



Tanya Lane  
Acting Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

**MAYOR ROY ZARTARIAN**

## MINUTES

**NEWINGTON TOWN COUNCIL**  
Conference Room L-101 Lower Level – Town Hall  
7:00 P.M.

January 12, 2016

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### **I. PLEDGE OF ALLEGIANCE**

### **II. ROLL CALL**

Councilor Anest  
Councilor Budrejko  
Councilor DelBuono  
Councilor Klett  
Councilor Manke  
Councilor Marocchini  
Councilor Nagel  
Councilor Serra  
Mayor Zartarian

### **Staff Attendees:**

Tanya Lane, Acting Town Manager  
Craig Minor, Town Planner  
Dave Langdon, Facilities Manager  
Chris Greenlaw, Town Engineer  
Ann Harter, Director of Finance  
Lisa Rydecki, Deputy Finance Director  
Jaime Trevelyan, Asst. to the Town Manager – Administration  
Linda Irish-Simpson, Clerk of the Council

### **PUBLIC PARTICIPATION – IN GENERAL**

Ed Young, 485 Church Street: He thanked the Council for following up on the Young Farm and distributed additional pictures to the members which showed information they were not aware of. He indicated there also was a sewer line installed that nobody knew about.

Rose Lyons, 46 Elton Drive: She welcomed Tanya Lane to the Town Council and thanked her for taking over the job.

John Bachand, 56 Maple Hill Drive: He thanked Mrs. Lane for accepting the position and hoped her assistant could be encouraged to stay on in the Town Clerk's office since he always found the staff very helpful.

Rod Mortensen, 53 Meadowview Court: He stated simply that what goes around comes around and said that nobody was perfect. He was concerned about the caliber of person the Town might get to replace the Town Manager with longevity an issue. He said the Building Committee had not been invited to be part of the Town Hall study and reminded the Council the committee had never said the building was falling down only that there were structural issues with the building. He hoped the study would include a cost benefit analysis of renovation versus new as well as the life span of the building versus new.

Robert Young, 20 Coppermill Road, Wethersfield: He stated water was connected to the house as well a sewer line by the contractor. A larger water pipe was put in for the community garden's future use. He asked the Building Department for a blueprint or record of what went into the house and where the hookup for the garden was. He obtained pictures of the property from the Internet which showed equipment on the property and at street level could determine the cut in the road on Church Street, and black top cut into the road. The Town and MDC had no records of it but the vendor indicated there was a six inch sewer pipe at the site that is covered over. He hoped the Council would look into the issue.

#### **IV. CONSIDERATION OF OLD BUSINESS (Action May Be Taken)**

##### **A. STEAP Grant Application for Clem Lemire Proposed Lighting Plan**

Craig Minor explained it consisted of two parts. The first was for lights at Clem Lemire Field (\$275k) and the second to renovate the field (\$25k). There was no local match and hoped it would be approved but was a very competitive grant and could be rejected. He was not sure when the State would act on the grant but would get that information to the Council.

Councilor Klett asked if the neighbors in the area had been notified of the grant and Mr. Minor indicated he would do that when the grant was approved. She stated she had hoped he would approach them prior to applying to get their input. He apologized for the confusion.

Councilor Budrejko asked about the energy savings and costs and Mr. Minor said he would get the information for the next meeting. Councilor Nagel said that if the grant was approved the Town could always reject it and Councilor Klett indicated that if Newington did that, another town could be denied the grant for their use.

Councilor Anest moved the following:

#### **RESOLVED:**

**That the Town Council hereby authorizes the Acting Town Manager to submit an application for grant funding with the State Department of Economic Development (DECD) in the amount of \$275,000 from the Small Town Economic Assistance Program (STEAP) grant to be utilized for improvements to the Clem Lemire Baseball Complex .**

The motion was seconded by Councilor Marocchini and the motion passed 9 – 0 on a unanimous roll call vote.

##### **B. Discussion: Town Hall Renovations Project**

David Langdon, Facilities Manager, was charged to have a company give a second opinion on the Town Hall renovation. He reached out to many consultants to get a cost estimate for the study which would be very lengthy and take at least a month. The company he chose, DTC, was independent with no ties to the Town, previous architects or construction companies involved. The cost estimates for estimating was in

the range of \$16,500 on top of the \$27,500 for DTC to perform the engineering analysis of Town Hall. He stated it had been over six months since the last cost estimate and the cost of construction always went up approximately 2-5% per year.

Councilor Marocchini wanted to ensure that a complete overview would be done of all information collected to date, and Mr. Langdon said an analysis of the building would be done as well as reviewing all the available information. Cost estimates would be reviewed as well.

Councilor Manke asked about the timeline for DTC and Mr. Curtis explained it would take approximately two months to get a report to the Council. Councilor Klett thanked them for their willingness to be transparent and said it was unfortunate the Building Committee was not included. She asked if the Committee could get the report from DTC. Mr. Minor indicated he thought it was important to act on this immediately since the longer they waited, the more costly it would eventually be.

Councilor DelBuono asked what the dollar amount would be for the second portion and if the Council should vote on the one piece and have them come back for the other piece. The Mayor said that he thought they should defer to spending the \$30k tonight and would like to get a better handle on all the costs and be able to formulate any further questions on the project. Mrs. Lane stated they would have to have a bid waiver voted on since the total amount would be over the \$30k threshold.

Councilor DelBuono said the Council had received a lot of information and needed time to digest it. Councilor Nagel agreed with the Councilor that they needed time to get questions answered and determine where the money would come from. Councilor Marocchini said that if the consensus was to wait, within the next two weeks could the Building Committee hold a meeting to get them the information. Mr. Minor indicated it would be tight to hold a meeting, and Councilor Marocchini said he preferred to move forward immediately. Councilor Anest questioned if the Council could vote on the \$27,500 and then vote on the additional at another meeting since she did not feel it should wait an additional two weeks. Councilor Klett did not like to waive the process for bids but in this case, felt it might be a good time to do it. She was comfortable with the company being independent. Councilor Nagel wanted to ensure everyone was on the same page and everything was clear. The Mayor said the consensus was to go ahead with the bid waiver for the \$30k and approve it. In two weeks they could revisit the second portion during their regular scheduled meeting.

Councilor Nagel moved the following:

**WHEREAS, the Town Council has the power under Section 814 of the Newington Charter to waive the process of procuring sealed bids/requests for proposals; and**

**WHEREAS, Town personnel have received a proposal from DTC Consultants of Hamden, CT for the purpose of an engineering study of the Newington Town Hall;**

**NOW THEREFORE BE IT RESOLVED, that the Town Council grants a waiver for the requirement of sealed bids for an engineering study of the Newington Town Hall;**

**BE IT FURTHER RESOLVED, the bid waiver to DTC Consultants, is granted subject to a final negotiated price between DTC and the Town.**

The motion was seconded by Councilor Klett and the motion passed 9 – 0 on a unanimous roll call vote

Councilor Nagel moved the following:

**RESOLVED:**

**That the Newington Town Council hereby authorizes an expenditure not to exceed thirty-thousand dollars (\$30,000) from Program 31110-88804, Town Hall Improvements Account, for consulting services related to an engineering study of the Newington Town Hall.**

**BE IT FURTHER RESOLVED:**

**That the Acting Town Manager is hereby authorized to retain such services for the purpose of an engineering study of the Newington Town Hall.**

The motion was seconded by Councilor Klett and the motion passed 9 – 0 on a unanimous roll call vote.

**C. Town Council 2016 Regular Meeting Schedule**

Mayor Zartarian explained the only change made to the original schedule was to change the October 11, 2016 meeting to October 18, 2016 because of the Yom Kippur holiday.

Councilor Klett moved the following:

**RESOLVED:**

**The Newington Town Council, in compliance with the Freedom of Information act, hereby approves the 2016 Town Council regular meeting schedule as indicated on the attached document.**

The motion was seconded by Councilor DelBuono and the motion passed 9 – 0.

**D. Extension of the Town's Insurance Program**

Mayor Zartarian indicated the Standing Insurance Committee recommended accepting a two year rate stabilization from CIRMA. Councilor Nagel said it had not been finalized before the election and indicated the Town received a favorable rate since the pay outs from the insurance carrier had been low.

Councilor Nagel moved the following:

**RESOLVED:**

**That in accordance with section 8-27(4)(a) of the Code of Ordinances, the Newington Town Council hereby accepts the proposed two-year extension of the agreement between the Town of Newington and the Connecticut Interlocal Risk Management Agency (CIRMA) for workers compensation, liability, property and casualty insurance, effective July 1, 2016 through June 30, 2018.**

The motion was seconded by Councilor Manke and the motion passed 9 – 0.

**E. Update: Town Council Goal Setting Sessions**

Jamie Trevethan explained food would be served at each session from local restaurants. Department heads would prepare presentations for the Council. The Mayor said the sessions were January 16, 2016 from 8:15 a.m. – 1 p.m. and the second session would be held on January 22, 2016, at 5:30 p.m. Both meetings would be held in conference room L101. The facilitator involved would be Decision Point LLC.

**F. Update: Deming Young Farm**

Mayor Zartarian indicated the soil samples were at UCONN for testing and the results were expected by the end of January. Mr. Greenlaw explained that the Council acted efficiently, quickly, held a special meeting, set goals, requested and received a proposal, which was executed. A report would be given to the Council on January 26 with the results. Councilor DeIBuono commented that Mr. Greenlaw was very helpful in the process and ensuring it happened on a timely basis. Councilor Klett thanked Mr. Greenlaw for his explanation because it helped the Council understand what to expect. She mentioned she was frustrated that they were just now hearing about a pipe on the property and wanted to be able to put the matter to rest and move on.

**V. CONSIDERATION OF NEW BUSINESS (Action May Be Taken by Waiving the Rules)**

**A. Central Connecticut Health District Update**

Charles Brown, Director of Health, gave a presentation, which is attached. Councilor Klett asked him about the issue of housing, and he explained that many of the issues the CCHD saw involved safety and air quality issues. The Mayor asked if the Senior Center would lose workers if they consolidated health groups. Mr. Brown said they were looking to have all staff under one roof and were presently doing a feasibility study. They would be meeting with towns to determine the best way to centralize.

Councilor Nagel appreciated the work the Health District did and for his presentation. He asked about their regional work like going to businesses and meeting the public as well as what was covered or not. The Councilor also wanted to know what they covered for renters and when they should go to the CCHD with any problems. Mr. Brown stated that if anyone had health issues they should feel free to call them and determine the specifics and their needs. As a regional group, they had economy of scale. Four towns contribute so they had a variety of staff available to go out to review issues and get a good return on their money. The phone number to the CCHD is: 860 721 2818 in Wethersfield.

Councilor Budrejko asked about resource sharing with other agencies, and he said they were reviewing the potential of cross jurisdictional sharing of services. They were trying to determine the specific advantages. Mayor Zartarian asked about the selling of bike helmets to residents, and Mr. Brown indicated the sale was going well and since they were only \$10 it was a good deal.

**B. Discussion: MDC Water and Sewer Improvement Project – Cedar Street/Willard Avenue Area**

Mr. Greenlaw reviewed the project with the Council. It is a large project and would affect traffic in the area and surrounding residential neighborhoods. They would be having another public hearing on the matter to get input from residents.

Councilor Klett asked if the Police Chief had been involved in the planning and it was indicated the Town Manager and engineer would be meeting with him during the week if his schedule permitted. The Councilor said the local police would be responsible for construction safety even though it's a State road and the department was presently short staffed, which could be an issue so feedback from the Chief was important.

Councilor Budrejko asked if the projects, water and sewer, would be done separately or concurrently. She was told her they were independent projects. The water portion could be worked on during the summer while they began the installation of the sewer at the Millbrook trunk. Traffic patterns would have to be studied to ensure the least disruption. The total project would take approximately two years or two construction seasons. They anticipated one lane road closures and a detour designed at Willard and Cedar, which was still to be determined. The route was expected to be around Alumni Road where the

gate would have to be opened and closed each day during construction. The police would be stationed at the detour area around Alumni Road and Willard.

Councilor DelBuono was concerned about the level of noise in the neighborhoods. Mr. Thompson, MDC, explained there would be no blasting and ledge would slow them down but wouldn't require heavy machinery. The contractor would be asked to minimize the noise created. The Councilor asked about the staging of machinery, and he said the heavy equipment would be moved around each day and taken off site. It would be chosen by the contractor but with the Town's approval. No material would be stored on the street overnight.

Councilor Nagel said the easement explanation was a good one but the address on Wells Road confused him and thought the public would be confused as well. He asked that that section be made even clearer for the residents. He mentioned that the proposed construction on I-84 should be considered when making plans for this project since traffic patterns would be a concern when that construction started. Mr. Greenlaw indicated that was a good question and one that will be brought up at the next meeting.

Councilor Marocchini asked why the project was needed and Mr. Thompson explained they kept records of any sewer backups and found there were quite a number of houses impacted at least once and in some cases several times. The pipe installed would alleviate the issues and the original pipe would stay in place but be lined to reduce the inflow into the pipe, which would increase its capacity.

Councilor Budrejko asked if there would be an impact on the pipe if something was built at Fenn Road. It was explained that was on a separate system but an overall analysis of the system would be done if needed.

Councilor Klett was concerned with the noise and how it would affect the neighborhood. The continuous noise could be annoying for people who needed to sleep during the day. She hoped they would do their best to significantly reduce any noise. They would be reaching out to the residents so their concerns could be voiced and thought a public hearing would be held in the future.

Mayor Zartarian asked when they would be back before the Council and they thought by mid-February with the construction schedule. They wanted to start construction by the end of the school year. For that to happen they would need to have the bid process in March and hoped by June 1 to have a contract in place.

### **C. Mid-Year Transfers**

Ann Harter, Finance Director, explained the various transfers that needed to be done. The attachment explains all the transfers and accounts.

Councilor Budrejko asked Mrs. Harter about the number of increases in the Library compared to others. Mrs. Harter explained it was due to the fact the Library had a huge number of part time employees. Under the Town Manager there was an entry that was due to the assumption of a clerical position and Mrs. Harter said the position had been shared with the Board of Education in the past but that the Board of Education budget did not get reduced by that amount. She also stated the \$18k for the Economic Developer was due to a contract increase, which she was not aware of until the budget was adopted.

Mrs. Harter said the Career Tech Program requested additional funds. The amount of \$2.1M had been adopted already and they needed an additional \$300k and wanted to move the money from the General Properties Improvement Account.

All transfers would be made at the next Town Council meeting.

### **D. Appointment of Deputy Agent for Countersigning Checks**

Ann Harter explained there was a need for backups for her and the Acting Town Manager for the signing of checks in the case of an emergency. She suggested Lisa Rydecki, Deputy Finance Director and Jeff Baron, Director of Administrative Services to serve as backups.

Councilor Klett stated it was not always the Town Manager and Finance Director who signed checks and wondered why the change had happened. Mrs. Harter said that most of the duties of the Town Treasurer had been incorporated into the Finance Department and Councilor Anest said they also wanted to cut the budget and ensure checks could be signed on a timely basis.

Mayor Zartarian asked Tanya Lane to research why the change was made from a paid position to in-house staff signing checks. The Council would have a resolution on this at the next meeting.

**VI. RESIGNATIONS/APPOINTMENTS (Action May Be Taken)**

**A. Development Commission**

**1. Accept the Resignation of Karen Faust (Alternate)**

Councilor Anest moved the following:

**RESOLVED:**

**That the Newington Town Council hereby accepts the resignation of Karen Faust as an alternate member of the Development Commission, in accordance with a communication dated May 6, 2015.**

The motion was seconded by Councilor DelBuono and the motion passed 9 – 0.

**2. Accept the Resignation of Charlene Garcia**

Councilor DelBuono moved the following:

**RESOLVED:**

**That the Newington Town Council hereby accepts the resignation of Charlene Garcia as a member of the Development Commission, in accordance with a communication dated September 2, 2015.**

The motion was seconded by Councilor Klett and the motion passed 9 – 0 .

**3. Accept the Resignation of Greg Polk**

Councilor Anest moved the following:

**RESOLVED:**

**That the Newington Town Council hereby accepts the resignation of Greg Polk as an alternate member of the Development Commission, in accordance with a communication dated August 31, 2015.**

The motion was seconded by Councilor Klett and the motion passed 9 – 0 .

**B. Open Space Committee**

**1. Accept the Resignation of Gail Budrejko (as a public member)**

Councilor DelBuono moved the following:

**RESOLVED:**

**That the Newington Town Council hereby accepts the resignation of Gail Budrejko as a member of the Open Space Committee, in accordance with a communication dated December 17, 2015.**

The motion was seconded by Councilor Nagel and the motion passed 9 – 0.

**C. Youth/Adult Council**

**1. Accept the Resignation of Timothy Manke (as a public member)**

Councilor DelBuono moved the following:

**RESOLVED:**

**That the Newington Town Council hereby accepts the resignation of Tim Manke as a member of the Youth Adult Council, in accordance with a communication dated December 17, 2015.**

The motion was seconded by Councilor Nagel and the motion was passed 9 – 0.

**D. Appointments to Boards and Commissions**

**1. Development Commission**

Councilor Anest moved the following:

**RESOLVED:**

**That the Newington Town Council hereby accepts the resignation of Linda Woods as a member of the Development Commission, in accordance with a communication dated December 8, 2015.**

The motion was seconded by Councilor Serra and the motion passed 9 – 0 .

Councilor Anest moved the following:

**RESOLVED:**

**That the Newington Town Council hereby accepts the resignation of Vincent Camilli as an alternate member of the Town Plan and Zoning Commission, in accordance with a communication dated December 8, 2015.**

The motion was seconded by Councilor Klett and the motion passed 9 – 0.

Councilor Nagel moved the following:

**RESOLVED:**

**The Newington Town Council hereby makes the following appointments:**

**7. Capital Improvements Committee**

<b>Name</b>	<b>Address</b>	<b>Party</b>	<b>Term</b>	<b>Replaces</b>
<b>Board of Education Rep: Nancy Petronio</b>	<b>44 Centerwood Road</b>	<b>R</b>	<b>BOE Term</b>	
<b>Board of Education Rep: Joshua Shulman</b>	<b>15 Longview Drive</b>	<b>D</b>	<b>BOE Term</b>	

**8. Committee on Community Safety**

Name	Address	Party	Term	Replaces
Board of Education Rep: Emily Guion	20 Kirkham Street	D	BOE Term	
Board of Education Rep: Jane Ancona Siegel	57 Meadow View Court	R	BOE Term	

**10. Development Commission**

Name	Address	Party	Term	Replaces
Alternate: Linda Woods	82 Ivy Lane	D	Immed. – 11/30/17	Karen Faust (res. 1/2016)
Michael Fox	1901 Main Street	D	Immed. – 11/30/17	Linda Woods (res. 1/2016)

**11. Employee Insurance and Pension Benefits Committee**

Name	Address	Party	Term	Replaces
Board of Education Rep: Sharon Braverman	39 Churchill Way	D	BOE Term	
Board of Education Rep: Steven Silvia	45 Basswood Street	R	BOE Term	

**18. Newington CATV Advisory Council**

Name	Address	Party	Term	Replaces
Board of Education Rep: Steven Silvia	45 Basswood Street	R	BOE Term	

**19. Newington School Career Technical Program Renovation PBC**

Name	Address	Party	Term	Replaces
Board of Education Rep: Robert Tofeldt, Sr.	15 Seventh Street	R	BOE Term	

**21. School Code Compliance Project Building Committee**

Name	Address	Party	Term	Replaces
Board of Education Rep: Steven Silvia	45 Basswood Street	R	BOE Term	
Board of Education Rep: Cindy Stamm	35 Judge Lane	D	BOE Term	

**22. Standing Insurance Committee**

Name	Address	Party	Term	Replaces
Board of Education Rep: Sharon Braverman	39 Churchill Way	D	BOE Term	
Board of Education Rep: Steven Silvia	45 Basswood Street	R	BOE Term	

**25. Town Plan and Zoning Commission**

Name	Address	Party	Term	Replaces
Alternate: Michael Camillo	126 Willard Avenue	D	Immed. – 11/30/17	Vincent Camilli (res. 12/2015)

**29. Youth Adult Council**

Name	Address	Party	Term	Replaces
Board of Education Rep: Emily Guion	20 Kirkham Street	D	BOE Term	

Councilor Manke seconded the motion and the motion passed 9 – 0.

**VII. TAX REFUNDS (Action Requested)**

Councilor DelBuono moved the following:

**RESOLVED:**

That property tax refunds in the amount of \$4,570.53 are hereby approved in the individual amounts and for those named on the “Requests for Refund of an Overpayment of Taxes,” certified by the Revenue Collector, a list of which is attached to this resolution.

Councilor Nagel seconded the motion and the motion passed 9 – 0.

**VIII. MINUTES OF PREVIOUS MEETINGS (Action Requested)**

**A. Regular Meeting: December 8, 2015**

Mayor Zartarian asked for a correction to be made on page 2 and to replace “Mayor Woods” with Mayor Zartarian. Councilor Manke moved to accept the minutes as amended and was seconded by Councilor Anest. The motion passed 8 – 0 (Councilor Marocchini-abstained).

**B. Special Meeting: December 12, 2015**

Councilor Nagel motioned to accept the meeting minutes and was seconded by Councilor Manke. The motion passed 7 – 0 (Abstained: Councilors Marocchini/Anest).

**IX. WRITTEN/ORAL COMMUNICATIONS FROM THE TOWN MANAGER, OTHER TOWN AGENCIES AND OFFICIALS, OTHER GOVERNMENTAL AGENCIES AND OFFICIALS AND THE PUBLIC**

None

**X. COUNCIL LIAISON/COMMITTEE REPORTS**

Councilor Nagel indicated the Library had a successful book sale which amounted to over \$13k and there will be a Wine and Cheese Social on January 22, 2016. Advance tickets cost \$12 and at the door \$15. People can purchase tickets at the Library, from Friends of the Library or Library board members. He said a wireless system upgrade had been completed in the Library. Also there had been problems in delivering books from the consortium due to issues with an outside vendor but the issue had been resolved. The Councilor also mentioned the Library assessment had been completed, and an updated mission statement done, which would be available soon. There will be the annual road race on May 15, 2016, which was the 20<sup>th</sup> anniversary. Councilor Nagel said NCTV had their annual Christmas meeting, updates had been done, and he would have more information in the future. The Fire Commission would be planning their 100<sup>th</sup> anniversary and would have their new rescue truck in the near future.

Councilor Klett said the next CIP meeting will be held on January 25 at 6 p.m. and held weekly after that. She asked Mrs. Lane for an update on what had not been spent for that meeting and an explanation for new members of what would be considered for the CIP and what would not as well as some historical information on the committee.

Councilor DelBuono asked if the members of the Rules and Procedures Committee could meet on January 19 after the agenda setting meeting at approximately 4:15 p.m. It was agreed that would work for the members.

Councilor Budrejko said the Economic Development Commission had elected officers for the year. She also said work was started on the new Wood N Tap Restaurant as well as a new GoldBurgers restaurant that will complement the existing one. At their next meeting, February 17, specific goals will be set by the committee.

Councilor Anest attended the Youth Adult Committee and said the Hoopla was scheduled for March 24.

**XI. PUBLIC PARTICIPATION – IN GENERAL**

Rose Lyons, 46 Elton Drive: She asked about the Safety Committee and when they would be meeting. She asked for an update on the committee from the chair. Mrs. Lyons asked about the grant they applied for at Constance Leigh and asked for an update. She mentioned she was still looking for exit signs from the municipal lots.

John Bachand, 56 Maple Hill Drive: Regarding the Town Hall renovations he stated that no matter what was decided by the committee, he would support it; however, felt a very good, clear explanation had to be given to the residents for the need for whatever was decided on. He also said an explanation should be given as to what renovate as new meant.

## **XII. REMARKS BY COUNCILORS**

Councilor Klett said the Council was being criticized on social media for their decision to go ahead with the consultant. She also apologized to the Building Committee for not including them in the process tonight. She did not feel that waiting for two weeks would have changed the outcome.

Councilor DelBuono said the discussion on the Town Hall was very worthwhile and transparent. After the discussion around the table, the Council was able to agree on the issue after starting out in the opposite direction, which she was pleased about.

Mayor Zartarian was glad that Councilor Marocchini spoke up about the consultant since he had been leaning in the direction to wait for approval. After listening to everyone on the subject, he was able to change his mind. He also wanted to let the residents know that he would continue to have office hours at the Senior Center on Thursday from 9 – 10 a.m. and in the Mayor's office from 5:30 – 6:30 p.m. He encouraged residents to meet with him.

Councilor Marocchini stated he thought it was a hasty decision made by the Council regarding John Salomone since so many members were new and a lot of pressure had been put on him to force him into the decision he made. Instead of giving it time to work out a plan, there was a short notice meeting, a short executive session and finally a decision. Nothing was discussed in the open or at least with the whole Council prior to voting. He felt the process had not been transparent and lacked the respect of the voters. Mr. Salomone had been in office for ten years and accomplished the creation of the CIP Fund, produced and stayed within budgets all while keeping services intact, brought the credit rating as high as it had ever been and negotiated union contracts. Nobody should be pushed out of office for doing an excellent job. He had volunteered his time on the Council because of his daughter and future generations who wanted to make Newington their home and thought if the Council proceeded as they had done over the past three months, might run the Town into the ground.

Councilor Klett appreciated his comments; however, since he was not part of the executive session, he knew the Council could not discuss what took place in executive session and felt bad he was unable to attend. He mentioned the items that could be discussed but there were conversations that were not open for discussion.

## **XIII. EXECUTIVE SESSION RE: REAL ESTATE**

Mayor Zartarian asked the session be delayed since they were waiting for an individual who was not available. A motion was made to table this item by Councilor Klett and seconded by Councilor Manke. The motion passed 9 – 0.

## **XIV. ADJOURNMENT**

Councilor Marocchini moved to adjourn at 10:04 p.m. and the motion was seconded by Councilor Klett. The motion passed 9 – 0.

Respectfully Submitted,

Linda Irish-Simpson  
Clerk of the Council

attach.

Central Connecticut Health District

## ANNUAL UPDATE TO OUR MEMBER TOWNS



**PREVENT**



**PROMOTE**



**PROTECT**



Presented by  
Charles Brown, Director of Health

## General Information about CCHD

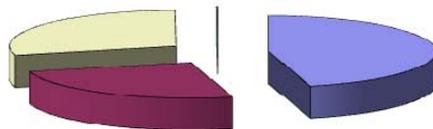
- The local health department for the towns of Berlin, Newington, Rocky Hill and Wethersfield and serves a combined population of nearly 98,000
- One of 20 regional public health departments in CT
- 19 years of providing a broad range of services – the “Three P’s of Public Health”

## General Information (continued)

- 7 FT employees and 4 PT employees currently working out of 5 offices - in each town hall and in the Newington Senior and Disabled Center
- Over 50 active professional and lay volunteers
- Oversight from an 13-member Board of Health made up of the Director of Health and Board Members appointed by the member towns, based on population
  - Berlin – 3
  - Newington – 4
  - Rocky Hill – 2
  - Wethersfield - 3

## 2014-2015 Revenues

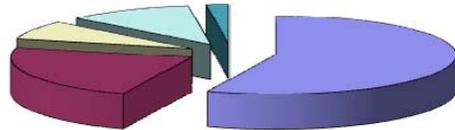
**Total Revenue \$1,039,737**



- Town Contributions (@ \$4.91 per capita); \$478,744
- Program Revenue; \$257,825
- Grants (Federal, State, Other); \$302,013
- Interest Income; \$1,155

## 2014-2015 Expenditures

**Total Expenditures \$990,499**



- Salaries; \$556,489
- Employee Benefits; \$226,373
- Prof./Contract; \$75,597
- Program/Operating; \$112,116
- Other; \$19,924

## Health Care and Public Health

Similar but different

	Health Care	Public Health
<b>Primary Focus</b>	The individual	Population as a whole
<b>Intervention</b>	Diagnosis and treatment	Assessment Policy development Assurance
<b>Process</b>	Management of patient care	Systems management: ➤ Environment ➤ Human behavior
<b>Outcome</b>	Return of the individual to health	Healthy community

## EXAMPLE - Influenza

### Health Care Response

- Screen for risk, teach to prevent, and give annual flu shot
- Provide Tamiflu or other meds when infected
- Treatment of related conditions such as pneumonia secondary to flu infection
- Disease reporting to state public health

### Public Health Response

- Public information campaigns
- Monitor and track seasonal occurrence
- Targeted and/or mass vaccination clinics
- Promote policies such as employer-required vaccination of health care workers

## Three P's of Public Health



**Public Health**  
Prevent. Promote. Protect.

## Prevention - Highlights

- CCHD provided over 2,200 flu vaccinations
  - 10 mass influenza clinics
  - 1 pilot clinic targeting children and youth
- *Putting on AIRS* Program
  - Home visits with asthma patients
  - Team approach that highlights triggers in environment and proper use of medication
- Radon kit distribution
- Bicycle helmets

## Promotion- Highlights

- CCHD ACHIEVE Health Initiative
  - Engaged healthcare, planning, social services, and business partners on operationalizing a community health improvement plan
  - Walking competition among the 4 member towns
    - Town employees
      - 331 employees participated
      - Walked over 54,000 miles
- Health education efforts
  - Educated over 330 students about healthy behaviors for skin cancer prevention

## Protection- Highlights

- Environmental Health Services
  - Over 2,000 food service, temporary event, septic, pool and salon inspections
  - Responded to 266 complaints
    - Worked with State Attorney's Office and CT Dept. of Public Health to address complex issues, especially housing
- Emergency Preparedness Planning
  - Ebola coordination
  - Preparation for Statewide Exercise for Medical Countermeasure Dispensing

## Preparation for the Future

Developed a new 5 year agency strategic plan to address the health of our communities with focus on:

- Promoting healthy natural and built environments;
- Health promotion initiatives that support good health at each stage of life;
- Internal readiness to anticipate, recognize, and respond to public health threats and emergencies;
- Improving and maintaining the quality of services provided;
- Strengthening our agency infrastructure.

## Preparation for the Future

- Office Centralization
  - Board engaged consultant to determine feasibility
  - Board voted to pursue centralization of staff from 5 offices into 1 office
  - To discuss implications and planning with towns' leadership

## Preparation for the Future

- National Public Health Accreditation
  - Policy Development
    - Administrative and Health Policies
  - Performance Management Activities
    - Quality Assurance
    - Quality Improvement
    - Performance Tracking

**Our thanks  
to our member towns  
and to you, our public,  
for your continued support.**

**For more information please visit our  
website at:**

**[www.ccthd.org](http://www.ccthd.org)**

