



Tanya D. Lane  
Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

**MAYOR ROY ZARTARIAN**

## NEWINGTON TOWN COUNCIL

**\*\*\*L-101 (Lower Level)\*\*\* – Town Hall  
131 Cedar Street**

**AGENDA  
June 13, 2017  
7:00 p.m.**

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- I. PLEDGE OF ALLEGIANCE
  - II. ROLL CALL
  - III. APPROVAL OF AGENDA
  - IV. AWARDS/PROCLAMATIONS
    - A. Connecticut EMS Council Award
    - B. Award *eesmarts* Annual Student Contest
    - C. 2016 Volunteer of Year
  - V. PUBLIC PARTICIPATION – IN GENERAL (**In Person/Via Telephone: 860-665-8736**)  
(3 MINUTE TIME LIMIT PER SPEAKER ON ANY ITEM)
  - VI. REMARKS BY COUNCILORS ON PUBLIC PARTICIPATION
  - VII. CONSIDERATION OF OLD BUSINESS (**Action May Be Taken**)
    - A. Alumni Road Traffic Study
    - B. Grant Application: “2017 Responsible Growth and Transit-Oriented Development” Grant Program
    - C. Grant Application: “2017 Bark for Your Park” Grant Program
    - D. Police Update: ATVs
    - E. Update: Amendments to Various Town Ordinances by Town Attorney
  - VIII. CONSIDERATION OF NEW BUSINESS (**Action May Be Taken by Waiving the Rules**)
    - A. Board of Education Non-Lapsing Account
    - B. Suspense List
    - C. Excavation Permit Fees
    - D. OPM Responsible Growth/TOD Grant—National Welding
  - IX. RESIGNATIONS/APPOINTMENTS (**Action May Be Taken**)
    - A. Appointments to Boards and Commissions
      1. Affordable Housing Monitoring Agency

Phone: (860) 665-8510 Fax: (860) 665-8507  
townmanager@newingtonct.gov  
www.newingtonct.gov

2. Board of Assessment Appeals
  3. Commission on Aging and Disabled
  4. Balf-Town Committee
  5. Building Code Board of Appeals
  6. Capitol Region Council of Governments (CRCOG)
  7. Central Connecticut Health District Board of Directors (CCHD)
  8. Conservation/Inland Wetlands Commission
  9. Development Commission
  10. Employee Insurance & Pension Benefits Committee
  11. EMS Committee
  12. Environmental Quality Commission
  13. Board of Ethics
  14. Fair Rent Commission
  15. Newington Housing Authority
  16. Human Rights Commission
  17. John Wallace Wing Reconfiguration Project Building Committee
  18. Library Board of Directors
  19. Newington CATV Advisory Council
  20. Newington School Career Technical Program Renovation Project Building Committee
  21. Open Space Committee
  22. Standing Insurance Committee
  23. STEM Academy PBC
  24. Town Hall Renovations Project Building Committee
  25. Town Plan & Zoning Commission
  26. Tri-Town Community Cable Access
  27. Vehicle Appeals Board
  28. Zoning Board of Appeals
- X. TAX REFUNDS (**Action Requested**)
- XI. MINUTES OF PREVIOUS MEETINGS
- A. May 23, 2017 Regular Meeting
- XII. WRITTEN/ORAL COMMUNICATIONS FROM THE TOWN MANAGER, OTHER TOWN AGENCIES AND OFFICIALS, OTHER GOVERNMENTAL AGENCIES AND OFFICIALS AND THE PUBLIC
- XIII. COUNCIL LIAISON/COMMITTEE REPORTS
- XIV. PUBLIC PARTICIPATION – IN GENERAL (**In Person/Via Telephone: 860-665-8736**)  
(3 MINUTE TIME LIMIT PER SPEAKER ON ANY ITEM)
- XV. REMARKS BY COUNCILORS
- XVI. EXECUTIVE SESSION RE: REAL ESTATE
- XVII. ADJOURNMENT

AGENDA ITEM: VII.C.

DATE: 6-13-17

RESOLUTION NO. \_\_\_\_\_

WHEREAS, Ms. Laura Bramucci has been a member of Newington Emergency Medical Services (NEMS) for over 10 years and has been an EMS volunteer since the age of 17 and; and

WHEREAS, Ms. Bramucci received the George A. Ganung Award at the State of Connecticut Emergency Medical Services Awards Ceremony on May 22, 2017; and

WHEREAS, Ms. Bramucci has held various roles at NEMS from Field Training Officer to Captain, and currently serves as Assistant Chief where she is responsible for the day-to-day operations, the Training Department, OSHA, Safety, and Special Operations; and

WHEREAS, Ms. Bramucci also coordinates and runs community events such as educational visits to schools or scouts, File of Life programs at senior living communities, annual blood drives, and Stuff-A-Truck; and

WHEREAS, when Ms. Bramucci isn't volunteering she works as a Senior Crisis Clinician at Wheeler Clinic with their Emergency Mobile Psychiatric Service and Bristol Hospital's Emergency Department; and

NOW, THEREFORE, BE IT RESOLVED, that the Newington Town Council hereby congratulates Laura Bramucci on receiving this prestigious award and extends its appreciation for her service to all of the residents of the Town of Newington.

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_

AGENDA ITEM: IV.B.

DATE: 6-13-17

RESOLUTION NO. \_\_\_\_\_

WHEREAS, the *eesmarts* program of the Energize Connecticut initiative expands students' understanding of the science, math, and technology of clean, renewable energy; and

WHEREAS, the *eesmarts* annual Student Contest encourages students from kindergarten to college to create projects about energy efficiency, renewable energy, and sustainability; and

WHEREAS, the 2017 *eesmarts* Student Contest received more than 1,200 entries from throughout the state; and

WHEREAS, the poster designed and drawn by Elizabeth Green School student KaraLynn Marsh was selected as one of the top three entries in the first-grade category; and

WHEREAS, KaraLynn was honored at the awards ceremony at the State Capitol on June 2, 2017;

NOW, THEREFORE BE IT RESOLVED, that the Newington Town Council hereby recognizes KaraLynn Marsh for her awareness of the importance of energy conservation and for the talent and creativity she displayed in producing her prize-winning poster; and

BE IT FURTHER RESOLVED, that the Newington Town Council extends its heartiest congratulations to KaraLynn Marsh for this outstanding achievement.

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_

The Newington Town Council is pleased to announce that Christopher Woodward has been selected as the 2016 Town of Newington Volunteer of the Year.

Mr. Woodward is an active member of the Sequin-Level Lodge in Newington where he organizes food drives to benefit Newington Human Services, volunteers at the Newington Extravaganza, annual blood drives, CT Child ID programs as well as many other programs and Town events.

Mr. Woodward will be honored with a formal proclamation at an upcoming Town Council meeting.



Tanya D. Lane  
Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

## OFFICE OF THE TOWN MANAGER

### MEMORANDUM

To: Newington Town Council

From: Jaime Trevethan, Asst. to the Town Manager (on behalf of Tanya D. Lane,  
Town Manager)

Date: June 9, 2017

Re: Alumni Road Traffic Signal Project

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On May 2, 2017 the Town held a Public Information Meeting (PIM) regarding a traffic study and plans for a traffic signal and improvements to the Alumni Road/Maple Hill Avenue area. A condensed version of the PIM presentation was presented to the Town Council at its May 23 meeting.

The next step in the process is for the Town Council to authorize the Town Manager to submit the project to the State Department of Transportation (DOT) for project approval. If the Council concurs, a resolution is attached for consideration.

Attach.

AGENDA ITEM: VII.A.

DATE: 6-13-17

RESOLUTION NO.

RESOLVED:

That the Newington Town Council hereby authorizes Town Manager Tanya D. Lane (or her designee) to submit the "Alumni Road Traffic Signal Project", which includes plans for a traffic signal and improvements to the Alumni Road/Maple Hill Avenue area, to the State of Connecticut Department of Transportation for approval.

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_



Tanya D. Lane  
Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

## OFFICE OF THE TOWN MANAGER

### MEMORANDUM

To: Newington Town Council

From: Jaime Trevethan, Asst. to the Town Manager (on behalf of Tanya D. Lane,  
Town Manager)

Date: June 09, 2017

Re: 2017 Responsible Growth and Transit-Oriented Development Grant Program

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At its May 23 meeting the Town Council discussed the TPZ's request to apply for the above listed grant in order to conduct a "TOD Public Information Program". At the meeting, the Council directed Town Planner Craig Minor to revise the wording of the proposal. Please see the attached amended grant application.

A resolution authorizing staff to submit the grant application is attached for Council consideration.

Attach.





Tanya D. Lane  
Town Manager

# TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

## Town Plan and Zoning Commission

Craig Minor, AICP  
Town Planner

To: Newington Town Council  
From: Town Planner Craig Minor, AICP  
Date: May 15, 2017  
Re: **2017 Responsible Growth and Transit-Oriented Development Grant Program**

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The Town Plan and Zoning Commission would like to apply for a 2017 OPM Responsible Growth and Transit-Oriented Development (TOD) Grant to conduct a “TOD Public Information Program”.

If approved, this program would:

- assess the amount of understanding and acceptance that Newington Junction residents have for transit-oriented development and mixed-use development;
- increase the amount of understanding and acceptance that Newington Junction residents have for TOD and mixed-use development;
- develop TOD zoning regulations that are acceptable to Newington Junction residents.

A copy of the proposed grant application is attached. The deadline to submit an application is June 23, 2017.

cc:  
file

Phone: (860) 665-8575 Fax: (860) 665-8577  
townplanner@newingtonct.gov  
www.newingtonct.gov

AGENDA ITEM: VII.B.

DATE: 6-13-17

RESOLUTION NO. \_\_\_\_\_

RESOLVED:

That the Newington Town Council hereby authorizes the application for the “2017 OPM Responsible Transit-Oriented Development” grant funding in the amount of \$45,000 to conduct a “TOD Public Information Program”;

BE IT FURTHER RESOLVED:

That the Newington Town Council hereby identifies Tanya D. Lane, Town Manager (or her designee), as an individual authorized to sign the grant application and administer the grant. Such application is attached to and made a part of this record.

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_

## APPLICATION FORM

### 2017 Responsible Growth and Transit-Oriented Development Program State of Connecticut, Office of Policy and Management

Please complete one APPLICATION FORM for each proposal. Only complete applications will be evaluated.

#### A. INTRODUCTION

1. Name of Municipality(s) and/or COG(s). If joint application, indicate lead applicant:

Town of Newington

2. Name and title of Authorized Signatory(s):

Tanya D. Lane, Town Manager

3. Primary contact person for project-related details, if different than above (include name, title, phone and email): Craig Minor; Town Planner; (860) 665-8575; cminor@newingtonct.gov

4. Project Title: Newington Junction TOD Public Information Project

5. Project Address/Location:

Area within approximately ½ mile of the CTfastrak station at Newington Junction.

6. Anticipated project duration: Nine months.

7. Total grant amount requested: ~~\$35,000~~ \$45,000

8. Total grantee match: \$0

8a. Briefly describe the source of any proposed match funds: N/A

9. Project classification: Transit-oriented Development

10. Project type : Planning

10a. If Other, please specify: [Click here to enter text.](#)

11. In as few words as possible, state the problem or obstacle this proposal intends to resolve. You will be asked to provide additional detail in Section C.

The residents in the area around the CTfastrak station at Newington Junction are concerned about TOD and mixed use development. The perception is that mixed use development is incompatible with the residential character of the neighborhood, and that "TOD" ~~is a euphemism for~~ will introduce high-density, low-income housing. There is ~~suspicion~~ also a concern that State-sanctioned initiatives to promote or to facilitate TOD will undermine the autonomy of local zoning officials and ~~violate private property rights~~ lead to eminent domain of peoples' homes. This program would educate residents of the benefits and potential drawbacks of TOD, leading to possible local acceptance of TOD zoning regulations and future TOD development.

12. In as few words as possible, provide a summary of the proposed project. You will be asked to provide a more detailed description of the proposed project in Section C.

To improve public understanding of what TOD and mixed use development **actually** are and their benefits **and possible drawbacks, possibly** leading to **better** local acceptance of TOD zoning regulations.

**B. REQUIRED ATTACHMENTS & FORMAT**

File size restrictions may necessitate more than one email submittal. If this occurs, please send additional submittals to OPM Responsible Growth [od@ct.gov](mailto:od@ct.gov) and label the subject line of each email with the applicant name and a reference to the specific nature of the attachment.

**ATTACHMENT 01: REGIONAL AND MUNICIPAL SCALE MAP(s) (if applicable):** Include maps showing the project location, and any meaningful contextual information, at both the regional and municipal scale. Highlight relevant regional or local features, as appropriate.

**ATTACHMENT 02: SITE MAP(s) (if applicable):** Include project boundary/site maps. Highlight relevant site features and contextual information, as appropriate.

**ATTACHMENT 03: PROJECT PLANS AND/OR CONCEPTUAL PLANS (if applicable):** Indicate any phased portions of the plan, as applicable.

**ATTACHMENT 04 (for municipal applicants only):** Submit a signed copy of the Municipal Certification of Eligibility for Discretionary State Funding. See Question# 32 for additional details.

**ATTACHMENT 05:** Certified Resolution and COG Letter (municipal applicants only) as specified in Section H.

**ATTACHMENT 06:** Other attachments, as appropriate .

**C. DETAILED PROJECT DESCRIPTION**

**Please keep your responses as clear and concise as possible.**

13. Explain the purpose and need of the proposed project:

Local apprehension over TOD is preventing the TPZ from adopting TOD regulations that would take advantage of the Newington Junction CTfastrack station and the future Hartford Line commuter rail stop. If this funding is approved, the TPZ would hire a community development specialist to help TPZ ~~mitigate this apprehension~~ **inform residents about TOD** and develop TOD zoning regulations **that reflect local preferences and are** appropriate for the area.

14. Identify the project goals and objectives:

Same as above.

15. Provide a detailed description of the proposed project, including how this proposal will resolve the problem or obstacle identified in question# 11. If this is a multi-phase project, briefly outline the entire project, and provide detailed information for only those phases specifically seeking funding under this grant program:

Attached.

16. Briefly describe any alternatives considered:

Using resources made available by CRCOG, TPZ last year drafted TOD overlay zone regulations for the Newington Junction area. A public hearing was conducted, but the reaction of the neighborhood was so unfavorable that TPZ withdrew the proposal. The TPZ was in something of a quandary as to how to proceed when this NOFA came to the Commission's attention.

17. Briefly summarize any current or anticipated barriers to implementation:

Long-standing local apprehension about TOD and mixed use development.

18. Briefly describe any local support, or pre-development activities that support this project. Include any action taken by the applicant to encourage, or allow for, the proposed development (eg. changes to zoning, local/developer interest, etc):

There does not appear to be much local support for TOD in Newington Junction.

19. Is the proposed project listed in any other State, regional, or local plan? Provide the name of the plan, a weblink to the plan, and a reference to the location of this project in the plan:

N/A

20. List any required permits, environmental assessments, or other regulatory requirements and provide the status of each:

N/A

21. Provide any other relevant information (optional):

N/A

#### **D. PROJECT SCHEDULE**

22. How soon after a contract is fully executed can the project commence:

Newington will use the standard RFP process to find and hire a consultant, which will take 30 - 45 days. Once he/she is onboard, the consultant will develop the detailed outreach/education program component of this project, which will be conducted by TPZ with the consultant's involvement.

23. Are there any portions of this project that are especially time sensitive?

No.

24. Provide a detailed project schedule in the text box below, or as an attachment:

Attached.

25. Provide any additional details in the text box below (optional):

N/A

## E. BUDGET

26. Briefly describe any recent State investments (grants, loans, programs, projects, bond funding, etc.) that relate to this project, or previous phases of this project:

The State of Connecticut has invested millions of dollars in CTfastrak and in the Hartford Line commuter rail service, which will also have a stop in Newington Junction. There is considerable State funding for brownfield remediation in the CTfastrak corridor.

27. Have you previously applied for State funding for this proposal, or any portion of, and been denied? Briefly explain, and include reason for denial (if known):

No.

28. Provide a detailed project budget, including (at minimum) itemized project activities, all project phases, and any other State and non-State funding to be used for this project:

Attached.

## F. CONSISTENCY WITH STATE AND LOCAL PLANS OF CONSERVATION AND DEVELOPMENT

29. Is the proposed project consistent with the municipal plan(s) of conservation and development (POCD) of the affected municipality(s)?

Yes

30. Provide references to sections in the local and/or regional POCD that support this application:

Chapter 4: Development Strategies. Community Character Strategy #2: Establish "transit-oriented sites" at appropriate locations when transit stations have been established (Page 24).

Chapter 4: Development Strategies. Business Development Strategy# 13: Promote the redevelopment of the West Hill - Francis Street - Newington Junction as a transit potential area without the usage of high density housing (Page 36).

31. Describe how this proposal is consistent with the Growth Management Principles of the State C&D Plan. Include all that apply:

This program will promote TOD in the Newington Junction neighborhood. This is consistent with State Plan of C&D Growth Management Principle #3 - Concentrate development around transit sites and along major transportation corridors to support the viability of transportation options and land reuse.

32. For municipal applicants only: In accordance with C.G.S. § 8-23, as amended by Public Act 15 -95, any municipality that has not adopted a plan of conservation and development (POCD) within the past ten years is ineligible for discretionary state funding unless they request and receive a waiver from the prohibition on a grant-by-grant basis from the OPM Secretary. In conjunction with this completed **Application Form**, municipalities are required to submit a signed copy of the **Municipal Certification of Eligibility for Discretionary State Funding** to verify their eligibility to receive discretionary state funding under this grant program. Follow the link below to access the document:

[http://www.ct.gov/opmathome/lib/opmathome/policies/municipal certification of eligibility for discretionary state funding.docx](http://www.ct.gov/opmathome/lib/opmathome/policies/municipal%20certification%20of%20eligibility%20for%20discretionary%20state%20funding.docx)

**G. POTENTIAL ENVIRONMENTAL IMPACTS**

33. Indicate the potential level of direct and/or indirect impacts to the environmental resources listed in the table below. Briefly describe any potential impacts in the comment box at the end.

<b>Resources</b>	<b>Potentially significant with mitigation</b>	<b>Not significant with mitigation</b>	<b>No anticipated significant effects</b>	<b>Unknown at this time</b>
Wetlands	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Surface or Groundwater resources <i>*including quality, quantity, or impacts to public drinking water supply</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Floodplains (100-year) or Floodways	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stream channel encroachment	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fish and/or Wildlife Habitats <i>*including the presence of endangered, threatened, and special concerns species and habitats (NDDDB)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Air quality	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Coastal resources	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Agricultural lands and/or soils	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Historic sites and districts	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Archeologically sensitive areas	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Aesthetic / scenic resources	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Designated open space and recreational uses	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Surrounding land uses / neighborhood	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Transportation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Utilities and Services	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other (Please explain)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

34. Briefly explain any potential impacts identified above, and provide additional comments as needed:

None.

35.  (Required) By checking this box, the applicant understands and acknowledges that the proposed project may warrant further review under the Connecticut Environmental Policy Act (CEPA), and agrees to comply with all requirements and costs associated with such review, and further acknowledges that the applicant is in a position to cover any and all additional costs associated with such review.

#### **H. ADDITIONAL REQUIREMENTS**

##### *For municipal applications:*

(1) A Certified Resolution of the municipality's legislative body authorizing, by name and by title, the chief executive officer of the municipality to submit a grant application and to administer the grant, if awarded. See attached **SAMPLE RESOLUTION**. For joint applications, each participating municipality must pass a similar resolution of its legislative body authorizing the appropriate official of the lead municipality to submit a grant application on its behalf and to administer any grant award; and

(2) A letter from the applicant's respective COG evaluating the proposal's regional significance, and recommendations for improvement (if any).

##### *For COG applications:*

(1) A Certified Resolution of the COG's board of directors authorizing, by name and by title, the executive director of the COG to submit a grant application and to administer the grant, if awarded. See attached **SAMPLE RESOLUTION**. For joint applications, any partnering COG shall also pass a similar resolution authorizing the executive director of the lead COG to submit a grant application on its behalf and to administer any grant award.

**Please submit completed APPLICATION FORMS and required attachments electronically to:**

[OPM.Responsiblegrowth-tod@ct.gov](mailto:OPM.Responsiblegrowth-tod@ct.gov)

**Applicants who elect to submit hard copies should mail them to:**

**Office of Policy and Management,  
Attn: Matthew Pafford  
450 Capitol Avenue MS# 54ORG,  
Hartford, CT 06106-1379.**

**All applications must be received by the deadline specified in Section H of the RFA to be considered.**



## **C.15: Detailed Project Description**

- Item 1: Using the Town's Request for Proposal (RFP) process, TPZ will select a planning/ community development consultant to conduct the "TOD Public Information Program". This includes preparing a detailed RFP; disseminating it via print and electronic media; interviewing respondents; selecting the consultant.
- Item 2: Negotiate and execute a contract with the selected consultant.
- Item 3: With the assistance of the consultant, TPZ will develop an outreach program to elevate public understanding of TOD in the context of the Newington Junction neighborhood (the "subject area") **and the Town at large**. Program to include the steps described below.
- Item 4: Conduct the Public Information Program:
- a. Prior to conducting the PIP, take a qualitative and/or quantitative measurement of public perception of "TOD", "mixed use", "high density", and other land use terms and concepts **among Newington Junction residents and the Town at large**.
  - b. Elevate the public's understanding of "TOD", "mixed use", "high density", and other land use terms in general, as well as in the subject area. Tools and techniques to be used shall include visual preference surveys, social media, focus group, etc.
  - c. Prepare, display, and get community reaction to several hypothetical mixed use development projects in the subject area.
  - d. After conducting the PIP, take a qualitative and/or quantitative measurement of public perception of "TOD", "mixed use", "high density", and other land use terms and concepts.
  - e. If warranted by the results of Item 4.d., conduct additional PIP.
- Phase 5: With the assistance of the consultant, develop TOD overlay zone zoning regulations for Newington Junction that include the concepts and illustrations used in the outreach program phase of the program **and public preferences as revealed during the process**.
- Phase 6: Adopt TOD overlay zone zoning regulations for Newington Junction that include the concepts and illustrations used in the outreach program phase of the program **and public preferences as revealed during the process**.

## **D.24. Detailed Project Schedule**

<u>ITEM:</u>	<u>TIME FRAME:</u>
1. Prepare RFQ based on “program outline” in grant application; publish RFQ; interview; identify preferred consultant.	Week 1 - 6
2. Hire consultant.	Week 7
3. In consultation with the consultant, finalize the design of the “PIP” portion of the TOD PIP Project.	Weeks 8 - 11
4. Conduct Public Information Program (PIP):	Weeks 11 - 23
a. Do pre-PIP awareness assessment.	
b. PIP campaign (visual preference surveys; focus groups; social media; etc.).	
c. Prepare, display, and get community reaction to several conceptual mixed-use development scenarios.	
d. Do post-PIP awareness assessment.	
e. Conduct additional PIP if <b>required warranted</b> .	
5. Prepare TOD regulations for Newington Junction <b><u>that reflect local preferences.</u></b>	Weeks 23 – 29
6. Adopt TOD regulations for Newington Junction <b><u>that reflect local preferences.</u></b>	Weeks 29 – 37

**E.28: Detailed Project Budget**

<u>ITEM:</u>	<u>COST:</u>
1. Prepare RFQ based on “program outline” in grant application; publish RFQ; identify preferred consultant.	[\$0]
2. Hire consultant.	<del>[\$25,000]</del> <u>[\$30,000]</u>
3. In consultation with the consultant, finalize the design of the “PIP” portion of the TOD PIP Project.	[\$ included in Item 2]
4. Conduct Public Information Program (PIP):	<del>[\$10,000]</del> <u>[\$15,000]</u>
a. Do pre-PIP awareness assessment.	[\$ included in Item 2]
b. PIP campaign (visual preference surveys; focus groups; social media; etc.).	[\$ included in Item 4]
c. Prepare, display, and get community reaction to several conceptual mixed-use development scenarios.	[\$ included in Item 4]
d. Do post-PIP awareness assessment.	[\$ included in Item 2]
e. Conduct additional PIP if <del>required</del> <u>warranted</u> .	[\$ included in Item 4]
5. Prepare TOD regulations for Newington Junction <u>that reflect local preferences</u> .	[\$ included in Item 2]
6. Adopt TOD regulations for Newington Junction <u>that reflect local preferences</u> .	[\$0]
<b>TOTAL:</b>	<del>\$35,000</del> <u>\$45,000</u>

**Municipal Certification of  
Eligibility for Discretionary State Funding**

*(This form to be completed by municipality)*

Name of Discretionary Grant Funding Program: Transit Oriented Development

Name of Municipality & Town Code: 094 Newington (hereinafter referred to as "Town/City")

In accordance with C.G.S. § 8-23, as amended by [Public Act 15-95](#), any municipality that has not adopted a plan of conservation and development (POCD) within the past ten years is ineligible for **discretionary state funding** unless they submit a "Notice of Expired POCD" to the OPM Secretary and to the Commissioners of Transportation, Energy and Environmental Protection, and Community and Economic Development, **and** they request and receive a waiver from the prohibition on a grant-by-grant basis from the OPM Secretary

In accordance with C.G.S. § 8-23(a)(1), the Town/City **Error! Reference source not found.** has adopted a POCD within the last ten years; the adopted plan expires [6/9/2010](#).

The Town/City has **not** adopted a POCD within the last ten years as required by C.G.S. § 8-23(a)(1) and:

In accordance with C.G.S. § 8-23(a)(2), the Town/City has submitted a "[Notice of Expired POCD](#)" to the OPM Secretary and the Commissioners of Transportation, Energy and Environmental Protection, and Economic and Community Development that explains why such plan was not adopted within the required ten year period (copy attached).

**AND**

In accordance with C.G.S. § 8-23(b), the Town/City has submitted a "[Waiver Request Letter](#)" to the OPM Secretary requesting a waiver of the discretionary state funding prohibition for this grant application (copy attached).

I attest that the aforementioned information is accurate and complete and that I am the representative of the Town/City who is authorized to execute this certification.

Tanya D. Lane, Town Manager

Signature: \_\_\_\_\_

[Select Date](#)

094 Newington



Tanya D. Lane  
Town Manager

# TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

**Office of the Town Clerk**

James E. Krupiensi CCTC  
Town Clerk

## Memorandum

**To:** Newington Town Council  
**From:** James E. Krupiensi, Town Clerk (on behalf of Tanya D. Lane, Town Manager)  
**Date:** June 15, 2016  
**Re:** 2017 "Bark for Your Park" Grant Program

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At the Town Council meeting held on May 23, 2017, the Town received a Presentation from Bill DeMaio, Parks & Recreation Director relative to a proposed Bark Park located on the Deming-Young Farm Property. The project is proposing the use of 1-2 acres on the site for the proposed Park.

The deadline for the grant application is June 30, 2017.

Attached, please see a resolution to authorize Tanya D. Lane, Town Manager to sign all necessary documents for the 2017 PetSafe Bark for Your Park Grant Application

# Touching More Communities Than Ever

The 2017 PetSafe® Bark For Your Park™ Program is committed to creating safe, off-leash areas for pets and their owners to enjoy for years to come. The PetSafe Bark For Your Park Grant Program will not only help break ground on new parks, but it will also help fund maintenance and updates of existing parks. We will award 25 communities: five \$25,000 prizes to help build new dog parks, ten \$10,000 prizes to enhance existing dog parks and ten \$5,000 prizes upgrade parks with new equipment.

## Build. Enhance. Maintain.

In the past six years, PetSafe® Brand has given away over \$1 million to help build new dog parks across the country. In 2017, we're giving 25 communities the chance to be awarded over \$250,000 in grants: five \$25,000 new park awards, ten \$10,000 park maintenance awards and ten \$5,000 park equipment awards.



Five communities without dog parks will receive awards valuing \$25,000 each. We'll get to know each community's needs and desires to determine how we can best help each community open their dog park within three years!

In order to qualify for a grant, your community must submit an executive summary of the community dog park that needs funding. Your community must also find land and have it approved for use as a dog park. Most importantly, you'll also need to have your civic leaders document their support of the proposed dog park as well as their willingness to complete the project if your community is chosen. Have both your civic leaders and the landowner use the letter template below to demonstrate their approval. Then submit it with your grant application.

# PetSafe Dog Park Tentative Budget

<b>Potential Grant:</b>	PetSafe Grant for building a brand new dog park	\$25,000.00
<b>Total Revenue:</b>		\$25,000.00
<b>Expenses:</b>	1,040' of 5' high black vinyl fencing including two 8' maintenance gates and two 4' double entrance gates	\$17,000.00
	Dog Park Agility and Obstacle Courses	\$12,000.00
	Dog Water Fountain	\$10,000.00
	Shade Canopy	\$15,000.00
	Wood Chips, Grass Work for surfacing	\$7,000.00
	2 picnic tables	\$2,400.00
	2 park benches	\$1,600.00
	Signage	\$800.00
<b>Total Expenses:</b>		\$65,800.00
<b>Estimated Total:</b>	Expenses less the PetSafe Grant	\$40,800.00

5/15/2017



AGENDA ITEM: VII.C.

DATE: 6-13-17

RESOLUTION NO. \_\_\_\_\_

RESOLVED:

That the Newington Town Council hereby authorizes the application for the “2017 Bark for Your Park” grant funding in the amount of \$25,000 for the construction of an official dog park in Newington;

BE IT FURTHER RESOLVED:

That the Newington Town Council hereby identifies Tanya D. Lane, Town Manager (or her designee), as an individual authorized to sign the grant application and administer the grant. Such application is attached to and made a part of this record.

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_



Tanya D. Lane  
Town Manager

# TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

**Office of the Town Clerk**

James E. Krupienski CCTC  
Town Clerk

## Memorandum

**To:** Newington Town Council  
**From:** James E. Krupienski, Town Clerk (on behalf of Tanya D. Lane, Town Manager)  
**Date:** June 15, 2016  
**Re:** Update to ATV Enforcement

---

At the request of the Council, Stephen Clark, Police Chief will be present to update the Town Council on ATV users and how enforcement has continued throughout the Spring season.

Attached is an email that was sent to the Governor's Office to determine any Grant funding that may be available for the Town to apply for.

## Trevethan, Jaime

---

**From:** Clark, Stephen  
**Sent:** Thursday, June 8, 2017 11:23 AM  
**To:** Trevethan, Jaime  
**Subject:** FW: Traffic Enforcement Grant Request - Governors Office

Jaime-Is it possible to include this email in the TC packet for next week's meeting? Thanks.

Steve

---

**From:** Clark, Stephen  
**Sent:** Friday, March 10, 2017 2:56 PM  
**To:** Gary.Byron@housegop.ct.gov; Lane, Tanya D. <TLane@NewingtonCT.Gov>  
**Cc:** DL Police Department Sworn <DLPoliceDepartmentSworn@NewingtonCT.Gov>  
**Subject:** Traffic Enforcement Grant Request - Governors Office

Please see the below email I sent to the Governor's office requesting traffic safety grant monies for enforcing the reckless operation of ATV's and Motorcycles that operate in packs and pose a serious threat of injury to local and state residents. I'll let you know how I make out.

Good Afternoon:

This email is a request to designate some of the State of Connecticut traffic enforcement grant monies toward an ever increasing problem in the State. Motorcycles and ATV's riding in packs of 25 or more have caused havoc in and around the Town of Newington. The riders have placed other motorists and pedestrians in danger of serious injury while operating recklessly. They take over local and state roads and bait police into pursuits. The riders are keenly aware of the limitations the police have stopping them. Police department pursuit policies prohibit chasing vehicles for traffic offenses and using deflation devices, as known as "Stop Sticks", on motorcycles. The riders use these policies to their advantage knowing they can ride recklessly unimpeded.

Over the last year, the Newington Police Department has used a considerable amount of personnel and financial resources in attempt to solve a regional problem at the local level. The Newington Police Department has spent approximately \$20,000 in overtime investigating these groups in an effort to identify the riders. The investigation was lengthy and showed the ATV's were gathering in the City of Hartford and then riding through the city into the adjoining suburban towns before returning to Hartford. After months of investigation, the Newington Police Department set up joint enforcement details with the Hartford Police Department. The Newington Police Department also contacted the Department of Homeland Security and was able to obtain a helicopter for close air support. The enforcement details have been very successful and have resulted in a number of arrests and the seizure of ATV's.

The Newington Police Department cannot solve this problem on its own and needs the assistance from the neighboring police departments and the State of Connecticut. The Hartford Police Department has been a valuable partner in assisting the department with enforcement details.

Reckless operation of ATV's and motorcycles in packs is not just a regional problem, but a state problem affecting other cities and towns. The problem also exists in other states across the country. With the warm weather approaching, the department expects to devote a considerable amount of department resources to combat this problem. Having federal and state grant monies available to fund regional initiatives will greatly improve the overall effectiveness of combating this problem.

If you have any questions or need additional information please let me know.

Respectfully,

Stephen M. Clark  
Chief of Police  
Newington Police Department  
131 Cedar Street  
Newington, CT 06111  
Office: 860-594-6201  
[sclark@newingtonct.gov](mailto:sclark@newingtonct.gov)



Tanya D. Lane  
Town Manager

# TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

**Office of the Town Clerk**

James E. Krupienski CCTC  
Town Clerk

## Memorandum

**To:** Newington Town Council  
**From:** James E. Krupienski, Town Clerk (on behalf of Tanya D. Lane, Town Manager)  
**Date:** June 15, 2016  
**Re:** Update by the Town Attorney on Various Town Ordinances

---

At request to the Town Council, the Town Attorney, Ben Ancona will be present to discuss the review of various Town ordinances that has been completed to date.



Tanya D. Lane  
Town Manager

# TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

## Finance Department

Ann J. Harter  
Director of Finance

### Memorandum

**To:** Tanya D. Lane, Town Manager  
**From:** Ann J. Harter, Director of Finance  
**Date:** June 6, 2017  
**Re:** BOE Non-Lapsing Account

---

In accordance with the Memorandum of Understanding between the Town Council and the Board of Education regarding the Non-Lapsing Education Fund adopted on June 14, 2016 and Connecticut General Statute 10-248a (Unexpended Education Funds Account) the Board of Education took the following action at its April 19th meeting to transfer unexpended funds to the Non-Lapsing Fund.

- Approved that \$515,185.90 (2015-2016) be transferred from the Committed Fund Balance to the Board of Education Non-Lapsing Fund – Operating Expenses Account.
- Declared a surplus of \$701,859.00 for the 2016-2017 fiscal year and approved that those funds be transferred to the Board of Education Non-Lapsing Fund – Operating Expenses Account.

Therefore, I will be requesting the Town Council take appropriate action to transfer such funds. This item should be introduced for discussion at the June 13th Town Council meeting with the adopting transfer resolution to be scheduled for the June 27th meeting.



Tanya D. Lane  
Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

## OFFICE OF THE TOWN MANAGER

### MEMORANDUM

To: Newington Town Council  
From: Jaime Trevethan, Asst. to the Town Manager (on behalf of Tanya D. Lane,  
Town Manager)  
Date: June 09, 2017  
Re: Suspense List

---

In accordance with Connecticut General Statutes §12-165, each municipality has a suspense tax book regarding which at least once per year the Revenue Collector shall provide the municipality's governing body a statement that includes:

- The amount of each uncollectible personal property;
- The amount of each uncollectible balance of each real estate tax after crediting such tax with proceeds obtained from a tax sale or lien sale of the real estate and which balance cannot be collected by any other means;
- The name and address of the person against whom the tax was levied; and
- The reason why the Revenue Collector believes each such tax is uncollectible.

Upon receipt and review of the list, the Town Council may act to designate the taxes as uncollectible and transferred by the Revenue Collector to the Suspense Tax Book. Such action in no way constitutes an abatement of any tax so transferred but, as with any such tax, remains subject to interest, penalty, fees and charges and may be collected by the Revenue Collector.

The Town's Revenue Collector, Corinne Aldinger, has compiled the tax list for submission to the Town Council for review and for action at the June 27, 2017 Council Meeting. A copy of the list is being provided to the Council under separate cover.

This matter has been placed on the June 13, 2017 Council agenda for introduction purposes only. An action to remove the outstanding balance from the 2001 Grand List from the Town's receivable assets will also be requested at that time.

Any questions regarding this matter may be directed to the Office of the Town Manager or the Revenue Collector.

Cc: Ann Harter, Finance Director  
Corinne Aldinger, Revenue Collector

Phone: (860) 665-8510 Fax: (860) 665-8507  
townmanager@newingtonct.gov  
www.newingtonct.gov



# TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

## Office of Town Engineer

Tanya D. Lane  
Town Manager

Town Engineer

### Memorandum

**To:** Tanya D. Lane, Town Manager  
**From:** Erik S. Hinckley, Engineering Tech  
**Date:** June 01, 2017  
**Re:** Excavation Permit Fees

It has recently been brought to our attention by Connecticut Natural Gas (CNG) that we may be charging excavation fees in violation of a 1990 court case. I forwarded the document to the Town attorney, Ben Ancona, for review. I believe that he agrees with the document. I also reviewed permit fees from surrounding towns which seem to confirm the CNG position. In lieu of those findings I would recommend the following changes to the Town's fee schedule as it relates to excavation permits.

Current	Proposed
Street Excavation \$25	\$50 (per cut)
Driveway \$25	no change
Main Line Utility work \$75 (ea 250lf)	eliminate
Service laterals \$25 ea	eliminate

The surrounding towns permit fees are as follows:

- Hartford - \$75 (excavation)
- Wethersfield - \$40 (excavation)
- Rocky Hill - \$50 (excavation)
- Berlin - \$50 (excavation)
- New Britain - \$50 (excavation)
- Farmington - \$100 (excavation in paved areas) \$50 (un-paved areas)
- West Hartford - \$50 (excavation)

It also appears that we are the only town to differentiate between excavation and "main line" utility work. Additionally, each contractor is required to obtain a yearly town license and our current license fee is in line other towns.





Tanya D. Lane  
Town Manager

# TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

**Office of the Town Clerk**

James E. Krupiensi CCTC  
Town Clerk

## Memorandum

**To:** Newington Town Council  
**From:** James E. Krupiensi, Town Clerk (on behalf of Tanya D. Lane, Town Manager)  
**Date:** June 15, 2016  
**Re:** Updates to the Town Fee Schedule for Excavation Fees

---

Upon a review conducted by Erik S. Hinckley, Engineering Tech, it has been determined that our excavation fees require a change to come into line with surrounding Towns and case law. Please see his included memorandum to Tanya D. Lane, Town Manager, dated June 1, 2017 for additional details.

Under the Newington Code of Ordinances, Chapter 225, Fees, §225-1, the Town Council is authorized to establish new fees as recommended.



# TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

## Town Plan and Zoning Commission

Tanya D. Lane  
Town Manager

Craig Minor, AICP  
Town Planner

To: Newington Town Council  
From: Town Planner Craig Minor, AICP  
Date: June 8, 2017  
Re: **OPM Responsible Growth/TOD Grant Application – Parking Structure**

---

In response to the Town of Newington's "Request for Expressions of Interest" for developing the National Welding site, a developer proposed building a hotel and a parking structure capable of providing 300 parking spaces for users of CTfastrak. The concept is the developer builds the parking structure, and the CT Department of Transportation enters into a long term agreement to lease the parking spaces. The parking structure would remain the property of the developer and would be subject to local property taxes.

When the Commissioner of Transportation was presented with the concept, he was unable, in good faith, to enter into discussions of the concept with the developer because of the current budget crisis. He recommended asking the Secretary of the Office of Policy and Management (OPM), the State's budget chief, if he would allow such discussions while funding for this type of new initiative is on hold.

At a recent meeting with the Secretary of OPM, Newington Economic Development Director Andy Brecher was advised that he would not consider funding of a parking lease at this time, but he encouraged the Town to apply for funding that would reduce the future cost of such a lease. That funding would come from the 2017 Responsible Growth and Transit-Oriented Development Program administered by OPM.

Accordingly, the Town Planner and Economic Development Director have prepared a grant application for \$2,000,000. If that funding is approved, it would be paid to the developer "up front", thereby reducing the amount the developer would need to recover from DOT over the term of the lease, which in turn would lead to lower lease payments. DOT then would be in a better position to negotiate a lease once the State's budget crisis is resolved.

The grant application is due to OPM by June 23, 2017. A certified resolution by the Town Council endorsing the submission is due by July 21, 2017. If the Town Council supports this application, it will be submitted by the June 23, 2017 deadline. Thereafter, the Town Council will be asked to pass the required resolution at a Town Council meeting prior to July 23, 2017.

cc:  
Andy Brecher  
file

Phone: (860) 665-8575 Fax: (860) 665-8577  
townplanner@newingtonct.gov  
www.newingtonct.gov

**APPLICATION FORM**  
**2017 Responsible Growth and Transit-Oriented Development Program**  
**State of Connecticut, Office of Policy and Management**

Please complete one **APPLICATION FORM** for each proposal. Only complete applications will be evaluated.

**A. INTRODUCTION**

1. Name of Municipality(s) and/or COG(s). If joint application, indicate lead applicant:

Town of Newington

2. Name and title of Authorized Signatory(s):

Tanya D. Lane, Town Manager

3. Primary contact person for project-related details, if different than above (include name, title, phone and email): Andrew Brecher, Economic Development Director; (860) 485-4433; abrecher@newingtonct.gov

4. Project Title: **Cedar Street Station Parking Structure**

5. Project Address/Location:

690 Cedar Street, Newington, CT 06111

6. Anticipated project duration: Two years

7. Total grant amount requested: \$2,000,000

8. Total grantee match: \$5,000,000\*

8a. Briefly describe the source of any proposed match funds:

\*The Town would pass through the grant funds to a private developer that would construct the total \$7,000,000 parking structure. Therefore, the developer's contribution would be \$5,000,000.

9. Project classification: Transit-oriented Development

10. Project type: Construction

10a. If Other, please specify: [Click here to enter text.](#)

11. In as few words as possible, state the problem or obstacle this proposal intends to resolve. You will be asked to provide additional detail in Section C.

The lack of sufficient parking denies many potential riders the opportunity to use the CTfastrak system.

12. In as few words as possible, provide a summary of the proposed project. You will be asked to provide a more detailed description of the proposed project in Section C.

Incentivize a private developer to build 300 parking spaces adjacent to the Cedar Street Station that can be leased by the CT Department of Transportation to allow more people to use CTfastrak.

## **B. REQUIRED ATTACHMENTS & FORMAT**

File size restrictions may necessitate more than one email submittal. If this occurs, please send additional submittals to [OPM.Responsiblegrowth-tod@ct.gov](mailto:OPM.Responsiblegrowth-tod@ct.gov) and label the subject line of each email with the applicant name and a reference to the specific nature of the attachment.

**ATTACHMENT 01: REGIONAL AND MUNICIPAL SCALE MAP(S) (if applicable):** Include maps showing the project location, and any meaningful contextual information, at both the regional and municipal scale. Highlight relevant regional or local features, as appropriate.

**ATTACHMENT 02: SITE MAP(S) (if applicable):** Include project boundary/site maps. Highlight relevant site features and contextual information, as appropriate.

**ATTACHMENT 03: PROJECT PLANS AND/OR CONCEPTUAL PLANS (if applicable):** Indicate any phased portions of the plan, as applicable.

**ATTACHMENT 04 (for municipal applicants only):** Submit a signed copy of the [Municipal Certification of Eligibility for Discretionary State Funding](#). See Question # 32 for additional details.

**ATTACHMENT 05:** Certified Resolution and COG Letter (municipal applicants only) as specified in Section H.

**ATTACHMENT 06:** Other attachments, as appropriate.

## **C. DETAILED PROJECT DESCRIPTION.**

**Please keep your responses as clear and concise as possible.**

13. Explain the purpose and need of the proposed project:

CTfastrak has far exceeded its ridership projections, but more riders would use the system if they had the means to access it. For many people driving towards Hartford from the southwest--including New Britain, Berlin, Plainville, Southington, Farmington, Bristol, Burlington, Cheshire and Waterbury—it is convenient to exit I-84/Route 9 at Cedar Street and board CTfastrak at the Cedar Street Station. However, there are not enough parking to accommodate demand.

14. Identify the project goals and objectives:

To provide an economic incentive to a private developer to build a parking structure so more people could use CTfastrak.

15. Provide a detailed description of the proposed project, including how this proposal will resolve the problem or obstacle identified in question # 11. If this is a multi-phase project, briefly outline the entire project, and provide detailed information for only those phases specifically seeking funding under this grant program:

The CT DOT has estimated that a 300 space parking structure adjacent to the Cedar Street Station would provide needed parking for CTfastrak users. The Town of Newington solicited Expressions of Interest from developers for the National Welding Site, adjacent to the Cedar Street Station, and received a proposal to build such a parking structure in conjunction with a hotel. Due to the state budget crisis, the DOT is constrained from entering into a long term agreement to lease parking spaces at market rates. By providing the developer with a \$2,000,000 “up front” payment, the cost to DOT to lease parking spaces would be dramatically lowered, which in turn would drastically reduce or eliminate entirely the annual DOT subsidy to lease those spaces. The grant funds would be provided to the Town and paid to the developer only after a parking lease was signed between the developer and DOT and the National Welding Site was sold by the Town to the developer.

16. Briefly describe any alternatives considered:

The National Welding Site is by far the best location along the CTfastrak guideway for providing additional parking for new CTfastrak riders. There is no comparable alternative location.

17. Briefly summarize any current or anticipated barriers to implementation:

The DOT must reach agreement to lease parking spaces with the developer, the Town must reach agreement to sell the National Welding Site to the developer and the developer must obtain EPA and local land use board approvals.

18. Briefly describe any local support, or pre-development activities that support this project. Include any action taken by the applicant to encourage, or allow for, the proposed development (eg. changes to zoning, local/developer interest, etc):

The developer was interested in building only a hotel on the National Welding Site. Recognizing the advantages to the Town, the DOT and potential riders of providing CTfastrak parking on the National Welding Site, the Town directed the developer to include a parking structure in its proposed site plan. The Town Plan & Zoning Commission has also recently amended its regulations to include a Transit Oriented Development Overlay Zone for the area that would enable this type of development to proceed.

19. Is the proposed project listed in any other State, regional, or local plan? Provide the name of the plan, a weblink to the plan, and a reference to the location of this project in the plan:

N/A.

20. List any required permits, environmental assessments, or other regulatory requirements and provide the status of each:

An environmental cap would be required. Local land use board approval will be required, and a municipal building permit.

21. Provide any other relevant information (optional):

N.A.

**D. PROJECT SCHEDULE**

22. How soon after a contract is fully executed can the project commence:

The developer is prepared to immediately enter into discussions with DOT to craft a lease agreement. Simultaneously, the Town can negotiate its Purchase & Sale Agreement. Allowing for the time necessary to obtain EPA and local land use approvals, construction should be underway in one year or less.

23. Are there any portions of this project that are especially time sensitive?

Yes. The developer might decide to abandon the entire project if a DOT commitment on the parking structure is not made expeditiously.

24. Provide a detailed project schedule in the text box below, or as an attachment:

<u>ITEM:</u>	<u>TIME FRAME:</u>
1. Negotiate agreements with DOT and Town	Months 1 - 4
2. Developer obtain EPA and land use board approvals	Months 5 - 9
3. Prepare detailed construction drawings; preconstruction	Months 10 - 12
4. Construction	Months 13 - 24

25. Provide any additional details in the text box below (optional):

N/A.

**E. BUDGET**

26. Briefly describe any recent State investments (grants, loans, programs, projects, bond funding, etc.) that relate to this project, or previous phases of this project:

In January 2014 the Town of Newington received a \$2 million grant from DECD for Brownfield abatement and remediation at the National Welding Site.

27. Have you previously applied for State funding for this proposal, or any portion of, and been denied? Briefly explain, and include reason for denial (if known):

No.

28. Provide a detailed project budget, including (at minimum) itemized project activities, all project phases, and any other State and non-State funding to be used for this project:

<u>ITEM:</u>	<u>COST:</u>
1. Projected cost of parking structure by private developer	\$7,000,000
2. Less grant amount paid to private developer up front	\$2,000,000
3. Equals private developer out-of-pocket cost to be recovered by the developer over the lease term	\$5,000,000

**F. CONSISTENCY WITH STATE AND LOCAL PLANS OF CONSERVATION AND DEVELOPMENT**

29. Is the proposed project consistent with the municipal plan(s) of conservation and development (POCD) of the affected municipality(s)?

Yes

30. Provide references to sections in the local and/or regional POCD that support this application:

Town of Newington POCD:

Chapter 4: Development Strategies. Community Character Strategy #2: Establish “transit-oriented sites” at appropriate locations when transit stations have been established (Page 24).

Chapter 4: Development Strategies. Opportunity Sites Strategy: Opportunity Site #9 - Gateway Site National Welding Transit Oriented Development (Page 27).

31. Describe how this proposal is consistent with the Growth Management Principles of the State C&D Plan. Include all that apply:

This project is consistent with State Plan of C&D Growth Management Principle #3 – Concentrate development around transit sites and along major transportation corridors to support the viability of transportation options and land reuse.

32. For municipal applicants only: In accordance with [C.G.S. § 8-23](#), as amended by [Public Act 15-95](#), any municipality that has not adopted a plan of conservation and development (POCD) within the past ten years is ineligible for discretionary state funding unless they request and receive a waiver from the prohibition on a grant-by-grant basis from the OPM Secretary. In conjunction with this completed **Application Form**, municipalities are required to submit a signed copy of the **Municipal Certification of Eligibility for Discretionary State Funding** to verify their eligibility to receive discretionary state funding under this grant program. Follow the link below to access the document:

[http://www.ct.gov/opmathome/lib/opmathome/policies/municipal\\_certification\\_of\\_eligibility\\_for\\_discretionary\\_state\\_funding.docx](http://www.ct.gov/opmathome/lib/opmathome/policies/municipal_certification_of_eligibility_for_discretionary_state_funding.docx)

**G. POTENTIAL ENVIRONMENTAL IMPACTS**

33. Indicate the potential level of direct and/or indirect impacts to the environmental resources listed in the table below. Briefly describe any potential impacts in the comment box at the end.

Resources	Potentially significant with mitigation	Not significant with mitigation	No anticipated significant effects	Unknown at this time
Wetlands	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Surface or Groundwater resources <i>*including quality, quantity, or impacts to public drinking water supply</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Floodplains (100-year) or Floodways	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Stream channel encroachment	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fish and/or Wildlife Habitats *including the presence of endangered, threatened, and special concerns species and habitats (NDDDB)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Air quality	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Coastal resources	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Agricultural lands and/or soils	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Historic sites and districts	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Archeologically sensitive areas	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Aesthetic / scenic resources	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Designated open space and recreational uses	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Surrounding land uses / neighborhood	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Transportation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Utilities and Services	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other (Please explain)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

34. Briefly explain any potential impacts identified above, and provide additional comments as needed:

None.

35.  (Required) By checking this box, the applicant understands and acknowledges that the proposed project may warrant further review under the Connecticut Environmental Policy Act (CEPA), and agrees to comply with all requirements and costs associated with such review, and further acknowledges that the applicant is in a position to cover any and all additional costs associated with such review.

#### **H. ADDITIONAL REQUIREMENTS**

*For municipal applications:*

(1) A Certified Resolution of the municipality's legislative body authorizing, by name and by title, the chief executive officer of the municipality to submit a grant application and to administer



the grant, if awarded. See attached **SAMPLE RESOLUTION**. For joint applications, each participating municipality must pass a similar resolution of its legislative body authorizing the appropriate official of the lead municipality to submit a grant application on its behalf and to administer any grant award; and

(2) A letter from the applicant's respective COG evaluating the proposal's regional significance, and recommendations for improvement (if any).

For COG applications:

(1) A Certified Resolution of the COG's board of directors authorizing, by name and by title, the executive director of the COG to submit a grant application and to administer the grant, if awarded. See attached **SAMPLE RESOLUTION**. For joint applications, any partnering COG shall also pass a similar resolution authorizing the executive director of the lead COG to submit a grant application on its behalf and to administer any grant award.

**Please submit completed APPLICATION FORMS and required attachments electronically to:**

[OPM.Responsiblegrowth-tod@ct.gov](mailto:OPM.Responsiblegrowth-tod@ct.gov)

**Applicants who elect to submit hard copies should mail them to:**

**Office of Policy and Management,  
Attn: Matthew Pafford  
450 Capitol Avenue MS# 54ORG,  
Hartford, CT 06106-1379.**

**All applications must be received by the deadline specified in Section H of the RFA to be considered.**

**APPLICATION FORM**  
**2017 Responsible Growth and Transit-Oriented Development Program**  
**State of Connecticut, Office of Policy and Management**

Please complete one **APPLICATION FORM** for each proposal. Only complete applications will be evaluated.

**A. INTRODUCTION**

1. Name of Municipality(s) and/or COG(s). If joint application, indicate lead applicant:

Town of Newington

2. Name and title of Authorized Signatory(s):

Tanya D. Lane, Town Manager

3. Primary contact person for project-related details, if different than above (include name, title, phone and email): Andrew Brecher, Economic Development Director; (860) 485-4433; abrecher@newingtonct.gov

4. Project Title: **Cedar Street Station Parking Structure**

5. Project Address/Location:

690 Cedar Street, Newington, CT 06111

6. Anticipated project duration: Two years

7. Total grant amount requested: \$2,000,000

8. Total grantee match: \$5,000,000\*

8a. Briefly describe the source of any proposed match funds:

\*The Town would pass through the grant funds to a private developer that would construct the total \$7,000,000 parking structure. Therefore, the developer's contribution would be \$5,000,000.

9. Project classification: Transit-oriented Development

10. Project type: Construction

10a. If Other, please specify: [Click here to enter text.](#)

11. In as few words as possible, state the problem or obstacle this proposal intends to resolve. You will be asked to provide additional detail in Section C.

The lack of sufficient parking denies many potential riders the opportunity to use the CTfastrak system.

12. In as few words as possible, provide a summary of the proposed project. You will be asked to provide a more detailed description of the proposed project in Section C.

Incentivize a private developer to build 300 parking spaces adjacent to the Cedar Street Station that can be leased by the CT Department of Transportation to allow more people to use CTfastrak.

## **B. REQUIRED ATTACHMENTS & FORMAT**

File size restrictions may necessitate more than one email submittal. If this occurs, please send additional submittals to [OPM.Responsiblegrowth-tod@ct.gov](mailto:OPM.Responsiblegrowth-tod@ct.gov) and label the subject line of each email with the applicant name and a reference to the specific nature of the attachment.

**ATTACHMENT 01: REGIONAL AND MUNICIPAL SCALE MAP(S) (if applicable):** Include maps showing the project location, and any meaningful contextual information, at both the regional and municipal scale. Highlight relevant regional or local features, as appropriate.

**ATTACHMENT 02: SITE MAP(S) (if applicable):** Include project boundary/site maps. Highlight relevant site features and contextual information, as appropriate.

**ATTACHMENT 03: PROJECT PLANS AND/OR CONCEPTUAL PLANS (if applicable):** Indicate any phased portions of the plan, as applicable.

**ATTACHMENT 04 (for municipal applicants only):** Submit a signed copy of the [Municipal Certification of Eligibility for Discretionary State Funding](#). See Question # 32 for additional details.

**ATTACHMENT 05:** Certified Resolution and COG Letter (municipal applicants only) as specified in Section H.

**ATTACHMENT 06:** Other attachments, as appropriate.

## **C. DETAILED PROJECT DESCRIPTION.**

**Please keep your responses as clear and concise as possible.**

13. Explain the purpose and need of the proposed project:

CTfastrak has far exceeded its ridership projections, but more riders would use the system if they had the means to access it. For many people driving towards Hartford from the southwest--including New Britain, Berlin, Plainville, Southington, Farmington, Bristol, Burlington, Cheshire and Waterbury—it is convenient to exit I-84/Route 9 at Cedar Street and board CTfastrak at the Cedar Street Station. However, there are not enough parking to accommodate demand.

14. Identify the project goals and objectives:

To provide an economic incentive to a private developer to build a parking structure so more people could use CTfastrak.

15. Provide a detailed description of the proposed project, including how this proposal will resolve the problem or obstacle identified in question # 11. If this is a multi-phase project, briefly outline the entire project, and provide detailed information for only those phases specifically seeking funding under this grant program:

The CT DOT has estimated that a 300 space parking structure adjacent to the Cedar Street Station would provide needed parking for CTfastrak users. The Town of Newington solicited Expressions of Interest from developers for the National Welding Site, adjacent to the Cedar Street Station, and received a proposal to build such a parking structure in conjunction with a hotel. Due to the state budget crisis, the DOT is constrained from entering into a long term agreement to lease parking spaces at market rates. By providing the developer with a \$2,000,000 “up front” payment, the cost to DOT to lease parking spaces would be dramatically lowered, which in turn would drastically reduce or eliminate entirely the annual DOT subsidy to lease those spaces. The grant funds would be provided to the Town and paid to the developer only after a parking lease was signed between the developer and DOT and the National Welding Site was sold by the Town to the developer.

16. Briefly describe any alternatives considered:

The National Welding Site is by far the best location along the CTfastrak guideway for providing additional parking for new CTfastrak riders. There is no comparable alternative location.

17. Briefly summarize any current or anticipated barriers to implementation:

The DOT must reach agreement to lease parking spaces with the developer, the Town must reach agreement to sell the National Welding Site to the developer and the developer must obtain EPA and local land use board approvals.

18. Briefly describe any local support, or pre-development activities that support this project. Include any action taken by the applicant to encourage, or allow for, the proposed development (eg. changes to zoning, local/developer interest, etc):

The developer was interested in building only a hotel on the National Welding Site. Recognizing the advantages to the Town, the DOT and potential riders of providing CTfastrak parking on the National Welding Site, the Town directed the developer to include a parking structure in its proposed site plan. The Town Plan & Zoning Commission has also recently amended its regulations to include a Transit Oriented Development Overlay Zone for the area that would enable this type of development to proceed.

19. Is the proposed project listed in any other State, regional, or local plan? Provide the name of the plan, a weblink to the plan, and a reference to the location of this project in the plan:

N/A.

20. List any required permits, environmental assessments, or other regulatory requirements and provide the status of each:

An environmental cap would be required. Local land use board approval will be required, and a municipal building permit.

21. Provide any other relevant information (optional):

N.A.

**D. PROJECT SCHEDULE**

22. How soon after a contract is fully executed can the project commence:

The developer is prepared to immediately enter into discussions with DOT to craft a lease agreement. Simultaneously, the Town can negotiate its Purchase & Sale Agreement. Allowing for the time necessary to obtain EPA and local land use approvals, construction should be underway in one year or less.

23. Are there any portions of this project that are especially time sensitive?

Yes. The developer might decide to abandon the entire project if a DOT commitment on the parking structure is not made expeditiously.

24. Provide a detailed project schedule in the text box below, or as an attachment:

<u>ITEM:</u>	<u>TIME FRAME:</u>
1. Negotiate agreements with DOT and Town	Months 1 - 4
2. Developer obtain EPA and land use board approvals	Months 5 - 9
3. Prepare detailed construction drawings; preconstruction	Months 10 - 12
4. Construction	Months 13 - 24

25. Provide any additional details in the text box below (optional):

N/A.

**E. BUDGET**

26. Briefly describe any recent State investments (grants, loans, programs, projects, bond funding, etc.) that relate to this project, or previous phases of this project:

In January 2014 the Town of Newington received a \$2 million grant from DECD for Brownfield abatement and remediation at the National Welding Site.

27. Have you previously applied for State funding for this proposal, or any portion of, and been denied? Briefly explain, and include reason for denial (if known):

No.

28. Provide a detailed project budget, including (at minimum) itemized project activities, all project phases, and any other State and non-State funding to be used for this project:

<u>ITEM:</u>	<u>COST:</u>
1. Projected cost of parking structure by private developer	\$7,000,000
2. Less grant amount paid to private developer up front	\$2,000,000
3. Equals private developer out-of-pocket cost to be recovered by the developer over the lease term	\$5,000,000

**F. CONSISTENCY WITH STATE AND LOCAL PLANS OF CONSERVATION AND DEVELOPMENT**

29. Is the proposed project consistent with the municipal plan(s) of conservation and development (POCD) of the affected municipality(s)?

Yes

30. Provide references to sections in the local and/or regional POCD that support this application:

Town of Newington POCD:

Chapter 4: Development Strategies. Community Character Strategy #2: Establish “transit-oriented sites” at appropriate locations when transit stations have been established (Page 24).

Chapter 4: Development Strategies. Opportunity Sites Strategy: Opportunity Site #9 - Gateway Site National Welding Transit Oriented Development (Page 27).

31. Describe how this proposal is consistent with the Growth Management Principles of the State C&D Plan. Include all that apply:

This project is consistent with State Plan of C&D Growth Management Principle #3 – Concentrate development around transit sites and along major transportation corridors to support the viability of transportation options and land reuse.

32. For municipal applicants only: In accordance with [C.G.S. § 8-23](#), as amended by [Public Act 15-95](#), any municipality that has not adopted a plan of conservation and development (POCD) within the past ten years is ineligible for discretionary state funding unless they request and receive a waiver from the prohibition on a grant-by-grant basis from the OPM Secretary. In conjunction with this completed **Application Form**, municipalities are required to submit a signed copy of the **Municipal Certification of Eligibility for Discretionary State Funding** to verify their eligibility to receive discretionary state funding under this grant program. Follow the link below to access the document:

[http://www.ct.gov/opmathome/lib/opmathome/policies/municipal\\_certification\\_of\\_eligibility\\_for\\_discretionary\\_state\\_funding.docx](http://www.ct.gov/opmathome/lib/opmathome/policies/municipal_certification_of_eligibility_for_discretionary_state_funding.docx)

**G. POTENTIAL ENVIRONMENTAL IMPACTS**

33. Indicate the potential level of direct and/or indirect impacts to the environmental resources listed in the table below. Briefly describe any potential impacts in the comment box at the end.

Resources	Potentially significant with mitigation	Not significant with mitigation	No anticipated significant effects	Unknown at this time
Wetlands	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Surface or Groundwater resources <i>*including quality, quantity, or impacts to public drinking water supply</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Floodplains (100-year) or Floodways	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Stream channel encroachment	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fish and/or Wildlife Habitats *including the presence of endangered, threatened, and special concerns species and habitats (NDDDB)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Air quality	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Coastal resources	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Agricultural lands and/or soils	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Historic sites and districts	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Archeologically sensitive areas	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Aesthetic / scenic resources	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Designated open space and recreational uses	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Surrounding land uses / neighborhood	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Transportation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Utilities and Services	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other (Please explain)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

34. Briefly explain any potential impacts identified above, and provide additional comments as needed:

None.

35.  (Required) By checking this box, the applicant understands and acknowledges that the proposed project may warrant further review under the Connecticut Environmental Policy Act (CEPA), and agrees to comply with all requirements and costs associated with such review, and further acknowledges that the applicant is in a position to cover any and all additional costs associated with such review.

#### **H. ADDITIONAL REQUIREMENTS**

*For municipal applications:*

(1) A Certified Resolution of the municipality's legislative body authorizing, by name and by title, the chief executive officer of the municipality to submit a grant application and to administer

the grant, if awarded. See attached **SAMPLE RESOLUTION**. For joint applications, each participating municipality must pass a similar resolution of its legislative body authorizing the appropriate official of the lead municipality to submit a grant application on its behalf and to administer any grant award; and

(2) A letter from the applicant's respective COG evaluating the proposal's regional significance, and recommendations for improvement (if any).

For COG applications:

(1) A Certified Resolution of the COG's board of directors authorizing, by name and by title, the executive director of the COG to submit a grant application and to administer the grant, if awarded. See attached **SAMPLE RESOLUTION**. For joint applications, any partnering COG shall also pass a similar resolution authorizing the executive director of the lead COG to submit a grant application on its behalf and to administer any grant award.

**Please submit completed APPLICATION FORMS and required attachments electronically to:**

[OPM.Responsiblegrowth-tod@ct.gov](mailto:OPM.Responsiblegrowth-tod@ct.gov)

**Applicants who elect to submit hard copies should mail them to:**

**Office of Policy and Management,  
Attn: Matthew Pafford  
450 Capitol Avenue MS# 54ORG,  
Hartford, CT 06106-1379.**

**All applications must be received by the deadline specified in Section H of the RFA to be considered.**



**Municipal Certification of  
Eligibility for Discretionary State Funding**

*(This form to be completed by municipality)*

Name of Discretionary Grant Funding Program: Transit Oriented Development

Name of Municipality & Town Code: 094 Newington (hereinafter referred to as "Town/City")

In accordance with C.G.S. § 8-23, as amended by [Public Act 15-95](#), any municipality that has not adopted a plan of conservation and development (POCD) within the past ten years is ineligible for **discretionary state funding** unless they submit a "Notice of Expired POCD" to the OPM Secretary and to the Commissioners of Transportation, Energy and Environmental Protection, and Community and Economic Development, **and** they request and receive a waiver from the prohibition on a grant-by-grant basis from the OPM Secretary

In accordance with C.G.S. § 8-23(a)(1), the Town/City **Error! Reference source not found.** has adopted a POCD within the last ten years; the adopted plan expires [6/9/2010](#).

The Town/City has **not** adopted a POCD within the last ten years as required by C.G.S. § 8-23(a)(1) and:

In accordance with C.G.S. § 8-23(a)(2), the Town/City has submitted a "[Notice of Expired POCD](#)" to the OPM Secretary and the Commissioners of Transportation, Energy and Environmental Protection, and Economic and Community Development that explains why such plan was not adopted within the required ten year period (copy attached).

**AND**

In accordance with C.G.S. § 8-23(b), the Town/City has submitted a "[Waiver Request Letter](#)" to the OPM Secretary requesting a waiver of the discretionary state funding prohibition for this grant application (copy attached).

I attest that the aforementioned information is accurate and complete and that I am the representative of the Town/City who is authorized to execute this certification.

Tanya D. Lane, Town Manager

Signature: \_\_\_\_\_

[Select Date](#)

094 Newington

AGENDA ITEM: XI

DATE: 6-13-17

RESOLUTION NO. \_\_\_\_\_

RESOLVED:

That property tax refunds in the amount of \$4,276.89 are hereby approved in the individual amounts and for those named on the "Requests for Refund of an Overpayment of Taxes," certified by the Revenue Collector, a list of which is attached to this resolution.

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_

**TAX REFUNDS – June 13, 2017**

Toyota Motor Credit Corp. 19001 S. Western Ave. Attn: Product Operations WF 21 Torrance, CA 90509	\$649.94
Santander Bank N.A. Accounting & Finance P.O. Box 660616 Dallas, TX 75266	\$496.21
CAB East LLC Ford Credit Personal Property Tax P.O. Box 67000 Dept. 231601 Detroit, MI 48267-2316	\$1,413.99
Enterprise FM Trust 600 Corporate Park Road St. Louis, MO 63105	\$1,716.75
<b>Total</b>	<b>\$4,276.89</b>