



James Krupienski
Acting Town Manager

TOWN OF NEWINGTON

200 GARFIELD STREET
NEWINGTON, CONNECTICUT 06111

MAYOR BETH DELBUONO

NEWINGTON TOWN COUNCIL REGULAR MEETING AGENDA

**Town Council Chamber, Room 103 – Town Hall
200 Garfield Street**

Tuesday, March 28, 2023, 7:00 P.M.

*****This Regular Town Council Meeting to begin at the conclusion of the Public Hearing,
but no earlier than 7:00 P.M.*****

**This meeting will be presented as a Zoom Webinar/Hybrid Meeting. Information on how
to attend will be posted on the website at
<https://www.newingtonct.gov/virtualmeetingschedule>**

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. PUBLIC PARTICIPATION – IN GENERAL (**Via Zoom Application or Phone**)
(3 MINUTE TIME LIMIT PER SPEAKER ON ITEMS IN GENERAL)
 - A. Public Comments
 - B. Email Correspondence
5. REMARKS BY COUNCILORS ON PUBLIC PARTICIPATION
6. CONSIDERATION OF OLD BUSINESS
 - A. Ordinance Adoption – Property Tax Exemption for Gold Star Parents and Spouses
 - B. Ordinance Adoption – Tax Relief Program for Certain Homeowners Age 65 or over and Permanently or Totally Disabled
 - C. Ordinance Amendment – Municipal Option to Exempt Certain Motor Vehicles
 - Introduce Ordinance & Set Public Hearing
 - D. Ordinance Amendment – Exemptions for Veteran’s or Surviving Spouse
 - Introduce Ordinance & Set Public Hearing
 - E. Request for Bid Waiver for Blue Wing Services, Public Safety Radio Project
 - F. Department Budget Review:
 - a. Miscellaneous programs not previously discussed
 - G. Set Tentative Town Council Budget for 2023-2024
7. REFUNDS (**Action Requested**)
 - A. Approval of March 28, 2023 Refunds for an Overpayment of Taxes
8. APPROVAL OF MINUTES
 - A. March 7, 2023 Special Meeting Minutes
 - B. March 14, 2023 Public Hearing Minutes – Budget

- C. March 14, 2023 Public Hearing Minutes – Commission on Aging & Disabled
- D. March 14, 2023 Regular Meeting Minutes

9. NEW BUSINESS

- A. Annual Fair Housing Month Resolution
- B. FY 2024 State Historic Documents Grant Program Application

10. WRITTEN/ORAL COMMUNICATIONS FROM THE TOWN MANAGER

11. COUNCIL LIAISON/COMMITTEE REPORTS

**12. PUBLIC PARTICIPATION – IN GENERAL (Via Zoom Application or Phone)
(3 MINUTE TIME LIMIT PER SPEAKER ON ITEMS IN GENERAL)**

13. REMARKS BY COUNCILORS

14. ADJOURNMENT



James Krupienski
Acting Town Manager

TOWN OF NEWINGTON

200 GARFIELD STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Acting Town Manager
Date: March 24, 2023
Re: Ordinance Adoption - Property Tax Exemption for Gold Star Parents and Spouses

The Town Council, during the March 14, 2023 Regular Meeting scheduled the Public Hearing to receive comments on the proposed ordinance, Property Tax Exemption for Gold Star Parents and Spouses. That Public Hearing took place prior to this meeting, at 6:40 PM. The Council may act on the ordinance as proposed or make any changes which you may feel are necessary.

The process for amending Town Ordinances is dictated by §C-405 and §C-406 of the Town Charter. The process generally spans up to three council meetings.

A Resolution for adoption of the ordinance has been included for your consideration.

Attachments:

- Resolution - Ordinance Adoption - Property Tax Exemption for Gold Star Parents and Spouses

AGENDA ITEM: 6.A

DATE: 3/28/2023

RESOLUTION NO. 2023-

RESOLVED:

That the Newington Town Council hereby approves the amendment to the Newington Code of Ordinances, Chapter 388, Article VIII, Property Tax Exemption for Gold Star Parents and Spouses, a copy of said ordinance is attached to this resolution.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

PROPOSED ORDINANCE #2123-06

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEWINGTON THAT:

Chapter 388, Taxation, Article VIII, Property Tax Exemption for Gold Star Parents and Spouses, of the Newington Code of Ordinances is hereby created as follows:

**CHAPTER 388
TAXATION
ARTICLE VIII**

PROPERTY TAX EXEMPTION FOR GOLD STAR PARENTS AND SPOUSES

- 1) Purpose. The purpose of this section is to authorize the property tax exemption allowed by Conn. Gen. Statutes 12-81ii, for any parent whose child was killed in action, or the surviving spouse of a person who was killed in action, while performing active military duty with the armed forces.
- 2) Exemption. Effective for assessment years commencing on or after October 1, 2022, any parent whose child was killed in action, or the surviving spouse of a person who was killed in action, while performing active military duty with the armed forces, as defined in Subsection (a) of Section 27-103 of the general statutes, whose parent or surviving spouse is a resident of Newington, shall be entitled to an exemption from property tax, provided such parents or surviving spouse's qualifying income does not exceed the sum of the maximum qualifying income for individuals if unmarried, or jointly with spouse if married as set forth in Section 12-81i of the Connecticut General Statutes, as amended, plus \$25,000. The exemption provided under this section shall be applied to the assessed value of an eligible parents or surviving spouse's property in an amount up to 10% of such assessed value or \$20,000, whichever is greater.
- 3) Application for exemption and additional limitations.
 - a) Any person claiming to be entitled to an exemption from taxation under this section shall give notice to the Town Clerk that he or she is entitled to such exemption and shall be required to file an application, on a form prepared for such purpose by the Assessor, not later than the assessment date with respect to which such exemption is claimed.
 - b) No Assessor, Board of Assessment Appeals or other official shall allow such claim for exemption unless such parent or surviving spouse has proved his or her right to such exemption and unless an application and all required evidence in support thereof has been filed in the office of the Town Clerk. Exemptions so proven shall take effect on the next succeeding assessment day.
 - c) The exemption provided under this section shall be in addition to any exemption to which an eligible parent or surviving spouse may be entitled under Section 12-81 of the general statutes. No such eligible parent or surviving spouse entitled to an exemption under section 12-81f or 12-81g of the general statutes and this section shall receive more than one exemption.

A copy of the ordinance is available in the Town Clerk's Office, 200 Garfield Street, Newington, CT.

Dated at Newington, CT this 23rd day of March, 2023

Attest: James E. Krupienski, CCTC
Newington Town Clerk

NEWINGTON TOWN COUNCIL

Introduced: March 14, 2023
Advertised: March 23, 2023
Public Hearing: March 28, 2023
Adoption:
Advertised:
Effective:



James Krupienski
Acting Town Manager

TOWN OF NEWINGTON

200 GARFIELD STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Acting Town Manager
Date: March 24, 2023
Re: Adoption - Amendment to Article III, Low Income Veterans Exemption

The Town Council, during the March 14, 2023 Regular Meeting scheduled the Public Hearing to receive comments on the proposed changes. The Public Hearing took place prior to this meeting, at 6:50 PM. The Council may act on the ordinance as proposed or make any changes which you may feel are necessary.

The process for amending Town Ordinances is dictated by §C-405 and §C-406 of the Town Charter. The process generally spans up to three council meetings.

A Resolution for adoption of the ordinance has been included for your consideration.

Attachments:

- Resolution - Ordinance Adoption - Amendment to Article III, Low Income Veterans Exemption

AGENDA ITEM: 6.B

DATE: 3/28/2023

RESOLUTION NO. 2023-

RESOLVED:

That the Newington Town Council hereby approves the amendment to the Newington Code of Ordinances, Chapter 388, Taxation, Article III, Low Income Veterans Exemption, a copy of said ordinance is attached to this resolution.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

PROPOSED ORDINANCE #2123-07

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEWINGTON THAT:

Chapter 388, Taxation, Article III, Low Income Veterans Exemption, of the Newington Code of Ordinances is hereby amended as follows:

**CHAPTER 388
TAXATION
ARTICLE III
LOW INCOME VETERANS EXEMPTION**

Pursuant to the authority granted by the Connecticut General Statute 12-81f, the Town of Newington hereby authorizes an additional real property exemption for qualifying veterans or their surviving spouse eligible for exemption under 12-81.

- A. Effective for the assessment year commencing October 1, 2022, and each assessment year thereafter, the additional property tax exemption permitted under 12-81f applicable to the assessed value of property up to the amount of \$10,000 is hereby authorized for veterans or their surviving spouses described herein. Any veteran entitled to an exemption under 12-81(19) or any veterans surviving spouse entitled to exemption under 12-81(22) shall be entitled to an additional exemption applicable to the assessed value of the property up to the amount of \$10,000, provided such veteran or such surviving spouse has met all the requirements of Connecticut General Statutes 12-81f and 12-81I. The veteran or surviving spouse shall be a resident of the Town of Newington. The exemption provided for under this section shall be applied to the assessed value of an eligible veteran or surviving spouse's property.
- B. In order to qualify the veteran or surviving spouses qualifying income cannot exceed the sum of the maximum qualifying income for individuals if unmarried, or jointly with a spouse if married, as set forth in Section 12-81I of the Connecticut General Statutes, as amended from time to time, plus \$7,500.
- C. Any such veteran or surviving spouse submitting a claim for such additional exemption shall be required to file an application with the assessor of the Town of Newington, not later than the assessment date with respect to which such additional exemption is claimed, provided when an applicant has filed for such exemption and received approval for the first time, such applicant shall be required to file for such exemption biennially thereafter. Each such application shall include a copy of such veteran's or spouse's federal income tax return, or in the event such a return is not filed such evidence related to income as may be required by the assessor, for the tax year of such veteran or spouse ending immediately prior to the assessment date with respect to which such additional exemption is claimed.
- D. Any person who has submitted an application, and been approved, in any year for the additional exemption shall, in the year immediately following approval, be presumed to be qualified for such exemption. During the year immediately following such approval, the assessor shall notify, in writing, each person presumed to be qualified pursuant to this subsection. If any such person has qualifying income in excess of the maximum allowed under section B, such person shall notify the assessor on or before the next filing date for such exemption and shall be denied such exemption for the assessment year immediately following and for any subsequent year until such person has reapplied and again qualified for such exemption. Any person who fails to notify the assessor of such disqualification shall make payment to the municipality in the amount of property tax loss related to the exemption improperly taken.

A copy of the proposed ordinance is available in the Town Clerk's Office, 200 Garfield Street, Newington, CT.

Dated at Newington, CT this 23rd day of March, 2023

Attest: James E. Krupienski, CCTC
Newington Town Clerk

NEWINGTON TOWN COUNCIL

Introduced: March 14, 2023
Advertised: March 23, 2023
Public Hearing: March 28, 2023
Adoption:
Advertised:
Effective:



James Krupienski
Acting Town Manager

TOWN OF NEWINGTON

200 Garfield Street Newington, Connecticut 06111

Office of the Town Manager

Memorandum

To: Newington Town Council

From: James E. Krupienski, Acting Town Manager

Date: March 24, 2023

Re: Introduction – Proposed Ordinances for Tax Exemptions Amendment-Introduction & Public Hearing: Chapter 388, Article V, Municipal Option to Exempt Certain Motor Vehicles (FKA – Ambulance-Type Motor Vehicles Exemption)

The Town Council has been discussing updates to the existing tax exemption resolutions to have them properly referenced within the Taxation section, Chapter 388 of the Code of Ordinances. During the March 14, 2023 Regular Meeting the Council chose to move the Municipal Option to Exempt Certain Motor Vehicles (FKA – Ambulance-Type Motor Vehicles Exemption) to a Public Hearing.

The Town Attorney has had the opportunity to review the proposed draft language for introduction this evening and had no changes.

The process to amend a Town Ordinance is dictated by the Newington Town Charter §C-405 & §C-406.

Upon introduction the Council member moving the ordinance may only speak about the ordinance. After the Public Hearing has concluded, the Council may make any amendments you determine to be appropriate, based on public comment. If approved, the adopted ordinance language would go into effect 15 days after publication.

Attached please find the following documents related to the proposed ordinance:

1. A Resolution to introduce the Ordinance and to set the Public Hearing date;
2. A Draft Proposed Amended Ordinance;

AGENDA ITEM: 6.C

DATE: 3/28/2023

RESOLUTION NO. 2023-

INTRODUCTION,

I hereby introduce for the Town Council's consideration the proposed ordinance amendment to Chapter 388, Taxation, Article V, Municipal Option to Exempt Certain Motor Vehicles (FKA – Ambulance-Type Motor Vehicles Exemption), a copy of which has been filed with the Clerk of the Council.

Introduced by: _____

RESOLVED,

That the Newington Town Council hereby schedules a Public Hearing on April 18, 2023 at 6:50 PM to consider the proposed ordinance amendment, Chapter 388, Taxation, Article V, Municipal Option to Exempt Certain Motor Vehicles (FKA – Ambulance-Type Motor Vehicles Exemption), a copy of which is attached to this resolution.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

PROPOSED ORDINANCE #2123-08

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEWINGTON THAT:

Chapter 388, Taxation, Article V, Municipal Option to Exempt Certain Motor Vehicles (FKA – Ambulance-Type Motor Vehicles Exemption), of the Newington Code of Ordinances is hereby amended as follows:

Chapter 388

Taxation

Article V

Ambulance-Type Motor Vehicles Exemption

- A.** Pursuant to Section 12-81c of the Connecticut General Statutes, an exemption from personal property taxation shall apply to:
1. Any ambulance-type motor vehicle which is used exclusively for the purpose of transporting any medically incapacitated individual, except any such vehicle used to transport any such individual for profit;
 2. Any property owned by a nonprofit ambulance company; and
 3. Any one motor vehicle owned by a person with disabilities; or owned by the parent or guardian of such person, which vehicle is equipped for purposes of adapting its use to the disability of such person. (**Limited to one vehicle)
- B. Definitions:**
1. Disabled Individual – An individual whose licensed physician has attested in writing that the individual requires a specially equipped and/or modified motor vehicle as a result of the individual's medical incapacitation and/or permanent disability. The individual's disability must be permanent; and a physician must state that the specific modifications are necessary.
 2. Ambulance-Type Vehicle – Any motor vehicle equipped or substantially modified in a significant way for the purpose of transporting medically incapacitated individuals, including but not limited to the inclusion of lifts, the equipping with stretchers, beds or other special seating, and significant modification to accommodate medical or emergency equipment, such as oxygen.
 3. Motor Vehicle Adapted for Use by, or to transport, a Person with Disabilities – The vehicle must be owned by a person with disabilities; or owned by a parent or guardian of such person, and used as the primary means of transportation for such disabled person. To qualify, the vehicle must be modified or equipped for the transportation of or operation by the disabled person.
 - a. **Vehicle owned and operated by a disabled person:** Special equipment shall be, but not limited to, hand controls, lifts, ramps, special seating, braking or acceleration mechanisms for manual operation, physical alterations to accommodate medical equipment, i.e. oxygen tanks, mechanical respirators. Modifications intended to render the vehicle more comfortable, but not necessary to permit it to be operated by its permanently disabled owner, shall not be sufficient to satisfy the requirements.
 - b. **Vehicles owned by a parent or guardian of a disabled person:** The vehicle must be modified to transport the permanently disabled person; whom could not be transported without said modifications. Modifications cannot be made for a matter of comfort, but are necessary for transport. Modifications may consist of wheel chair lifts, ramps and special seating, but shall not include lowered suspension or running boards.

4. **Used exclusively** – The vehicle is used exclusively for the purpose of transporting the medically incapacitated or disabled individual and does not mean for transporting medically incapacitated individuals and partly for other purposes.

C. Application:

1. The owner of such vehicle described herein shall apply to the Assessor of the Town of Newington on a form prepared by the Assessor for the exemption of one motor vehicle.
2. At the time the owner makes application to the Assessor, the owner must provide proof, in the form of documentation, that the motor vehicle has been equipped or adapted for use by or to transport a disabled individual as defined herein.
3. At the time that the owner makes application to the Assessor, the owner shall provide proof of disability of the disabled individual as defined herein. Proof of the individual's disability by a physician must include the individual's disability as permanent and that the specific modifications are necessary. The physician's letter is required at time of initial application, or as deemed required by the assessor.
4. At the time of the initial application, the vehicle will be inspected to confirm the modifications required as noted by the physician.
5. Applications for such exemptions shall be filed annually upon the setting of the grand list by January 31 following the assessment date with respect to which such exemption is claimed. Applications received after January 31 will go into effect for the next following grand list. Modifications to the vehicle must have been installed on the assessment date to qualify for the exemption, otherwise the exemption will apply to the next following grand list.
6. Failure to file or failure to file yearly renewal applications constitutes a waiver of the right to such exemption for that assessment period. Information supplied within the application shall not be subject to the freedom of information act and will not be released to the public.

D. Effective Date:

1. The effective date for the exemption shall be for motor vehicles on the Grand List of October 1, 2022; and thereafter. All applications that have been received in the past are null and void and all claimants will need to reapply for the October 1, 2023 Grand List.
2. The exemption shall expire when the motor vehicle ceases to be used by or for the disabled individual or when the vehicle is sold, transferred or not used as intended for the exemption in this ordinance.

A copy of the proposed ordinance is available in the Town Clerk's Office, 200 Garfield Street, Newington, CT.

Dated at Newington, CT this 13th day of April, 2023

Attest: James E. Krupienski, CCTC
Newington Town Clerk

NEWINGTON TOWN COUNCIL

PROPOSED ORDINANCE #2123-08

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEWINGTON THAT:

Chapter 388, Taxation, Article V, Municipal Option to Exempt Certain Motor Vehicles (FKA – Ambulance-Type Motor Vehicles Exemption), of the Newington Code of Ordinances is hereby amended as follows:

**Chapter 388
Taxation
Article V
Ambulance-Type Motor Vehicles Exemption**

- A.** Pursuant to Section 12-81c of the Connecticut General Statutes, an exemption from personal property taxation shall apply to:
1. Any ambulance-type motor vehicle which is used exclusively for the purpose of transporting any medically incapacitated individual, except any such vehicle used to transport any such individual for profit;
 2. Any property owned by a nonprofit ambulance company; and
 3. Any one motor vehicle owned by a person with disabilities; or owned by the parent or guardian of such person, which vehicle is equipped for purposes of adapting its use to the disability of such person. (**Limited to one vehicle)
- B.** Definitions:
1. Disabled Individual – An individual whose licensed physician has attested in writing that the individual requires a specially equipped and/or modified motor vehicle as a result of the individual's medical incapacitation and/or permanent disability. The individual's disability must be permanent; and a physician must state that the specific modifications are necessary.
 2. Ambulance-Type Vehicle – Any motor vehicle equipped or substantially modified in a significant way for the purpose of transporting medically incapacitated individuals, including but not limited to the inclusion of lifts, the equipping with stretchers, beds or other special seating, and significant modification to accommodate medical or emergency equipment, such as oxygen.
 3. Motor Vehicle Adapted for Use by, or to transport, a Person with Disabilities – The vehicle must be owned by a person with disabilities; or owned by a parent or guardian of such person, and used as the primary means of transportation for such disabled person. To qualify, the vehicle must be modified or equipped for the transportation of or operation by the disabled person.
 - a. **Vehicle owned and operated by a disabled person:** Special equipment shall be, but not limited to, hand controls, lifts, ramps, special seating, braking or acceleration mechanisms for manual operation, physical alterations to accommodate medical equipment, i.e. oxygen tanks, mechanical respirators. Modifications intended to render the vehicle more comfortable, but not necessary to permit it to be operated by its permanently disabled owner, shall not be sufficient to satisfy the requirements.
 - b. **Vehicles owned by a parent or guardian of a disabled person:** The vehicle must be modified to transport the permanently disabled person; whom could not be transported without said modifications. Modifications cannot be made for a matter of comfort, but are necessary for transport. Modifications may consist of wheel chair

lifts, ramps and special seating, but shall not include lowered suspension or running boards.

4. **Used exclusively** – The vehicle is used exclusively for the purpose of transporting the medically incapacitated or disabled individual and does not mean for transporting medically incapacitated individuals and partly for other purposes.

C. Application:

1. The owner of such vehicle described herein shall apply to the Assessor of the Town of Newington on a form prepared by the Assessor for the exemption of one motor vehicle.
2. At the time the owner makes application to the Assessor, the owner must provide proof, in the form of documentation, that the motor vehicle has been equipped or adapted for use by or to transport a disabled individual as defined herein.
3. At the time that the owner makes application to the Assessor, the owner shall provide proof of disability of the disabled individual as defined herein. Proof of the individual's disability by a physician must include the individual's disability as permanent and that the specific modifications are necessary. The physician's letter is required at time of initial application, or as deemed required by the assessor.
4. At the time of the initial application, the vehicle will be inspected to confirm the modifications required as noted by the physician.
5. Applications for such exemptions shall be filed annually upon the setting of the grand list by January 31 following the assessment date with respect to which such exemption is claimed. Applications received after January 31 will go into effect for the next following grand list. Modifications to the vehicle must have been installed on the assessment date to qualify for the exemption, otherwise the exemption will apply to the next following grand list.
6. Failure to file or failure to file yearly renewal applications constitutes a waiver of the right to such exemption for that assessment period. Information supplied within the application shall not be subject to the freedom of information act and will not be released to the public.

D. Effective Date:

1. The effective date for the exemption shall be for motor vehicles on the Grand List of October 1, 2022; and thereafter. All applications that have been received in the past are null and void and all claimants will need to reapply for the October 1, 2023 Grand List.
2. The exemption shall expire when the motor vehicle ceases to be used by or for the disabled individual or when the vehicle is sold, transferred or not used as intended for the exemption in this ordinance.

A copy of the proposed ordinance is available in the Town Clerk's Office, 200 Garfield Street, Newington, CT.

Dated at Newington, CT this 13th day of April, 2023

Attest: James E. Krupienski, CCTC

Newington Town Clerk



James Krupienski
Acting Town Manager

TOWN OF NEWINGTON

200 Garfield Street Newington, Connecticut 06111

Office of the Town Manager

Memorandum

To: Newington Town Council
From: James E. Krupienski, Acting Town Manager
Date: March 24, 2023
Re: Introduction – Proposed Ordinances for Tax Exemptions Amendment-Introduction & Public Hearing: Chapter 388, Article IX, Tax Relief Program for Certain Homeowners Age 65 or over or Permanently or Totally Disabled

The Town Council has been discussing updates to the existing tax exemption resolutions to have them properly referenced within the Taxation section of the Code of Ordinances. During the March 14, 2023 Regular Meeting the Council chose to move the Tax Relief Program for Certain Homeowners Age 65 or over or Permanently or Totally Disabled Ordinance to a Public Hearing.

The Town Attorney has had the opportunity to review the proposed draft language for introduction this evening and had no changes.

The process to amend a Town Ordinance is dictated by the Newington Town Charter §C-405 & §C-406.

Upon introduction the Council member moving the ordinance may only speak about the ordinance. After the Public Hearing has concluded, the Council may make any amendments you determine to be appropriate, based on public comment. If approved, the adopted ordinance language would go into effect 15 days after publication.

Attached please find the following documents related to the proposed ordinance:

1. A Resolution to introduce the Ordinance and to set the Public Hearing date;
2. A Draft Proposed Amended Ordinance;

AGENDA ITEM: 6.D

DATE: 3/28/2023

RESOLUTION NO. 2023-

INTRODUCTION,

I hereby introduce for the Town Council's consideration the proposed ordinance amendment to Chapter 388, Taxation, Article III, Tax Relief Program for Certain Homeowners Age 65 or over or Permanently or Totally Disabled, a copy of which has been filed with the Clerk of the Council.

Introduced by: _____

RESOLVED,

That the Newington Town Council hereby schedules a Public Hearing on April 18, 2023 at 6:40 PM to consider the proposed ordinance amendment, Chapter 388, Taxation, Article III, Tax Relief Program for Certain Homeowners Age 65 or over or Permanently or Totally Disabled, a copy of which is attached to this resolution.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

PROPOSED ORDINANCE #2123-09

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEWINGTON THAT:

Chapter 388, Taxation, Article IX, Tax Relief Program for Certain Homeowners Age 65 or over or Permanently or Totally Disabled, of the Newington Code of Ordinances is hereby amended as follows:

**CHAPTER 388
TAXATION
ARTICLE IX**

Tax Relief Program for Certain Homeowners Age 65 or over or Permanently or Totally Disabled

The Town hereby enacts property tax relief for certain homeowners age 65 and over or permanently and totally disabled, pursuant to the authority granted to the town under Connecticut General Statute 12-129n (as may be amended from time to time).

A. Purpose:

- a. To offer property tax relief to residents of the Town of Newington, with respect to real property owned and occupied by such residents as their principal residence, or held in trust or life use for (where said person is responsible for payment of taxes) and occupied by such residents as their principal residence, who are: (1) sixty-five years of age and over, or whose spouses, living with them, are sixty-five years of age or over and the surviving spouse of a taxpayer qualified in such municipality under this section at the time of his or her death or with respect to real property on which such residents or their spouses are liable for taxes under section 12-48, or (2) under age sixty-five and eligible in accordance with applicable federal regulations to receive permanent total disability benefits under Social Security, or have not been engaged in employment covered by Social Security and accordingly have not qualified for benefits thereunder, but have become qualified for permanent total disability benefits under any federal, state or local government retirement or disability plan, including the Railroad Retirement Act and any government-related teacher's retirement plan, in which requirements with respect to qualifications for such permanent total disability benefits are comparable to such requirements under Social Security, provided such residents or their spouses under subdivisions (1) or (2) above have been taxpayers of such municipality for one year immediately preceding their receipt of tax benefits under this section, and meet the requirements which may be established by such municipality with respect to maximum income allowable during the calendar year preceding the year in which application is made for the tax relief provided in this section.
- b. The tax credit shall be equal to the tax credit amount provided by the state in accordance with Connecticut General Statutes 12-129bb through 12-129d, inclusive of 12-129n and 12-170aa, and no such property tax relief, together with any relief received by any such resident under the provisions of sections 12-129b to 12-129d, inclusive, and 12-170aa shall exceed, in the aggregate the total amount of the tax which would, except for said sections 12-129b to 12-129d, inclusive, 12-170aa and this section, be laid against the taxpayer.

B. Qualifications and Applications:

- a. To be eligible, applicants must complete an application and must have qualified for the State Tax Credit relief for elderly or totally disabled homeowners under the provision of Connecticut General Statutes 12-129b through 12-129d, inclusive of 12-129n and 12-170aa.

Effective Date: 2022 Grand List, tax credit applied to the July 2023 Tax Bills.

A copy of the proposed ordinance is available in the Town Clerk's Office, 200 Garfield Street, Newington, CT.

Dated at Newington, CT this 13th day of April, 2023

Attest: James E. Krupienski, CCTC
Newington Town Clerk

NEWINGTON TOWN COUNCIL



James Krupienski
Acting Town Manager

TOWN OF NEWINGTON

200 GARFIELD STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Acting Town Manager
Date: March 24, 2023
Re: Request for Bid Waiver for Blue Wing Services, Public Safety Radio Project

The Town Council was presented with the request to utilize Blue Wing Services to assist with the oversight of Phase II of the Public Safety Radio Project. This will allow for the proper review and acquisition of all components necessary to interface with the Connecticut Land Mobile Radio Network (CLMRN), including continuity of knowledge on the project.

The Town is interested in continuing services with Blue Wing for Phase II, which includes the final implementation of the project. The estimated cost for services would be in excess of the bid requirement in our Charter.

A Resolution to adopt the requested waiver of the bid requirement under the Charter would have been included for your consideration this evening.

Attachment:

- Resolution – Waiver of Charter Bid Requirement for Blue Wing Services -Phase II, Public Safety Radio System Consulting Services

AGENDA ITEM: 6.E

DATE: 3/28/2022

RESOLUTION NO. 2023-

RESOLVED:

WHEREAS, the Town Council has the power under Section 814 of the Newington Charter to waive the process of procuring sealed bids; and

WHEREAS, Town personnel have determined that the proposed consultant services to be provided by Blue Wing Services is an important matter of public safety for the Town of Newington, and

NOW THEREFORE BE IT RESOLVED, that the Town Council hereby grants a waiver, from the requirement of sealed bids for the proposed consultant services to be provided by Blue Wing Services for the Town of Newington; and

BE IT FURTHER RESOLVED, the bid waiver to Blue Wing Services, of Gilbertsville, PA, is granted based upon the supplied document entitled "Proposal – Phase 2, Radio Systems Consulting Services", dated December 19, 2022.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____



James Krupienski
Acting Town Manager

TOWN OF NEWINGTON

200 GARFIELD STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Acting Town Manager
Date: March 24, 2023
Re: Town Council Tentative Budget – FY 2023-2024

This item has been added to the March 28, 2023 Town Council Regular Meeting to give Councilors the opportunity to propose and consider changes to the Town Manager's proposed FY 2023-2024 Budget. After deliberation by the Council on any proposed changes, a Legal Notice of the Town Council Tentative Budget will be published, electronically on the Town Website and in the Rare Reminder, at least five days prior to the April 4, 2023 Public Hearing. Additional changes may be made to the budget after the Public Hearing and up to the date of adoption, scheduled for Tuesday, April 18, 2023.

AGENDA ITEM: 7.A

DATE: 3/28/2023

RESOLUTION NO. 2023-

RESOLVED:

That property tax refunds in the amount of \$ 2,287.55 are hereby approved in the individual amounts and for those named on the "Requests for Refund of an Overpayment of Taxes," certified by the Revenue Collector, a list of which is attached to this resolution.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

TAX REFUNDS – March 28, 2023

Hyundai Lease Titling Trust Po Box 4747 Oak Brook, IL 60522	\$ 310.81
Lombardo, Sharon 174 Vineyard Ave Newington, CT 06111	\$ 10.77
Nissan Infiniti – LT Tax Operations PO Box 650214 Dallas, TX 75265-0214	\$ 517.31
Toyota Lease Trust 20 Commerce Way Ste 800 Woburn, MA 01801-1057	\$ 920.21
VW Credit Leasing LTD 1401 Franklin Blvd Libertyville, IL 60048	\$ 411.60
Weyman, Brett 116 Eddy Ln Newington, CT 06111	\$ 116.85
TOTAL	\$2,287.55



James Krupienski
Acting Town Manager

TOWN OF NEWINGTON

200 GARFIELD STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Acting Town Manager
Date: March 24, 2023
Re: Annual Fair Housing Month Resolution

Since 1993, the Town of Newington has been the recipient of grant funding through the Small Cities Grant Program. The program assists in funding the Town's housing rehabilitation loan program as well as infrastructure and other improvements to Newington's housing stock.

As a recipient of such grant funding and potential future applicant, the Town of Newington documents its commitment to the principles and practices of Fair Housing by the adoption of an Annual Fair Housing Resolution.

Following adoption, the resolution will be included in the Town's Small Cities Fair Housing Plan Component. In addition, the Town Planner will be forwarding letters to local lenders and real estate professionals encouraging their continued commitment to Fair Housing.

A draft copy of the official Resolution has been included for your review this evening, and will be added to an upcoming meeting for your adoption.

Attachment

- Draft Resolution – Annual Fair Housing Month Resolution

AGENDA ITEM: _____

DATE: 4/4/2023

RESOLUTION NO. 2023-

WHEREAS, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

WHEREAS, Federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, the Town of Newington is committed to upholding these laws and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and the Newington Town Council hereby endorses the Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase and obtain financing for adequate housing of their choice on a non-discriminatory basis; and

BE IT FURTHER RESOLVED, that the Town Manager of the Town of Newington, or their designated representative, is responsible for responding to and assisting any person who alleges to be the victim of any illegal discriminatory housing practices in the Town of Newington and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

Adopted by the Newington Town Council this 4th day of April 2023.

Beth DelBuono, Mayor

Town Seal

MOTION BY: _____

SECONDED BY: _____

VOTE: _____



James E. Krupienski
Acting Town Manager

TOWN OF NEWINGTON

200 GARFIELD STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Acting Town Manager
Date: March 24, 2023
Re: FY 2024 State Historic Documents Grant Program Application

The Town Clerk's office is preparing to apply for the annual Historic Documents Preservation Grant from the State Library for preservation of records. The application deadline to apply is April 30th. The Municipal Chief Executive Office (MCEO), or the Town Clerk as their designee, must be authorized to execute the Contract by Resolution of the Town Council.

By authorizing the Town Manager, or their designee, to sign all documents related to the Grant it will allow the signed Contract to be immediately returned once it is received from the State Library.

This authorization to execute the application must be approved by the Town Council prior to the application postmark deadline of April 30, 2023.

A Resolution authorizing the Town Manager to execute the application has been included for your consideration.

Attachments:

- Memorandum from Traci Trumbull, Acting Town Clerk, dated March 22, 2023
- Application-Targeted Grant FY 2024 & Narrative Page



James E. Krupienski
Acting Town Manager

TOWN OF NEWINGTON

200 GARFIELD STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN CLERK

MEMORANDUM

To: James E. Krupienski, Acting Town Manager
From: Traci Trumbull, Acting Town Clerk
Date: March 22, 2022
Re: FY 2024 Connecticut State Library Historic Documents Program Grant

Since the inception of the Historic Document Preservation Grant Program, the Town of Newington has applied each year, and has received over \$171,500 to date. The use of these funds has assisted the Town in completing projects ranging from:

- Integrating Map Indexes to the Land Record search terminals;
- Expansion of Land Record and Vital Vault shelving;
- Installation of new Land Record Index/Search System;
- Live Land Record Index from 1976-Current;
- Implementing print and web access for Land Record searching;
- Back scanning, image linking and microfilm preservation of Land Record books;
- Implementation of Laserfiche Enterprise Solution;
- Purchase of Copier/Kiosk solution;
- Military Discharge imaging, microfilm preservation and re-creation.
- Preservation of Town Grand Lists, 1871-1890.

The office is allowed to apply once per year, in either April or September, under one of five (5) categories:

- 1) Inventory & Planning;
- 2) Organization & Indexing;
- 3) Program Development;
- 4) Storage & Facilities;
- 5) **Preservation/Conservation.**

This year, as part of the Grant process, I will be applying for the maximum amount of \$8,000.00, for Preservation/Conservation, to continue the scanning and recreation of the existing large-format Land Record Books. The project will continue with the in-house scanning of Volumes back to Volume 1, with the end result of creating new Legal-size volumes. Secondly, the new Land Record scans are being to complete the approved back-indexing project that will see the final 105 years of Land Records indexed and images linked. This would allow for Attorney, Title Searchers and residents to have access to all Land Records any hour of the day. The Staff is continuing the process of scanning the documents in preparation for printing of the new pages and ordering of the new covers. The supplies needed to complete the work may be purchased no sooner than July 1st for this Grant Cycle, and upon approval by the State Library. This application must be approved by the Town Council prior to the application deadline of April 30, 2023.

Attachments:

- Application-Targeted Grant FY 2024
- Narrative Page & Supporting Documentation

Phone: (860) 665-8545 Fax: (860) 665-8551
townclerk@newingtonct.gov
www.newingtonct.gov

APPLICATION
TARGETED GRANT FY 2024
 Historic Documents Preservation Program
 Connecticut Municipalities
 GP-001 (rev. 1/2023)



STATE OF CONNECTICUT
 Connecticut State Library
 PUBLIC RECORDS ADMINISTRATOR
 231 Capitol Ave., Hartford, CT 06106

This form may be completed and printed for submission at <https://ctstatelibrary.org/publicrecords/hdpp>

Name of Municipality: **Town of Newington**
Use full municipality name, ie 'Town of ___' or 'City of ___'

Name of Municipal CEO: **James E. Krupienski** **Title:** **Acting Town Manager**

Phone with Area Code: 860-665-8514

Email: jkrupienski@newingtonct.gov

Name of Town Clerk: **Traci Trumbull** **Title:** **Acting Town Clerk**

Phone with Area Code: 860-665-8545

Email: townclerk@newingtonct.gov **Check if Designated Applicant:**

TC Mailing Address: 200 Garfield Street, Newington, CT 06111

MCEO Address if Different:

Grant Application Deadline: Cycle 1: April 30, 2023 Cycle 2: September 30, 2023

Grant Contract Period: The contract period begins after July 1, 2023 AND receipt of the fully executed contract. Grant projects must be completed and funds expended by June 30, 2024.

Maximum Grant Allowed:

\$6,000	Small Municipality	Population less than 20,000
\$8,000	Medium Municipality	Population between 20,000 and 69,999
\$11,000	Large Municipality	Population of 70,000 or greater

Amount Requested: \$ **8,000.00**

Grant Category(ies):

<input type="checkbox"/> Inventory and Planning	<input type="checkbox"/> Organization and Indexing
<input type="checkbox"/> Program Development	<input type="checkbox"/> Storage and Facilities
<input checked="" type="checkbox"/> Preservation/Conservation	<i>See Page 6 of the Guidelines for Category descriptions.</i>

Budget Summary	Grant Funds (A)	Local Funds (B)	Total Funds (A+B)
1. Consultants/Vendors (Total cost for all consultants and vendors)	\$	\$	\$
2. Equipment (Total cost for eligible items, i.e. shelving)	\$	\$	\$
3. Supplies (Total cost for eligible items, i.e. archival supplies)	\$ 8,000.00	\$ 3,360.00	\$ 11,360.00
4. Town Personnel Costs (Total cost for all town personnel)	¹ \$	² \$	\$
5. Other (Please specify on a separate sheet; rarely used)	\$	\$	\$
6. TOTAL	\$ 8,000.00	\$ 3,360.00	\$ 11,360.00

¹ Base pay only for personnel hired directly by the municipality for the grant project. Consultant/vendor costs should be listed on Line 1.

² Personnel taxes, benefits and any overtime must be paid by the municipality.

Narrative Page & Supporting Documents

Answer on an attached page. **Number each question and answer.** If applying for more than one project, questions 1 through 3 must address each project **separately** and be numbered separately, i.e., 1a and 1b, 2a and 2b, 3a and 3b.

Answers should be provided in the applicant's own words, not by referencing the vendor's proposal.

- 1. Describe the project.** State **what** will be done and **why**. In addition, for **records projects**, identify the specific records, including date ranges. For **conservation projects**, also address microfilming – see Guidelines booklet for instructions under Preservation/Conservation on **Page 9**.
- 2. Provide vendor/personnel info & timeframe.** For **vendors**, identify the company and the timeframe for completing the work within the grant period. For **town personnel** – see Guidelines booklet for instructions under Town Personnel Costs on **Page 12**.
- 3. State what will be accomplished.** Explain how the project will impact the records, the office and/or the municipality.
- 4. Provide a detailed budget.** If applying for only **one** project with one vendor – **omit** this question. If applying for more than one project – show the **detail** for each line item listed on page 1 of the Application (Consultants/Vendors, Equipment, Supplies, and Town Personnel Costs) and the **split** between grant and local funds for each line item (if any).
- 5. Attach supporting documents.** For **vendors**: provide a copy of the proposal or quote. For **direct purchases** of equipment or supplies: provide a copy of the product information/pricing from the website or catalog.

Designation of Town Clerk as Applicant

This section to be completed **only** if the MCEO wishes to designate the Town Clerk to make the application for the grant.

I hereby designate, _____, the Town Clerk, as the agent for making the above application.

Signature of MCEO

Date

Name and Title of MCEO

Certification of the Application

This section **must** be signed by the **applicant**.

If the Town Clerk is designated above, the Town Clerk must sign. If the Town Clerk is not designated, the MCEO must sign.

I hereby certify that the statements contained in this application are true and that all eligibility requirements as outlined in the *FY 2024 Targeted Grant Guidelines* have been met.

Signature of Applicant (MCEO or Town Clerk if Designated)

Date (*must be same as or later than above date*)

Name and Title of Applicant

For State Library Use Only

Grant Disposition: Approved Denied

Grant Award: \$ _____

Grant Number: _____ - _____ - _____

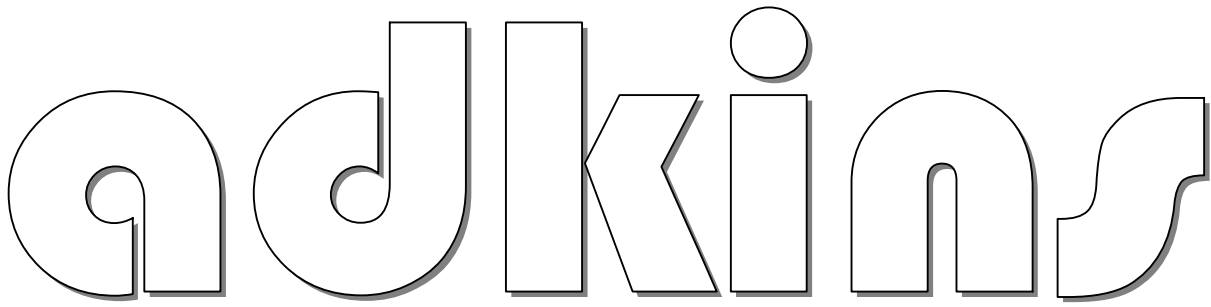
Signature of Public Records Administrator

Date

1. **Describe the project.** State what will be done and why. For records projects, identify the specific records involved, including volume numbers and date range.

For our Fiscal Year 2024 Historic Documents Preservation Grant we will continue to scan/image our large-format Land Record books as a reformatting project. The original volumes will be scanned in-house, with original marginal notations and the new images will then be reprinted into new legal-sized volumes. We are proposing to complete 77 new legal-sized volumes, which could consist of more than one volume per binder, depending on paper weight and final volume width. Additionally, the office will be utilizing our restricted preservation account to complete the remaining volumes and to purchase the necessary archival paper and diver supplies.

2. **Provide vendor/personnel info & timeframe.** For **vendors**, identify the **company** and the **timeframe** for completing the work within the grant period. For **town personnel**: Refer to the detailed **instructions** provided on **page 12** of the Guidelines under Section D, Town Personnel Costs.
 - a. **ADKINS, Inc. of New Britain, CT will be the Vendor for this project. They expect to have delivery of the new binders and corresponding volume divider tabs, should they be necessary, six to eight weeks after ordering. The specific volume width would be determined after the new archival pages are printed, to ensure the proper cover size. The vendor has that necessary paper stock on hand to ensure on-time completion of the project.**
3. **State what will be accomplished.** Explain how the project will impact the records, the office and/or the municipality.
 - a. **The reformatting project of the large-format books continues the process required to replace the existing roller shelves in the vault to allow for the 50-year expansion estimate. The new image scans that are created are currently being supplied to our Land Records vendor to complete the approved back-indexing project, allowing for expanded access to the Land Records after normal business hours. This reformatting project will allow for easier access by the public, while reducing the overall shelving spaces needs within the vault.**
4. **Provide a detailed budget.** If applying for more than one project – show the breakdown for each project under each line item (*Consultants/Vendors, Equipment, Supplies, and Town Personnel Costs*) and the split between grant and local funds where applicable. If applying for only one project with one vendor, omit this question.
 - **Single vendor proposed for this project. Job estimate has been included.**
5. **Attach supporting documentation.** For vendors, provide a copy of the proposal or quote. For direct purchases of equipment or supplies, provide a copy of the product information/pricing.
 - **ADKINS, Inc. Job Estimate quote, dated February 9, 2023.**
 - **Inventory showing volumes/binders.**



40 SOUTH STREET, P.O. BOX 2440, NEW BRITAIN, CT 06050-2440

JOB ESTIMATE

February 9, 2023

Client: Newington Town Clerk

Title of Job: Archival Supplies

- 77 Legal Size Land Record Binders @ \$100/ea.....\$7,700/lot
 - Black binder/gold stamping
 - Round posts 3 – 5/16 – 8-1/4
 - Up to 3” capacity - pulls on top turned in

- Shipping/delivery\$300

TOTAL COST - \$8,000


Irene Sulewski, Municipal Account Specialist