

NEWINGTON HOUSING AUTHORITY  
MEETING MINUTES of  
December 3, 2014

**Roll Call and Call to Order**

Present: Melinda Harvey, Rita Golden, Robert Counihan, Gary Guyette, Colleen Kornichuk, John Schultz  
Meeting called to order at 5:30 pm

**Public Comment**

-No Public comment but Melinda read to the Board a letter she received from a resident in support of keeping Vidas as the Maintenance person.

**Approval of Minutes**

-John made a motion, and Colleen seconded to accept the minutes of the November meeting. Minutes of the November meeting were approved.

**Financial Statement**

-Board reviewed the October bank balances.  
-Board reviewed the November Operating statement

**Signing of Checks**

- Rita signed checks  
Correspondence

-Melinda let the Board know that she received a letter from CHFA that the 2015 Management Plan has been approved.

**Executive Director's Report**

-Melinda reported that she received a petition from 13 Tenants to hold a general election for the replacement Tenant Commissioner. The next step is to ask for nominations. Nominations will be needed by the end of December so there is time to give 30 days' notice for the general election.

-Melinda reminded everyone that the annual Holiday party will be held on Friday December 12 at 12:30 pm in the Sr. Center Auditorium.

-Due to bad weather the annual day before Thanksgiving bake sale was postponed until the following week.

-Application/wait list closed on November 15. We received approximately 50 new applicants to go on the wait list. Melinda has sent out acknowledgements but not yet gotten them loaded into PHA-Web.

-Melinda met with the town and Wagner Associates to find out next steps to move forward with the Cedar Village grant. There will be a General Contractor pre-bid walk thru on the property early January and bids expected end of January. Work to commence in February.

**Old Business**

-None

**New Business**

-Colleen made a motion to give an annual holiday bonus to Melinda. Gary seconded and the motion passed. A discussion followed about a farewell bonus for our RSC before he leaves.

-Motion to adjourn by Colleen, John Seconded. Meeting adjourned at 6:25pm

Next meeting, January 7, 2015 at the Sr. and Disabled Center

Respectfully submitted,

Melinda Harvey, Executive Director

