



Keith Chapman
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

MAYOR BETH DELBUONO

NEWINGTON TOWN COUNCIL SPECIAL MEETING AGENDA

**Conference Room L-101 – Town Hall
131 Cedar Street**

Tuesday, May 19, 2020, 7:00 P.M.

This meeting will be presented as a Zoom Webinar/Meeting. Information on how to attend will be posted on the website at

<https://www.newingtonct.gov/virtualmeetingschedule>

- I. PLEDGE OF ALLEGIANCE
- II. ROLL CALL
- III. PUBLIC PARTICIPATION – ON AGENDA ONLY (Via Zoom Application or Phone)
(4 MINUTE TIME LIMIT PER SPEAKER ON AGENDA ITEMS ONLY)
- IV. REMARKS BY COUNCILORS ON PUBLIC PARTICIPATION
- V. CONSIDERATION OF OLD BUSINESS
 - A. Board of Education MOU-Non-Lapsing Account
 - B. Adjustments to Tentative Budget FY 2020-2021
 - C. Adoption of Operating Budget for Fiscal Year 2020-21
 - D. Adoption of Long-Range Capital Improvement Plan 2020-21 through 2024-2025
 - E. Set Mill Rate
 - F. Annual Appointment of Auditor
 - G. Cancellation of May 26, 2020 Regular Meeting
- VI. NEW BUSINESS
 - A. Mill Pond Park Pool PBC Creation
- VII. WRITTEN/ORAL COMMUNICATIONS FROM THE TOWN MANAGER
- VIII. PUBLIC PARTICIPATION – ON AGENDA ONLY (Via Zoom Application or Phone)
(3 MINUTE TIME LIMIT PER SPEAKER ON AGENDA ITEMS ONLY)
- IX. REMARKS BY COUNCILORS
- X. ADJOURNMENT



Keith Chapman
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Town Clerk (on behalf of Keith Chapman, Town Manager)
Date: May 15, 2020
Re: Memorandum of Understanding (MOU) - BOE Non-Lapsing Account

As a result of discussions between the Town and Board of Education, this item is proposed to increase the annual allocation for the current Fiscal Year only, ending June 30, 2020 by 0.79% or additional funds of \$590,355.00 for placement within the Board of Education Non-Lapsing Account.

Pursuant to C.G.S. 10-248a (Unexpended Education Funds Account), as amended by Public Act 19-117, for the fiscal year ending 2020 and each fiscal year thereafter, notwithstanding any provision of the general statutes or any special act, municipal charter, home rule ordinance, the Town Council, as the budget making authority, may deposit into a non-lapsing account any unexpended funds from the Board of Education's budget from the prior fiscal year. The amount placed into such account may not exceed two percent of the total budgeted appropriation for education for such prior fiscal year.

The Town Council was presented with this proposal during the May 12, 2020 Regular Meeting. A Resolution approving the single-year increase by 0.79% is included for your adoption.

Attachment

- Resolution – Memorandum of Understanding (MOU) - BOE Non-Lapsing Account

AGENDA ITEM: V.A

DATE: 5/19/2020

RESOLUTION NO. 2020-

RESOLVED,

That the Newington Town Council authorizes Town Manager, Keith Chapman to execute a Modified Memorandum of Understanding (MOU) between the Town of Newington and the Board of Education, regarding the Board of Education Non-Lapsing Account, to allow for an additional current year contribution of 0.79%, or \$590,355.00, for the Budget Year ending June 30, 2020, a copy of which shall be attached to this resolution.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

**AGREEMENT REGARDING A ONE-TIME MODIFICATION
TO THE NON-LAPSING ACCOUNT PURSUANT TO C.G.S. § 10-248a**

This Agreement is made this ____ day of _____, 2020, by and between, **The Town of Newington**, with its principal office located at 131 Cedar Street, Newington, CT and the **Newington Board of Education** of the same address.

WITNESSETH:

WHEREAS, the Board of Education has additional unexpended sums as the result of COVID-19; and,

WHEREAS, the agreement in place pursuant to C.G.S. § 10-248a and dated June 16, 2016 only allows for up to 1% of the Board of Education budget to be retained in an unexpended account and the Board desires to retain more from the current fiscal year for one time only.

NOW, THEREFORE, in consideration of the foregoing and the mutual promises hereinafter contained, the parties agree as follows:

1. The Town agrees that the Board of Education may retain an additional 0.79% or **\$590,355.00** from the 2019-2020 fiscal year as unexpended monies pursuant to C.G.S. § 10-248a which shall not represent a figure in excess of 2% of said budget; and,
2. This is a one-time additional retention by the Board of Education and shall not be considered a precedent. Thereafter, said retention shall revert to the limit of 1% of the Board of Education budget in succeeding years, unless modified by the parties.

With full authority, each of the parties hereto have set that party's hand and seal this

_____ day of _____, 2020.

Town of Newington

Newington Board of Education

By: _____

Keith H. Chapman
Town Manager

By: _____

Maureen L. Brummett, Ph.D.
Superintendent of Schools



Keith Chapman
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: James E. Krupinski, Town Clerk (on behalf of Keith Chapman, Town Manager)
Date: May 15, 2020
Re: FY 2020-2021 Proposed Budget Adjustments

This item has been added to the May 19, 2020 Town Council Special Meeting to allow Councilors the opportunity to consider changes to the Proposed FY 2020-2021 Budget, prior to adoption this evening.

AGENDA ITEM: V.D.

DATE: 5/19/2020

RESOLUTION NO. 2020-

RESOLVED:

The Newington Town Council hereby adopts the "Town of Newington Long-Range Capital Improvement Plan 2020-2021 through 2024-2025," a final copy of which will be on file in the Town Clerk's Office.

NOTE: This vote is binding only for the funds committed for fiscal year 2020-2021; the proposed funding for 2021-2022 through 2024-2025 is for planning purposes only and is subject to change through future budget deliberations.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

AGENDA ITEM: V.E

DATE: 5/19/2020

RESOLUTION NO. 2020-

RESOLVED:

In accordance with Section 805 of the Town Charter of the Town of Newington, the Town Council hereby fixes a tax rate of _____ mills for the fiscal year beginning July 1, 2020 and ending June 30, 2021, which shall be levied on taxable real and personal properties and motor vehicles property in the Town of Newington listed on the October 1, 2019 Grand List, and said tax shall become due and payable in accordance with Section 43-1 of the Newington Code of Ordinances. The Town Manager is hereby authorized to make out and sign the rate bill in accordance with this motion.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____



Keith Chapman
Town Manager

TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

Finance Department

Janet Murphy
Director of Finance

Memorandum

To: Newington Town Council

From: Janet Murphy, Director of Finance

Date: May 12, 2020

Re: Appointment of Auditor

Pursuant to §610 of the Town Charter, the Town Council shall annually appoint an independent public accountant or firm to examine and certify the Town's financial records in accordance with statutory provisions. Connecticut General Statutes §7-396 and §4-232 provide that the appointing authority of any municipality must file with the State of the Office of Policy and Management (OPM) the name of the independent auditor designated to conduct its annual audit within at least thirty (30) days prior to the end of the fiscal year.

This year the Town issued a Request for Proposals for audit services for the fiscal year ending June 30, 2019 and for three subsequent years. As a result of the RFP, the firm of Blum Shapiro was selected as the Town's independent auditor. The auditor must be re-appointed each year, this is the second year of the four-year agreement. This item appears on the May 12, 2020 agenda for discussion, with Council action to be taken at the May 19, 2020 meeting.

AGENDA ITEM: VI.F

DATE: 5/19/2020

RESOLUTION NO. 2020-

RESOLVED:

Per Section 610 of the Newington Town Charter, the firm of Blum Shapiro is hereby appointed as auditor for the Town of Newington for the fiscal year ending June 30, 2020; said firm agrees to file a complete report on or before December 15, 2020.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____



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Town Manager

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OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Town Clerk (on behalf of Keith Chapman, Town Manager)
Date: May 15, 2020
Re: Cancellation of the May 26, 2020 Regular Meeting

During the May 18, 2020 Special Meeting, the Town Council was presented with a proposal to cancel the May 26, 2020 Regular Meeting.

A Resolution to cancel the meeting, has been included for your consideration.

Attachment:

- Resolution – Cancellation of the May 26, 2020 Regular Meeting

AGENDA ITEM: V.G

DATE: 5/19/2020

RESOLUTION NO 2020-

RESOLVED:

That the Newington Town Council hereby amends its approved meeting schedule by cancelling its Regular Meeting scheduled for May 26, 2020.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____



Keith Chapman
Town Manager

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OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Town Clerk (on behalf of Keith Chapman, Town Manager)
Date: May 15, 2020
Re: Mill Pond Park Pool Project Building Committee

At the May 12, 2020 Regular Meeting the Town Council received a presentation on improvements to the Mill Pond Park Pool. Moving forward with this project will require the creation of a Public Building Committee, as required in the Newington Code of Ordinances, Chapter 8, Article X, Project Building Committees. It is therefore necessary to appoint a new project building committee to oversee the project and appoint an engineer/architect. The building committee may be appointed prior to an actual appropriation of said project.

The Council may determine the specific membership of the committee, exclusive of the ex-officio members. The consensus of the Council for previous committees has been to establish a five-member committee with members representing the Town Council and Board of Parks & Recreation.

A draft resolution to determine membership and the scope of the project for the Mill Pond Park Pool Project Building Committee has been included for the Council's consideration. A final Resolution will be created for adoption at the next meeting of the Town Council.

Attachment:

- Draft Resolution - Mill Pond Park Pool Project Building Committee

AGENDA ITEM: VI.A.

DATE _____

RESOLUTION NO. _____

RESOLVED:

In accordance with Article X, Section 8-39 et seq., Project Building Committees, of the Newington Code of Ordinances, the Newington Town Council hereby establishes a Mill Pond Park Pool Project Building Committee.

Said committee is charged to work with the Town Manager (and/or his/her designee) and any other appropriate Town staff in the oversight of the Mill Pond Park Pool Project and related activity. Such improvements shall comply with the appropriate sections of the Fire Code, Health Code, Building Code and OSHA regulations, regulations of the Americans with Disabilities Act, and any other health and/or safety code regulations currently in force.

BE IT FURTHER RESOLVED:

The Mill Pond Park Pool Project Building Committee shall be comprised of _____ members, of which _____ shall be representatives of the Town Council and _____ shall be from the Board of Parks and Recreation.

BE IT FURTHER RESOLVED:

That the Newington Town Council hereby appoints the following members to the Mill Pond Park Pool Project Building Committee:

Name	Address	Party	Term
NTC Rep:			NTC Term
NTC Rep:			NTC Term
NTC Rep:			NTC Term
Board of Parks & Recreation Rep:			Board of Parks & Recreation Term
Board of Parks & Recreation Rep:			Board of Parks & Recreation Term

MOTION BY: _____

SECONDED BY: _____

VOTE: _____