

TOWN OF NEWINGTON  
TOWN HALL RENOVATIONS PROJECT BUILDING COMMITTEE  
SPECIAL MEETING MINUTES

November 9, 2016

Town Hall Lower Level, Conference Room L101

- I. Call to Order – Mr. Miner called the meeting to order at 5:00 PM.
- II. Roll Call – Members present: Chris Miner, Chairperson; Dave Nagel, Jim Marocchini, Anthony Claffey, Joe Harpie, and Ed Murtha. Others present: Members of the public; Roy Zartarian, Mayor; Tanya Lane, Town Manager; Dave Langdon, Director of Facilities Management; and Jeff Baron, Director of Administrative Services.
- III. Approval of Prior Meeting Minutes - Mr. Harpie made a motion that the minutes of the November 2, 2016 and the November 7, 2016 meetings be approved as presented. A second to the motion was made by Mr. Marocchini. The motion passed by a vote of 6 YES to 0 NO.
- IV. Public Participation – None.
- V. Executive Session Regarding Architect Selection – Mr. Harpie made a motion that the Committee go into Executive Session, to review and discuss RFP responses for Architectural Services, in accordance with Connecticut General Statutes sections 1-200(6) and 1-210(b)(24); that attendance in the Executive Session shall be limited to voting and non-voting members of the Town Hall Renovation Project Building Committee, to include Mayor Roy Zartarian, Town Manager Tanya Lane, Director of Facilities Management Dave Langdon, and Director of Administrative Services Jeff Baron. The motion received a second from Mr. Marocchini. The motion passed by a vote of 6 YES to 0 NO at 5:02 PM. The Committee held its Executive Session in Room L100 of the Town Hall. Mr. Marocchini made a motion that the Committee adjourn from Executive Session. A second to the motion was made by Mr. Murtha. The motion passed by a vote of 6 YES to 0 NO. The Committee returned to Room L101 of the Town Hall. Mr. Harpie made a motion that the Committee return from Executive Session. Mr. Nagel provided a second to the motion. The motion passed by a vote of 6 YES to 0 NO at 6:08 PM. The Committee agreed by consensus to table further discussion on Architect Selection until its next meeting.
- VI. Take Action on Architect Qualification Statements – The Committee agreed by consensus to also table this item until its next meeting. Mr. Marocchini stated that the

Committee was tabling this item because it is working to reduce the number of firms down to four for an interview process, and the Committee is still performing its due diligence.

- VII. Any Other Business Pertinent to the Committee – The next meeting will be held at 5:00 PM on November 16th.
- VIII. Public Participation – None.
- IX. Response to Public Participation – None.
- X. Adjournment – the meeting adjourned at 6:13 PM.

Respectfully submitted,

*Jeff Baron*

Jeff Baron  
Director of Administrative Services