



James Krupienski
Acting Town Manager

TOWN OF NEWINGTON

200 GARFIELD STREET
NEWINGTON, CONNECTICUT 06111

MAYOR BETH DELBUONO

NEWINGTON TOWN COUNCIL SPECIAL MEETING AGENDA

**Town Council Chamber, Room 103 – Town Hall
200 Garfield Street**

Tuesday, April 18, 2023, 7:00 P.M.

*****This Special Town Council Meeting to begin at the conclusion of the Public Hearings, but no earlier than 7:00 P.M.*****

This meeting will be presented as a Zoom Webinar/Hybrid Meeting. Information on how to attend will be posted on the website at

<https://www.newingtonct.gov/virtualmeetingschedule>

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. PUBLIC PARTICIPATION – ON AGENDA ONLY (Via Zoom Application or Phone)
(3 MINUTE TIME LIMIT PER SPEAKER ON AGENDA ITEMS ONLY)
4. REMARKS BY COUNCILORS ON PUBLIC PARTICIPATION
5. CONSIDERATION OF OLD BUSINESS
 - A. Memorandum of Understanding(s) (MOU's) Between the Board of Education and Town Council for FY 2023-2024
 1. Health Benefit Credit
 2. Board of Education CIP Fund Surplus
 - B. Adjustments to Tentative Budget FY 2023-2024
 - C. Adoption of Operating Budget for Fiscal Year 2023-2024
 - D. Adoption of Long-Range Capital Improvement Plan 2023-2024 through 2027-2028
 - E. Set Mill Rate for FY 2023-2024
6. NEW BUSINESS
 - A. Bid Waiver – Parks & Grounds Line Striping Machine
 - B. AFSCME Wage Reopener FY 2023-2024 Agreement
7. PUBLIC PARTICIPATION – ON AGENDA ONLY (Via Zoom Application or Phone)
(3 MINUTE TIME LIMIT PER SPEAKER ON AGENDA ITEMS ONLY)
8. REMARKS BY COUNCILORS
9. ADJOURNMENT



James Krupienski
Acting Town Manager

TOWN OF NEWINGTON

200 GARFIELD STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
 From: James E. Krupienski, Acting Town Manager
 Date: April 10, 2023
 Re: Budget Memorandum of Understanding(s) (MOU's) Between the Board of Education and Town Council for FY 2023-2024

The Town Council and the Board of Education are interested in entering into a one-year Memorandum of Understanding(s) (MOU's) for the Fiscal Year 2023-2024. The first MOU would declare a \$156,577 Health Benefit Credit and request it be added to the BOE operating budget for FY 2023-2024. The second MOU would see \$400,000 return to the General Fund upon the Open Choice student's payment from the City of Hartford, with the remained being allocated to the Public School CIP Fund.

This item was discussed during the April 4, 2022 Regular Meeting. If adopted, the Town Manager would be authorized to execute the MOU on behalf of the Town Council. A Resolution for each MOU has been included for your consideration prior to the adoption of the budget to allow for any changes that may be necessary, based on the proposed MOU requirements.

Attachment:

- Resolution - Memorandum of Understanding (MOU) – FY 2023-2024 Special Education
- Resolution - Memorandum of Understanding (MOU) – FY 2023-2024 Health Benefit Funds

AGENDA ITEM: 5.A1

DATE: 4/18/2023

RESOLUTION NO. 2023-

RESOLVED,

That the Newington Town Council hereby authorizes James Krupienski, Acting Town Manager, to execute a Memorandum of Understanding (MOU) between the Town of Newington and the Board of Education, regarding a realized Health Benefit Credit of \$156,577.00 to the General Fund by the Board of Education, no later than June 30, 2022. The Town Council would restore \$156,577.00 to the Education budget for FY 2023-2024. This MOU shall be relative to the FY 2023-2024 budget only. A copy of the fully executed MOU shall be attached to this resolution.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

MEMORANDUM OF UNDERSTANDING

**NEWINGTON BOARD OF EDUCATION
AND
NEWINGTON TOWN COUNCIL**

Whereas the Newington Board of Education and the Newington Town Council want the final budget allocation to the Board to not result in any staff layoffs.

Whereas the Town Council wants to approve a budget that minimizes any mill rate increase for the 2023-2024 fiscal year.

Now, therefore, the Newington Board of Education acting through the Superintendent of Schools, Dr. Maureen Brummett and the Town Council acting through the Acting Town Manager, James Krupienski agree to the following Memorandum of Understanding:

- 1. The Board of Education agrees to return \$156,577 to the Town after the finalization of the 2023-24 Budget by the Town Council. The Newington Town Council is scheduled to adopt the 2023-24 budget on or before April, 2023.***
- 2. The Town Council agrees to restore \$156,577 to the Board's budget for 2023-24 fiscal year.***
3. This agreement is only for the 2023-2024 fiscal year and is not considered a precedent for future budgets.

For the Newington Board of Education
By _____
Superintendent of Schools

For the Town of Newington

Town Manager

AGENDA ITEM: 5.A2

DATE: 4/18/2023

RESOLUTION NO. 2023-

RESOLVED,

That the Newington Town Council hereby authorizes James Krupienski, Acting Town Manager, to execute a Memorandum of Understanding (MOU) between the Town of Newington and the Board of Education, regarding realized surplus funds for the Open Choice students from the City of Hartford, during the 2022-2023 school year. This MOU shall be relative to the FY 2023-2024 budget only. A copy of the fully executed MOU shall be attached to this resolution.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

MEMORANDUM OF AGREEMENT

**NEWINGTON BOARD OF EDUCATION
AND
NEWINGTON TOWN COUNCIL**

Whereas, the Board of Education anticipates receipt in June or July, 2023 of reimbursement from the City of Hartford in the amount of \$1,240,192 for expenditures the Board made during the 2022-2023 school year for special education services provided to Open Choice students from Hartford who are enrolled in the Newington Public Schools, and

Whereas, the Board of Education would in the normal course deposit those funds in the Public School Capital Improvement Projects Reserve Fund established in accordance with Article IV, Section 48-15 of the Town of Newington Ordinances, and

Whereas, given the cap for said Fund of \$1,200,000 established by related Section 48-16, deposit of all such reimbursement funds would cause the surplus to revert to the General Fund, and

Whereas, the Town Council wants to minimize any increase in the mill rate for the 2023-24 fiscal year, and

Whereas, the Board of Education and the Newington Town Council also wish to avoid any layoffs of teachers and other Board of Education employees, and

Whereas, making a portion of the above-referenced special education reimbursement available to the Board of Education for operating expenses during the 2023-2024 budget year will assist the Board in avoiding budget reductions that could include position eliminations and related layoffs,

Now, therefore, the Newington Board of Education, acting through the Superintendent of Schools, and the Town Council, acting through the Town Manager, agree to the following:

1. Upon receipt of the above-referenced reimbursement for special education expenses, the Board of Education will deposit/transfer \$400,000 to the Town's General Fund and the Board shall deposit the remainder of said reimbursement in the Public School Capital Improvement Projects Reserve Fund.
2. This Agreement is only for the 2023-24 fiscal year and is not considered a precedent for future budgets.

For the Newington Board of Education

For the Town of Newington

By _____
Superintendent of Schools

Acting Town Manager



James Krupienski
Acting Town Manager

TOWN OF NEWINGTON

200 GARFIELD STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Acting Town Manager
Date: April 10, 2023
Re: FY 2023-2024 Proposed Budget Adjustments

This item has been added to the April 18, 2023 Town Council Special Meeting to allow Councilors the opportunity to consider changes to the Proposed FY 2023-2024 Budget, prior to adoption this evening.

Once the Town Council has completed any recommended changes to the budget, staff would supply the necessary resolutions, with the updated allocation figures to the Town Council for adoption.



James Krupienski
Acting Town Manager

TOWN OF NEWINGTON

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NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Acting Town Manager
Date: April 10, 2023
Re: Bid Waiver- Park & Grounds Line Striping Machine

The Town Council previously approved a transfer to allow for the purchase of an automated lien painting machine by the Parks & Grounds department. This item is exclusive to only one vendor within the State of Connecticut. The Newington Town Charter specifically requires, under Section C-813, that an expenditure in excess of \$30,000 requires the solicitation of bids. The Town Council may choose to waive the bidding requirement, under Section C-813(B), if it is determined to that “...*sealed bids or proposals for a matter before...are unnecessary or not in the best interests of the Town.*” Attached for your review is a memorandum from Janet Murphy, Director of Finance regarding the department request and a confirmation letter from the manufacturer on supplier status for the product.

Should the Town Council believe that the recommended waiver is appropriate, this item would be added to the April 25, 2023 Regular Meeting for your consideration and adoption.

Attachment:

- Memorandum from Janet Murphy, Director of Finance to the Newington Town Council, dated April 18, 2023
- Letter from Mario Hunter, President & CEO of SWOZI, Dated April 6, 2023



TOWN OF NEWINGTON

200 Garfield Street Newington, Connecticut 06111

Finance Department

James Krupienski
Acting Town Manager

Janet Murphy
Director of Finance

To: Newington Town Council

From: Janet Murphy, Director of Finance

Date: April 18, 2023

Re: Request for Bid Waiver for Turf Robotics

The Town Council approved a transfer at their meeting on January 24, 2023 for the purchase of a GPS driven paint machine. This machine can paint lines on all softball, baseball, lacrosse, football, soccer and field hockey fields.

Parks Department is interested in purchasing this equipment from Turf Robotics. The estimated cost for the equipment would be in excess of the bid requirements in our Charter. We are looking to receive a bid waiver for this purchase based on the fact that this company is the sole source provider for this product as per the attached letter.

This item should be introduced for discussion at the April 18th Town Council meeting with the adopting appropriation resolution to be scheduled for the April 25th meeting.



April 6, 2023

To Whom It May Concern,

This letter is to confirm that SWOZI is a sole source product, distributed exclusively in Connecticut by Turf Robotics of Hartford, CT.

There is no identical product to SWOZI available for purchase due to SWOZI's patented line marking method, and exclusive GPS actuated spray head arm. Turf Robotics is the sole supplier in Connecticut due to exclusive distribution and marketing rights SWOZI has granted Turf Robotics.

If you require any additional information, please do not hesitate to contact us.

Sincerely,

Mario Hutter
President & CEO

A handwritten signature in black ink, appearing to read "Mario Hutter". The signature is stylized and includes a long horizontal flourish extending to the right.



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OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Acting Town Manager
Date: April 10, 2023
Re: AFSCME Wage Reopener FY 2023-2024 Agreement

Negotiations between the Local 2930 AFSCME Union the Town Administration have been completed for the Year-4 Wage Reopener, which was part of the July 2020-June 2024 contract. The Administration met with Union representatives over several meetings, and ultimately settled on a General Wage Increase (GWI) for the final contract year (2023-2024) of 3%. The Agreement was executed on March 20, 2023, and is before the Town Council to accept the amendment to the executed Collective Bargaining Agreement. This agreement will have no additional impact on the proposed budget, as the necessary funding was included within the Contingency account within the Town Manager's budget, as previously presented.

A Resolution to accept the negotiated wage agreement will be included as part of the April 25, 2023 Regular meeting.

Attachment:

- Wage Reopener Agreement between Local 2930 AFSCME Union and the Town of Newington, dated March 20, 2023.



James Krupienski
Acting Town Manager

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200 GARFIELD STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

March 20, 2023

The parties, the Town of Newington and Local 2930 American Federation of State, Country and Municipal Employees agree to the following terms listed below. Agreement will be in effective from the day it is ratified by both parties until June 30, 2024.

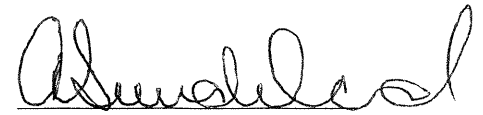
Article VII. Wages 8.0

Wage scales shall be in accordance with Appendix A which is made a part hereof. It is agreed that said Appendix A is intended to reflect:

- (a) Effective July 1, 2020 a two percent (2%) increase to the applicable salary schedules.
- (b) Effective July 1, 2021 a two percent (2%) increase to the applicable salary schedules.
- (c) Effective July 1, 2022 a two percent (2%) increase to the applicable salary schedules.
- (d) Effective July 1, 2023, a three percent (3%) increase to the applicable salary schedules.**
- (e) All employees who are scheduled to receive step increases shall receive such step increases.

All other provisions in the contract will remain the same.


James Krupienski
Acting Town Manager


AFSCME Local 2930