

NEWINGTON HOUSING AUTHORITY

MEETING MINUTES of Meeting

October 5, 2016

Roll Call and Call to Order

Present: Melinda Harvey, Constance Ayers, Gary Guyette, Ken Langille, Robert Counihan

Absent: Susan Robins

Meeting called to order at 5:47 pm by Robert Counihan

Public Comment-

None

Approval of Minutes

A motion was made by Ken Langille and seconded by Constance Ayers to approve the September meeting minutes. Motion passed.

Financial Statements

Both the Operating Statement and bank balances were reviewed.

Melinda will check with Ben Healy from CT Green Bank when/how the rebate for the solar gets paid out and will report next month.

Melinda will bring the quarterly report for the November meeting.

Financial report accepted

Signing of Checks

Bob signed checks.

Correspondence

No Correspondence to report on

Executive Director's Report

-Bob and Melinda attended a workshop on how to do the new CHFA budgeting which we will be utilizing for our 2017 annual budget.

-The unoccupied unit policy went into effect for November 1. Residents had a few questions but no real concerns or feedback.

-SSHRP grant bids are due and will be opened on October 20th.

-Melinda reported that she interviewed several people and had made a decision on hiring the new RSC.

-Melinda reported on a few ongoing tenant issues. One resident is under a Kappa Notice for violating the Smoke free policy, the other is under a Notice to Quit for violating the rights of peaceful enjoyment by other residents.

-Melinda wanted to discuss options on our laundry contract. She would like to get rid of the new vendor and just buy and administer our own machines. Bob suggested we carry it over to discuss further under "Old Business".

Old Business-

New Business

Bob has let the Board know that he will be contacting the Mayor and Town Democratic leaders that when his term is up at the end of November that he would like to stay on the Board. Also, we will do "elections" at our December meeting.

The meeting was adjourned by Connie at 6:34pm.

Next meeting scheduled for November 2, 2016 will be at 5:30 at Keleher Park

Respectfully submitted,

Melinda Harvey,
Executive Director



Robert Counihan, Chair, Susan Robins, Gary Guyette
Ken Langille, Constance Ayers
Melinda Harvey, Executive Director