weekend Stand-by and Call-in	16.00	689.12
Road Maintenance	16.00	515.52
Snow Removal	<u>342.40</u>	<u>15,090.41</u>
Total	417.30	\$ 18,065.23
PARKS AND GROUNDS DIVISION		
Snow Removal	97.00	\$ 3,493.17
Cemetery	<u>30.00</u>	<u>1,083.22</u>
Total	127.00	\$ 4,576.39

POLICE DEPARTMENT	2007-08 Budget Overtime Appr.	Overtime Expended Fiscal Year to Date
Administration	\$ 4,167.00	\$ 1,677.47
Patrol	727,443.00	404,435.07
Investigation	76,000.00	37,838.51
Communication	104,486.00	70,249.55
Education/Training	66,026.00	41,474.73
Support Services	22,247.00	13,919.38
School Resources Officer Grant	14,580.00	4,140.21
Animal Control	11,706.00	3,703.01
Total	\$1,022,488.00	\$577,437.93

PERSONNEL

- Written and oral examinations for the permanent position of Detective in the Newington Police Department were held. Seven officers were placed on a certified list for promotion to the position by the Chief of Police.
- Notice of a promotional examination for the position of Sergeant in the Police Department was posted during the month as well.

RISK MANAGEMENT

The sixth month of the 2007-2008 Blue Cross/Blue Shield plan year produced a combined paid claim total that was lower than the estimates that were developed at renewal. The total claims were estimated at \$725,538 per month; the initial number for December 2007 came in at \$657,228.

FACILITIES MANAGEMENT

- Work continued on the heating systems for the Town Hall. Most boiler issues were addressed and some air handling equipment deficiencies corrected.
- The Town Hall Study Phase #2 was completed and presented to the CIP Committee for review. The results of the review will be prioritized to reflect those repairs absolutely necessary and in order of importance to sustain the Town Hall.
- Software is being evaluated for use as a new preventative maintenance system to initiate a proactive approach for all Town buildings. As part of the evaluation process, all building support equipment is being verified for inclusion into this new program.
- Repairs to the gymnasium roof were completed and noted leaks repaired. Numerous additional leaks within the Town Hall will be addressed as weather permits to provide temporary repairs until replacement strategies can be implemented.

INFORMATION SYSTEMS AND TECHNOLOGY

- Blocked 71 computer viruses/ Trojans for entering Town network and 300,321 unsolicited SPAM emails messages from being delivered.
- Completed 101 Work Orders.
- The Town web site received slightly more than 35,000 visits in December. On line property assessments, due in all likelihood to the mailing of tax bills, joined the program calendars and the employment section as one of the high traffic areas.
- Telephone wiring expansions were completed at the Library, Senior and Disabled Center, and Fire Marshal's office.
- Continued work on the Town's new website scheduled to go online in February 2008.
- IST staff and Qscend Technologies staff held training for department web maintainers responsible for maintaining department sections of the Town's web portal.

FINANCE

- On January 14, Lisa Rydecki began employment with the Finance Department as the new Deputy Finance Director.
- Finance Director Ann Harter and Ms. Rydecki participated in all the 2008-09 departmental budget hearings with the Town Manager.
- The 2007-08 mid-year financial update and budget transfers were prepared for the Town Council.
- Ms. Harter prepared an overview of financial performance for the Town Council Retreat on January 26th.
- Several year-end 2007 tax reporting tasks were completed during the month, including the generation of 1099's and W-2's.
- Analysis was prepared on financing the Town's CIP for discussion by the CIP Committee on January 29.
- The Town received the second installment of the ECS Grant in the amount of \$3,026,880.

The Town received the following interest rates on investments. This list includes outstanding investments that are under the control of the Finance Department and includes the General Fund and other Town Funds.

INVESTMENTS, BY ACCOUNTING TYPE

(Unaudited)
1/31/2008

General Fund	\$47,292,730
Special Revenue Funds	2,215,288
Capital Projects Funds	637,009
Internal Service Fund	4,669,833
Trust and Agency Funds	<u>1,361,196</u>
TOTAL, ESTIMATED BY FUND	\$56,176,056

INVESTMENTS, BY INSTITUTION TYPE

(Unaudited)
1/31/2008

	<u>Interest %</u>		<u>Interest \$</u>		<u>\$ Invested</u>
	<u>Current Month</u>	<u>Last Month</u>	<u>Current Month</u>	<u>Last Month</u>	
STIF	4.26	4.64	45,746	44,860	26,614,394
CLASS PLUS	3.83	4.12	24,297	22,546	8,500,574
Financial Investor Trust	4.21	4.40	12,908	12,947	3,795,617
Bank North	3.92	4.28	26,694	21,592	8,349,551
Sovereign Bank MM	3.81	4.91	28,423	33,903	<u>8,915,920</u>
Total Outstanding Investments					56,176,056

Rates reflect avg. monthly yield, annualized

Assessor

- The Assessor's office spent the month working on the October 1, 2007 Grand List which was filed with the Town Clerk on January 31, 2008. The overall Grand List increased by \$42.7 million dollars, approximately 1.6% above the 2006 total.

Revenue Collector

- The Tax Office staff processed accounts for collection as part of the second installment collection of the 2007-08 tax levy. Approximately \$24,500,000 was collected across all categories.

- The Revenue Collector's Office organized tax payments for the January 1, 2007 through December 31, 2007 period for the convenience of taxpayers to enable them to look up their paid tax information to assist them for their 2007 IRS tax filings.
- New address changes were made daily by the staff to reroute returned mail as quickly as possible to taxpayers who had moved. Several hundred changes were completed.

PURCHASING

RFP NO. 1, 2007-08, CEMETERY EXPANSION ARCHITECTURAL SERVICES

Opening Date: October 25, 2007

Respondents

Grever and Ward, Orchard Park, NY
BSC Group, Glastonbury

Upon recommendation of the West Meadow Cemetery Expansion Project Building committee, the Council approved BSC Group of Glastonbury to provide architectural services for the project.

RFP NO. 5, 2007-08, KELSEY STREET AND CHRISTIAN LANE PAVEMENT REHABILITATION ENGINEER

Opening Date: February 22, 2008

TOWN CLERK

- 568 documents were recorded on the land records during January. \$406,244.30 was collected in state conveyance tax and \$110,422.15 was collected in town conveyance tax.
- There were several notable transactions in January:
 - ✓ 30 Elmwood Court, LLC sold property at 30 Elmwood Court to BLGJ Realty LLC for \$650,000.
 - ✓ 100 Market Square conveyed for \$610,000 from Jerome Roth to George Baranowskyj.
 - ✓ Fountain Pointe LLC sold 465 Willard Avenue to Rotundo Developers, LLC for \$450,000.
 - ✓ 28 Costello Place sold for \$620,000 from Hallmark Building & Development LLC to DRP Investments LLC.
 - ✓ Newington-Berlin Retail, LLC conveyed 3475 Berlin Turnpike to Newington Gross, LLC for \$34 million.
 - ✓ 27 Garfield Street sold for \$400,000 from CT Property Management, LLC to Jeffrey Hedberg.
 - ✓ There were six residential transfers—one for \$408,000; the other five each sold for over \$300,000.
- The office recorded 65 deeds, 29 liens, 208 releases and 193 mortgages; 7 Notary Public commissions, 6 Trade Names and 5 survey maps were catalogued.
- The office issued 9 burial and 4 cremation permits; 66 certified copies of vital records were issued.
- Absentee ballots for both the Republican and Democratic Presidential Preference Primary became available on January 15th.
- Information for the Connecticut State Register and Manual was updated and submitted to the Secretary of the State for the 2008 edition.

Data Summary--January 2008

	<u>January 2008</u>	<u>January 2007</u>	<u>FY 2007-08 to Date</u>	<u>FY 2006-07 to Date</u>
Land Record Documents	568	570	3416	4374
Dog Licenses Sold	20	38	476	418
Game Licenses Sold	162	162	874	2688
Vital Statistics				
Marriages	8	13	163	167
Civil Unions	0	0	5	0
Death Certificates	42	40	176	169
Birth Certificates	32	23	176	170

Total General Fund Revenue	\$ 131,076.80	\$ 49,960.97	\$491,983.50	\$ 465,337.01
Town Document Preservation	\$ 1,136.00	\$ 1,078.00	\$ 7,461.00	\$ 8,211.00
State Document Preservation	\$ 1,136.00	\$ 1,078.00	\$ 7,484.00	\$ 8,230.00
State Treasurer (\$26 fee)	\$ 14,768.00	\$ 13,988.00	\$ 96,694.00	\$ 106,470.00
Locip	\$ 1,704.00	\$ 1,614.00	\$ 11,157.00	\$ 12,284.00
State Game Licenses	\$ 3,649.00	\$ 6,028.00	\$ 15,376.50	\$ 18,924.00
State Dog Licenses	\$ 160.00	\$ 311.00	\$ 3,209.00	\$ 3,100.50
Dog Licenses Surcharge	\$ 52.00	\$ 106.00	\$ 1,180.00	\$ 1,149.00
Marriage & CU Surcharge	\$ 114.00	\$ 276.00	\$ 1,862.00	\$ 1,910.00
Grand Total	\$ 153,795.80	\$ 74,439.97	\$636,407.00	\$ 625,615.51

POLICE DEPARTMENT

- Police Recruits Gerry Lacasse and Timothy Rinaldo graduated from the Municipal Police Academy on January 29th. They will continue their training within the department over the next 12 weeks with a Field Training Officer.
- Reimbursement was requested from the U.S. Department of Justice for the \$25,000 allowed in FY 07/08 for the Universal Hiring Program grant. This is the second year of the program which will reimburse the town for \$75,000 over three years.
- Officers in the Community Service Unit (CSU)
 - Conducted a security survey for a local storage facility.
 - Assisted John Wallace 6th grade students in a TV interview project about the dangers of on line chat rooms such as Face Book and My Space.
 - Spoke at an AARP meeting at the Senior and Disabled Center regarding current scams and types of fraud occurring in the Newington Area.
 - Spoke at the Kiwanis Club meeting on overall crime in Newington and the surrounding areas.
- Fifty-four offenses were the subject of investigation by Detective Division personnel in January.
- Patrol Officers
 - Responded to a domestic disturbance which resulted in an individual being charged with Disorderly Conduct, Interfering with Police, Failure to finger Print and Criminal Attempt to Assault a Peace Officer.
 - Responded to a domestic disturbance at a Berlin Turnpike Motel and arrested a suspect for assault third and interfering with police.
 - Stopped a vehicle for an equipment violation on the Berlin Turnpike during which time a packet of cocaine was found and the officer also discovered that the suspect was a wanted person, with a warrant for violation of probation and failure to appear in court.
 - Responded to the area of East Cedar Mountain to investigate a trespassing and illegal alcohol party. Several individuals were detained and later charged with underage possession of alcohol. Two others were charged with Interfering with Police, Trespassing and Permitting Alcohol to a minor.

Patrol Calls for January:

Alarm Burglary	117	Fingerprints	15	MVA Fatal	0
Alarm Hold-up	6	Fire/CO No Symptoms	3	MVA Injury	16
Animal Complaint	12	Fire/CO Symptoms	2	MVA Property	94
Assault IP	1	Fire/Other	3	Neighbor Dispute	7
Assault Report	2	Fire/Structure	12	Noise Complaint	15
Assist Other PD	36	Fire/Vehicle	2	Notification	1
Bad Check NSF	1	Fire/Water	3	Open Door/Window	4
BOLO	3	Fireworks Complaint	4	Parking Violation	36
Breach of Peace IP	18	Follow-up Investigation	37	Property Found	10
Breach Of Peace Report	2	Gun Call	0	Property Lost	12
Burglary IP	1	Harassment	23	Recovered MV	2
Burglary Report	2	Hazardous Condition	31	Robbery IP	0
Car Seat Install	14	Illegal Dumping	0	Serve Subpoena	2
Check the Welfare	85	Indecent Exposure	1	Serve Warrant	59

Clear Lot	0	Intoxicated Person	8	Sexual Assault Report	0
Court Detail	22	Juvenile Complaint	31	Shots Fired	0
Criminal Mischief IP	7	K9	1	Special Detail	45
Criminal Mischief Report	18	K9 Other	0	Stolen MV	4
CSO Detail	0	Landlord/Tenant	1	Sudden Death	1
Customer Dispute IP	17	Larceny from MV	18	Suicide	0
Customer Dispute Report	4	Larceny IP	7	Suicide Attempt	0
Directed Patrol	0	Larceny Report	31	Suspicious MV Occ	13
Dog Complaint	33	Location	33	Suspicious MV Unocc	6
Domestic IP	32	Lockout MV	1	Suspicious Person	81
Domestic Report	5	Lockout Residence	2	Test Police	1
Drug Investigation	6	Medical	172	Threatening IP	1
DUI	6	Missing Person	7	Threatening Report	5
Emotionally Disturbed Pers	5	MV Assist	58	Town Ordinance Vio	6
Escort	45	MV Complaint	52	Traffic Stop	505
F/Alarm	21	MVA Abandoned	5	Trespass IP	9
F/Hazmat	2	MVA Evading	13	Trespass Report	2
				Totals For NPD	2,036

UCR/NIBRS Selected Crimes

December 2007

December 2006

Type of Crime	# of Offenses	Value of Crime	# of Offenses	Value of Crime
Murder	-0-	-0-	-0-	-0-
Forcible Rape	-0-	-0-	1	-0-
Robbery	1	\$240	1	\$108
Assault	8	-0-	10	-0-
Burglary	8	\$48,150	4	\$369
Larceny Theft	56	\$58,300	38	\$98,031
Auto Theft	4	\$69,590	0	0
Totals	77	\$176,280	69	\$98,508

- In December 2007, the Police Department arrested 90 adults: 14 for assaults, 3 for burglary, 4 for forgery/fraud, 2 for weapon violation, 7 for narcotic violations, 20 for DUI, 3 for liquor violations, 10 for larcenies, and 27 for other miscellaneous offenses. The Department also referred 14 persons under the age of 18 for criminal acts: 4 for assaults, 1 for larcenies, 2 for narcotic violations, 3 for liquor violations, 2 for disorderly conduct, and 2 for other miscellaneous offenses.

FIRE DEPARTMENT

The Fire Department responded to 56 alarms/emergencies as follows:

	<u>January</u> 2008	<u>7 months</u> <u>Cum.</u>
Residential	15	100
Commercial, Industrial, Office	5	27
Hospital, School	2	10
Vehicle	3	21
Rescue, Police Assistance	0	5
Dumpster, Rubbish, Grass, Brush, Leaves	0	29
Hazardous Materials/Clean up	3	26
Investigative Alarm	24	139
False Alarm	0	0
Mutual Aid/Standby	1	9
Carbon Monoxide Investigation	3	27
Water Related Incidents/Pump-Outs	0	0
Total	56	393

Training Summary:

		Members	Hours
Online Training	HazMat Refresher	98	784
	Driver Training Refresher	19	57
	Bloodborne Pathogens Refresher	52	208
NIMS Training	100,200,700	5	20
Officer Training		7	14
Multi-Company Training		55	165
Firefighter I		1	144
Firefighter II		1	84
Live Training @ Vacant Building (Mill Street)	Roof Operation, Rapid Intervention, Search and Rescue, Forcible Entry		
FEMA Training		1	
WMD/HazMat	Incident Response to Terrorist Bombing	1	
Total			1,476

FIRE MARSHAL

The Fire Marshal's Office completed the following activities during the month of January.

Inspections	15
Inspection Follow-Ups	34
Plan Review	10
Job Site Inspections	23
Underground Tank Removal	0
Fire Investigations	3
Fire Alarm Trouble	2
Complaints	4
Haz/Mat	1
Bomb Threats	0
Blasting	0

Incidents:

- 01/04/08 – A chimney fire caused moderate damage to the two story home located on Kenlock Street. No injuries were reported.
- 01/09/08 – A fire started by a malfunctioning/misuse of a propane tank caused heavy damage to a condominium under construction at Chaplin Street. No injuries were reported.
- 01/21/08 – A chimney fire caused moderate damage a one story ranch located on Reservoir Road. No injuries were reported.

Training:

- Deputy Fire Marshals Guy Pelletier and Sherry Rusbarsky attended training on the CFSCG III series for new and or renovated educational properties at the Pine Rock Fire Department in Shelton.
- Deputy Fire Marshals Tim Muisener and Dave Woods attended training on Egress and Egress Calculations in Colchester.

HIGHWAY DEPARTMENT

- Highway Department crews responded to three weather related events with a total of six inches of snow.
- Crews spent several weeks with a boom mower trimming brush along banks adjacent to Town-maintained water courses.
- Highway personnel began internet-based training within the following segments: fire extinguisher safety, asbestos awareness, blood-borne pathogens safety, and hearing conservation. Training provides improved safety, understanding, and awareness as well as OSHA compliance pertaining to federal and state regulations.

- Miscellaneous projects completed throughout the month included mixing of sand and salt to replenish depleted supplies, pothole patching, curb pick up and mailbox repairs.
- Christmas trees were collected curbside during a two week period in January.
- Leaf removal was completed at the landfill during the month with a total of 14,500 cubic yards of leaves removed from the landfill.
- The Sanitation Division scheduled 518 bulky items, 36 metal items and 61 condo bulk items for weekly pick up during the month of January for a total of 615 items. Residents are not required to obtain a landfill permit for disposal of metal items at the landfill.
- Mechanics continued new vehicle setups along with scheduled maintenance and emergency repairs to all Town vehicles and equipment.
- Maintenance to the street sweepers was begun in preparation for the upcoming yearly sweeping program.
- Annual lift and crane safety inspections in the Repair Garage were performed and necessary repairs were completed as required.

ENGINEERING DEPARTMENT

- Drafted a process by which the public can submit a request for a street light to be installed at a specific location and how the request will be reviewed and acted upon (approved or denied) by the Town.
- The Request for Qualifications (RFQ) for performing design services for the Pavement Rehabilitation of Kelsey Street and Christian Lane Project was completed and forwarded to the Department of Transportation (DOT) for review. The RFQ has been advertised with a closing date of February 22, 2008.
- The consultant performing the survey of the Town's landfill as required by the Department of Environmental Protection (DEP) informed the Town they would not be able to meet DEP's schedule of February 1, 2008. An extension to March 1, 2008 has been approved by DEP.
- Engineering staff staked out the proposed detention basin which will resolve flooding issues at the intersection of Timber Lane with Audubon Avenue and surrounding areas. The detention basin will be constructed by the Highway Department.
- Engineering staff also procured the field data needed to reconstruct Louis Street this spring by the Highway Department.

TOWN PLANNER

- EPA Brownfield Assessment Project: The draft Phase III Assessment report for 690 Cedar Street was reviewed with Newington's environmental engineers, Fuss & O'Neill, on January 15th. This Phase III provides extensive analysis on soil and ground water contamination locations on this four acre site. The next step will be to meet with DEP and DECD to discuss the need for additional testing and potential grants programs. The future reuse of this property will affect how extensive site remediation must be to insure safe public health.
- 21 Boulevard: On January 22nd, Fuss & O'Neill's soil engineer conducted testing at 21 Boulevard for a Phase II limited assessment of this old abandoned foundry property. Once these soil samples are analyzed it can be determined if more detailed testing is warranted. Our goal is to complete our due diligence on this property and then seek grant funding for the purchase, remediation and reuse of the property for open space.
- Town Center Streetscape STEAP Phase III Project: During January decorative light fixtures were delivered and installed. The remaining work tasks are minor and will be completed in early spring. Some items such as crosswalk painting will be coordinated with the Department of Transportation's maintenance schedule for milling and new pavement overlay of Main Street.
- Small Cities 2008 Grant Funding: On January 8th I met with L. Wagner Associates and Town Planner Ed Meehan to discuss potential projects that could be recommended to the Town Council for Small Cities Grant public hearing comment. One potential project is funding to construct additional parking for the Senior and Disabled Center, building improvements at the New Meadow senior housing site as determined by the Housing Authority, the demolition of 90 Welles Drive (former Board of Education building) and site preparation for potential elderly housing at Phase II of the New Meadow property. On January 29th Ed Meehan met with DECD staff and conducted a tour of the New Meadow site to explain our grant proposal. The benefits of additional parking for the Senior and Disabled Center,

upgrades to the Housing Authority's apartments and demolition of 90 Welles Drive for reuse as affordable age restricted housing are all eligible Small Cities Grant improvements.

- Affordable Age Restricted Housing Study Committee: This committee met January 29th and voted to recommend that the Town Council authorize the Town Manager to sign a ground lease option with the New Samaritan Corporation for the New Meadow property. At this meeting David Brown, Vice President of Real Estate Development for New Samaritan, presented two concept plans showing the potential for 30 to 35 apartments. One concept locates the housing at the north side of the property, partially 90 Welles Drive, and the second concept places the housing in the middle of the vacant field Parcel E, 2.01 acre tract.

Development Projects

- 712 Cedar / 16 Fenn Road – Proposal for rezoning to PD District to develop four story hotel, bank, restaurant with drive through and 18,000 sq. ft. commercial use. TPZ has continued the public hearing on the project while awaiting information on traffic signal design and coordination of driveway access to the future busway station and the National Welding property.
- Tim Horton's Restaurant – Proposed location on the north side of Wendy's on the Berlin Turnpike. TPZ is evaluating site plan and driveway design for drive-through window service.
- 240 Culver Street – Proposed six lot, one-half acre subdivision connecting Shady Hill Road and Rockledge Drive. TPZ completed the public hearing and is awaiting developer's plan revisions for storm water control and proposal to control blasting needed for rock removal.
- 386 Willard Avenue – Udolf Apartments site development plan submitted to TPZ requesting the construction of 35 additional parking spaces.

BUILDING DEPARTMENT

- Permits were issued for the construction of Sam's Club, 3465 Berlin Turnpike, and The Greek Village Restaurant, 2414 Berlin Turnpike.
- Stew Leonard's was issued a permit to install two flour silos for their bakery department.
- Seven Certificates of Occupancy were issued in January, four for residential homes (115 Waverly Drive, 10 Waverly Drive, 227 Sterling Drive and 233 Sterling Drive) and three for commercial (Connecticut Primary Care Assoc., 375 Willard Avenue; FedEx – Kinko's, 3123 Berlin Turnpike; and O.F.I. Office Furniture, 28 Garfield Street).

Seminars attended by the Building Inspectors for their continuing education credit were:

David Zwick	2003 IBC Day Care / Assisted Living Requirements – 1/16/08 Isokern Fireplace and Chimney System – 1/31/08
Art Hanke	NEC 2005: Grounding and Bonding – 1/17/08
Richard Smith	NEC 2005: Grounding and Bonding – 1/17/08 2003 IBC and CFSC: Means of Egress – 1/30/08
Pete Hobbs	NEC 2005: Grounding and Bonding – 1/23/08 2003 IBC and CFSC: Means of Egress – 1/30/08

Building Inspectors completed a total of 406 inspections: Above Ceiling (1), Alarm (6), Boiler (1), CO (10), Code (5), Damp proofing (1), Electrical (99), Fascia (2), Final (1), Fire Damage (2), Footings (11), Foundation (6), Framing (38), Gas Fireplace (3), Gas Line (13), Gypsum (11), Hot Water Heater (1), Insulation (14), Mechanical (54), Piers (2), Plumbing (41), Rebars (5), Roofing (1), Rough (34), Sheathing (8), Sill (10), Site Visit (1), Sprinkler (9), Stairs (1), Trench (4), Water Proof (8), Windows (1), Wood / Pellet Stove (2).

Building/Renovation Permit Statistics

<u>Type of Permit</u>	<u>No. of Permits</u>	<u>Value of Permits</u>
Addition/Alterations	15	\$ 716,000
Deck	0	0
Demolition	1	18,000
Electrical	27	329,920
Fence	0	0

Fire Suppression/Sprinkler	2	129,850
Footing/Foundation	1	300,000
Fuel Tank	0	0
Garage/Shed	0	0
Mechanical	24	61,892
New Commercial	1	13,672,000
New Residential	0	0
Plumbing	15	33,380
Pool	0	0
Roofing/Siding	5	79,350
Sign	1	500
Tent	0	0
Trailer	1	3,500
Total	93	\$15,344,392

Permit Value Comparison for January:

	<u>2008</u>	<u>2007</u>
Value of Permits Issued	\$15,344,392	\$2,527,483
Building Permit Fees Received	\$170,362	\$29,499
Other Income Fees	\$716	\$752
Building Permits Issued	93	94

Total Value of Permits and Permit Fees:

2007-2008		2006-2007	
Value	Permit Fee	Value	Permit Fee
\$38,571,434	\$439,015	\$42,558,617	\$481,393

HEALTH (CENTRAL CONNECTICUT HEALTH DISTRICT)

Newington's CCHD Staff Representatives:

- Attended the Newington Environmental Quality Commission Meeting. The Commission members reviewed Newington landfill operations as well as upcoming events/future educational initiatives: Earth Day, recycling, and Adopt a Road Program.
- Responded to a request for assistance from the Newington Fire Department in which a fire alarm pulled in a Newington restaurant caused the kitchen hood ansul system to release fire prevention chemicals throughout the kitchen.
- Investigated two foodborne alerts in Newington.
- Responded to State Department of Public Health, Food Protection Program recall notices (ground beef products contaminated with E. coli o157-H7 and canned bean products contaminated with C. botulinum).
- Sampled water from two monitoring wells at the Newington Vegetation Landfill. The sampling is done on a quarterly basis to check for certain parameters required by a State permit.
- Met with the owner of the IHOP restaurant on the Berlin Turnpike and provided training to seven employees. Training topics included use of gloves and tongs to minimize the bare hand contact with ready to eat foods, proper hand washing practices, and the safe and effective use of chemical sanitizers.

HUMAN SERVICES

- Terry Vainoris, Volunteer Coordinator for ICAN (Interfaith Community Action Newington), was named the Town Council Volunteer of the Year for 2007. ICAN is under the auspices of Human Services and provides volunteer service to individuals in need and community service projects.
- Representatives from Newington, Wethersfield and Rocky Hill met to plan a "Community Conversations" event that will bring together 100 residents from the three towns to discuss community and school safety.

- Positive Youth Development programs involved 319 youth during January.
- The SCORE Winter/Spring after-school program received over 80 unduplicated registrations for a variety of programs including social/cultural trips and adventure based activities, including rock climbing, canoeing and backpacking.
- The ROPE (Rite of Passage) Program completed its fifth cycle with sixth grade students.
- Human Services collaborated with Parks and Recreation for another successful dance for seventh and eighth grade-age youths.
- The Youth-Adult Council finalized plans for the annual March Super Hoop-La basketball game and continue to explore options for 6FI – Six Feet of Influence, including a 6FI Walkathon in May.
- The Youth and Family Counseling Program handled an active caseload of 57 receiving, 16 new referrals and 15 closed cases. Staff and contractors conducted 135 clinical therapy sessions and made 180 contacts with families and other agencies. There are ten cases on a waiting list.
- The Juvenile Review Board handled four cases during January.
- Part-time Student Assistance Counselor and Social Worker Christine Stoloff provided counseling to 24 students at Martin Kellogg and John Wallace, including 60 sessions with students and/or parents and 13 collateral contacts with other agencies. The focus was on improving academic and social functioning through increased school work completion, accountability and implementation of positive anger management, coping and socialization skills.
- Staff received 319 information and referral calls or walk-ins during the month.
- The Social Casework Program was busy with 24 new referrals and an active caseload of 93. Many of the situations are complex requiring in-office sessions, home visits and many collateral contacts with other agencies and family members.
- Food Bank, Outdoor Market, Clothing Closet and Special Needs requests remained constant.
- The department continues to experience an increase in residents struggling with basic need issues as a result of unemployment, underemployment, chronic illness, fixed income or disability.

January 2008 Statistics

Selected Programs	FY 07-08 Undp. Total This Month	FY 07-08 Undp. Total Last Month	FY 07-08 Cum. Undp. Total YTD	FY 06-07 Cum. Undp. Total YTD
Youth and Family Counseling	57	56	124	124
Positive Youth Development	319	161	2,836	2,273
Youth Works (Job Bank)	5	6	34	33
Information and Referral	319	310	2,110	1,536
Social Casework Cases	93	82	190	218
Under 55 = 59				
Over 55 = 34				
Food Bank Participants	94	85	576	543
Special Needs	24	9	130	142

SENIOR AND DISABLED CENTER

- Almost 100 people enjoyed “A Taste of Italy” sponsored by HealthNet. The program featured strolling musicians and Italian food.
- The Center received a Nintendo Wii game console, courtesy of HealthNet. The Wii games, especially bowling and golf, are gaining in popularity among older adults and plans are underway to develop a Bowling ‘Wii’gue.
- State Representative Sandy Nafis was the guest at the monthly Coffee Talk program.
- Anne Rolfe, the Director of Rehabilitation from the Newington Health Care Center, presented an information program on osteoarthritis on January 15th.
- With a few renovations and office re-assignments, the Center welcomed the opening of a satellite Parks and Recreation office staffed by Recreation Supervisor Kristine Kravontka. This collocation of services will promote greater collaboration and better services.
- A second card-making craft class was conducted by staff members Karen Halpert and Eleanor Eichner. Staff is encouraged to share their talents and hobbies.

- Volunteers were recruited to be trained as information clerks within the Center's Information and Referral Center. This initiative continues to be expanded in response to the great need for information about supportive services.
- Social Worker Teri Snyder carried an active caseload of 41 individuals this month, with 7 new clients. Over the course of the 2007 calendar year, almost \$16,500 in special needs funding was provided to residents through Ms. Snyder. Almost 60% of that was related to shelter costs (rent, utilities, repairs etc.). These funds are administered through the Human Services Department.
- The Senior and Disabled Center has begun the process to be re-accredited by the National Institute of Senior Centers. The Center was the first to be accredited in the State of Connecticut.

Dial-A-Ride

Wellness Clinic

Senior Café

Trips	Miles	On-site	Off-site	Meals Served
1,143	3,910	87	12	1,190

Project Homeshare

	Current Matches	Providers	Seekers	Counseling Calls
Newington	2	7	4	4
Other Comm.	6	36	33	16

PARKS AND RECREATION

Administration

- Superintendent of Parks and Recreation Wendy Rubin presented a seminar on Special Event Planning for the CT Recreation & Park Association hosted by Newington. Over 60 other P&R professionals throughout the state attended.
- Completed and filed a grant with the State Department of Environmental Protection (DEP) for Twenty Rod Road trail construction.

Recreation Division

- Completed winter registration with 146 programs/classes and 1,508 registrations, comparable to last winter.
- Nine indoor pool staff members participated in American Red Cross CPR/AED recertification.
- Met with youth programmers from Human Services and the Library to discuss upcoming program offerings and possible collaboration.
- With the Human Services Department, hosted a New Year's Eve Dance for 7th and 8th grade students.
- Youth basketball completed its eighth week with 1,000 individuals participating weekly.

Parks & Grounds

- Four snow events with a total of 10.6 inches of snow required sanding due to freeze/thaw cycles.
- Repaired and repainted ceilings and walls in the crew quarters of the Park Garage and completed yearly floor maintenance.
- Constructed signage acceptable to insurance company standards for ice skating areas.
- Repaired, cleaned and painted a number of pieces of equipment and vehicles.
- Tree pruning at various locations and plant clean up activities at West Meadow Cemetery were undertaken.
- There were 10 interments in Town cemeteries during the report period.

LIBRARY

- Over 100 people registered on the first day for the winter reading program for adults. Readers are in competition for raffle prizes and more as they mark their leisure reading progress. By the end of the month, 225 adults had registered.
- Children received their materials for *Get Fired Up for Reading!* through their schools. Almost 250 children and their families visited the library for a weekend kick-off event that included story readings

by each of the Newington elementary school principals. By the end of the month, 325 children had begun their winter reading.

- Other events sponsored by Children's Services included 63 literature-based programs to a combined audience of 1,790. Many class field trips took place, and the Childcare and Nursery School outreach service was in full swing. Lunchtime book discussions at the two middle schools totaled four, as this new effort to reach young teens is meeting with great success.
- Topics of note that were researched this month included:
 - Diagram of the blood flow through the heart.
 - The bloodiest battle of the Civil War.
 - Running an automobile on vegetable oil.
 - Where to have a video or DVD copied.
 - Co-sponsors of the federal bill concerning Armenian Genocide.
- 5,358 reference questions were answered, a 6% increase over last year; 12 community groups used the meeting rooms; the Library homepage was visited 5,748 times during January.
- Notable area author Stewart O'Nan came to the monthly book discussion group to discuss his newly published book, *Last Night at the Lobster*. Mr. O'Nan's fans enjoyed speaking with and listening to him in such an intimate setting.
- The annual teen art exhibit kicked off in the Community Room with a Sunday afternoon reception attended by 83 people. It was noted that the quality of the work of these Newington students was particularly high this year.
- Circulation of library materials was 34,959, 1,453 items were added to the collection, and 363 items were mended by volunteers who logged in 149 hours.
- Building issues involved meetings with vendors of security cameras. The Police have suggested the purchase of cameras to be placed at various points inside and outside the library in an effort to help with loitering and vandalism issues.