



Tanya D. Lane
Town Manager

TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

Town Planner

Craig Minor
Town Planner

**ZONING ENFORCEMENT OFFICER
MICHAEL D'AMATO
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**NEWINGTON ZONING BOARD OF APPEALS
NOTICE TO ALL APPLICANTS
PUBLIC HEARING REQUIREMENTS**

- 1) **SIGN ON SUBJECT PROPERTY**
The applicant shall place on the property subject to the public hearing a sign provided by the Town of Newington indicating notice of the scheduled hearing. This sign shall be placed in a location that is easily visible to the public at least ten (10) calendar days prior to such hearing. The applicant shall post a \$40.00 security deposit (cash or certified check) for the sign with the submission of the Appeal. Upon return of the sign in good condition the deposit shall be returned. An applicant not returning the sign within five (5) days of the close of the public hearing shall forfeit the security deposit.
- 2) Notice to abutters will be mailed by the Town prior to the scheduled public hearing date.
- 3) Notice to the newspaper (Herald) for legal advertisement of public hearing will be done by the Town as required by State Statute.

REQUIRED PETITION DOCUMENTS

- 1) Site plan / or plot plan to scale showing existing & proposed improvement.
- 2) Elevations of proposed structures
- 3) Sign to be prominently displayed **10 calendar days** prior to hearing.

FEES – Appeal of Zoning Enforcement Officer - No fee

Variance - \$320.00

Sign Deposit - \$40.00