

Invitation to Bid

Town of Newington

The Town of Newington will accept bids for three Parks and Grounds Division Mowers. All bids must be submitted in accordance with Town specifications and on forms supplied by the Town. Bid forms and specifications are available in the office of the Town Manager, 131 Cedar Street, Newington, CT 06111 and also on the purchasing section of the Town Manager's Office portion of the Town's website, <http://www.newingtonct.gov>. Bids will be received and opened publicly at 2:30 pm on April 8, 2009. The Town of Newington reserves the right to reject any or all bids.

John L. Salomone
Town Manager

Bid No. 6, 2008-09

TOWN OF NEWINGTON

THREE PARKS AND GROUNDS DIVISION MOWERS

GENERAL REQUIREMENTS

I. Intent

It is the intent of the Town of Newington to purchase three (3) new Exmark Lazer Z AS model (LAS28KA604) mowers and related equipment for use by the Newington Parks and Grounds Division. Machine configuration as specified in this bid shall be readily and commonly available in the United States.

II. Bid Procedures

All bids shall be submitted on forms provided by the Town of Newington and addressed to the Town Manager's Office, Town Hall, 131 Cedar Street, Newington, CT 06111. Bids will be opened and read publicly at 2:30 PM on April 8, 2009 in the Town Manager's Office. Bids shall be submitted in sealed envelopes that are clearly labeled "Bid No. 6, 2008-09, Three Parks and Grounds Division Mowers."

The Town reserves the right to waive informalities or to reject any or all bids when such action is deemed to be in the best interests of the Town. The Town reserves the right to delete such items as it deems necessary from these proposals. The Town further reserves the right to reject the bid from any firm who is more than thirty days delinquent on payment of money due the Town.

III. Delivery

Delivery of equipment hereunder shall be made to the Newington Highway Department, 281 Milk Lane, Newington. Risk of loss or damage in transit shall be borne by the vendor, who shall be responsible for filing any necessary claims against the carrier. The mowers and related equipment shall be delivered with all items completely installed and in operable condition. Normally removable items shall have attachments for such removal. All fluids, fittings, greases, etc. shall be provided by the bidder. Successful bidder must deliver units within 120 days of award confirmation (in the form of a written, signed, and dated purchase order from the Town). There are no direct financial penalties associated with failure to meet this deadline, but such failure may result, at the Town's sole discretion, in the Town declaring the successful bidder to be a non-responsive vendor, which would prevent any future business activity with the Town.

IV. Inquiries

Any questions regarding this bid shall be addressed to Hermas Lavoie, Mechanic Foreman, Highway Department, 131 Cedar Street, Newington, CT 06111. Contact phone number (860) 667-5810, between 7:00 a.m. and 3:30 p.m., Monday through Friday. Questions shall be presented by the close of business on April 3, 2009 in order to allow sufficient time for the preparation and distribution of addenda.

V. Nondiscrimination

The bidder shall agree and warrant that it will not discriminate or permit discrimination against any person or group of persons on the grounds of sex, race, color, religion, age, marital status, ancestry, national origin, past history of mental disorder, mental disability, physical disability, or other basis in any manner prohibited by the laws of the United States, the State of Connecticut, or the Town of Newington.

VI. Submittals

In addition to the Bid Form, the following shall be submitted:

One (1) set of Manufacturer's specifications are to accompany each bid. These specifications will be evaluated to determine if the components bid is equivalent to the items specified. Bidder shall note, in writing, any deviations from these specifications. Merely providing literature is not sufficient and may be just cause for rejection of a bid.

The mowers and related equipment must meet all Federal and State regulations as well as OSHA regulations. The successful bidder shall provide caution labels, decals and any warnings deemed necessary. Warranty period shall also be submitted with the Bid Form.

A complete set of operating, parts or service, and repair manuals shall be provided by the successful bidder. Service\repair manuals may be in CD format. This shall include all manufacturers' equipment and technical advice necessary for the proper operation of the mowers and related equipment. An adequate supply of replacement parts shall be available within a twenty-five-(25) mile radius of the Newington Highway Garage.

VII. Award

The amount bid shall be the price for one new mower, as specified. The Town will multiply the amount on the Bid Form times three to determine the lowest responsible

bidder. It is the intent of the Town to award this bid to the lowest responsible bidder, so long as the bid does not exceed the funds available.

VIII. Addenda

Those who register with the Town Manager's Office will receive notification of any and all addenda. Addenda will be posted up to 48 hours prior to the bid opening on the Purchasing section of the Town Manager's Office portion of the Town's website, <http://www.newingtonct.gov> . All bidders are responsible for monitoring the Town's website to determine the existence and content of any addenda issued for this bid.

IX. Payment

Payment for mowers delivered to the Town shall be made by the Town within thirty (30) days following receipt of an invoice by the Newington Finance Department, 131 Cedar Street, Newington, CT 06111.

TOWN OF NEWINGTON

TECHNICAL SPECIFICATIONS

THREE PARKS AND GROUNDS DIVISION MOWERS

1. GENERAL: It is the intent of the Town of Newington to purchase three new mowers for use by the Newington Parks and Grounds Division, as follows:
 - A. Three(3) Exmark Lazer Z AS (LAS28K604) with all standard equipment for the current model year equipped with:
 - 28-horsepower Kawasaki V-Twin, governed to 3750 rpm.
 - Custom Ride Operator seat suspension system model (103-4754)
 - 60” full floating Ultra Cut mower deck)
 - Mower pan Micro-Mulch system model (MK604)
 - Ultra Vac 3 bag system installed on machine at time of delivery model (LZUV60C)
2. ADDITIONAL MATERIALS: The following shall be required for each mower:
 - One (1) additional set of blades
 - One (1) air filter
 - Three (3) quarts of synthetic motor oil suitable for each mower
3. WARRANTY: Manufacturers warranty shall be provided. There shall be no charge for travel, parts, labor, or transportation of the machine during the warranty period.
4. EXTENDED FACTORY WARRANTY: Bidders shall supply information regarding all extended factory warranty programs available at time of bid.

TOWN OF NEWINGTON

THREE PARKS AND GROUNDS DIVISION MOWERS

BID FORM

Town Manager
Town of Newington
131 Cedar Street
Newington, CT 06111

In accordance with the specifications, the undersigned hereby submits the following bid for three (3) new Exmark Lazer Z model (LAS28KA604) mowers with all standard equipment, for use by the Newington Parks and Grounds Division, delivered, for the amount of:

\$ _____ for each mower.

Warranty Period _____.

The manufacturer's extended factory warranty information and one set of manufacturer's specifications are enclosed. The undersigned is submitting this bid without collusion with any other individual or corporation.

SUBMITTED FOR

SUBMITTED BY

Firm: _____

Signature _____

Address: _____

Name: _____

Title: _____

Telephone: _____