

# NEWINGTON HOUSING AUTHORITY

MEETING MINUTES of Meeting  
November 2, 2016

## Roll Call and Call to Order

Present: Melinda Harvey, Constance Ayers, Sue Robins, Robert Counihan

Absent: Gary Guyette, Ken Langille

Meeting called to order at 5:42 pm by Robert Counihan

## Public Comment-

None

## Approval of Minutes

A motion was made by Constance Ayers and seconded by Robert Counihan to approve the October meeting minutes. Motion passed.

## Financial Statements

Both the Operating Statement and bank balances were reviewed. September balance was re-worked and is now \$53,447.

## Signing of Checks

Bob signed checks.

## Correspondence

No Correspondence to report on

## Executive Director's Report

-Bob and Melinda will start working on the new budget. Hopefully Melinda will have a draft for the December meeting.

-Melinda is drafting a Bed Bug Policy to be in compliance of the new Bed Bug Legislation

-We will plan on discussion and vote to award the Bid contract for the December meeting.

-Melinda reported that the new RSC, Mary Gallagher is doing a great job. She has hit the pavement running.

-Melinda reported that we have one person on a Kappa Notice and one person under eviction.

-The Holiday party will be held at the American Legion Hall on Willard Ave. on Friday December 16 at noon. The annual bake sale is the Wednesday before Thanksgiving at the Sr. Center.

-We received 42 new applications to our wait list in October while the wait list was open. Melinda has not yet looked at the statistics of elderly vs disabled yet.

-Melinda reviewed the two Radon mitigation bids she received. We solicited 4 companies and received two bids. A motion was made by Sue Robins, seconded by Constance Ayers to accept the bid from the Radon Doctors of Avon, CT. The bid was lower than the J. Barlow bid.

## Old Business-

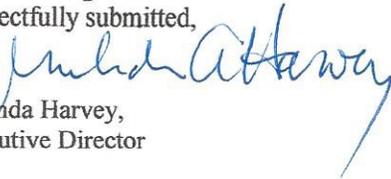
Melinda will send a letter to CSC Works, Bob Williams of our intent not to renew our contract with them.

## New Business

The meeting was adjourned by Robert at 6:30pm.

Next meeting scheduled for December 7, 2016 will be at 5:30 at Keleher Park

Respectfully submitted,



Melinda Harvey,  
Executive Director



Robert Counihan, Chair, Susan Robins, Gary Guyette  
Ken Langille, Constance Ayers  
Melinda Harvey, Executive Director