



Keith Chapman
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

MAYOR BETH DELBUONO

NEWINGTON TOWN COUNCIL

*****L-101 (Lower Level)*** – Town Hall
131 Cedar Street**

**REGULAR MEETING AGENDA
Tuesday, May 12, 2020, 7:00 P.M.**

This meeting will be presented as a Zoom Webinar/Meeting. Information on how to attend will be posted on the website at <https://www.newingtonct.gov/virtualmeetingschedule>

-
- I. PLEDGE OF ALLEGIANCE**
 - II. ROLL CALL**
 - III. APPROVAL OF AGENDA**
 - IV. PUBLIC PARTICIPATION – IN GENERAL (Via Zoom or Telephone: 888-788-0099 or 877-853-5247) (4 MINUTE TIME LIMIT PER SPEAKER ON ANY ITEM)**
 - A. Public Comments
 - B. Email Correspondence
 - V. REMARKS BY COUNCILORS ON PUBLIC PARTICIPATION**
 - VI. CONSIDERATION OF OLD BUSINESS (Action May Be Taken)**
 - A. FY 2020-2021 Proposed Budget Adjustments
 - B. Town Hall Project Update
 - C. Health Update – COVID-19
 - D. Discussion – Anna Reynolds Elementary School Roof Replacement
 - E. Waiver of RFP Bid Requirement for Audio-Visual Package
 - F. Discussion-Town Manager Evaluation Subcommittee
 - VII. CONSIDERATION OF NEW BUSINESS (Action May Be Taken by Waiving the Rules)**
 - A. Presentation – Mill Pond Park Pool Replacement
 - B. Annual Appointment of Auditor
 - VIII. RESIGNATIONS/APPOINTMENTS (Action May Be Taken)**
 - IX. MINUTES OF PREVIOUS MEETINGS**
 - A. April 25, 2020 Special Meeting Minutes
 - B. April 28, 2020 Regular Meeting Minutes
 - X. WRITTEN/ORAL COMMUNICATIONS FROM THE TOWN MANAGER, OTHER TOWN AGENCIES AND OFFICIALS, OTHER GOVERNMENTAL AGENCIES AND OFFICIALS AND THE PUBLIC**

Phone: (860) 665-8510 Fax: (860) 665-8507
townmanager@newingtonct.gov
www.newingtonct.gov

- XI. COUNCIL LIAISON/COMMITTEE REPORTS**
- XII. PUBLIC PARTICIPATION – IN GENERAL (Via Zoom or Telephone: 888-788-0099 or 877-853-5247) (3 MINUTE TIME LIMIT PER SPEAKER ON ANY ITEM)**
- XIII. REMARKS BY COUNCILORS**
- XIV. EXECUTIVE SESSION**
 - A. Personnel §1-200(6)(A) – Town Manager Evaluation
- XV. ADJOURNMENT**



Keith Chapman
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Town Clerk (on behalf of Keith Chapman, Town Manager)
Date: May 7, 2020
Re: FY 2020-2021 Proposed Budget Adjustments

This item has been added to the May 12, 2020 Town Council Regular Meeting to allow Councilors the opportunity to consider changes to the Proposed FY 2020-2021 Budget. Changes may be proposed to the budget during this meeting and up to the date of adoption, scheduled for Tuesday, May 19, 2020.



Keith Chapman
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Town Clerk (On behalf of Keith Chapman, Town Manager)
Date: May 7, 2020
Re: Town Hall Project Update

Keith Chapman, Town Manager, will review the current status of the Town Hall Renovation Project and answer any questions that the Council may have regarding the project.



Keith Chapman
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Town Clerk (On behalf of Keith Chapman, Town Manager)
Date: May 7, 2020
Re: Health Update – COVID-19

Keith Chapman, Town Manager, will update the Town Council on the status of the COVID-19 virus and the actions being taken within the municipality.



Keith Chapman
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Town Clerk (on behalf of Keith Chapman, Town Manager)
Date: May 7, 2020
Re: Discussion – Anna Reynolds Elementary School Roof Update

The Board of Education and the Town have been monitoring the water intrusion for the roof at the Anna Reynolds Elementary School. As part of this item the Council has received for review an updated daily log covering the period of April 22nd through May 1st showing the weather conditions and any impact to the affected rooms.

Anna Reynolds Daily Roof Log

Date	Overnight Weather	RM. 1A	RM. # 7 rear wall	B-Hall by RM. # 9	RM. # 9	RM. # 17	RM. # 18	C-Hall by RM. # 18	RM. # 22
04/22/20	CLEAR	DRY	DRY	DRY	DRY	DRY	DRY	DRY	DRY
04/23/20	CLEAR	DRY	DRY	DRY	DRY	DRY	DRY	DRY	DRY
04/24/20	RAIN	DRY	DRY	DRY	DRY	DRY	DRY	DRY	DRY
04/27/20	OVERCAST	DRY	DRY	DRY	DRY	DRY	DRY	DRY	DRY
04/28/20	CLEAR	DRY	DRY	DRY	DRY	DRY	DRY	DRY	DRY
04/29/20	CLEAR	DRY	DRY	DRY	DRY	DRY	DRY	DRY	DRY
04/30/20	RAIN	DRY	DRY	DRY	DRY	DRY	DRY	DRY	DRY
05/01/20	MODERATE STEADY RAIN	DRY	DRY	DRY	DRY	DRY	DRY	DRY	DRY

DON
DUBOIS

DON
DUBOIS



Keith Chapman
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Town Clerk (On behalf of Keith Chapman, Town Manager)
Date: May 7, 2020
Re: Town Hall Audio-Visual Package

Paul Boutot, Chief Information Office has been working with VisionPoint of Newington to outline the total cost of the Audio-Visual package for both the Town and the Board of Education. The implementation of a consistent design in all conference rooms and meeting areas will allow for interoperability throughout the Town Hall.

The Town Council will receive the proposed specifications under separate cover on Monday for their review and it will also be placed on the website for public review prior to the meeting.

I have included for your approval, a Resolution for the requested Bid Waiver with a not to exceed clause.

Attachment:

- Resolution – Waiver of RPF Bid Process – Town Hall/Community Center Audio Visual Package.

AGENDA ITEM: VI.E1

DATE: 5/12/2020

RESOLUTION NO: 2020-

RESOLVED:

WHEREAS, the Town Council has the power under Section 814 of the Newington Charter to waive the process of procuring sealed bids; and

WHEREAS, Town personnel have determined that the installation of the audio-visual package is an integral part of the Town Hall/Community Center Renovation Project, and

NOW THEREFORE BE IT RESOLVED, that the Town Council hereby grants a waiver, for the requirement of sealed bids for the procurement and installation of the Audio-Visual package for the Town Hall/Community Center Renovation Project, with an estimated cost not to exceed _____; and

BE IT FURTHER RESOLVED, the bid waiver to VisionPoint of Newington, CT, is granted subject to a final negotiated price between VisionPoint and the Town of Newington.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____



Keith Chapman
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Town Clerk (On behalf of Keith Chapman, Town Manager)
Date: May 7, 2020
Re: Town Manager Evaluation Update

This item is a continuing discussion from the May 5, 2020 Special Meeting regarding the annual review of the Town Manager by the Town Manager Evaluation Subcommittee.

An Executive Session has been scheduled as part of the May 12, 2020 Regular Meeting for private deliberation of the Council prior to any suggested action.



Keith Chapman
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Town Clerk (On behalf of Keith Chapman, Town Manager)
Date: May 7, 2020
Re: Presentation-Mill Pond Park Pool Replacement

The Town Council will receive a Presentation on the overall condition of the Pool located at Mill Pond Park from Michael P. Fortuna, AIA from TLB Architecture, LLC. TLB Architecture, LLC completed a Preliminary Master Plan Summary to assist with the future development within the park.

Due to the size of the Preliminary Master Plan it will be supplied to you separately and placed upon the website for the public to review.



Keith Chapman
Town Manager

TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

Finance Department

Janet Murphy
Director of Finance

Memorandum

To: Newington Town Council

From: Janet Murphy, Director of Finance

Date: May 12, 2020

Re: Appointment of Auditor

Pursuant to §610 of the Town Charter, the Town Council shall annually appoint an independent public accountant or firm to examine and certify the Town's financial records in accordance with statutory provisions. Connecticut General Statutes §7-396 and §4-232 provide that the appointing authority of any municipality must file with the State of the Office of Policy and Management (OPM) the name of the independent auditor designated to conduct its annual audit within at least thirty (30) days prior to the end of the fiscal year.

Last year the Town issued a Request for Proposals for audit services for the fiscal year ending June 30, 2019 and for three subsequent years. As a result of the RFP, the firm of Blum Shapiro was selected as the Town's independent auditor. The auditor must be re-appointed each year, this is the second year of the four-year agreement. This item appears on the May 12, 2020 agenda for discussion, with Council action to be taken at the May 19, 2020 meeting.

AGENDA ITEM: XIV.A

DATE: 5/12/2020

RESOLUTION NO. 2020-

RESOLVED,

That the Newington Town Council, in accordance with CGS §1-200(6)(A) hereby moves to go into Executive Session, and invites the Town Council members, the Mayor to discuss a Personnel issue: Town Manager's Evaluation.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____