



Tanya D. Lane  
Acting Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

**MAYOR ROY ZARTARIAN**

## NEWINGTON TOWN COUNCIL

**Conf. Room L-101 (Lower Level) – Town Hall  
131 Cedar Street**

### AGENDA

**March 8, 2016**

**8:00 p.m. or Immediately Following Public Hearing**

- 
- I. PLEDGE OF ALLEGIANCE
  - II. ROLL CALL
  - III. PUBLIC PARTICIPATION – IN GENERAL (**In Person/Via Telephone: 860-665-8736**)  
(3 MINUTE TIME LIMIT PER SPEAKER ON ANY ITEM)
  - IV. CONSIDERATION OF OLD BUSINESS (**Action May Be Taken**)
    - A. Update: MDC Water and Sewer Improvement Project – Cedar St./Willard Ave. Area
  - V. CONSIDERATION OF NEW BUSINESS (**Action May Be Taken by Waiving the Rules**)
    - A. Board of Education Budget Presentation
    - B. Discussion: Renewal of Kellogg Eddy House Lease (Tabled 2/9/16 & 2/23/16)
    - C. CRCOG Regional Performance Incentive Grant Program
  - VI. RESIGNATIONS/APPOINTMENTS (**Action May Be Taken**)
    - A. Appointments to Boards and Commissions
      1. Affordable Housing Monitoring Agency
      2. Commission on Aging and Disabled
      3. Balf-Town Committee
      4. Building Code Board of Appeals
      5. Capitol Region Council of Governments (CRCOG)
      6. Central Connecticut Health District Board of Directors (CCHD)
      7. Capital Improvements Committee
      8. Committee on Community Safety
      9. Conservation/Inland Wetlands Commission
      10. Development Commission
      11. Employee Insurance & Pension Benefits Committee
      12. Environmental Quality Commission
      13. Board of Ethics
      14. Fair Rent Commission
      15. Newington Housing Authority
      16. Human Rights Commission

Phone: (860) 665-8510 Fax: (860) 665-8507  
townmanager@newingtonct.gov  
www.newingtonct.gov

17. Library Board of Directors
18. Newington CATV Advisory Council
19. Newington School Career Technical Program Renovation Project Building Committee
20. Open Space Committee
21. School Code Compliance Project Building Committee
22. Standing Insurance Committee
23. STEM Academy PBC
24. Town Hall Renovations Project Building Committee
25. Town Plan & Zoning Commission
26. Tri-Town Community Cable Access
27. Vehicle Appeals Board
28. Zoning Board of Appeals

VII. TAX REFUNDS (**Action Requested**)

VIII. MINUTES OF PREVIOUS MEETINGS (**Action Requested**)

- A. Regular Meeting, February 23, 2016

IX. WRITTEN/ORAL COMMUNICATIONS FROM THE TOWN MANAGER, OTHER TOWN AGENCIES AND OFFICIALS, OTHER GOVERNMENTAL AGENCIES AND OFFICIALS AND THE PUBLIC

X. COUNCIL LIAISON/COMMITTEE REPORTS

XI. PUBLIC PARTICIPATION – IN GENERAL (**In Person/Via Telephone: 860-665-8736**)  
(3 MINUTE TIME LIMIT PER SPEAKER ON ANY ITEM)

XII. REMARKS BY COUNCILORS

XIII. ADJOURNMENT



Tanya D. Lane  
Acting Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

## OFFICE OF THE TOWN MANAGER

### MEMORANDUM

To: Newington Town Council

From: Jaime Trevethan, Assistant to the Town Manager (on behalf of Tanya D. Lane, Acting Town Manager)

Date: March 4, 2016

Re: Update: MDC Project, Cedar Street/Willard Avenue Area

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The Town Council took action on January 26 to refer a proposed MDC project-related easement at 90 Welles Drive North to the Town Plan and Zoning Commission as required under section 8-24 of the CT General Statutes. The TPZ considered the item at its February 24 meeting and subsequently issued the attached report. The Council took action to grant the easement at its March 1, 2016 Special Meeting.

There will be an item on the March 8, 2016 Town Council agenda to provide updates and further discuss the proposed MDC water and sewer improvement project, as needed.

Attach.



Tanya D. Lane  
Acting Town Manager

# TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

## Town Plan and Zoning Commission

Craig Minor, AICP  
Town Planner

February 24, 2016

### CERTIFICATE OF ACTION

Acting Town Manager Tanya D. Lane, MMC  
Newington Town Hall  
131 Cedar Street  
Newington, CT 06111

Dear Ms. Lane:

**Re: Petition #04-16: Sec. 8-24 Referral of Proposed Sewer Easement at 90 Welles Drive North. Newington Town Council, applicant.**

This is to inform you that the Town Plan and Zoning Commission voted to recommend granting the above-referenced sewer easement, with recommendations, on February 23, 2016. A legal notice to that effect will be published in the New Britain Herald on or about February 25, 2016.

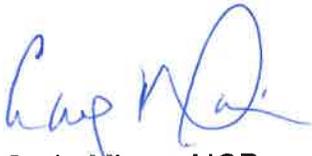
The recommendations are as follows:

1. The Town Council should consider directing MDC to prohibit the contractor from removing any topsoil from the sewer easement area. This would be verified by core sampling done at MDC expense before and after the construction is complete, to be reviewed by the Town Engineer.
2. If the staging area is proposed to be on Town-owned property, the Town Council should consider directing MDC to have the contractor refer the proposed location to the TPZ for review and comment.
3. If the staging area is on Town-owned property, the Town Council should consider directing MDC to prohibit the contractor from removing any topsoil from the site.
4. The TPZ strongly recommends the Town Council deliberate carefully the issue of night-time construction. Excessive night work can be detrimental to the public health of residents. This project is scheduled for summer months when many residents have their windows open at night. Any work that can be done during the day, should be done during the day.

Phone: (860) 665-8575 Fax: (860) 665-8577  
townplanner@newingtonct.gov  
www.newingtonct.gov

5. The Town Council should consider directing MDC to ask the owner of the property on the corner of Willard and Cedar Street to reconsider his denial of a construction easement. That denial will result in a severe inconvenience to many motorists on Willard Avenue and Willard Avenue residents, because it will result in night-time construction.
6. If Alumni Road will be opened for traffic between Willard Avenue and Cedar Street during limited hours during the construction, those hours should be posted on a sign.
7. The Town Council should consider documenting the condition of Alumni Road prior to construction, and if the diversion of traffic causes excessive damage to Alumni Road, hold MDC financially responsible. Documentation would be done by the Town Engineer and the Highway Superintendent along with a representative from MDC. After the project is complete, this same group should inspect Alumni Road and determine the extent of any damage due to re-routed traffic. The road should then be resurfaced or repaired as necessary at MDC expense.

Yours truly,



Craig Minor, AICP  
Town Planner

cc:  
file

AGENDA ITEM: IV.A.

DATE: 3-1-16

RESOLUTION NO. 2016-33

WHEREAS, the Newington Town Council referred a proposed sewer easement at 90 Welles Drive North to be granted to the Metropolitan District (MDC) to the Town Plan and Zoning Commission for an 8-24 report on January 26, 2016; and

WHEREAS, the attached Newington Town Plan and Zoning Commission's 8-24 Referral report to the Town Council, dated February 24, 2016, expressed approval to report to the Town Council favorable support for the easement;

NOW THEREFORE BE IT RESOLVED, that the Acting Town Manager is authorized to enter into an agreement to grant a sewer easement at 90 Welles Drive North to the MDC for work related to the MDC Cedar Street/Willard Avenue Area Water and Sewer Improvement Project.

Roll Call Vote

Councilor Anest – yes  
Councilor Budrejko – yes  
Councilor DelBuono – yes  
Councilor Klett – yes  
Councilor Manke – yes  
Councilor Marocchini –yes  
Councilor Nagel – yes  
Councilor Serra – yes  
Mayor Zartarian - yes

MOTION BY: Councilor DelBuono

SECONDED BY: Councilor Marocchini

VOTE: 9-0



Tanya D. Lane  
Acting Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

## OFFICE OF THE TOWN MANAGER

### MEMORANDUM

To: Newington Town Council

From: Jaime Trevethan, Assistant to the Town Manager (on behalf of Tanya D. Lane, Acting Town Manager)

Date: March 04, 2016

Re: Annual Board of Education Budget Presentation

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Dr. Collins and members of the Board of Education will make their annual budget presentation to the Town Council during the March 8, 2016 regular Council meeting (following the 7:00 p.m. Public Hearing).



Tanya D. Lane  
Acting Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

## OFFICE OF THE TOWN MANAGER

### MEMORANDUM

To: Newington Town Council

From: Jaime Trevethan, Asst. to the Town Manager (on behalf of Tanya D. Lane,  
Acting Town Manager)

Date: March 4, 2016

Re: Kellogg Eddy House Lease Renewal

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There will be an item on the March 8 Town Council agenda to discuss the renewal of the Kellogg Eddy House lease agreement with the Town. Town Attorney Ben Ancona will be present at the meeting to discuss the terms of the lease renewal. If the Council concurs, a resolution will appear on a future agenda for consideration.

Attach.

## LEASE

This Lease, entered into as of the     day of                     , 2016, by and between THE TOWN OF NEWINGTON, a Connecticut municipal corporation (hereinafter called "LESSOR") and The Newington Historical Society and Trust, Inc. (hereinafter called "LESSEE").

### WITNESSETH

1. **DESCRIPTION OF PREMISES:** The LESSOR hereby leases to LESSEE and warrants that it has the ability to lease for the term hereof, and LESSEE hires from LESSOR, on the terms and conditions hereinafter set forth, all that property with the improvements thereon in the Town of Newington, County of Hartford and State of Connecticut as more particularly described in the attached Schedule A, excepting therefrom an apartment on the second floor of the Leased Premises to which the LESSOR retains possession and control and has the legal right to lease to another tenant. The parties further recognize and agree that building safety code provisions require any occupant of the apartment to have emergency egress from the apartment through the Leased Premises, but the parties agree that any such access shall be for emergency reasons only. Other than the aforesaid emergency access, any tenant or other occupant of the apartment shall not have access to the Leased Premises and LESSOR shall secure the apartment to the extent practicable so that it is a separate and distinct premises from the Leased Premises.
2. **TERM:** The term of this Lease shall commence on July 1, 2016 and shall terminate twenty (20) years from said date.
3. **RENT:** LESSEE shall pay one (\$1.00) dollar as annual rent to LESSOR on or before January 30, 2017 and on or before January 30 of each and every year thereafter for the remaining term of this Lease.
4. **USE:** LESSEE shall use the property as a museum or historical landmark. No commercial, industrial, agricultural, or religious uses of the property shall be permitted. Nothing herein, however, shall prohibit the LESSEE from operating a gift shop for the sale of gifts, antiques and historical items on the premises. Moreover, the property may be made available for public use in conformance with rules and regulations as provided for in this Lease, but LESSOR shall be responsible for scheduling reservations and assigning rooms to the public in accordance with the rules and regulations provided for in this Lease.
5. **OPTION:** Provided this Lease is in full force and effect at the time of the execution of the option, the LESSEE shall have one (1) option of twenty (20) years to extend the term of this Lease on the same terms and conditions as herein set forth. LESSEE shall exercise its option to extend the term of the Lease by giving written notice to LESSOR of its intention to do so by a date no later than ninety (90) days PRIOR to the expiration of the original term of this Lease, or by April 2, 2036.
6. **SUB-LETTING AND ASSIGNMENT:** The LESSEE shall not sub-let the demised premises or any portion thereof or assign this Lease without the prior written approval of the LESSOR.

7. CONDITION OF PREMISES: LESSEE accepts the demised premises in an “as is” condition and shall be subject to all Federal, State and local laws, regulations, rules, codes, ordinances and executive orders during the term of this Lease. LESSEE shall keep, maintain and preserve the historic nature of the demised premises. LESSEE shall determine what restoration measures for the demised premises are appropriate and shall be authorized to undertake and direct any such restoration at its own expense. Any such restoration shall be generally compatible with the historic nature of the demised premises. LESSEE shall be responsible for obtaining all necessary licenses, inspections, permits, certificates or other authorizations needed in connection with its use of the demised premises, but shall be excused from having to pay any building permit fees to the LESSOR.
8. UTILITIES: LESSOR shall be responsible for furnishing and paying for all utilities including water, electricity, gas and heat but not including telephone and internet services, which shall be the responsibility of LESSEE.
9. MAINTENANCE: LESSOR shall be responsible for the upkeep and maintenance of the grounds and buildings on the demised premises, including the house, garage and any outbuildings. LESSOR shall also be responsible for the maintenance of the house structure and its mechanical and electrical equipment, including but not limited to the heating, wiring and plumbing systems. LESSEE shall restore and replace any property damaged as a result of LESSEE’S use of the demised premises. LESSEE shall conduct its operations in a clean, sanitary and safe manner.
10. RETURN OF DEMISED PREMISES:
  - a. LESSEE agrees to yield and deliver peaceably to LESSOR possession of the demised premises on the date of termination, by expiration or otherwise in as good condition as at the commencement of this Lease if no improvements are undertaken, reasonable wear and tear excepted, or if improvements are undertaken, in as good a condition as they were in on the completion date of the last improvement made to the demised premises, wear and tear excepted.
  - b. The personal property owned and placed or installed by LESSEE in or on the demised premises shall remain the property of the LESSEE and must be removed by LESSEE unless agreed to otherwise by LESSOR and LESSEE, in writing, within thirty (30) days from the date of the termination of this Lease at LESSEE’S sole risk and expense.
  - c. If LESSEE’S property is not removed as herein provided, LESSEE shall be deemed to have waived its rights and said property shall be deemed abandoned by LESSEE and ownership thereof shall vest in LESSOR.
11. INSURANCE: Lessor shall be responsible for maintaining fire and hazard insurance on the demised premises. In the event of damage from fire or other hazards covered by the policy, insurance proceeds shall be applied to restoration or repair of the leased property, provided such damage is less than fifty (50) per cent of the fair market value of the leased property. In the event the destruction from fire or other hazards exceeds fifty (50) per cent of the fair market value of the leased property, then LESSOR shall have no duty to restore, repair or rebuild the leased property, all insurance proceeds shall be assigned and paid to LESSOR,



131 Cedar Street  
Newington, Connecticut 06111

IF TO LESSEE: Newington Historical Society & Trust, Inc.  
679 Willard Avenue  
Newington, Connecticut 06111  
Attention: President

Or to such other address as either party may give to the other, in writing, from time to time.

16. MISCELLANEOUS PROVISIONS: LESSOR and LESSEE further agree to the following matters:

- a. LESSEE shall have the power to adopt policies and promulgate rules and regulations regarding the use of the demised premises. To insure that such policies, regulations and rules are consistent with the public purpose and public ownership of the demised premises, such policies, rules and regulations are subject to approval by the LESSOR.
- b. LESSEE shall be the curator of the House and garage on the demised premises and their contents and shall further keep, maintain and preserve the historic nature of the demised premises. LESSEE shall have the right to select, arrange, and dispose of any and all personal property within the House including, but not limited to, furniture, objects d'art, antiques and memorabilia. Any personal property acquired by LESSEE and placed in the House shall remain the property of the LESSEE. Any personal property placed in the House shall be generally compatible with the historic nature of the House.
- c. All officers of the LESSEE shall have free access to and from the House at all reasonable times.
- d. LESSEE shall make the House available to Newington citizens as much a practicable by setting reasonable visiting hours and by not charging admission fees to Newington residents.

17. DEFAULT:

- a. In the event LESSEE is in violation of any provision of this Lease and fails to rectify or cure the default within Forty-Five (45) days from the date a written notice from LESSOR to LESSEE has been delivered in accordance with the terms of this Lease stating the clause or clauses in default and what is necessary to cure the default, this Lease shall be terminated.
- b. In the event LESSEE loses its status as a charitable corporation (reports on LESSEE'S charitable status shall be filed with LESSOR on a yearly basis), files a petition in bankruptcy, is otherwise unable to pay its bills as they mature or dissolves its corporation, this Lease shall be terminated.
- c. All events of termination set forth herein shall be effective upon notice from LESSOR to LESSEE.

18. ENTIRE AGREEMENT: This Lease contains all agreements between the parties hereto. No representative or agent of LESSOR or LESSEE is authorized to make any representations in, or to alter or modify this Lease in any way. Any additions, alterations, changes or modifications to or in this Lease to be binding upon the parties hereto must be in writing and signed by the LESSOR and LESSEE.
19. APPLICABLE LAW: This Lease shall be construed in accordance with the laws of the State of Connecticut.
20. SEVERABILITY: The invalidity of any one or more phrases, sentences, clauses or sections contained in this Lease, as determined by a court of competent jurisdiction, shall not affect the remaining portions of this Lease.
21. CAPTIONS: The captions of this Lease are inserted only as a matter of convenience and reference and are not to be construed as a part of this Lease, or in any way to define, amplify, limit or describe the scope or intent of this Lease, or the terms, conditions and provisions thereof or as affecting the meaning of the text of any Article in any way.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals and to a duplicate instrument of the same tenor and date, at Newington, Connecticut this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

Signed, Sealed and Delivered  
In the Presence of:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

TOWN OF NEWINGTON

By: \_\_\_\_\_  
Tanya Lane, Its Town  
Manager, Duly Authorized

THE NEWINGTON  
HISTORICAL SOCIETY &  
TRUST, INC.

By: \_\_\_\_\_  
James Late  
Its President  
Duly Authorized

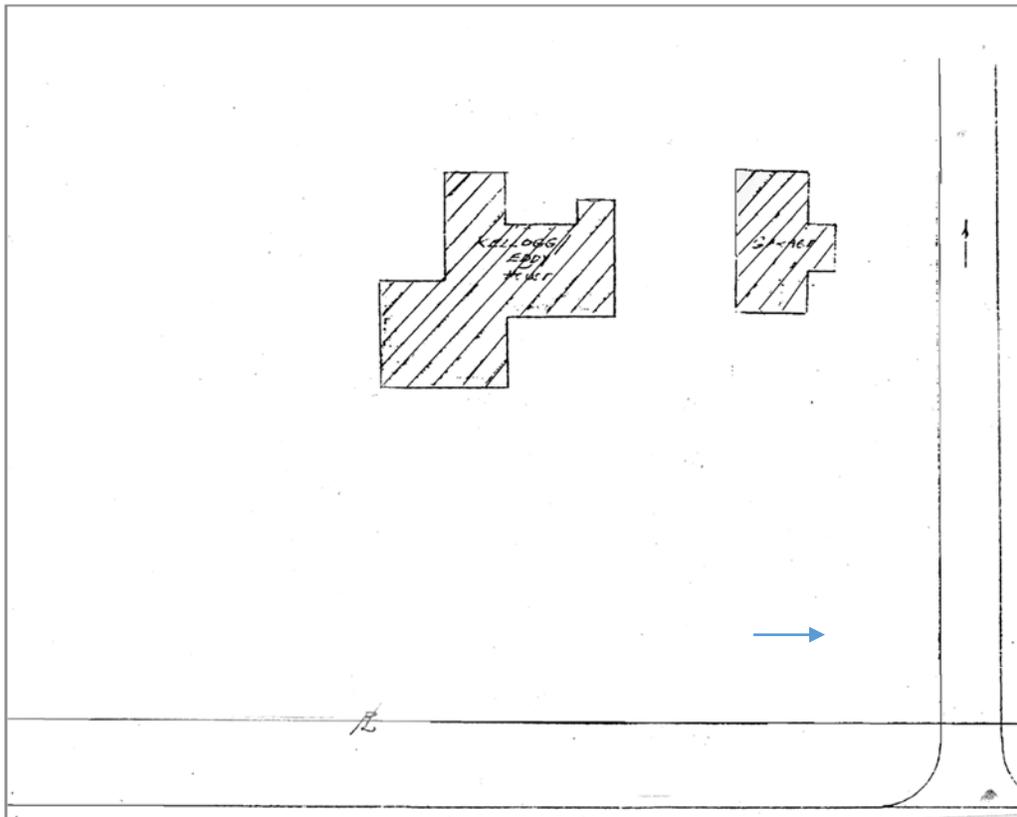


LEASE BETWEEN THE TOWN OF NEWINGTON  
AND THE NEWINGTON HISTORICAL SOCIETY & TRUST, INC.

### Schedule A

#### Property description

1. A single-family, wood-frame, two and one-half story dwelling located at 679 Willard Avenue, Newington, CT 06111, originally built in 1808 with an addition built in 1928. Contains 5,451 square feet of habitable space plus a 2,768 square foot full-height cellar (with concrete floor) and an unfinished attic. The rooms include: two living rooms, dining room, meeting room, sun room, kitchen with two pantries, seven bedrooms, galley kitchenette, three three-piece bathrooms and a two-piece lavatory. Heating is by means of a gas-fired hot water system. Floors are oak plank and pine, some of which are linoleum covered; walls are of plaster. There are six fireplaces (one covered).
2. A three-car, wood-frame garage/workshop containing 1234 square feet at ground level and 700 square feet of storage space above built in 1928; concrete floor.



\_\_\_\_\_  
Town Manager

\_\_\_\_\_  
President Board of Directors

\_\_\_\_\_  
Date



Tanya D. Lane  
Acting Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

## OFFICE OF THE TOWN MANAGER

### MEMORANDUM

To: Newington Town Council  
From: Jaime Trevethan, Asst. to the Town Manager (on behalf of Tanya D. Lane,  
Acting Town Manager)  
Date: March 04, 2016  
Re: OPM Regional Performance Incentive Grant Program

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Attached, please see information regarding OPM Regional Performance Incentive Grants. On November 24, 2015 and January 27, 2016 the Policy Board of CRCOG passed resolutions authorizing the development of a grant application to the State Office of Policy and Management for funding under the Regional Performance Incentive Grant Program. This is done on behalf of CRCOG's member municipalities. If CRCOG receives the grant the Town will be eligible to take part in the regional services provided by the funding (if it so chooses), including:

- Item 1: Stop Loss Captive Insurance
- Item 2: Anchor Institution and Neighborhood Engagement in TOD
- Item 7: Call Handling and Response Triage for Emergency Operations Center

Please note that the Council passed a resolution to take part in the applications for items 3, 5 & 6 in February 2015. Item 4 does not pertain to the Town of Newington.

If the Council concurs, a resolution indicating the Town's support of the grant application will be included on the next agenda for consideration.

Attach.

**Proposed OPM Regional Performance Incentive Grants**  
**Policy Board Approved (November 24, 2015)**

**1. NEW PROJECT for 2015: Stop Loss Captive Insurance (estimated \$650,000)**

The creation of an inter-governmental pool for medical stop loss insurance. This program is designed to reduce health benefit costs for self-insured towns and school districts. The RPIP application is to help with start-up costs for this regional program. CREC has been leading this effort and an analysis of data indicates that premiums could be immediately stabilized, enabling members to contain cost, and that real and enduring savings would be realized within a few years of establishment of the captive. These savings would directly impact members' operating budgets.

Contact: Mary Glassman [mglassman@crec.org](mailto:mglassman@crec.org), (860) 240-6619

**2. NEW PROJECT for 2015: Anchor Institution and Neighborhood Engagement in TOD—Implementation of Next Steps (estimated \$200,000)**

CRCOG has received a grant from the Hartford Foundation for Public Giving (HFPG) to conduct a study of national best practices for anchor institution and neighborhood engagement in support of transit oriented development. This study will be conducted in 2016, and will identify next steps for moving anchor institution-led TOD forward in the CT *fastrak* corridor, while maintaining inclusion of host neighborhoods in planning activities. Recommendations on next steps might include, but may not be limited to, the following: a) supply chain analysis as it relates to opportunities for community economic development; b) analysis of new employment opportunities in station areas; c) analysis of potential neighborhood benefits of TOD; and d) other steps that may be identified through this work. This RPIP grant will extend anchor institution analysis to the CT *trail*-Hartford Line corridor, and fund next steps identified through the HFPG-funded project.

Staff Contact: Mary Ellen Kowalewski [mkowalewski@crcog.org](mailto:mkowalewski@crcog.org), (860) 522-2217, x222

**3. Regional Computer Forensics Laboratory (estimated \$150,000) – Applied for 2012, 2013, 2014**

Working with the Capitol Region Chiefs of Police Association, CRCOG would further the concept of a regional forensics laboratory dedicated to computer crimes. With increases in computer crimes (such as online fraud, financial crimes, digital production and dissemination of child pornography, online predators seeking child victims, stalking, harassment, and threatening) there is an overload at the State Laboratory and municipalities are often doing this work on their own. The regional lab has been established using space donated by Cox Communications in Manchester. This project would provide additional equipment, software licenses and training. Participating municipalities would assign investigators to the lab who in turn would receive and maintain the training necessary to successfully resolve these complex investigations for their agencies. Please notes: towns with resident troopers may also use this laboratory.

Staff Contact: Cheryl Assis: [cassis@crcog.org](mailto:cassis@crcog.org), (860) 522-2217 x236.

**4. Economic Development Grant for the Towns of Bolton, Coventry, Mansfield and Tolland (\$160,000) – Applied for 2012, 2013, 2014**

The Towns of Bolton, Coventry, Mansfield and Tolland propose to submit a RPIP Grant in order to obtain funds to secure consultant services that will perform a number of economic development and planning activities on a shared – regional basis between the towns involved.

Staff Contact: Jennifer March-Wackers: [jwackers@crcog.org](mailto:jwackers@crcog.org), (860) 522-2217 x239.

**5. Regional Service Management (CRM) System (\$285,000) – Applied for 2014**

Service Management Systems, also referred to as Customer Response Management (CRM) Systems, are a powerful technology that can contribute to improved municipal customer service by assisting towns to respond effectively to resident concerns, facilitate greater citizen engagement, support performance measurement, contribute to better local government budgeting, and aid in emergency response and recovery. The grant would provide funding for two parts of a Service Management System. First, it would allow for purchase of a license for a front end service management system to receive resident concerns. Second, grant funds would also provide funding for licensing and/or development of a back end work flow management system to integrate with the front end system and effectively manage concerns received. The software solutions would use the Nutmeg Network.

Staff Contact: Jennifer March-Wackers: [jwackers@crcog.org](mailto:jwackers@crcog.org), (860) 522-2217 x239.

**6. Code Enforcement Software (estimated \$450,000) – Applied for 2012**

Code enforcement software is software that would report and track code enforcement violations and day to day code enforcement department activities. The application should include a mobile component for inspection and on-site reporting purposes.

Staff Contact: Pauline Yoder: [pyoder@crcog.org](mailto:pyoder@crcog.org), (860) 522-2217 x245.

**7. Call Handling and Response Triage (CHART- Previously Local Call Log and Management) (estimated \$150,000) – Applied for 2012**

Create a complementary system to the Web EOC. This application would be a logging management system for local needs. For example, reporting downed trees on certain streets, or lights not working at a certain intersection, etc. With the system, towns would be able to prioritize needs and deploy town resources effectively.

Staff Contact: Pauline Yoder: [pyoder@crcog.org](mailto:pyoder@crcog.org), (860) 522-2217 x245.

## **CRCOG Sample Support Resolution OPM Regional Performance Incentive Program**

**Note: Please take out blanks and insert appropriate information. You may copy and paste the sample into a format more appropriate for your municipality.**

\*\*\*\*\*

Whereas Section 4-124s as amended by Section 251 and 253 of Public Act 13-247 passed by the Connecticut General Assembly provides statewide incentive grants to regional planning organizations for projects that involve shared services; and

Whereas the Capitol Region Council of Governments is acting as a convener and facilitator of service sharing projects around the CRCOG region; and

Whereas on November 24<sup>th</sup>, 2015 and January 27<sup>th</sup>, 2016 the Policy Board of CRCOG passed resolutions authorizing development and submittal of an application packages to the State Office of Policy and Management for funding under the Regional Performance Incentive Grant Program, on behalf of the Council's member municipalities, and municipalities of other regions, which are participating in Council initiatives; and

Whereas, the Chief Elected Officials and municipal staff of the Capitol Region have developed a list of service sharing project proposals that will be included in this application package, to the benefit of individual municipalities and the region as a whole; and

Whereas the Town of \_\_\_\_\_ has expressed an interest in taking part in the project proposal(s) entitled

1. Stop Loss Captive Insurance
2. Anchor Institution and Neighborhood Engagement in TOD – Implementation of Next Steps
3. Regional Computer Forensics Laboratory
4. Economic Development Grant for the Towns of Bolton, Coventry, Mansfield and Tolland
5. Regional Service Management (CRM) System
6. Code Enforcement Software
7. Call Handling and Response Triage

Now, Therefore Be It Resolved that the \_\_\_\_\_ Town Council does hereby endorse the above referenced Regional Performance Incentive Program project proposal and authorizes the \_\_\_\_\_ (*chief administrator, i.e. town manager, first selectman, etc.*) to sign all necessary agreements and take all necessary actions to allow for the Town's participation in this program.

AGENDA ITEM: VII

DATE: 3-08-16

RESOLUTION NO. \_\_\_\_\_

RESOLVED:

That property tax refunds in the amount of \$24,051.41 are hereby approved in the individual amounts and for those named on the "Requests for Refund of an Overpayment of Taxes," certified by the Revenue Collector, a list of which is attached to this resolution.

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_

**TAX REFUNDS – MARCH 8, 2016**

CAB East LLC Ford Credit Personal Property Tax P.O. Box 67000 Dept. 231601 Detroit, MI 48267-2316	\$218.06
Amanda Rodriguez 37 Homesdale Ave. Southington, CT 06489	\$455.02
Tomasz Flader 136 Harris Street Newington, CT 06111	\$88.96
Adam Czerniawski 35 Highland Street Newington, CT 06111	\$70.78
Margaret Czarny 93 Abbey Road Williston, VT 05495	\$50.08
PCX Aerostructures LLC 300 Fenn Road Newington, CT 06111	\$22,946.38
Robert Liegl 40 Ledgecrest Drive Newington, CT 06111	\$20.76
Mark or Bonnie Muse 37 Kenlock Street Newington, CT 06111	\$30.31
Glen Haney 56 Chapman Street Newington, CT 06111	\$71.54
Santiago Delvalle 300 Wooster Street New Britain, CT 06052	\$99.52
<b>Total</b>	<b>\$24,051.41</b>