



John L. Salomone  
Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

**MAYOR STEPHEN WOODS**

## NEWINGTON TOWN COUNCIL

**Conf. Room L-101 (Lower Level) – Town Hall  
131 Cedar Street**

### AGENDA

**February 10, 2015**

**7:00 P.M.**

- 
- I. PLEDGE OF ALLEGIANCE
  - II. ROLL CALL
  - III. PUBLIC PARTICIPATION – IN GENERAL (**In Person/Via Telephone: 860-665-8736**)  
(3 MINUTE TIME LIMIT PER SPEAKER ON ANY ITEM)
  - IV. CONSIDERATION OF OLD BUSINESS (**Action May Be Taken**)
    - A. Trash/Recycling Contract Renewals
    - B. Mid-Year Transfers
    - C. Town Council Special Meeting Schedule – Budget Session
      1. Set Public Hearing Dates
      2. Cancel April 14, 2015 Regular Meeting
  - V. CONSIDERATION OF NEW BUSINESS (**Action May be Taken by Waiving the Rules**)
    - A. Visit with Legislative Delegation
    - B. Town Manager Evaluation
    - C. Town Council Goals – Set Meeting Date
  - VI. RESIGNATIONS/APPOINTMENTS (**Action May Be Taken**)
    - A. Newington Town Council
      1. Accept the Resignation of Daniel Dinunzio
      2. Appoint a Replacement (TBD)
    - B. Town Hall Renovations Project Building Committee
      1. Accept the Resignation of Jane Murphy
      2. Appoint a Replacement (TBD)
    - C. Appointments to Boards and Commissions
      1. Affordable Housing Monitoring Agency
      2. Commission on Aging and Disabled
      3. Balf-Town Committee
      4. Board of Education Roof Replacement Project Building Committee
      5. Capitol Region Council of Governments
      6. Central Connecticut Health District Board of Directors

Phone: (860) 665-8510 Fax: (860) 665-8507  
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www.newingtonct.gov

7. Committee on Community Safety
8. Conservation Commission
9. Development Commission
10. Downtown Revitalization Committee
11. Employee Insurance & Pension Benefits Committee
- 12. Environmental Quality Commission**
13. Board of Ethics
14. Fair Rent Commission
15. Newington Housing Authority
- 16. Human Rights Commission**
17. Newington School Career Technical Program Renovation Project Building Committee
18. Open Space Committee
19. Board of Parks and Recreation
20. School Improvements Project Building Committee
21. STEM Academy PBC
22. Senior & Disabled Center Roof Replacement Project Building Committee
23. Standing Insurance Committee
24. Town Hall Renovations Project Building Committee
25. Town Plan & Zoning Commission
26. Tri-Town Community Cable Access
27. Vehicle Appeals Board
28. West Meadow Cemetery Expansion Project Building Committee
29. Zoning Board of Appeals

VII. TAX REFUNDS (**Action Requested**)

VIII. MINUTES OF PREVIOUS MEETINGS (**Action Requested**)

- A. Regular Meeting 1-13-15

IX. WRITTEN/ORAL COMMUNICATIONS FROM THE TOWN MANAGER, OTHER TOWN AGENCIES AND OFFICIALS, OTHER GOVERNMENTAL AGENCIES AND OFFICIALS AND THE PUBLIC

X. COUNCIL LIAISON/COMMITTEE REPORTS

XI. PUBLIC PARTICIPATION – IN GENERAL (**In Person/Via Telephone: 860-665-8736**)  
(3 MINUTE TIME LIMIT PER SPEAKER ON ANY ITEM)

XII. REMARKS BY COUNCILORS

XIII. EXECUTIVE SESSION RE: PERSONNEL

XIV. ADJOURNMENT



John Salomone  
Town Manager

# TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

## Highway Department

Tom Molloy  
Highway Superintendent

### Memorandum

**To:** John Salomone  
**From:** Tom Molloy  
**Date:** January 23, 2015  
**Re:** Trash and Recycling Collection Contract Extensions

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Ongoing negotiations regarding trash and recycling collection contract extensions have resulted in more favorable pricing for the proposed three year contract extension option beginning July 1, 2015.

Costs for automated residential trash collection will be reduced \$20,000 over a three year period beginning July 1, 2015 through June 30, 2018. Automated recycling collection, oversized waste and school collection will have a zero increase for the same three year period.

### TRASH AWAY

Trash Collection	Dwelling Count	Unit Cost	Annual Cost	Savings
Curbside collection (current costs)	9236	\$ 70.00	\$ 646,520.00	
Proposed savings year 1	9236	\$ 69.24	\$ 639,500.64	\$ (7,019.36)
Proposed savings year 2	9236	\$ 69.24	\$ 639,500.64	\$ (7,019.36)
Proposed saving year 3	9236	\$ 69.24	\$ 639,500.64	\$ (7,019.36)
			<b>Total savings-3 years</b>	<b>\$ (21,058.08)</b>

\*No increase for all other collection services

\*No increase for recycling collection

### HQ DUMPSTERS

Condo Trash Collection	Annual Costs	Increase
Dumpster service (current costs)	\$ 74,350.68	
Proposed increase 2% year 1	\$ 75,837.69	\$ 1,487.01
Proposed increase 2% year 2	\$ 77,354.45	\$ 1,516.75
Proposed increase 2% year 3	\$ 78,901.54	\$ 1,547.09
		<b>Total Increase-3 years</b>
		<b>\$ 4,550.86</b>

AGENDA ITEM: IV.A.

DATE: 2-10-15

RESOLUTION NO.: \_\_\_\_\_

RESOLVED:

That the Newington Town Council authorizes the Town Manager to enter into an agreement with Trash Away, Inc. for a three-year extension to the trash and recycling collection contract between the Town of Newington and Trash Away, Inc; such contract extension will be effective July 1, 2015 through June 30, 2018; and

BE IT FURTHER RESOLVED:

That the Newington Town Council authorizes the Town Manager to enter into an agreement with HQ Dumpsters. for a three-year extension to the trash and recycling collection contract between the Town of Newington and HQ Dumpsters; such contract extension will be effective July 1, 2015 through June 30, 2018.

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_



John Salomone  
Town Manager

# TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

## Finance Department

Ann J. Harter  
Director of Finance

### Memorandum

**To:** John Salomone, Town Manager  
**From:** Ann J. Harter, Director of Finance   
**Date:** January 23, 2015  
**Re:** Mid-Year Appropriation Transfers for FY 2014-2015

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Attached is an interim financial report for the Town's General Fund as of December 31, 2014 for the fiscal year ending June 30, 2015. Estimates of revenues and expenditures projected through June 30, 2015 are included in this report.

#### Revenues

General Fund revenues are estimated to be up approximately \$240 thousand from the 2014-15 adopted level.

Taxes: The rate of tax collection on the current levy through December 31<sup>st</sup> is equal to the same period as last year. However, due to adjustments as the result of tax appeals, a tax collection rate of 99% by year end will not generate a significant surplus of revenue. The amount to be collected on pro-rated motor vehicles is better than expected by \$77 thousand. Collections on prior year tax levies are on target. We will monitor tax collection activity closely through the remainder of the year.

PILOTS and State/Federal Aid: Currently, we are projecting these categories to have a net increase of \$115 thousand. The Town's estimated revenues were based on the Governor's proposed budget. The majority of the surplus is generated from the State-Owned Property PILOT which came in higher than originally proposed.

Other Revenues: Building Permits and Town Clerk fees are on target with the estimated amounts. Interest earnings are trending better than budgeted creating a projected surplus of \$20 thousand due to slightly higher interest rates than anticipated.

## Expenditures

Analysis through the first seven months of the fiscal year projects total expenditures to be on target with the Town's approved 2014-15 General Fund budget, which totals \$110 million.

Most of the budgetary variances exist due to recently approved wage increases for the administrative employees which were budgeted in the Town's Special Contingency account and not included in the departments' operating budgets. The actual increases were unknown until after the budget was adopted. A portion of the increases can be covered with breakage from vacancies.

## Appropriation Transfers

The Town Charter allows appropriation transfers only in the last six months of the fiscal year. The following is a list of departments that require additional funds to prevent overdrafts. In all cases, the Town's Special Contingency and some estimated savings in other departments will cover these amounts.

- The shortages in the following departments are due exclusively to Administrative and part-time personnel wage increases:

120	Town Manager	\$10,750
150	Finance	\$18,675
170	Town Clerk	\$4,000
310	Engineering	\$3,350
320	Highway	\$5,625
420	Town Planner	\$4,120
450	Building Department	\$4,825
610	Human Services	\$10,250
640	Senior and Disabled Center	\$9,500
710	Library	\$13,100
810	Parks Administration	\$6,950

- 130 Courts: The cost for Probate Court is based upon the Grand Lists of the three member towns. The shortage in this department is due to a higher increase than anticipated for expenses of the Probate Court.  
Amount requested    \$2,465
- 140 Elections: The cost of the Republican primary was not included in this department's budget at the time the budget was adopted (\$7,550). In addition, funds are needed for non-bargaining group employees (\$3,000).  
Amount requested    \$10,550
- 160 Town Attorney: Additional funds are needed for outside attorney fees for legal cases that are still ongoing.  
Amount requested    \$20,000

- 190 General Services: This department has available funds due to changes in personnel.  
Amount available      \$65,360
  
- 230 Fire Department: The shortage in this department is due to a change in the Pay Per Call plan (\$52,485) and an increase in the number of stipends paid to volunteer firefighters (\$10,265). Funds are also needed for non-bargaining group employees (\$4,800).  
Amount requested      \$67,550
  
- 280 Hydrants: The shortage in this department is due to a revised and updated list of hydrants from the MDC and a price increase.  
Amount requested      \$10,000
  
- 350 Sanitation: This department has available funds due to less tonnage than anticipated for refuse disposal.  
Amount available      \$30,550
  
- 470 Economic Development: The shortage in this department is due to contractual obligations.  
Amount requested      \$8,200
  
- 510 Health Services: The shortage in this department is due to an unanticipated increase in the assessment charged by the Central CT Health District.  
Amount requested      \$6,800
  
- 960 Contingency: This account was budgeted for the raises and those funds are still available.  
Amount available      \$120,800

## Capital Projects

In addition to the above transfers, I have received requests to transfer funds within the Capital and Non-Recurring Expenditures Fund and the Public Building Fund.

- General Property Improvements: The Facilities Department is requesting that \$87,000 be transferred from the Town Hall Emergency Generator account (30195-88521) which currently has a balance of \$187,000 to the General Property Improvement account (30195-88111). This will allow for necessary upgrades to the Town Hall, Police Department & Library energy management system that controls the heating, ventilation & air-conditioning in all the buildings. The system that is currently in place is obsolete and no longer repairable resulting in higher utility costs. Also, the systems run constantly resulting in wasted energy while buildings are empty. The Senior & Disabled Center does not have an energy management system and relies on the staff to control the building's temperature by conventional means whether the building is occupied or not. This upgrade will have a payback in one to two years with savings in utility costs. Funds are also needed to complete roof repairs to the Ambulance Building with the removal of two deteriorated un-insulated sky lights.

- Company #1 Roof Replacement: The Facilities Department also requests that the balance of \$42,649 be transferred from the completed Fire Company #1 Resurface Bay Floor project (30235-88424) to the Company #1 Shingled Roof Replacement account (31120-88501). Additional funding is needed after sealed bids were opened in November 2014 resulting in a higher than anticipated cost in replacing the entire roof on Fire House #1.

I will be in attendance at the Town Council meeting on January 27th to answer any questions the council may have.

**TOWN OF NEWINGTON**  
**STATUS OF REVENUES, BY SOURCE**  
**2014-2015**

ACCOUNT DESCRIPTION		Town Council Adopted 2014-15	Received As of 1/16/2015	Estimated 6/30/2015	Balance (Deficit) As of 6/30/15
5001	Current Levy	87,006,952	64,941,661	87,006,952	-
5002	Prorated Motor Vehicles	775,000	304,884	879,468	104,468
5003	Prorated Real Estate	50,000	8,869	8,869	(41,131)
5004	Prior Year Tax Levies	440,000	364,436	440,000	-
5005	Interest & Liens	320,000	201,146	320,000	-
<b>TOTAL TAXES</b>		<b>88,591,952</b>	<b>65,820,996</b>	<b>88,655,289</b>	<b>63,337</b>
5101	State-Owned Property	639,581	749,383	749,383	109,802
5104	Elderly Freeze Exemption	6,000	6,000	6,000	-
5105	Disabled Exemption	5,285	5,468	5,468	183
5106	Elderly Circuit Breaker	273,333	273,014	273,014	(319)
5107	Add'l Veteran's Exemption	28,376	30,385	30,385	2,009
5109	Tax Exempt Colleges & Hospital	1,633,739	1,633,915	1,633,915	176
<b>TOTAL PILOTS</b>		<b>2,586,314</b>	<b>2,698,165</b>	<b>2,698,165</b>	<b>111,851</b>
5201	New Meadow Housing	8,059	14,729	14,729	6,670
<b>TOTAL ASSESSMENTS</b>		<b>8,059</b>	<b>14,729</b>	<b>14,729</b>	<b>6,670</b>
5301	Building Permits	280,000	155,268	290,000	10,000
5302	Vendor's Permits	700	35	700	-
5305	Gun Permits	10,000	5,670	10,000	-
5306	Raffle & Bingo Permits	500	168	500	-
5308	Work Within Rights of Way	10,000	12,800	15,700	5,700
5310	Refuse Handling Licenses	1,800	-	1,800	-
<b>TOTAL LICENSES &amp; PERMITS</b>		<b>303,000</b>	<b>173,941</b>	<b>318,700</b>	<b>15,700</b>
5402	Town Hall Rental Receipts	3,600	2,563	3,600	-
5403	Indian Hill Country Club	98,872	35,000	60,000	(38,872)
5404	Other Town Property	44,000	25,404	44,000	-
<b>TOTAL RENTALS</b>		<b>146,472</b>	<b>62,967</b>	<b>107,600</b>	<b>(38,872)</b>
5501	Interest Earnings	46,350	34,315	67,000	20,650
<b>TOTAL INVESTMENT INCOME</b>		<b>46,350</b>	<b>34,315</b>	<b>67,000</b>	<b>20,650</b>
5601	Littering Violations	-	100	100	100
5602	Parking Tickets	25,000	12,308	25,000	-
5603	False Alarms	15,000	2,673	15,000	-
5604	Ambulance Response Overages	-	23,000	23,000	23,000
5605	Blighted Premises	-	1,447	1,447	1,447
5606	Snow Removal Fines	-	106	106	106
<b>TOTAL FINES</b>		<b>40,000</b>	<b>39,634</b>	<b>64,653</b>	<b>24,653</b>
5702	Conservation Commission	6,000	3,750	7,500	1,500
5703	Zoning Board of Appeals	500	245	500	-
5704	Town Planning & Zoning	9,000	2,750	9,000	-
5705	Town Clerk Fees	475,000	254,311	475,000	-
5706	Police	8,000	4,384	8,000	-
5707	Human Services-Counseling Fee	25,000	2,975	10,000	(15,000)
5708	Library - Overdue Fines	28,000	10,019	18,400	(9,600)
5709	Dial-A-Ride Tickets	4,700	3,107	4,700	-
5711	Engineering Fees	1,000	736	1,000	-
5712	Scrap Metal Curbside	25,000	12,540	25,000	-
5714	Senior & Disabled Center Fees	100	10	100	-
5718	Library-out-of state loans	150	-	150	-
<b>TOTAL CHARGES FOR SERVICES</b>		<b>582,450</b>	<b>294,827</b>	<b>559,350</b>	<b>(23,100)</b>

**TOWN OF NEWINGTON  
STATUS OF REVENUES, BY SOURCE  
2014-2015**

ACCOUNT DESCRIPTION	Town Council Adopted 2014-15	Received As of 1/16/2015	Estimated 6/30/2015	Balance (Deficit) As of 6/30/15
5802 Refunds-Town	10,325	35,665	45,665	35,340
5803 Refunds-Schools	10,000	2,644	10,000	-
5822 Recycling Rebates	67,500	52,870	67,500	-
<b>TOTAL REFUNDS &amp; REIMBURS.</b>	<b>87,825</b>	<b>91,179</b>	<b>123,165</b>	<b>35,340</b>
5903 Sale of Land	-	5,200	5,200	5,200
5904 Library-Sale of Diskettes	200	215	215	15
<b>TOTAL SALE-TOWN PROPERTY</b>	<b>200</b>	<b>5,415</b>	<b>5,415</b>	<b>5,215</b>
6003 Public Library	1,250	1,158	1,250	-
6005 Mashantucket Pequot Fund	255,213	84,929	255,213	-
6006 Youth Services Bureau	22,875	9,595	22,875	-
6007 Alcohol and Drug Abuse	4,500	-	4,500	-
6013 Telecommunications Tax	70,900	-	70,900	-
6015 Emergency Management Grant	4,500	-	4,500	-
6022 Municipal Grant-in-Aid	863,254	-	863,254	-
6052 Transportation-Non-public	4,232	-	4,232	-
6053 Transportation-Public	224,800	-	224,800	-
6054 Adult Education	33,319	22,436	33,319	-
6056 School Building Grants	400,000	-	400,000	-
6058 Health Services	17,515	14,801	17,515	-
6062 Education Cost Sharing Grant	13,028,321	3,257,959	13,031,836	3,515
<b>TOTAL STATE-AID</b>	<b>14,930,679</b>	<b>3,390,878</b>	<b>14,934,194</b>	<b>3,515</b>
6101 Senior Citizen Trans Aid	9,000	5,799	9,000	-
<b>TOTAL FEDERAL AID</b>	<b>9,000</b>	<b>5,799</b>	<b>9,000</b>	<b>-</b>
6201 Other-Miscellaneous	8,500	20,016	28,516	20,016
6203 Cancelled PY Encumbrances	10,000	-	10,000	-
<b>TOTAL MISCELLANEOUS</b>	<b>18,500</b>	<b>20,016</b>	<b>38,516</b>	<b>20,016</b>
6302 United Way (Human Services)	1,333	1,749	1,749	416
<b>TOTAL DONATIONS</b>	<b>1,333</b>	<b>1,749</b>	<b>1,749</b>	<b>416</b>
7002 Transfer from Public Bldg Fund	215,336	-	215,336	-
7012 Transfer from Cemetery Fund	115,722	115,722	115,722	-
7021 Transfer From Cemetery Trust	70	-	70	-
7022 Transfer from Hubbard Fund	30	-	30	-
<b>TOTAL TRF FROM OTHER FUNDS</b>	<b>331,158</b>	<b>115,722</b>	<b>331,158</b>	<b>-</b>
<b>TOTAL GENERAL FUND</b>	<b>107,683,292</b>	<b>72,770,331</b>	<b>107,928,682</b>	<b>245,390</b>

TOWN OF NEWINGTON  
 Status of Expenditures, by Activity (Department)  
 As of January 20, 2015

FUNCTION & ACTIVITY	Revised Budget FY 2014-15	Spent / Encumbered As of 1/20/15	Estimated To Be Spent/Enc. As of 6/30/15	Estimated Unencumbered Balance (Deficit) As of 6/30/15
General Government	4,666,890	2,715,697	4,667,970	(1,080)
Public Safety	7,996,199	4,454,015	8,073,749	(77,550)
Public Works	5,006,430	3,469,740	4,984,855	21,575
Community Planning & Development	513,723	270,124	530,868	(17,145)
Public Health	144,355	112,692	151,155	(6,800)
Community Services	1,001,939	543,249	1,021,689	(19,750)
Public Library	1,728,923	921,402	1,742,023	(13,100)
Parks & Recreation	1,661,386	860,490	1,668,336	(6,950)
Insurance-Miscellaneous	9,606,017	7,534,280	9,485,217	120,800 *
Debt Service	1,676,931	115,966	1,676,931	-
Metropolitan District	3,216,800	1,640,323	3,216,800	-
Capital Improvements	4,336,328	4,336,328	4,336,328	-
Equipment Reserve	395,000	395,000	395,000	-
Emp Leave Liab Res Fund	92,900	92,900	92,900	-
Total General Government	42,043,821	27,462,204	42,043,821	-
Board of Education (as of 12/31/14)	68,039,471	62,627,617	68,039,471	-
Total Town Budget	<u>110,083,292</u>	<u>90,089,821</u>	<u>110,083,292</u>	-

\*The Special Contingency appropriation balance will be reduced to \$192,500 after pending transfers to other departments are made.

TOWN OF NEWINGTON  
 Status of Expenditures, by Activity (Department)  
 As of January 20, 2015

FUNCTION & ACTIVITY	Revised Budget FY 2014-15	Spent / Encumbered As of 1/20/15	Estimated To Be Spent/Enc. As of 6/30/15	Estimated Unencumbered Balance (Deficit) As of 6/30/15
<b>100 General Government</b>				
110 Town Council	49,837	43,317	49,837	-
120 Town Manager	397,616	222,369	408,366	(10,750)
130 Courts	37,009	29,602	39,474	(2,465)
140 Elections	130,793	103,954	141,343	(10,550)
150 Finance	1,217,788	808,383	1,236,463	(18,675)
160 Town Attorney	130,200	75,950	150,200	(20,000)
170 Town Clerk	180,029	96,302	184,029	(4,000)
180 Personnel	49,206	29,361	49,206	-
190 General Services	2,474,412	1,306,458	2,409,052	65,360
Total	4,666,890	2,715,697	4,667,970	(1,080)
<b>200 Public Safety</b>				
210 Police Department	6,775,621	3,660,995	6,775,621	-
230 Fire Department	804,758	606,382	872,308	(67,550)
250 Street Lighting	315,000	150,444	315,000	-
260 Emergency Management	4,050		4,050	-
270 Emergency Medical Service	30,000	28,145	30,000	-
280 Hydrants	66,770	8,050	76,770	(10,000)
Total	7,996,199	4,454,015	8,073,749	(77,550)
<b>300 Public Works</b>				
310 Engineering	284,931	157,570	288,281	(3,350)
320 Highway Department	2,674,044	1,454,986	2,679,669	(5,625)
350 Solid Waste Services	2,047,455	1,857,185	2,016,905	30,550
Total	5,006,430	3,469,740	4,984,855	21,575
<b>400 Community Planning &amp; Development</b>				
420 Town Planner	211,861	122,190	215,981	(4,120)
430 Town Plan & Zoning	17,367	5,389	17,367	-
440 Zoning Board Of Appeals	2,662	1,418	2,662	-
450 Building Department	205,369	98,101	210,194	(4,825)
460 Conservation Commission	4,988	2,830	4,988	-
470 Economic Development	71,476	40,195	79,676	(8,200)
Total	513,723	270,124	530,868	(17,145)
<b>500 Public Health</b>				
510 Health Services	144,355	112,692	151,155	(6,800)
Total	144,355	112,692	151,155	(6,800)
<b>600 Community Services</b>				
610 Human Services	454,330	239,055	464,580	(10,250)
640 Senior & Disabled Center	538,270	302,409	547,770	(9,500)
670 Boards And Commissions	9,339	1,785	9,339	-
Total	1,001,939	543,249	1,021,689	(19,750)

TOWN OF NEWINGTON  
 Status of Expenditures, by Activity (Department)  
 As of January 20, 2015

FUNCTION & ACTIVITY	Revised Budget FY 2014-15	Spent / Encumbered As of 1/20/15	Estimated To Be Spent/Enc. As of 6/30/15	Estimated Unencumbered Balance (Deficit) As of 6/30/15
<b>700 Public Library</b>				
710 Library Operations	1,728,893	921,402	1,741,993	(13,100)
730 Hubbard Book Fund	30		30	
Total	<u>1,728,923</u>	<u>921,402</u>	<u>1,742,023</u>	<u>(13,100)</u>
<b>800 Parks &amp; Recreation</b>				
810 Administration	329,830	185,999	336,780	(6,950)
830 Grounds Maintenance	1,331,556	674,490	1,331,556	-
Total	<u>1,661,386</u>	<u>860,490</u>	<u>1,668,336</u>	<u>(6,950)</u>
<b>900 Insurance-Miscellaneous</b>				
910 Municipal Insurance	1,046,910	840,121	1,046,910	-
930 Greater Htfd Transit Dist	2,930	2,930	2,930	-
940 Employee Benefits	8,155,377	6,658,020	8,155,377	-
950 Donations & Contributions	30,000	5,000	30,000	-
960 Contingency	370,800	28,209	250,000	120,800
Total	<u>9,606,017</u>	<u>7,534,280</u>	<u>9,485,217</u>	<u>120,800</u>
<b>1000 Debt Service</b>				
1010 Interest Expense	231,931	115,966	231,931	-
1020 Principal Payments	1,445,000		1,445,000	-
Total	<u>1,676,931</u>	<u>115,966</u>	<u>1,676,931</u>	<u>-</u>
<b>1050 Metropolitan District</b>				
1051 Assessment	3,216,800	1,640,323	3,216,800	
Total	<u>3,216,800</u>	<u>1,640,323</u>	<u>3,216,800</u>	<u>-</u>
<b>1100 Capital Improvements</b>				
1110 Capital Improvements	4,336,328	4,336,328	4,336,328	-
Total	<u>4,336,328</u>	<u>4,336,328</u>	<u>4,336,328</u>	<u>-</u>
<b>2000 Equipment Reserve</b>				
2500 Equipment Reserve	395,000	395,000	395,000	-
Total	<u>395,000</u>	<u>395,000</u>	<u>395,000</u>	<u>-</u>
<b>3000 Emp Leave Liab Res Fund</b>				
3100 ELLF - Board Of Education	23,200	23,200	23,200	-
3200 ELLF - Town Operations	69,700	69,700	69,700	-
Total	<u>92,900</u>	<u>92,900</u>	<u>92,900</u>	<u>-</u>
<b>Total Town Government Operations</b>	<u>42,043,821</u>	<u>27,462,204</u>	<u>42,043,821</u>	<u>-</u>

AGENDA ITEM: IV.B.

DATE: 2-10-15

RESOLUTION NO.: \_\_\_\_\_

**CERTIFICATION:**

In accordance with Section 808 of the Town Charter, I hereby certify that there exists, free from encumbrances, in the following appropriations in the General Fund, the amounts listed below:

<u>Account Number</u>	<u>Title</u>	<u>Amount</u>
190	General Services	\$65,360
350	Sanitation	\$30,550
962	Town Council Contingency	<u>\$120,800</u>
	Total	\$216,710

*Ann J. Harter, Director of Finance*

**RESOLVED:**

That the Newington Town Council hereby transfers the above-certified funds in the General Fund to the following accounts in the General Fund:

<u>Account Number</u>	<u>Title</u>	<u>Amount</u>
120	Town Manager	\$10,750
130	Courts	\$2,465
140	Elections	\$10,550
150	Finance	\$18,675
160	Town Attorney	\$20,000
170	Town Clerk	\$4,000
230	Fire Department	\$67,550
280	Hydrants	\$10,000
310	Engineering	\$3,350
320	Highway Department	\$5,625
420	Town Planning	\$4,120
450	Building Department	\$4,825
470	Economic Development	\$8,200
510	Health Services	\$6,800
610	Human Services	\$10,250
640	Senior & Disabled Center	\$9,500
710	Library Operations	\$13,100
810	Parks & Recreation Administration	<u>\$6,950</u>
	Total	\$216,710

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_

AGENDA ITEM: IV.B.

DATE: 2-10-15

RESOLUTION NO.: \_\_\_\_\_

CERTIFICATION:

In accordance with Section 808 of the Town Charter, I hereby certify that there exists, free from encumbrances, in the following appropriations in the Capital and Non-Recurring Expenditure Fund, the amounts listed below:

<u>Account Number</u>	<u>Title</u>	<u>Amount</u>
88521	Emergency Generator Account	\$87,000
88424	Fire Company #1 Resurface Bay Floor	\$42,649

*Ann J. Harter, Director of Finance*

RESOLVED:

That the Newington Town Council hereby transfers the above-certified funds in Capital and Non-Recurring Expenditure Fund to the following accounts in Capital and Non-Recurring Expenditure Fund:

<u>Account Number</u>	<u>Title</u>	<u>Amount</u>
88111	General Property Improvements	\$87,000

BE IT FURTHER RESOLVED:

That the Newington Town Council hereby transfers the above-certified funds in Capital and Non-Recurring Expenditure Fund to the following account in Public Building Fund:

<u>Account Number</u>	<u>Title</u>	<u>Amount</u>
88501	Fire Company #1 Shingled Roof Replacement	\$42,649

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_



John Salomone  
Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

## OFFICE OF THE TOWN MANAGER

### MEMORANDUM

To: Newington Town Council  
From: John Salomone, Town Manager  
Date: February 6, 2015  
Re: Budget Public Hearing Dates

---

Attached, please see the tentative Town Council special meeting schedule to consider the FY 2015-16 budget, revised on January 31, 2015. The Council does not need to take action to schedule the special meetings but must vote to approve the dates of the two public hearings to be held during the budget session. In addition, If the Council concurs with cancelling the April 14 regular Council meeting and calling a special meeting on April 21 then the Council must take action to cancel the April 14 meeting.

Pursuant to Section 805 of the Newington Town Charter, two public hearings must be held on the proposed budget for fiscal year 2015-16. The public hearings are tentatively scheduled for the following:

Tuesday, March 10, 2015 – 7:00 p.m. (Town Manager's Proposed Budget)  
Thursday, April 2, 2015 – 7:00 p.m. (Town Council's Proposed Budget)

The Public Hearings will take place in the Town Hall, unless otherwise indicated. A resolution is attached to schedule the hearings.

Attach.

**NEWINGTON TOWN COUNCIL  
BUDGET REVIEW SCHEDULE  
2015-16 BUDGET – REVISED 1-31-15**

<b>Date</b>	<b>Time</b>	<b>Place</b>	<b>Meeting</b>	<b>Schedule</b>
Friday, Feb. 27				Council Receives Budget
Monday, March 2	7:00 p.m.	L-101	Special Meeting	<u>Departmental Budget Reviews</u> <ul style="list-style-type: none"> <li>• Overview of budget and budget procedures</li> <li>• Revenues</li> <li>• General Government (Town Council, Town Manager, Courts, Elections, Finance, Town Attorney, Town Clerk/Records Administration, Personnel, General Services, Facilities Management, Information Technology)</li> <li>• Insurance/Misc.</li> <li>• MDC</li> <li>• Employee Leave Liability</li> <li>• Special Reserve Funds/Other Funds</li> </ul>
Tuesday, March 3	7:00 p.m.	L-101	Special Meeting	<u>Departmental Budget Reviews</u> <ul style="list-style-type: none"> <li>• Public Works (Engineering, Highway, Solid Waste)</li> <li>• Community Development and Improvements (Town Planner, TPZ, ZBA, Building Department, Conservation Commission, Economic Development Commission)</li> <li>• Health</li> </ul>
Tuesday, March 10	7:00 p.m. 8:00 p.m.	L-101 (or Council Chambers if needed for PH)	<b>Public Hearing</b> Regular Meeting	<u>Town Manager's Proposed Budget</u> <ul style="list-style-type: none"> <li>• Any Regular Council Business</li> </ul> <u>Departmental Budget Reviews</u> <ul style="list-style-type: none"> <li>• Board of Education</li> </ul>
Thursday, March 12	7:00 p.m.	L-101	Special Meeting	<u>Departmental Budget Reviews</u> <ul style="list-style-type: none"> <li>• Public Safety (Fire, Police, Street Lighting, Emergency Management, EMS, Hydrants)</li> <li>• Human Services</li> <li>• Senior and Disabled Center</li> </ul>
Tuesday, March 17	7:00 p.m.	L-101	Special Meeting	<u>Departmental/Budget Reviews</u> <ul style="list-style-type: none"> <li>• CIP</li> <li>• Debt Service</li> <li>• Equipment Reserve</li> </ul>
Wednesday, March 18	7:00 p.m.	L-101	Special Meeting	<u>Departmental/Budget Reviews</u> <ul style="list-style-type: none"> <li>• Library</li> <li>• Parks and Recreation/Grounds</li> <li>• Miscellaneous programs not previously discussed</li> </ul>
Tuesday, March 24	7:00 p.m.	L-101 (or Council Chambers)	Regular Meeting	<ul style="list-style-type: none"> <li>• <b>Set Tentative Budget</b></li> <li>• Regular Council Business</li> </ul>
Thursday, April 2	7:00 p.m. 8:00 p.m.	L-101 (or Council Chambers)	<b>Public Hearing</b> <b>Special Meeting</b>	<b>Town Council's Proposed Budget</b>  <b>Changes to proposed budget, if needed</b>
Tuesday, April 14				CANCEL REGULAR MEETING (School vacation)
Tuesday, April 21	7:00 p.m.	L-101 (or Council Chambers)	Special Meeting	Adopt Budget and Set Mill Rate
Tuesday, April 28	7:00 p.m.	L-101	Regular Meeting	Regular Agenda

AGENDA ITEM: V.C.1.

DATE: 2-10-15

RESOLUTION NO.         

RESOLVED:

That the Newington Town Council, pursuant to Section 805 of the Newington Town Charter, will hold two Public Hearings on the proposed budget for fiscal year 2015-2016. These Public Hearings will be held at 7:00 p.m. in the Town Hall (unless otherwise indicated) as follows:

Tuesday, March 10, 2015

Town Manager's Proposed Budget

Thursday, April 2, 2015

Town Council's Proposed Budget

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_

AGENDA ITEM: V.C.2

DATE: 2-10-15

RESOLUTION NO. \_\_\_\_\_

RESOLVED:

That the Newington Town Council hereby alters its meeting schedule by canceling its regular meeting scheduled for April 14, 2015.

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_



John Salomone  
Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

## OFFICE OF THE TOWN MANAGER

### MEMORANDUM

To: Newington Town Council  
From: John Salomone, Town Manager  
Date: February 6, 2015  
Re: Visit with Legislative Delegation

---

Newington's State Legislators had been invited to meet with the Council on Tuesday, January 27, 2015 to discuss issues of concern to the Town Council, staff and residents. However, the meeting was cancelled due to the weather and the visit has been rescheduled to February 10.

This is the first item under New Business on the Council agenda, however, as a courtesy the Council typically votes to move the item to the first item of Old Business on the agenda.



John Salomone  
Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

## OFFICE OF THE TOWN MANAGER

### MEMORANDUM

To: Newington Town Council  
From: John Salomone, Town Manager  
Date: February 6, 2015  
Re: Town Manager Evaluation/Compensation

---

The Town Manager Evaluation Subcommittee has completed the Town Manager's evaluation for FY 2013-14 and has requested an item on the February 10, 2015, Council agenda to introduce the item.

A resolution will appear on an upcoming Council agenda for consideration of the evaluation and Town Manager's compensation.



John Salomone  
Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

## OFFICE OF THE TOWN MANAGER

### MEMORANDUM

To: Newington Town Council  
From: John Salomone, Town Manager  
Date: February 06, 2015  
Re: Goal Setting Session – Set Additional Meeting Date(s)

---

At the conclusion of the Town Council's January 31 goals session, several Councilors suggested scheduling additional special meetings to further discuss the Council's goals.

An item will appear on the February 10 Council agenda to discuss the goal setting session and to schedule future session(s), if desired.



John Salomone  
Town Manager

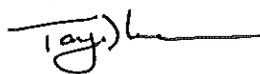
# TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

**Office of the Town Clerk**

Tanya D. Lane MMC  
Town Clerk

## Memorandum

**To:** John Salomone, Town Manager  
**From:** Tanya Lane, Town Clerk   
**Date:** February 04, 2015  
**Re:** Resignation—Daniel Dinunzio: Town Council

---

I am attaching a copy of the letter of resignation received in the Town Clerk's office today from Daniel Dinunzio indicating that he is resigning from Town Council effective 2/11/15. Mr. Dinunzio was appointed for a term from 11/12/13 – 11/10/15.

Pursuant to §204 of the Newington Charter, vacancies in elective office shall be filled by the Town Council for the period until the end of the vacated term.

Daniel Dinunzio  
153 Superior Ave  
Newington, CT 06111  
Daniel.Dinunzio@yahoo.com

February 4, 2015

Subject: Resignation from Town Council

To the Town of Newington,

Please accept this as my letter of resignation from the Newington Town Council effective February 11<sup>th</sup>, 2015. I am moving to Ellington, Connecticut by the end of the month. Since, I will no longer be residing in town; I am stepping down from my council seat.

Thank you for the opportunity to serve the residents of this community. I have truly enjoyed working with everybody whose path I have crossed.

Thank you very much,

Daniel J. Dinunzio



RECEIVED & RECORDED IN  
NEWINGTON LAND RECORDS  
2015 FEB -4 PM 12:32  
BY Tanya D. Dean  
TOWN CLERK

AGENDA ITEM: VI.A.1

DATE: 2-10-15

RESOLUTION NO. \_\_\_\_\_

RESOLVED:

That the Newington Town Council hereby accepts the resignation of Daniel Dinunzio as a member of the Newington Town Council, in accordance with a communication dated February 4, 2015.

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_

AGENDA ITEM: VI.A.2

DATE: 2-10-15

RESOLUTION NO. \_\_\_\_\_

RESOLVED:

That the Newington Town Council hereby makes the following appointment:

**Newington Town Council**

9 members  
2 year term  
Party Max.: 6

Name	Address	Party	Term	Replaces
			2/11/15– 11/10/15	D. Dinunzio

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_

AGENDA ITEM: VI.A.3

DATE: 2-10-15

RESOLUTION NO. \_\_\_\_\_

RESOLVED:

That the Newington Town Council hereby makes the following appointment:

**Newington Town Council**

9 members  
2 year term  
Party Max.: 6

Name	Address	Party	Term	Replaces
			2/11/15– 11/10/15	M. Cohen

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_



John Salomone  
Town Manager

# TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

Office of the Town Clerk

Tanya D. Lane MMC  
Town Clerk

## Memorandum

**To:** John Salomone, Town Manager  
**From:** Tanya Lane, Town Clerk   
**Date:** January 22, 2015  
**Re:** Resignation—Jane Murphy: Town Hall Renovations Project Building Committee 2014

---

I am attaching a copy of the communication emailed to me today indicating that Jane Murphy is resigning as a member of the above-mention Project Building Committee effective immediately. Ms. Murphy was appointed to the committee on 10/29/14 for an indefinite term.

Pursuant to §8-40 of the Newington Code of Ordinances the Town Council is the appointing authority.

Lane, Tanya D.

---

**From:** Jane Murphy [jamurf69@gmail.com]  
**Sent:** Thursday, January 22, 2015 11:08 AM  
**To:** Barbara DeMaio; Lane, Tanya D.; Trevethan, Jaime  
**Subject:** Re: Town Hall Renovation Committee

Barbara,

I apologize for not getting back to you. Hopefully this will meet your needs so that you can move forward.

For personal reasons, I am resigning my appointment to the Town Hall Renovation Committee effective immediately.

I do appreciate the opportunity to be a part of the committee, and with the committee success in their venture.

Sincerely,

Jane Murphy  
261 Main St  
Newington, CT 06111

On Tue, Jan 20, 2015 at 11:13 PM, Barbara DeMaio <[barb37sunny@cox.net](mailto:barb37sunny@cox.net)> wrote:  
Hello Jane,

I'm sorry to hear that you will be stepping down from the town hall renovations committee.

If you have not already done so, please send a letter or email to the Town Clerk, Tanya Lane, so she can be sure the Town Manager and Town Council are formally notified. This will enable us to put a new name forward to replace you on this committee. Please copy Jaime Trevethan in the Town Manager's office and me. Here are the email addresses:

[tlane@newingtonct.gov](mailto:tlane@newingtonct.gov)  
[jtrevethan@newingtonct.gov](mailto:jtrevethan@newingtonct.gov)  
[barb37sunny@cox.net](mailto:barb37sunny@cox.net)

If you have any questions, please feel free to give me a call at [203-530-3204](tel:203-530-3204).

Thank you and I wish you all the best.

Barbara DeMaio, Chairperson  
Nominating Committee  
Newington Democratic Town Committee

Sent from my iPhone

RECEIVED & RECORDED IN  
NEWINGTON LAND RECORDS

2015 JAN 22 PM 12: 24

BY *Tanya D Lane*  
TOWN CLERK

01/22/2015

AGENDA ITEM: VI.B1.

DATE: 2-10-15

RESOLUTION NO. \_\_\_\_\_

RESOLVED:

That the Newington Town Council hereby accepts the resignation of Jane Murphy from the Town Hall Renovations Project Building Committee per a communication dated January 22, 2015.

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_

AGENDA ITEM: VI.B.2.

DATE: 2-10-15

RESOLUTION NO. \_\_\_\_\_

RESOLVED:

That the Newington Town Council hereby makes the following appointment:

**Town Hall Renovations Project Building Committee**

7 Members (2 NTC, 5 Public)  
Party max.: 5

Name	Address	Party	Term	Replaces
			IMMED – INDEFINITE	J. Murphy (resigned 1- 2015)

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_

AGENDA ITEM: VI.C.

DATE: 2-10-15

RESOLUTION NO.: \_\_\_\_\_

RESOLVED:

That the Newington Town Council hereby makes the following appointments:

**9. Environmental Quality Commission**

11 members, 2 Fire Dept., 1 NVA, 2 Industry, 6 Public  
2 NTC Liaisons  
2 year term (public)  
Party Max.: 8  
Remaining members: 6 Dem., 1 Rep., 2 Unaf.

Name	Address	Party	Term	Replaces
Fire Dept. Rep: Capt. Brian Tremaine	95 Beckley Place	D	Immediate – 11/30/15	Vacant
Fire Dept. Rep: Melanie Depamphilis	228 Culver Street	D	Immediate – 11/30/15	Vacant

**13. Human Rights Commission**

9 members  
3 year term  
Party max: 6  
Remaining regular members: 5 Dem., 1 Rep.

Name	Address	Party	Term	Replaces
Teresa D'ippolito	114 Indian Hill Road	D	Immediate – 11/30/17	Vacant
Suzanne Dobkins	782 Main Street	D	Immediate – 11/30/17	Vacant

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_

AGENDA ITEM: VII

DATE: 2-10-15

RESOLUTION NO. \_\_\_\_\_

RESOLVED:

That property tax refunds in the amount of \$8,227.70 are hereby approved in the individual amounts and for those named on the "Requests for Refund of an Overpayment of Taxes," certified by the Revenue Collector, a list of which is attached to this resolution.

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_

**TAX REFUNDS – February 10, 2015**

Sally Hanrahan Estate 1121 New Britain Avenue West Hartford, CT 06110	\$284.17
Nissan Infiniti – LT Tax Operations P.O. Box 650214 Dallas, TX 75265-0214	\$157.76
Vincent Maselli 171 Hartford Road, Apt. A7 New Britain, CT 06053	\$161.75
Ean Holdings LLC 8 Ella Grasso Boulevard Windsor Locks, CT 06096	\$813.41
Chelsea Leser 6 Trumbull Street Newington, CT 06111	\$247.73
Bernardito Ursal 299 Robbins Avenue Newington, CT 06111	\$471.78
Theodore Linger 208 Church Hill Drive Newington, CT 06111	\$73.54
Robert Suman Freitas 74 Ponderosa Lane Newington, CT 06111	\$156.40
Stanley or Kimberly McGrath 105 Brentwood Road Newington, CT 06111	\$123.33
Arburg Inc. 125 Rockwell Road Newington, CT 06111	\$5,223.62
Robert Tallard 32 Edmond Street Newington, CT 06111	\$184.59
Stephen Ellis 105 Robbins Avenue Newington, CT 06111	\$83.20
Raeanne Reilly 69 Cornish Drive Newington, CT 06111	\$246.42
<b>Total</b>	<b>\$8,227.70</b>