



Keith Chapman  
Town Manager

# TOWN OF NEWINGTON

200 GARFIELD STREET  
NEWINGTON, CONNECTICUT 06111

## OFFICE OF THE TOWN MANAGER

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*John O. Hargrave*  
Town Clerk

### Joint Shared Services Subcommittee

Monday, April 5, 2021

6:00 P.M.

Virtual Zoom

**This Meeting will be presented as a Zoom Webinar/Meeting. Information on how to attend will be posted on the website at <https://www.newingtonct.gov/virtualmeetingschedule>**

### SPECIAL MEETING AGENDA

- 1) Call to Order
- 2) Roll Call
- 3) Communications
  - a) Update from Town Manager and Superintendent on Ongoing Recommendations
  - b) Facilities & Maintenance Detailed Responsibilities report from Town Manager and Superintendent
  - c) Job descriptions
  - d) Update from Finance Director and Business Manager on Enterprise Resource Planning (ERP) software
- 4) Public Participation
- 5) Committee Remarks
  - a) Scheduling of next meeting
- 6) Adjournment