



John Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: John Salomone, Town Manager
Date: August 24, 2015
Re: Monthly Report – July 2015

GENERAL ADMINISTRATION

- Mr. Salomone met with the Public Works team to discuss various matters.
- Mr. Salomone met with various organizations such as the Central CT Health District and Newington Volunteer Ambulance to discuss issues pertaining to the Town.
- Mr. Salomone attended the Swearing-in Ceremony for the new Chief of Police Stephen Clark.
- Mr. Salomone worked with staff on enforcement of various blighted properties.
- Mr. Salomone met with residents & area business owners to address issues & concerns as needed.
- Mr. Salomone met with staff, union and legal representatives regarding personnel issues.
- Mr. Salomone met with department heads to review their annual performance evaluations & goals.
- Mr. Salomone attended the Hoarding Committee Meeting.
- Mr. Salomone met with an ad-hoc committee to discuss the formation of a new resident open space committee.
- Mr. Salomone met with NEMS to address various issues.

Legal Services

The legal amounts for the July monthly report are as follows:

Rome (Modern Tire/Firestone) - \$100,294.84

Murtha (Toll Bros) \$15,198.20

Overtime

Paid overtime during the month of July 2015 was as follows: Note that overtime costs include all instances and may be charged to non-operating budgets (i.e. road projects).

HIGHWAY DEPARTMENT	Overtime Hours	Cost
VEHICLES AND EQUIPMENT	79.4	\$ 3,778.72
WEEKEND STAND-BY AND CALL-IN	20.0	\$ 840.76
ROAD MAINTENANCE	25.0	\$ 1,078.85
TRAFFIC DIVISION	48.6	\$ 2,072.69
MARTIN KELLOGG PKG LOT-PHASE 2	670.4	\$ 29,532.19
MILLING AND OVERLAYS	58.8	\$ 2,622.42
TOTALS	902.2	\$ 39,925.63

PARKS AND GROUNDS DIVISION	Overtime Hours	Cost
Pool	81.0	\$ 4,255.00
Herbicide	40.0	\$ 1,296.36
Graves	20.0	\$ 571.00
Extravaganza	148.0	\$ 5,244.36
TOTALS	277.0	\$ 11,366.72

POLICE DEPARTMENT	15-16 Budget Overtime Appr.	Overtime Expended 15-16 YTD	14-15 Budget Overtime Appr.	Overtime Expended 14-15 YTD
Administration	\$ 7,254.00	\$ 278.93	\$ 7,059.00	\$ 316.42
Patrol	603,738.00	55,737.48	607,287.00	42,434.78
Investigation	76,132.00	1,174.34	79,169.00	2,437.29
Communication	162,698.00	7,056.54	161,160.00	10,748.00
Education/Training	120,943.00	4,312.15	117,276.00	1,947.43
Support Services	34,408.00	907.80	34,189.00	1,155.15
Animal Control	3,006.00	0.00	5,546.00	0.00
Total	\$ 1,008,179.00	\$ 69,467.24	\$ 1,011,686.00	\$ 59,039.07
HIGHWAY DEPARTMENT				
Highway Operations	\$ 25,212.00	\$ 1,208.66	\$ 29,622.00	\$ 1,541.17
Snow and Ice Control	148,440.00	0.00	145,534.00	0.00
Traffic	3,000.00	688.80	4,665.00	252.94
Vehicles and Equipment	26,949.00	1,210.44	29,363.00	2,707.52
Leaf Collection	50,999.00	0.00	50,000.00	0.00
Total	\$ 254,600.00	\$ 3,107.90	\$ 259,184.00	\$ 4,501.63
PARKS AND GROUNDS				
Parks and Grounds	\$ 77,091.00	\$ 5,443.10	\$ 75,588.00	\$ 5,308.62
Cemeteries	18,371.00	1,698.46	18,007.00	287.29
Total	\$ 95,462.00	\$ 7,141.56	\$ 93,595.00	\$ 5,595.91

PERSONNEL

- Police Chief Stephen Clark and Superintendent of Parks & Recreation William DeMaio began their new positions July 6.
- Part-time Parks & Recreation Custodian Dominic Manzo retired on July 1st. Craig Rydecki was appointed to the position effective July 20, 2015.
- The vacant Supervisor of Parks & Grounds & Cemeteries position was posted on July 21 with a closing date of August 12.
- Part Time Human Services Youth Worker Liza Bocchichio submitted her resignation effective August 14, 2015. A public posting for the position was advertised from July 28 – August 10, 2015.

RISK MANAGEMENT

2014-15 Blue Cross/Blue Shield Plan Year

The 2014-15 plan year produced a combined paid claim total that was lower than those estimates that were developed at renewal. The total paid claims for active employees for the 2014-15 plan year were estimated at \$2,022,520 for the Town and \$8,165,245 for the Board of Education. The total paid claims from the Health Benefits Fund for 2014-15 were \$1,963,570 for the Town and \$7,376,951 for the Board of Education. It should be noted that claims for retired participants are charged to the OPEB.

The actual claims total will be provided by Anthem Blue Cross/Blue Shield in September when the Town receives the 2014-15 Settlement Report.

The breakdown for the active participants for Town and Board of Education is as follows:

Cumulative Claims through June, 2015

	Town	Board of Education	Total
Estimated Claims	2,022,520	8,165,245	10,187,765
Actual Claims	1,963,570	7,376,951	9,340,521

FACILITIES MANAGEMENT

The Facilities Director attended the Town Hall Building Committee meetings and the Public Works Team meeting during the month of June. The new Cleaning Services Contract for the Lucy Robbins Welles Library, Senior & Disabled Center and the Police Dept. has been awarded to NU Look Cleaning Services out of Colchester, CT for fiscal year 2015/16. The re-roofing of the Fire House 1 has been awarded to Secondino & Sons Inc. of Branford, CT and will start sometime in August 2015.

Work Order Completions

- The Facilities Maintenance Department has completed 65 formal work orders during the month of July at various Town Buildings.

Library

- Work continues on reconfiguring the duct work and the installation of VFD's for the motors that feeds heating & air conditioning to the first floor that will increase efficiency and comfort level.

Town Hall

- Ongoing roof repairs continue throughout the building on an as-needed basis when leaks occur. Repairs were made to various doors throughout the Town Hall as well as the front entrance door to the Police Department.

Fire House 1

- Installation of the new High Efficiency Boiler & pumps has begun.

Police Department

- Work continues by ESC on the upgrade to the HVAC Energy Management System that will improve equipment performance and result in greater utility savings.

Parks & Grounds Buildings

- The new chapel annex addition as well as upgrades to the chapel have been completed and the regrading of the grounds and the walkway paving stones has begun by the Parks & Grounds Dept. The electrical installation of the new fire & security system is complete in all of the Parks & Grounds buildings and the commissioning of the system will be done by ITS security systems.

Ambulance Building

- All roof repairs have been made including the removal of the 2 leaking skylights over the garage bays.

INFORMATION TECHNOLOGY

- The Town's Information Technology team consists of Mr. Paul G. Boutot, Chief Information Officer, Mr. John Bolduc, Network Administrator/ Project Leader, Mr. Scott Hoagland and Mr. Steve Pollock, Network/ Application Specialists, and Mr. Thad Dymkowski, GIS Technician. During the course of the month they participated, assisted and/or were directly involved in one or more of the following:
 - Completion of 123 work orders.
 - Upgrading Public Safety Dispatch NICE audio recorder and migration to new domain.
 - Installation, configuration and testing Hewlett Packard network printer in various departments.
 - Deploying the latest workstation and server patches.
 - Completing a full inventory of Information Technology assets.
 - Updating of Apple IOS and various applications on Town Council iPads.
 - Providing the Director of Facilities with a detailed load analysis of equipment in Main Distribution Framework # 1 to be used in determining proper HVAC needs.
 - Completion of preparatory project management work for Town Clerk migration of applications, workstations and servers to new domain.
 - Providing Geographical Information Systems (GIS) mapping data to the Town Assessor (Revaluation), Parks and Recreation (Extravaganza – Fireworks) and Economic Development.

- Continuing efforts to complete the migration of wide area network (remote users/sites) to the town's new remote access applications.
- Completed the migration of the Town's Fire Department and Highway departments to the town's new remote access applications.
- Reconciling new print servers, ensuring the latest print drivers were in use and removing any duplicate print queues from the town's networks.
- Deploying an updated version of Adobe's Flash product to address security concerns.
- Automating the clean-up of network drive permissions from the old town network.
- Deploying updated BIOS software to a subset of town computers in preparation for a wide-spread deployment across the network infrastructure.
- Deploying an update to the town's Building Department records management application (ViewPermit).
- Imaging six new computers in preparation of deployment in the Town Clerk's Office.
- Attending staff, departmental or regional meetings as required.

FINANCE

Accounting and Administration

- The 2014-15 fiscal year closeout continued throughout the month; particularly busy was the accounts payable area where end of year transactions from departments were forwarded for processing.
- Necessary procedures were implemented on the accounting system to open the 2015-16 fiscal year for processing.
- The 2014-15 year-end audit got underway with the audit team of Blum Shapiro conducting entrance interviews and risk assessment questionnaires as well as payroll, assessment, tax and accounts payable testing.
- On July 9th, Ann Harter met with Attorney Peter Boorman and Lou Jachimowicz to review the draft of the School Technology Insurance Fund Ordinance.
- The Actuarially Determined Contribution payments were made to Town's Defined Benefit Pension plans and Other Post-Employment Benefits trust accounts. Data was gathered to complete census information for the pension and OPEB valuations.
- An RFP was prepared and released for Lease Purchase Financing for the Fire Rescue Truck. Proposals are due August 20th.

There were no major grants received from the State of Connecticut during the month of July. This list includes outstanding investments that are under the control of the Finance Department and includes the General Fund and other Town Funds.

INVESTMENTS, BY ACCOUNTING TYPE

(Unaudited)
7/31/2015

	<u>Interest Earnings</u>		<u>\$ Invested</u>
	<u>Budget FY2015-16</u>	<u>Actual Year to Date</u>	
General Fund	\$68,350	2,933	\$21,076,421
Special Revenue Funds	5,500	544	3,987,429
Capital Projects Funds	800	152	1,030,106
Internal Service Fund	2,400	266	1,956,391
Trust and Agency Funds	2,400	119	984,705
TOTAL, ESTIMATED BY FUND			\$29,035,052

INVESTMENTS, BY INSTITUTION TYPE

(Unaudited)
7/31/2015

	<u>Interest %</u>		<u>Interest \$</u>		<u>\$ Invested</u>
	<u>Current Month</u>	<u>Last Month</u>	<u>Current Month</u>	<u>Last Month</u>	
STIF	0.14	0.14	1,085	925	\$7,347,365

Bank North	0.20	0.20	218	87	5,533,398
People's Bank	0.32	0.32	1,377	1,332	5,067,148
Santander Bank	0.35	0.35	510	1,320	5,554,102
Farmington Bank	0.40	0.35	824	1,381	5,533,039
Total Outstanding Investments					\$29,035,052

Rates reflect avg. monthly yield, annualized

Assessor

- The Assessor's office staff spent the month of July explaining and adjusting motor vehicle assessments after the tax bills were mailed out in mid-June. There were 604 motor vehicle accounts that were adjusted downward with a total reduction of \$1,818,565 due to motor vehicle corrections. Adjustments to motor vehicles occurred because the vehicles were sold, stolen, totaled, or registered in another town or state.
- Additionally there were 52 adjustments made to real estate, personal property, and supplemental motor vehicle grand lists that totaled \$730,594. This office made combined adjustments to 656 accounts for a total of \$2,549,159.
- Two new houses were inspected due to certificate of occupancies and prorated assessments were added to the 2014 grand list. Real estate deeds were read and entered in the computer assisted mass appraisal system through the middle of July.
- There were 9 additional applicants allowed to apply for the 2014 elderly program after the filing deadline of May 1, 2015 due to medical reasons. The additional state benefit was \$2,250 and the additional town benefit was \$2,150.
- The revaluation continued with the focus on condominiums. Two eQuality representatives and Assessor Steve Juda physically inspected the Apple Hill Condo Development to make sure our information is correct. Many conversion errors of data from Vision to eQuality were corrected. All sales were gathered and analyzed to begin assigning values to residential properties. All income and expense information for commercial properties was entered into the database for future analysis.
- The Assessor and Town Attorney Peter Boorman made a presentation to the Newington Town Council addressing a proposed rent payment schedule for Indian Hill Country Club.

Revenue Collector

- Revenue Collections for July on the 2014 Grand List amounted to \$42,641,556 and back tax collections were \$72,570.
- The collection rate on current year taxes through July equaled 51% which is in line with last year's collection rate for the same period.
- This is a challenging collection period for the tax office staff that processed over thirty-six thousand (36,000) tax bills entirely in-house.

TOWN CLERK

- Total monthly revenue generated in the Town Clerk's office was \$72,809.
- There were 88 transfers for a total of \$12,868,310. State conveyance tax collected was \$103,270 and \$25,163 was collected in Town conveyance tax.
- A total of 487 documents were filed on the land records during June including 141 mortgages, 167 releases, ten Foreclosure Registrations, and 30 probate documents.
- Notable sales during the month included:
 - 125 Rockwell Road which sold for \$1.3 million from Arburg, Inc. to Maymar Realty LLC.
 - Property at 596, 598 & 600 North Mountain Road conveyed for \$625,000 from Coggeshall, LLC to Rondeau Investments, LLC.
 - There were five residential sales over \$300,000 and one sale over \$400,000.
- Staff issued 137 certified copies of vital records & catalogued 19 burial permits & nine cremation certificates.
- Nine Notary Public commissions were catalogued and eight Trade Name certificates were recorded.
- There were 59 electronically recorded documents generating \$7,265.
- The office issued 30 dump passes.
- Political endorsements for municipal candidates in the November election were filed in a timely manner by the major political parties. The appropriate legal notices were placed in the Hartford Courant.

- Campaign finance disclosure statements from all municipal candidates were filed in a timely manner. Treasurers of candidate committees were acknowledged and contacted.
- Nominating petition signatures for Board of Fire Commissioners were submitted to the Town Clerk who certified the signatures and forwarded the paperwork to the Secretary of the State.

DATA SUMMARY JULY 2015				
	<u>July - 15</u>	<u>July - 14</u>	<u>FY 15/16 to Date</u>	<u>FY 14/15 to Date</u>
Land Record Documents	487	501	487	501
Dog Licenses Sold	255	222	255	222
Game Licenses Sold	43	41	43	41
Vital Statistics				
Marriages	22	37	22	37
Death Certificates	38	37	38	37
Birth Certificates	18	32	18	32
Total General Fund Revenue	\$ 51,101.03	\$ 46,812.00	\$ 51,101.03	\$ 46,812.00
Town Document Preservation	\$ 1,246.00	\$ 1,151.00	\$ 1,246.00	\$ 1,151.00
State Document Preservation	\$ 726.00	\$ 742.00	\$ 726.00	\$ 742.00
State Treasurer (\$36 fee)	\$ 13,068.00	\$ 13,320.00	\$ 13,068.00	\$ 13,320.00
State Treasurer (\$127 fee)	\$ 6,223.00	\$ 3,429.00	\$ 6,223.00	\$ 3,429.00
State Treasurer (\$110 fee)	\$ 5,720.00	\$ 4,510.00	\$ 5,720.00	\$ 4,510.00
Locip	\$ 1,089.00	\$ 1,110.00	\$ 1,089.00	\$ 1,110.00
State Game Licenses	\$ 94.00	\$ 276.00	\$ 94.00	\$ 276.00
State Dog Licenses	\$ 1,642.00	\$ 1,386.00	\$ 1,642.00	\$ 1,386.00
Dog Licenses Surcharge	\$ 616.00	\$ 508.00	\$ 616.00	\$ 508.00
Marriage Surcharge	\$ 133.00	\$ 190.00	\$ 133.00	\$ 190.00
Grand Total	\$ 81,658.03	\$ 73,434.00	\$ 81,658.03	\$ 73,434.00

POLICE DEPARTMENT

- Stephen M. Clark was sworn in as Newington's seventh Chief of Police on July 6th.
- Police Department Recruits Alan Tancreti, Jeremy Colon, and George Gerosa began their training at the Connecticut Police Academy (POST) on July 2nd.
- The Police Department recruitment drive is ongoing as there are still two openings. The department has scheduled oral examination appointments for a second group of candidates for mid-August.
- A Certified Police Officer recruitment process is also underway. The physical agility and written testing will be completed through Policeapp.com. This process will remain ongoing.
- Patrol Calls for July are as follows:

Hold Up Alarm	1	MV Complaint Report	1	Escort Funeral	7
Assault In Progress	2	MVA Injury	13	Escort Other	8
Breach In Progress	5	Open Door / Window	10	Escort Tax	18
Burglary In Progress	1	Shots Fired	1	Fingerprint	8
CustomerDisputeInProg	8	SpecificDetailCAD #	1	CODetectornosymptom	4
Domestic In Progress	22	Suspicious In Progress	117	FireStandBy(CAD #)	1
Drug Active	1	Trespass Report	1	Fire Trouble Alarm	2
EDP In Progress	17	Commercial Burg Alarm	68	Fire Water Problem	1
Fire Alarm	16	Residential Burg Alarm	29	Fireworks	8
Fire Hazmat	2	Animal	28	FollowUp	82
Fire Mutual Aid Request	1	Assault Report	1	Harassment Report	14
Fire Other	23	Assist Notification	2	Hazard	31
Fire Structure Fire	4	Assist Other Agency	31	Illegal Dumping	5
Fire Vehicle Fire	1	Blighted Property	1	Intoxicated	9
Harassment In Progress	3	Breach In Progress	1	Juvenile Complaint	21
LarcenyfromMV In Prog	3	Burglary Report	3	K9 Call	1
Larceny from MV Rpt	1	Car Seat	11	LandlordTenantDisputeRpt	1
Larceny In Progress	15	CheckWelfare911hang up	28	Larceny from MV Rpt	14
Medical Alarm	9	Check Welfare Other	41	Larceny Report	34
Medical Cardiac	20	Clear Lot	16	Location General	203
Medical Diabetic	7	Pris/Paperwork to Court	22	Lockout Building	2
Medical Fall	38	CriminalMischief Report	20	Lockout MV special circ	2
Medical Mutual	1	CSO	17	Medical Fall	1
Medical Other	110	Customer Dispute Rpt	7	Medical Other	4
Medical Respiratory	28	Dog Complaint	50	Medical Stand By	5
Medical Trauma	5	Domestic In Progress	1	Missing	7
Medical Unresponsive	13	Domestic Report	9	MV Abandoned	1
MV Assist	1	DUI	5	MV Assist	46
MV Complaint In Prog	27	Property Found	17	Suspicious Report	49
MV Complaint Report	15	Property Lost	3	Test Police	5
MVA Evading	11	Prostitution	1	Threatening Report	2
MVA Property Only	74	Serve Warrant	53	Tow	6
Neighbor In Progress	3	Sexual Assault Report	2	Town Ordinance Vio	2
Neighbor Report	10	SpecificDetail CAD #	111	Traffic Stop	478
Noise	28	Stolen MV	3	Trespass In Progress	7
Parking Violation	22	Sudden Death	3	Trespass Report	4
TempPistolPrmt Issued	19	Suspicious In Progress	2	Total	2390

- Investigations and calls by Patrol Officers in July included:
 - Assault - On 07/24/2015 at 0237 hours, officers were dispatched to an assault in progress at a local restaurant. The complainant stated that a male was inside attempting to fight with customers. Upon arrival, officers were able to stop a vehicle leaving the lot that contained the suspect. After officers conducted their investigation, it was determined that the suspect had attempted to assault an employee of the restaurant and multiple patrons of the restaurant. The suspect was also shouting at the employees, throwing cups and then jumping over the counter in an attempt to assault the staff. The male suspect who appeared to be highly intoxicated was taken into custody and transported to the Newington Police Department. Once in the booking room, the suspect was not being compliant during the booking process. At one point the suspect took a fighting stance towards the officers and made several threats of violence towards the officers. Particularly threatening to kill one of the officers.

The suspect was charged with violation a C.G.S. 53a-181 Breach of Peace in the Second Degree, 53a-61 Assault in the Third Degree, C.G.S. 53a-167a Interfering with an Officer, 53a-62 Threatening in the Second Degree and 53a-116 Criminal Mischief in the Second Degree. He was held on a \$50,000.00 bond.

- Larceny and Interfering with Police - On 7/18/2015 the night of the Newington Extravaganza, an officer was on foot patrol in the center area. He was assisting with traffic control at the entrance of the Dunkin Donuts parking lot. During this time, he saw a group of approximately five (5) males walking northbound through the parking lot. He heard one of the men in the group say, "Take it, take that bike". The officer then saw another white male wearing a blue-colored polo shirt and shorts run up to the white-colored mountain bike. The unidentified male got onto the bike and fled through the parking lot. The officer yelled out to the remaining group of males associated with the individual who stole the bike to stop walking. No one in the group stopped walking, and they ignored his instructions to stop. The officer noticed the suspects looked back at him, and still ignored his instructions to stop. The officer was able to catch up to the group of men. One male disregarded the officer's instructions and interfered with his investigation. At one point, the suspect was yelling and threw a beer bottle he was holding into the grassy area of the property. During the investigation, the officer attempted to take custody of the male. The male aggressively resisted. The officer was able to call for assistance on his radio and additional officers responded. The officer was able to take custody of the suspect, but injured his knee during the encounter. The officer sustained a severe abrasion to his knee and was treated for his injury. During this time, one suspect from the group fled the scene. Officers pursued the suspect on foot across Main St and Cedar St during the Extravaganza time. An officer on Bike Patrol that day was able to apprehend that suspect after an extensive pursuit. This suspect was also found to have marijuana on his person when taken into custody. He was arrested and charged with Interfering with an Officer, Possession of Marijuana, and 53a-48 / 53a-125b: Conspiracy to Commit Larceny 6th Degree.

As officers searched the area for the suspect on the bike, officers located the bike abandoned in the rear parking lot of a business on Main Street. The bike was returned to the juvenile owner who discovered his bike stolen after officers located it. The suspect who resisted officers was arrested and charged with Interfering with an Officer and Conspiracy to Commit Larceny 6th Degree. The suspect who had stolen the bike was not located.

- In July, Detective Division personnel:
 - Handled 125 investigations, 83 remain ongoing and 42 were closed by investigative methods.
 - Served 56 arrest warrants, 49 by Patrol Officers and 7 by Detective Division personnel
 - On July 27th Detectives were called to a residence on Willard Avenue in response to an incident of domestic violence involving an apparent home invasion and physical assault of two separate victims. Initial responding officers learned that a male suspect had come to the residence of his former girlfriend, forced his way into the home, and assaulted the female and her male companion. Officers also learned that the female victim was pregnant at the time of the assault. The suspect fled the scene prior to police arrival. Detectives initiated an investigation that included processing the crime scene and conducting interviews with both victims. While interviewing the female victim, detectives learned that the same male suspect had sexually assaulted the female during a separate incident about a week prior. The female had not previously reported that sexual assault to police and detectives opened a new and separate investigation into that criminal complaint. Detectives began the task of locating the suspect who had fled to an unknown location. Over the next 48 hours Newington Detectives continued to search for the suspect, using a variety of investigative measures. On July 30th at approximately 1:00 pm Newington Detectives located the suspect at a residence in Manchester, CT. Newington Detectives, along with personnel from the Manchester Police Department took the suspect into custody. The suspect was charged with Home Invasion, Larceny 2nd Degree, Interfering with a 911 call, Assault 3rd Degree, and Assault of a Pregnant Person 3rd Degree. He was held on a \$250,000.00 bond.
 - On July 28th Newington Detectives executed a search and seizure warrant at a residence in the south end of town. The search and seizure warrant was based on facts gathered during an ongoing narcotics investigation. Upon arrival, detectives knocked on the door and announced their presence and that fact that they were there to serve a search warrant. No one came to the door so entry into the residence was forced with the use of a ram. Upon entering the home, detectives located five individuals, including the subject of the narcotics investigation. The home was searched and detectives seized items of evidence including narcotics, packaging materials, cash, and cellular telephones. The subject of the investigation was arrested on charges related to the

- possession and sale of drugs.
- In July, the Community Service Officer (CSO):
 - Worked with the Intern to wrap up her time at the Police Department. This included an exit CHIP Test and Oral Board (mock).
 - Began the process of getting the Fall Intern set-up to begin her Internship on August 10th.
 - Applied for and received a grant for Child Safety Seat Equipment. Picked up that equipment from Yale in New Haven.
 - Attended a meeting with Parks and Rec to solidify last minute details for Extravaganza and Little League games.
 - Presented a Scams presentation to adults at the Library on July 21.
 - Attended the monthly Chamber of Commerce meeting.
 - Sergeant Perry and Officer DeSimone represented the Police Department at The Channel 3 Kids Camp in Ashford.
 - Represented the police department at two programs at the Library, with the emphasis on Newington Heroes.

UCR/NIBRS Selected Crimes
Preliminary Month 201 **Month 200**

Type of Crime	# of Offenses	Value of Crime	# of Offenses	Value of Crime
Murder	-	-	-	-
Forcible Rape	2	-	-	-
Robbery	-	-	1	296
Assault	6	-	6	-
Burglary	10	12,343	14	40,630
Larceny Theft	41	27,984	61	52,971
Auto Theft	2	6,000	3	31,500
Totals	55	46,327	85	125,397

- In June 2015, the Police Department arrested 92 adults: 12 for assault, 5 for burglary, 12 for narcotic violations, 2 for offenses against family and children, 8 for DUI, 2 for disorderly conduct, 24 for larcenies and 27 for other miscellaneous offenses. The Department also referred 6 persons under the age of 18 for criminal acts: 1 for larceny, 1 for narcotic violations and 4 for other miscellaneous offenses.
- Police Department Overtime
 - Comparison
 - OT June \$ 98,799 2 pay periods, one holiday
 - OT July \$ 69,465 1 1/2 pay periods (1 week in FY 14/15)
 - Total decrease \$ 29,334
 - In July, there was one officer in field training, two officer vacancies, two officers on light duty, and three officers at the police academy in training. These vacancies in Patrol have an impact on overtime for a total of eight positions vacant on the schedule in the patrol division. The department has worked diligently to keep overtime to a minimum, but overtime costs will rise with this many vacancies in the schedule. The overtime reported here is only for 1 ½ pay periods in July and includes one holiday. The first pay period had overtime that was charged to FY 2014-15.
 - Administration overtime of \$279 is an increase of \$279 to cover time off.
 - Patrol overtime of \$55,737 is a decrease of \$18,371. Calls included domestic calls, motor vehicle accident investigations, larceny, missing person investigation, accident investigation, domestics, DUI arrest, the Extravaganza, court appearances, warrants, search warrants, holdovers, booking process, and overtime for time off/vacancies.
 - Detective Division Overtime of \$1,174 is a decrease of \$1,832. Overtime included an investigation in a domestic arrest and scene processing.
 - Communications overtime of \$7,056 is a decrease of \$5,689. Overtime included several time off leaves and staffing for weekends to allow for 2 dispatchers on for all shifts.
 - Education overtime of \$4,312 is an increase of \$246 for training classes. Training for ERT and firearms training.
 - Support Services overtime of \$907 is a decrease of \$3,967. Overtime included coverage for time off.
 - ACO overtime was \$0.

FIRE DEPARTMENT – JULY 2015 INFORMATION

- The following is a report of the activities of the Newington Fire Department for the month of July, 2015. During this period fire department members responded to 47 alarms or emergencies. A summary of these alarms and a manpower response breakdown is detailed below:

	July 2015	1 Month Activity
Residential	4	4
Commercial, Industrial, Office	3	3
Hospital, School	2	2
Vehicle	0	0
Rescue, Police Assistance	4	4
Dumpster, Rubbish, Grass, Brush, Leaves	13	13
Hazardous Materials/Clean up	3	3
Investigative Alarm	7	7
Mutual Aid/Standby	1	1
Carbon Monoxide Investigation	3	3
Water Related Incidents/Pump-Outs	1	1
False Alarm	6	6
Total	47	47

Training Summary

Multi/Company Training	Co. #1 & 4 Ladders	75 hours
	Co. #2 & 3 Ladders	44 hours
Driver Training	Road Time	6 hours
Company Training	Co. #1 – Ladders	20 hours
	Co. #2 – Foam Operations	30 hours
	Co. #3 – Foam Operations	32 hours
	Co. #4 – Foam Operations	27 hours
Total Hours		234 hours

FIRE MARSHAL

- The Fire Marshal’s Office completed the following activities during the month of July, 2015.

INSPECTIONS	20
INSPECTION FOLLOW-UPS	68
PLAN REVIEW	3
JOB SITE INSPECTIONS	6
FIRE INVESTIGATIONS	1
FIRE ALARM TROUBLE	0
COMPLAINTS	1
TANK REMOVALS	0
HAZ/MAT	0
BLASTINGS	4

Incidents:

- There were no significant fire incidents or injuries reported in July. Responded to **21** fire calls during July.

Fire Marshal’s/Chief’s Activities:

- Attended the Swearing-in Ceremony for the New Police Chief in the Council Chambers at Town Hall.
- Attended a FEMA Short and Long Term Disaster Recovery Conference in South Windsor.
- Attended a meeting at Town Hall with town staff and representatives from Newington Little League to review planning for the State Championships to be held at Volunteer Field and a request for CERT team assistance.
- Attended a meeting with town staff to review plans for the Annual Extravaganza at Mill Pond Park.

- Attended the July Board of Fire Commissioners meeting at Co. #2 which included a Dedication Ceremony for Former Chairman of the Board of Fire Commissioners Robert Seiler Jr. on the naming a portion of Richard Street in his honor.
- Attended a wake for BOE Transportation Department employee Lori Souci in Wethersfield.
- Met with the Town Manager to conduct my annual employee evaluation.
- Conducted an inspection of the carnival equipment with the building official and state Fire Marshal's office prior to the Annual P&R Extravaganza.
- Conducted inspections of the tents and electrical equipment to be used for the Annual P&R Extravaganza with the building official.
- Activated the CERT team for the Extravaganza to assist Parks and Recreations staff with traffic and crowd control.
- Conducted fireworks inspections and maintained site security with representatives from the state Fire Marshal's office during the Annual Fireworks Show.
- Attended an Extravaganza after action debriefing with staff at Town Hall.
- Attended a wake for the 15 year old son of Berlin Assistant Fire Chief Richard Cop in Kensington.
- Attended the monthly company drill at the training tower: Ladders.
- Conducted the monthly Command Staff meeting at fire headquarters.
- Attended a meeting of the Newington Safe Home Task Force.
- Attended the monthly staff meeting at Town Hall.

HIGHWAY DEPARTMENT

Administration

- Continued to meet with residents to discuss various issues and concerns.
- Attended project coordination meetings with Engineering Department.
- Attended Department Head and Public Works team meetings.
- Attended Landfill quarterly water monitoring meeting.
- Coordinated milling and paving schedules with bid awarded contractors.
- Continued with employee evaluations.
- Coordinated all Board of Education paving projects.
- Continued with landfill closure project tasks.

Roadway Maintenance

- Highway operators continued with Landfill material processing.
- Continued roadside litter and graffiti removal.
- Crews cleared roadside vegetation overgrowth at various locations.
- Continued with parking lot reconstruction project at Martin Kellogg Middle School.
- Crews completed the installation of over 2300 feet of roadway edge drain on Michael Lane.
- Crews completed realignment of Highway Department's waterway.
- Crews repaired/replaced 20 catch basin walls and tops in preparation of milling and paving projects.
- Crews completed the installation of over 1100 feet of roadway edge drain on Pickens Drive and Chestnut Street.
- Crews supervised outside contractor with milling of roads in preparation of paving.
- Highway personnel assisted with court ordered eviction process and property storage.
- Assisted outside contractor with drainage project on Veteran's Dr.

Traffic Division

- Replaced and/or repaired missing/damaged street name and regulatory signs.
- Assisted with Food Share setup.
- Assisted Parks Department in the set up and traffic control of the annual Extravaganza.
- Continued with line striping including town roadways school facilities & Company #2 Fire Department.
- Assisted Highway Department with traffic control for road milling and paving projects.

Fleet Maintenance

- Continued with scheduled and emergency repairs for all town vehicles and equipment.
- Mechanics completed the outfitting of five (5) new police patrol vehicles.

Sanitation/Recycling/Landfill

- Scheduled 1000 residential bulk items for collection for the month.
- Scheduled 97 condominium bulk items for collection for the month.
- Scheduled 18 condo/residential scrap metal items for collection for the month.
- 8252 tons of cumulative Municipal Solid Waste were collected from July through June 2015.

- 2810 tons of cumulative recyclables were collected from July through June 2015.
- 925 mattresses and 508 box springs were collected from July through June 2015.
- 384 televisions were collected from July through June 2015.
- Issued 56 permanent landfill permits and 14 temporary permits for the month.

TOWN PLANNER

Town Plan and Zoning Commission Actions:

Regular TPZ Meeting on July 8, 2015:

- Approved, with conditions, Petition #23-15: Special Exception (Section 3.2.8: Charitable/Civic Event) at 3120 Berlin Turnpike (Panera) for classic car event. Charter Oak Firebirds, applicant.
- Approved, with modifications, Petition #16-15: Zoning Text Amendment (Section 3.1.3.B: Roadside Farm Stands). Andy Billipp, 277 Cedar Street, Newington CT, applicant/contact. Effective upon publication.

Regular TPZ Meeting on July 22, 2015:

- Approved Petition #26-15: Special Exception (Section 6.13: Accessory Apartment) at 33 Pfister Drive. Bhagyesh and Shveta Patel, applicants.
- Approved Petition #27-15: Special Exception (Section 3.11.1: Dance Studio) at 37 Ann Street. Backstage Academy of Dance, applicant.
- Approved, with conditions, Petition #17-15: One-lot Subdivision at 149 Maple Hill Avenue. Mary Kate VanValkenburg, applicant.
- Approve Petition #19-15: Zone Change (CD to B) at 1593 Southeast Road. CPD Properties 1593 New Britain Avenue LLC, owner/applicant.
- Approved Petition #20-15: Site Plan Approval at 1593 Southeast Road. CPD Properties 1593 New Britain Avenue LLC, owner/applicant.
- Approved, with conditions, Petition #24-15: Special Exception (Section 3.11.6: Restaurant) at 3375 Berlin Turnpike (Raymour & Flanigan). WNT VIII LLC, applicant; Furniture Executives No. 4 LP, owner; Michael Hamlin, 287 Chesterwood Terrace, Southington CT, contact.

Town Planner Activities:

Approved, Pending, and Future TPZ Applications

- July 9: Met with owners of property at 3311 Berlin Turnpike to discuss changes to parking lot.
- July 9: Met with ZEO to discuss proposed changes to zoning regulations.
- July 14: Met with homeowners to discuss neighbor with home business.
- July 16: Met with Town Engineer to discuss site plans for 1593 Southeast Road.
- July 21: Inspected open space parcels in northern Newington.

Transportation/CTfastrak/Amtrak Corridor Planning:

- July 10: Met with private planning consultant to discuss possible TOD regulations.
- July 17: Met with Canton Town Planner to discuss form-based zoning regulations.

Grant-Funded Project Activities

- July 2: Discussed status of Electrical Vehicle Charging Station at Constitution Plaza with Facilities Director.
- July 7: Continued working on STEAP grant application for Deming Farm.

Professional Development/Training:

- July 1: Discuss professional goals for next year with Town Manager.
- July 22: Met with Town Manager to discuss staffing issues.

Boards and Committees

- July 8: Attended regular biweekly TPZ meeting.
- July 16: Attended special Affordable Housing Monitoring Agency meeting.
- July 22: Attended regular biweekly TPZ meeting.

Miscellaneous:

- July 1: Met with Wethersfield land use staff to discuss proposed zone change on Back Lane in Wethersfield.
- July 6: Met with Town Engineer and Town Manager to discuss extra driveway at home of disabled person.
- July 6: Provided information to UConn researcher on Newington's LID regulations.
- July 23 – 31: On vacation.

- July: Received and responded to or initiated approximately 383 emails to and from citizens, applicants, staff and elected/appointed officials.
- July: Received and responded to approximately 27 phone messages from citizens, applicants, staff and elected/appointed officials.

TOWN ENGINEER

- During the month of July, 26 excavation permits were issued:
 - 17 Road/Driveway Excavations
 - 7 Gas laterals
 - 1 Drainage line repair
 - 1 CNG patch
- Kellogg School – Project Status: Completed in July. Engineering staff prepared the design plans necessary for the re-construction of the parking area at the Kellogg school. Operations were completed in the month of July. The sidewalk installation was conducted by a vendor (sidewalk contractor), therefore completing monolithic style walks on both sides of the access drive including new ramps and integral catch basin (Constructed by DPW). The pavement was installed by a vendor (Tilcon) on the processed base as installed by DPW forces. This pavement rehabilitation project is located on the northern side of the school including the access drive.
- Project Administration\Design\Survey: BOE – Anna Reynolds status = Active.
The Anna Reynolds School had new sidewalk installation by a vendor (sidewalk contractor), therefore completing monolithic style walks on one side of the access drive in the month of July. The access drive will be widened (by DPW forces) to accommodate an additional bus loading area. The base preparation and paving will commence in August. A minor re-configuration of island area (to facilitate lighting, safety) will also be added. An electrical contractor will install and electrify the light (conduit and base installed). Engineering has provided construction survey to facilitate construction activities to be performed by D.P.W. forces and contractors (both electrical and sidewalk).
- N.V.A. – Project status: Pre-construction\scheduling of operations.
The Engineering Department has scheduled a pre-construction meeting for September 1st, 2015 with the anticipated start date of construction on September 8th, 2015. Engineering has provided an estimate and is coordinating the concrete work (sidewalk vendor) for the deteriorated walks around the building structure. Facilities will schedule improvements as it relates to appropriate lighting for the walks, post construction. The pavement rehabilitation schedule is T.B.D.
- The Town Engineer attended the DOT – Public Information Meeting for State Project 93-200, Bridge improvements for the structure on Rte. #175 over the Amtrak railway line.
- The Town Engineer continues to correspond with D.O.T. personnel (Bridge Division) and engaged in preliminary discussion for the proposed replacement of a bridge located on S.R. 175 (Cedar Street) over the existing Amtrak rail line. The project is in preliminary design with Final Design anticipated in November of 2016. Given this design schedule, the contract award for construction is on pace for the 2017 construction season. The conceptual design plan is to replace the existing (aging) structure (in place) with a pre-cast concrete beam system. This method of construction would allow for the replacement of the superstructure over the course of two weekends, therefore resulting to minor impacts in traffic. This practice of replacement (similar method) was successfully achieved with the replacement of the bridge on S.R. 175 over the “Fastrak” (Busway) line. The D.O.T. has presented the project at a Public Information meeting on July 23rd, 2015.
- Wetlands: In the Month of July, The Town Engineer acting as the Wetland Agent Administered the following Applications:
 - Administrative Approval – Application 2015-10AA, 172 Kelsey Street, for soil remediation in the upland review area.
 - Administrative Approval – Application 2015-11AA, 100 Milk Lane, for fire line installation in the upland review area.
 - Administrative Approval – Application 2015-13AA, 62 Welles Dr. North, for a new deck in the upland review area.
 - Administrative Approval – Application 2015-14AA, 3333 Berlin Turnpike, for soil testing in regulated areas.
 - Administrative Approval – Application 2015-15AA, 1936 Main Street, for shed in the upland review area.

- Engineering conducted (4) site plan reviews with regard to LID\Stormwater Drainage and TPZ regulations.

BUILDING DEPARTMENT

- An Application was applied for and is under review for a 10,000 SQ FT tenant fit out for use as a children’s party center to be located at 353-407 Alumni Road.
- An Application was applied for and is under review to construct a full service restaurant at 3375 Berlin Turnpike.
- Municipal Permits issued or applied for are:
 - The Newington High School, 605 Willard Ave – a steel framed server room.
 - Elizabeth Green, 30 Thomas Street – gas water heater and 2 stainless steel 119 gallon storage tanks.
 - John Patterson, 100 Church Street – remodel boys’ & girls’ bathrooms
 - John Wallace Middle School, 71 Halleran Drive – renovation of the existing sprinkler system to meet code.
 - The Town Hall & Police Dept., 131 Cedar Street – relocate existing CAT6 cable to new ceiling AP units. Add 5 new CAT6 in Police Dispatch and Gymnasium.
- There were two Certificates of Occupancy issued in July. One residential for a single family residence located at 46 Harvest Court, and one Commercial for Caribbean Food Concepts located at 337 Willard Avenue.
- Building Department activity for the month of July was as follows: The Inspectors completed a total of 271 inspections. They were: A/C (2), Alarm (1), Apartment Inspection (5), Boiler (1), Chimney (1), CO (5), Complaint (1), Decks (7), Electrical (28), Final (73), Footings (26), Foundation (15), Framing (7), Gas Line (29), Insulation (11), Plumbing (7), Pools (2), Roofing (3), Rough (37), Shed (1), Siding (1), Site Visit (5), Slab (1), Waterproofing (1), Work Without Permits (1).
- The total number of Building/Renovation Permits issued / applied for the month of July was **204** producing a total permit value of **\$2,480,144.00**.

They are categorized as follows:

<u>TYPE OF PERMIT</u>	<u># OF PERMITS</u>	<u>VALUE OF PERMITS</u>
ADDITIONS / ALTERATIONS	35	786,369.00
DECK	3	23,590.00
DEMOLITION	0	0.00
ELECTRICAL	57	480,312.00
FENCE	0	0.00
FIRE SUPPRESSION / SPRINKLER	0	0.00
FOOTING / FOUNDATION	0	0.00
FUEL TANK	1	3,500.00
GARAGE / SHED	4	36,500.00
MECHANICAL	38	212,140.00
NEW COMMERCIAL	0	0.00
NEW MUNICIPAL	0	0.00
NEW RESIDENTIAL	2	370,000.00
PLUMBING	17	186,580.00
POOL	3	13,918.00
ROOFING/SIDING	24	227,512.00
SIGN	6	5,100.00
OTHER	1	4,400.00
SOLAR	13	130,223.00
TOTAL	204	\$2,480,144.00

The total Building income fees received in the month of July was **\$31,651.00**.

The total fees for other income were as follows: Town Planning and Zoning (Applications/Publications) \$910.00, Environmental \$540.00, Conservation \$2900.00, Zoning Board of Appeals \$75.00, Copies, Books

and Maps \$67.50, Driveway / Excavation \$3450.00 Engineering copies \$121.25. The other total income is \$8063.75.

Below is a comparison of the Permit Values for July 2015 and July 2014:

	<u>2015</u>	<u>2014</u>
Value of Permits issued for July:	\$2,480,144.00	\$1,961,939.00
Fees for Permits issued for July:	\$31,651.00	\$22,436.00
Other income Fees for July:	\$8063.75	\$3,752.25
Building Permits Issued for July:	204	155

Total Value of Permits and Permit Fees for the Fiscal Year:

<u>2015-2016</u>		<u>2014-2015</u>	
<u>Value</u>	<u>Permit Fee</u>	<u>Value</u>	<u>Permit Fee</u>
\$2,480,144.00	\$31,651.00	\$1,961,939.00	\$22,436.00

HUMAN SERVICES

- The Food Bank assisted 136 households with 674 bags of groceries distributed.
- Open Air Market served 135 households during 2 bi-weekly distributions this month.
- The Clothing Closet served 15 households, providing 22 bags of clothes.
- The Special Needs Fund assisted 8 residents with 8 bills, 5-utility, 2-medical, and 2-conservator filing bills. Five people were 60+.
- The Social Casework Program had 98 cases, even with scheduled staff vacations. 37 were new referrals. More than 191 service hours were provided, many complex
- The department is seeing increased numbers of at-risk residents needing supportive services to be healthy and safe.
- The Youth and Family Counseling Program had 10 active cases. 4 were new cases. Clinicians provided 30 clinical therapy sessions with a total of 33 clinical service hours.
- There was 1 request for community service. 25 hours were completed with carryover into summer.
- We received word of a 2nd year JRB grant which will be utilized to enhance our approach to JRB referred youth with an adult mentoring component. There was 1 JRB referral this month.
- Staff attended workshops, trainings and meetings throughout the month.
- State Department of Education cuts were decreased in the final State budget following a tough uphill fight to get most of the cuts restored. We expect a slight decrease to two vital grants that support our youth programs.
- Staff continue preparations for the back-to-school backpack and supplies collection and distribution to be held in August.
- Caseworkers are busy updating foodbank and holiday baskets recipients for ongoing eligibility and meeting with new potential recipients, as well.
- Part-time Youth Worker, Liza Bocchichio has secured a wonderful full time position and has resigned effective August 14th. The position has been posted and we hope to have it filled in September, in time for the start-up of school and fall programs.
- Newington Hunger Action Team (HAT) held a food drive at both Newington Stop & Shop locations.
- Stephanie Soto, former social work student intern, has joined our department as a part time administrative secretary in the front office.
- Karen Smith, a former clinical therapist for our department, has been brought back contractually to provide some casework and program assistance to provide some staffing relief due to large and/or complex caseloads.
- Director Futoma met with non-union full time staff for performance reviews for FY 2014-2015 and goal setting for 2015-2016.
- Director Futoma and Human Services Coordinator LaBrecque attended a Youth Service Bureau Director's training.

July 2015 Statistics

Selected Programs	FY 15-16 Undp. Total This Month	FY 15-16 Undp. Total Last Month	FY 15-16 Cum. Undp. Total YTD	FY 14-15 Cum. Undp. Total YTD
Youth & Family Counseling Cases	10	13	10	8
*Youth & Family Service Hours	33	N/A	33	25
JRB Cases	1	2	1	1
Positive Youth Development	601	342	601	529
Information and Referral	591	558	591	595
Social Casework Cases	98	113		93
Under 55 =	19	64		55
*Under 55 Disabled =	35	N/A	N/A	N/A
Over 55 =	44	49		38
*Social Casework Service Hours	191	N/A	191	N/A
Under 55 =	24.25		24.25	
Over 55 and/or disabled	166.75		166.75	
Food Bank Households	136	124	136	191
#Bags of Groceries Distributed	674	585	674	895
Special Needs	8	13	8	7

*Newly added statistical category this FY

SENIOR AND DISABLED CENTER

- Data is unavailable at this time. Will be updated in September, 2015 Monthly Report.

PARKS AND RECREATION

Administration

- The Superintendent enjoyed his first month on the job.
- The Superintendent held open office hours for the public to come in and share their ideas for the future direction of the Department.
- The Superintendent met with the entire office, parks and cemetery staff to discuss his vision and expectations for the Department. The topic was how to develop a strong and successful team.
- The Superintendent attended the seasonal staff party at Churchill Park. He was very impressed with the high quality of young people working for the Department.
- The Superintendent met with the Parks & Recreation Board for the first time. The group shared their vision and hopes for the future of the Department.
- The Superintendent attended the Family Pool Float Night. He introduced and led a candy drop, a frozen t-shirt contest and a greased watermelon contest in the pool.
- The Superintendent attended the Frozen Yogurt & Family Tie-Dye Party.
- The Superintendent assisted with the Extravaganza carnival.
- The Superintendent attended the Local Craft Beer Tasting & Concert in the Park. It was the first time offered and it was very successful with over 350 in attendance.
- The Superintendent assisted in the operations of the 34th Annual Extravaganza. It was a huge success. Final net numbers will be forthcoming.
- The Superintendent met with a new firework company and is negotiating a larger show.
- The Superintendent met with the NHS Athletic Director and his assistant.
- The Superintendent met with the Newington Soccer and Newington Little League scheduler to discuss efficient ways to best accomplish goals.
- The Superintendent met with organizers for the Cherish the Children cemetery event. The Department will have a larger presence in the activity.
- The Superintendent met with the ambulance leadership and developed a plan to spruce up the outside of the building.
- The Superintendent visited the pools and parks to make a preliminary evaluation of conditions.

Recreation Division

- Many season pool pass holders have continued to enjoy both Mill Pond Park and Churchill Park Pools.
- Free Summer Fun Runs were held on Wednesdays, July 8th, 15th, 22nd and 29th. This program continues to grow and attract more runners each year.
- A consignment ticket program was offered with discounted tickets to Six Flags and Lake Compounce, as well as the Connecticut Science Center. Many residents have taken advantage of these discounted tickets.
- Staff worked to put together a comprehensive variety of programs and events for the Fall season, and the Parks and Recreation Fall 2015 Program Guide is being created.
- Parks & Recreation Summer Concert Series had a successful 23rd year sponsored by Data Mail. Concerts were held on July 2, 9, 17, 24 & August 4. Attendance at the concerts ranged from 150 to 350 people.
- Newington Parks & Recreation hosted its first Family Float night at Mill Pond Pool on Monday, July 13th.
- Wednesday, July 15th, a family tie dye party / Menchie's Frozen Yogurt event was held at Mill Pond Park. This was the second year that Menchie's participated as a sponsor. An estimated 350 people attended this event.
- The Carnival was held in conjunction with the Extravaganza from July 16-18. The great weather helped make this event a huge success and enjoyed by many families.
- Friday night, July 17th was the first Local Craft Beer Tasting event. The Summer Concert Series sponsored by Data-Mail featuring In Deep provided the entertainment for the event.
- Mill Pond Park's 34th Annual Extravaganza was on Saturday, July 18th. The weather was not as favorable as last year, but the day's events still ran smoothly from the carnival, crafters, entertainment, food vendors and fireworks. The budget is still being finalized.
- The Summer Playground program for children in Kindergarten through grade 7 has been attended by approximately 325 children per week, compared to approximately 310 in 2014.

UPCOMING – RECREATION DIVISION

- Free Summer Fun Runs will be held on August 5th and 12th.
- The Fall Program Guide will be distributed to residents as an insert in the September issue of Newington Life during the last week of August.
- Mill Pond Pool will close for the season on Sunday, August 9th.
- A dog swim will be offered at Mill Pond Pool on Monday, August 10th.
- Churchill Pool will close for the season on Sunday, August 16th.
- Men's and Women's Softball League playoffs will begin in early August.
- The 7-week Summer Playground program will end on Friday, August 7.

Parks and Grounds

- The Nutmeg Games used the synthetic turf at Clem Lemire for lacrosse.
- Division personnel paid extra attention to the rest rooms, etc. for the ten days they were in Town.
- Mill Pond Extravaganza week required four full time employees as well as four seasonal employees to prepare for Friday's and Saturday's events.
- Ben Breitreutz, GKIV and Rick Castellani, GKI spent a lot of time at Volunteer Field doing extensive renovations for the hosting of the State Little League Regional Playoffs.
- Division personnel were offline a total of 35 days in July.
- There were ten internments in town cemeteries in July.

LIBRARY

- The three summer reading programs: for the children- *Every Hero Has a Story*, teens- *Unmask @ Your Library* and adults- *Escape the Ordinary* are going strong. 946 children have signed up to date, reading each day, earning prizes and marking their progress on the online summer reading software. Teens have 150 active participants and 456 adults have read 3,369 books as part of this program. This year is a superhero theme and many of the programs offered in July tied in with this theme.
- The Children's Department was all about superheroes. Children's staff offered 44 programs (many of which were superhero themed) to 1,223 children and their caregivers. Highlights of July programs included *Middle School Book Speed Dating*, *Rockin' Rollin' Alphabet* with author Lynn Rosenblatt, *Superheroes Storytime*, the *Annual Buddy Bake-Off* and *A Super Sleepover*. A new program for

parents with children entering kindergarten titled *Ready for Kindergarten* began in July. This 4 session program that will end in August has the children and their caregivers participate in hands-on activities to help them develop skills needed for a successful start in school.

- The teen librarians had 104 teens attend 8 programs during the month of July. The *Life Hacks Series* programs that teach teens' life skill continued to be very popular. Program topics this month included public speaking, teen nutrition, *Whole Foods* cooking demonstration, and cultivating confidence. Other programs included *Batman Day for Teens* and *Book Speed Dating* that helped teens find new books by different authors and in different genres to read during the summer.
- Adults were not forgotten with 14 programs offered to a combined audience of 464 adults. The summer Jane Austen series "A Portrait of Jane Austen" continued with a very popular Jane Austen movie series held during the four Wednesdays in July. Movies included *Sense and Sensibility*, *Emma*, *Pride & Prejudice* and *Persuasion*. The series concluded on July 29 with a *Fashion in Fiction* program with Kandi Carle. Other programs included *The Newington Heroes that Keep US Safe* with Officer Jamie DeSimone, "Movies & More" featuring the film *Selma* and two "Taste of Connecticut Programs"- *Beer Making with Thomas Hooker* and *Cheese Making with Paul Trubey of Beltane Farm*.
- Total circulation of library materials was 35,002. Digital media which includes eBooks, digital music, magazines, audiobooks and movies were downloaded 2,485 times from the library website. There were 12,021 visits to the library's homepage. The reference staff answered 6,275 reference questions. Free library meeting space was used 356 times during the month. An average of 820 people visited the library each day during the month of July.
- The Library Renovations/Addition Project Building Committee met for the first time on July 27, 2015. The committee is made up of two Library Trustees, two Town Council Members and three people from the public.
- In technology news the RFID tagging is almost complete in the adult collection and volunteers and staff are working furiously to get the children's collection tagged before the August installation of the RFID hardware. Head of Reference Diane Durette has been working with AARP Connecticut and AARP TEK (the national AARP Technology Center) on a Pilot program with the Library. The library will receive 8 Real Pads for staff to use to train people of all ages on how to use their Real Pad tablet. This tablet comes with preloaded APPS, has a unique toolbar with large graphics, icons and interfaces and is ready to use out of the box. Diane is learning how to use it and will be offering classes for adults when the remaining tablets arrive sometime this fall. If this pilot is successful, AARP may replicate this program in other communities as a way to foster community interaction. Library patrons really appreciate the ability to print out from home most of the museum and attraction passes that the library offers. 161 passes were used during the month of July, a 16% increase from the previous year. Technology programs for the public included *Tech 4 U* and *Video Chat Apps: Connect in the Summer*. In Facilities news, we continued to have temperature control problems in the library. Facilities worked on these problems. The duct work continued in July and is still not completed. A new boiler arrived and will be installed in August.
- Topics of note that were researched this month included:
 1. Information about fleas that were found in Colorado that bit and killed a teen.
 2. Lyrics from the soap opera "Days of Our Lives".
 3. How to write, illustrate and publish a children's book.
 4. Books about infant sleep issues.
 5. Nutmeg Nominee books.