



Tanya Lane  
Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

**MAYOR ROY ZARTARIAN**

## **SPECIAL MEETING MINUTES**

**NEWINGTON TOWN COUNCIL**  
**L101 – Lower Level**  
**7:00 P.M.**

**March 7, 2017**

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Mayor Zartarian called the meeting to order at 7:00 p.m.

### **I. PLEDGE OF ALLEGIANCE**

### **II. ROLL CALL**

Councilor Anest  
Councilor Budrejko  
Councilor DelBuono  
Councilor Klett - absent  
Councilor Manke  
Councilor Marocchini - absent  
Councilor Nagel  
Councilor Serra  
Mayor Zartarian

#### **Staff Attendees:**

Tanya Lane, Town Manager  
Ann Harter, Finance Director  
Lisa Rydecki, Deputy Finance Director  
Chris Greenlaw, Town Engineer  
Craig Minor, Town Planner  
Tom Molloy, Highway Superintendent  
Rob Hillman, Asst. Highway Superintendent  
Doug Jourdan, Building Official  
Jaime Trevethan, Asst. to the Town Manager

### **III. APPROVAL OF AGENDA**

Councilor Manke moved to accept the agenda and the motion was seconded by Councilor Serra. The motion passed 7 – 0 (Councilors Klett and Marocchini– absent).

### **III. PUBLIC PARTICIPATION – ON AGENDA - none**

### **IV. REMARKS BY COUNCILORS ON PUBLIC PARTICIPATION - none**

### **V. CONSIDERATION OF OLD BUSINESS**

A. Budget Review: Budget Review: Public Works (Engineering, Highway, Solid Waste)

The Council reviewed the FY 2017-18 Town Manager's proposed Engineering and Conservation Commission budgets with the Town Manager and Town Engineer Chris Greenlaw.

Mr. Greenlaw discussed the upcoming MS4 storm water permit project, which will become active on July 1. He indicated that the MS4 project is federally mandated and stated that the Town is working with a consultant to bring the plan up to date and to satisfy the new federal requirements. Mr. Greenlaw indicated that the funding in the 2017-18 budget is seed money to move the project forward.

The Council reviewed the FY 2017-18 Town Manager's proposed Highway and Solid Waste budgets with the Town Manager, Highway Superintendent Tom Molloy and Assistant Highway Superintendent Rob Hillman. Town Manager Lane indicated that there is a personnel change to better align a mechanic's position with his actual duties.

The Council and staff discussed road salt, snow removal costs as well as the overtime and part-time costs related to leaf removal. Mr. Molloy indicated that having several smaller snow storms actually uses requires more salt usage than a large blizzard. He also explained that the leaf removal program runs over weekends in order to complete the program while weather permits. He indicated that both snow and leaf overtime costs are largely dependent upon the weather. The Council also discussed fleet maintenance, which included a replacement engine for a dial-a-ride bus.

The Council discussed the usage of recycling containers. Mr. Hillman indicated that the trash cans are about 10 years old and are starting to reach the end of their life span and are being replaced on an as-needed basis. He also indicated that there is a demand for extra recycling containers, which are available free of charge to the residents in order to encourage use of the recycling program. He explained that the Town receives rebates for recycling collection, therefore it is in the best interest of the Town to provide extra containers free of charge.

B. Budget Review: Budget Review: Community Development & Planning, Building

The Council reviewed the FY 2017-18 Town Manager's proposed Planning and Development budgets with the Town Manager and Town Planner Craig Minor. Town Manager Lane indicated that there are only minor changes to the budget.

Councilor DelBuono commended the town staff for keeping the budget at a responsible level and for doing more with less.

The Council reviewed the FY 2017-18 Town Manager's proposed Building Department budget with the Town Manager and Building Official Doug Jourdan. Town Manager Lane indicated that there are only minor changes to the budget.

The Council discussed the PayPal option to pay for permits online. Mr. Jourdan indicated that PayPal no longer collects fees from municipalities.

C. Budget Review: Health District

The Council reviewed the FY 2017-18 Central CT Health District budget with the Town Manager. Town Manager Lane indicated that the budget has increased due to an increase in population. She indicated that there has been some discussion at the State level on regionalizing health district by county, however, there is major opposition to the concept at all levels and it is not expected to proceed.

**VII. PUBLIC PARTICIPATION – ON AGENDA - none**

**VIII. REMARKS BY COUNCILORS**

Mayor Zartarian indicated that the Public Hearing re: Town Manager's proposed budget will be held on March 14, followed by a regular Council meeting.

**IX. ADJOURNMENT**

Councilor Anest moved to adjourn the meeting at 7:40 p.m. Motion seconded by Councilor Nagel.  
Motion passed 8-0 (Councilors Klett and Marocchini Absent)

Respectfully Submitted,

Jaime Trevethan  
Asst. to the Town Manager