

## INVITATION TO BID

Sealed bids will be accepted for **the sale of used industrial technology equipment, until Friday February 5, 2016, at 2 p.m.** in the Finance Office, Newington Public Schools, Newington Town Hall, 131 Cedar Street, Newington, CT. Bids will be opened at that time.

There will be a non-mandatory pre-bid meeting, on Tuesday, January, 26<sup>th</sup>, 1:00 p.m. at the Newington High School, 605 Willard Avenue, Newington, CT. The opportunity for viewing and inspection of the equipment will be immediately following the pre-bid meeting. The availability of any further inspections of the equipment will be limited, **and by appointment only**. To schedule an appointment contact the office of the Education Materials Supervisor, 3rd Floor Finance, Newington Town Hall, 131 Cedar Street, Newington, CT 06111, Phone @ 860-665-8640.

This bid opportunity encompasses the sale of various types of industrial technology equipment. This equipment was used in the Newington Public School System's middle and high school shop programs. This equipment is sold in **single lots** comprised of various multiple pieces of equipment. The equipment is currently stored in various trailers at the rear of the Newington High School, 605 Willard Avenue, Newington, CT.

General specifications and other bid data may be obtained from the Newington Board of Education website [www.npsct.org](http://www.npsct.org) under District Services, Finance & Operations and then Current Bid Opportunities or by contacting the Finance Office at (860) 665-8640. This bid will also be posted on the Town of Newington's website [www.newingtonct.gov](http://www.newingtonct.gov)

The Board of Education reserves the right to reject any or all bids in the best interest of the Town of Newington and its school department.

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Lucian G. Jachimowicz  
Business Administrator

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## **Project Summary**

Through these General Requirements the Newington Public School System will offer the sale of used industrial technology equipment. The equipment will be sold as single lots containing several various items. The equipment is currently located in storage trailers at the Newington High School, 605 Willard Avenue, Newington, CT. The awarded bidder is responsible for pick up and removal off the entire lot(s). After the bidder's removal of a lot, no items within the lot are to remain on the premise of Newington Public Schools.

### **Pre Bid Meeting**

There will be a non-mandatory pre-bid meeting at 1:00 p.m. on Tuesday, January 26, 2016, at the storage trailers near the Music Wing at Newington High School, 605 Willard Avenue, Newington, CT. Enter from Veterans Drive.

### **Inspection**

Inspection and viewing will be available on January 26, at the conclusion of the Pre Bid Meeting until 4:00 p.m. Availability of any other on sight inspection will be limited by appointment only. To schedule an appointment contact the office of the Education Materials Supervisor, Finance 3rd Floor, Newington Town Hall, 131 Cedar Street, Newington, CT 06111, Phone @ 860-665-8640.

### **Warranty Requirements**

No Warranty. All equipment is to be sold as is. The working condition of all equipment is not guaranteed. Code compliance of any equipment is not guaranteed, and is the sole responsibility of the buyer.

### **Obtaining Bid Information from Newington Board of Education Web Site**

It is the responsibility of prospective bidders to notify the Newington Board of Education Business Administrator at (860) 665-8640 of the fact that specifications were obtained from the web site. With this information, the Newington Board of Education will be able to notify prospective bidders of any clarifications to the bid specifications and/or the issuances of addenda to the bid package prior to the date of the bid opening. Failure to notify the Business Administrator that specifications were obtained from the web site may result in supplemental information not being communicated to a prospective bidder. As a result, any irregularity in a bid submission (e.g. an addendum is not acknowledged) could result in disqualification of the bid.

**Newington Board of Education**  
**Used Industrial Technology Equipment Sale**  
**Detailed Specifications**

**Section I – Specifications**

**Equipment Specifications:**

Items will be sold “as/where is” with no guarantee of code compliance, or mechanical condition.

**LOT #1**

Broiler Gas STAR Mod:6024CBA  
Two Microwaves. (1 GE, 1 Gold Star)  
One Sink, Kitchen, small stainless  
25 Drafting Tables (without chairs)  
Six Partitions, 5' high, fabric panels  
11 pieces Wall Partition Panel Room Divider – 1” thick, 4’w x 6.5’h  
One Service Counter, Rounded L Shaped, with various drawers & cabinets, wood approximately  
120”L x 60”w x 36”h

**LOT #2**

One Delta Band Saw, model 28-475X  
One JET Band Saw, model JWBS-14c  
One Delta Band Saw model 28-262  
One Dewalt Scroll Saw model DW78  
One Delta Dust Collector, M50-850  
One Air master Air Exchangers, 2’x8’x2’, ceiling mounted, 2500 Dwyer Mark II  
Two Airflow Air Exchangers, 2’x8’x2’, ceiling mounted  
Two wooden work tables 4’ x 4’ with metal student project cabinets as pedestal base  
One wooden work table 4’ x 8’, standard leg base  
One Servo-line Open Serving Bin, Stainless, Mobile, 6’x3’x2’, Model 500-2

**Term of Purchase:**

Items are sold as is. No payment is due at the time of the bid. The bid winner of the item(s) will provide payment prior to removal of the item(s) via money order, certified or bank check made payable to The Newington Board of Education. Failure to submit the amount due, or failure to comply with the Detailed Specifications, will result in forfeiture of the winning item(s).

### **Removal Requirements:**

The Buyer shall remove the item(s) purchased, within five business days of the notification of award of the lot of equipment. The successful bidder must provide all necessary equipment and materials needed to remove the item(s). The successful bidder is responsible for any expenses incurred during the removal process. Failure to comply will result in the forfeiture of the entire lot of equipment. The lot will then be offered for sale to the next highest bidder.

### **Nondiscrimination:**

The bidder is required to comply with all provisions of the Civil Rights Act of 1964, the Equal Employment Opportunity Act of 1972, Executive Orders 11246, 11375, 11478, the Americans with Disabilities Act, and if applicable the Connecticut Fair Employment Practice Law and Section 122 of the State and Local Fiscal Assistance Act. The bidder is required to provide a signed Non Discrimination Statement as contained in these specifications.

### **Safety:**

The Buyer shall take all reasonable precautions to ensure the safety of workers, town employees, and the general public at all times.

### **Hold Harmless:**

The Buyer agrees to indemnify, defend and hold harmless the Town of Newington, the Newington Board of Education, its respective officers, employees, agents and/or servants against all demands, claims, actions, or causes of actions, losses, damages, liabilities, costs and expenses, including without limitation, interest, penalties, court costs, and reasonable attorney's fees, asserted against, resultant to, imposed upon, or incurred by the Town of Newington resulting from or arising out of:

1. Any breach by the Buyer of the terms of the specifications, or
2. Any injuries (including death) sustained by or alleged to have been sustained by the officers, employees, agents and/or servants of the Town of Newington or the, or
3. Any injuries (including death) sustained by or alleged to have been sustained by any member of the public or otherwise any or all persons, or
4. Any damage to property, real or personal (including property of the Town of Newington or its respective officers, agents and servants), caused in whole or in part by the acts or omissions of the Buyer, any material men, or anyone directly or indirectly employed by them while engaged in the performance of any work for the Town of Newington.

**AFFIRMATIVE ACTION STATEMENT**

**MUST BE ENCLOSED WITH BID**

Newington Public Schools  
131 Cedar Street  
Newington, CT 06111

Date \_\_\_\_\_

The employment policies and practices of \_\_\_\_\_  
(Vendor)  
are to recruit and employ qualified job applicants without discrimination based on race,  
creed, color, religion, age, sex, national origin or handicap and to treat all employees  
equally without discrimination because of race, creed, color, religion, age, sex, national  
origin or handicap.

\_\_\_\_\_  
(Signature)

## **STANDARD INSTRUCTIONS TO BIDDERS**

These instructions are standard for all bid opportunities issued by the Newington Board of Education for the sale or purchase of all supplies, materials, and equipment. The Board of Education may delete, supersede or modify any of these standard instructions for a particular bid by indicating such changes in the section titled Detailed Specifications.

1. The bidder must sign the attached bid submission form with full knowledge of, and in agreement with, the general specifications, conditions, and requirements of this bid.
2. Return in a sealed envelope: one (1) copy of the bid submission form, and check for any securing deposit required, as defined in the Detailed Specifications section of the bid package.
3. Bids placed by vendors must complete and sign the Affirmative Action Statement found in the bid package, and include it with the bid submission.
4. Place the bid submission form and the securing deposit check in an envelope marked with bidder's name and address on the upper left-hand corner.
5. Bids should be addressed to Lucian G. Jachimowicz, Business Administrator, Newington Board of Education, 131 Cedar Street, Newington, CT 06111. Clearly mark the envelope with the title of the bid and the date and time of the bid opening.
6. Bids received later than the time and date specified for the bid opening will not be considered. Responses to bid opportunities not consistent with the outline of the bid submission form will be considered non-responsive. Any material difference of the bid response from the bid submission form outline is grounds for possible disqualification from the bid. Amendments to the bid proposed by the respondent will not be considered. Withdrawal of a bid after the bid opening is allowed if done in writing by the respondent.
7. Bidders may be present at the opening of bids.
8. The Board of Education reserves the right to reject any and all bids, waive technical defects, and make awards by item or total as may be in the best interest of the Town. If a bidder desires to bid on an "all or nothing" basis, he shall so indicate on the bid schedule. When an "all or nothing" bid is submitted, the bidder must bid on every item on the bid schedule.

**The bidder is required to comply with all provisions of the Civil Rights Act of 1964, the Equal Opportunity Act of 1972, Executive Orders 11246, 11375, 11478, and, if applicable, The CT Fair Employment Practice Law**

**BID SUBMISSION**  
**INTENT TO PURCHASE PROPERTY FORM**  
**NEWINGTON PUBLIC SCHOOLS**

The company or individual identified below agrees to all of the conditions, specifications and instructions contained in the attached Detailed Specifications for Industrial Technology Equipment Sale, and the Affirmative Action Statement that comprise this bid submission. Bidders may bid on one or a multiple of lots.

**Base Bid:** Write in the amount(s) for the equipment lot(s) you are bidding on.

<b><u>Item</u></b>	<b><u>Description</u></b>	<b><u>Bid Amount</u></b>
Lot #1 Containing	One Gas Broiler, Two Microwaves, One Sink, Twenty Drafting Tables, Six Partitions, Eleven Panel Room Dividers, One Service Counter	\$ _____
Lot #2 Containing	Two Delta Band Saws, One JET Band Saw, One Dewalt Scroll Saw, One Delta Dust Collector, Three Ceiling Mount Air Exchangers, Three wooden workbenches, One Food Serving Bin	\$ _____

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The undersigned is submitting this bid without collusion with any other individual or corporation.

**SUBMITTED BY:**

Firm: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

Title: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Acknowledgement of Addendum #1 \_\_\_\_\_ (please sign if issued)