



Keith Chapman
Town Manager

TOWN OF NEWINGTON

200 GARFIELD STREET
NEWINGTON, CONNECTICUT 06111

MAYOR BETH DELBUONO

NEWINGTON TOWN COUNCIL REGULAR MEETING AGENDA

**Town Council Chamber, Room 103 – Town Hall
200 Garfield Street**

Tuesday, August 23, 2022, 7:00 P.M.

*****This Regular Town Council Meeting to begin at the conclusion of the Public Hearing, but no earlier than 7:00 P.M.*****

This meeting will be presented as a Zoom Webinar/Hybrid Meeting. Information on how to attend will be posted on the website at <https://www.newingtonct.gov/virtualmeetingschedule>

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. PUBLIC PARTICIPATION – IN GENERAL (**Via Zoom Application or Phone**)
(3 MINUTE TIME LIMIT PER SPEAKER ON ITEMS IN GENERAL)
 - A. Public Comments
 - B. Email Correspondence
5. REMARKS BY COUNCILORS ON PUBLIC PARTICIPATION
6. CONSIDERATION OF OLD BUSINESS
 - A. Proposed Fee Schedule for Fire Department
 - B. Ordinance Adoption -Fire Department Apparatus Replacement for Engine #2
 - C. Financial Information Access MOU (Town & BOE)
 - D. Charter Commission – Final Charter Language and Report
7. RESIGNATIONS/APPOINTMENTS (**Action May Be Taken**)
 - A. Appointments – Board of Ethics
8. REFUNDS (**Action Requested**)
 - A. Approval of August 23, 2022 Refunds for an Overpayment of Taxes
9. WRITTEN/ORAL COMMUNICATIONS FROM THE TOWN MANAGER
10. COUNCIL LIAISON/COMMITTEE REPORTS
11. PUBLIC PARTICIPATION – IN GENERAL (**Via Zoom Application or Phone**)
(3 MINUTE TIME LIMIT PER SPEAKER ON ITEMS IN GENERAL)
12. REMARKS BY COUNCILORS
13. INFORMATIONAL ITEMS
 - A. 150th Anniversary Celebration Dinner Information
 - B. Clem Lemire FitLot Outdoor Fitness Park Celebration
 - C. Newington Water Lantern Festival
14. ADJOURNMENT



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Town Manager

TOWN OF NEWINGTON

200 GARFIELD STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Town Clerk (on behalf of Keith Chapman, Town Manager)
Date: August 17, 2022
Re: Fee Updates: Fire Department

Fire Chief, Jeffrey Trommer will be present to continue the discussion of the proposed fees schedule from the July 26, 2022 Regular and August 16, 2022 Special meeting. The Town Attorney is currently reviewing the any issues that may arise out of the billing process, based on the proposed fees. I expect to have his review available for the meeting discussion.

Mr. Zordan and Mr. Trommer will be available during the meeting to address any questions that may arise. Mr. Zordan has also supplied a survey of several towns and the fees that they charge for specific services.

A Resolution for adoption of the Fire Department fees request has been included for your adoption this evening.

Attachments:

- Resolution - Additions to Fee Schedule-Fire Department, August 2022

AGENDA ITEM: 6.A
DATE: 8/23/2022
RESOLUTION NO.: 2022-

RESOLVED:

That the Newington Town Council hereby approves changes to various fees on the Town of Newington's "Schedule of Fees and Charges" in accordance with the Newington Town Code, Chapter 225, Fees, and as indicated in the attached document, Fire Department Fees Listing, August 2022.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

Fire Department Fees Listing (August 2022)

1.	Light Duty Rescue/Hazmat	\$400.00
	<ul style="list-style-type: none"> • Any rescue utilizing personnel and equipment in securing and protecting the scene. Services provided include the use of hand tools (ex. Cutting battery cables), absorbent material (Speedy Dry, Cat Litter), Reflective or Combustible warning devices. 	
2.	Heavy Duty Rescue	\$700.00
	<ul style="list-style-type: none"> • Any or all the services of a Light Duty Rescue and the use of Hydraulic, Pneumatic, Electric or Gas-powered tools to free a victim from an entrapped state. 	
3.	Technical Rescue	\$1,000.00
	<ul style="list-style-type: none"> • Technical Rescue includes but is not limited to Confined Space, Vertical or Search and Rescue situations. <ul style="list-style-type: none"> ○ Rescues that require specialized training, equipment, or units outside of fire suppression and auto extrication. 	
4.	Hazardous Materials Response	\$2,000.00
	<ul style="list-style-type: none"> • A response to a substance or material that has been determined to be capable of posing an unreasonable risk to health, safety, and property when transported in commerce, and is designated as hazardous under section 5103 of Federal hazardous materials transportation law (49 U.S.C. 5103). <ul style="list-style-type: none"> ○ In addition to the response fee an itemized statement of any equipment damaged, and supplies used during the incident will be charged to the insured. 	
5.	Light Vehicle Fire	\$400.00
	<ul style="list-style-type: none"> • Vehicle fires that involve normal passenger vehicles to include passenger cars, vans, pickup trucks and SUVs. 	
6.	Heavy Vehicle Fire	\$500.00
	<ul style="list-style-type: none"> • Vehicle Fires that involve larger commercial vehicles to include over the road trucks, recreational vehicles (RV) and buses. 	
7.	Structure Fires (Mobile Home)	\$250.00
	<p style="margin-left: 20px;">Mobile Home</p> <ul style="list-style-type: none"> • Any residence considered able to be moved via its own trailer built as part of the residence. 	\$250.00
	<p style="margin-left: 20px;">Fixed residence</p> <ul style="list-style-type: none"> • Any residence permanently placed on a foundation, concrete pad or other type of location. 	\$500.00
	<p style="margin-left: 20px;">Industrial</p> <ul style="list-style-type: none"> • Structure Fire located in a business or industrial facility. 	\$1,000.00
8.	Standby Fee	\$150.00 per hour
	<ul style="list-style-type: none"> • Extended Standby after the initial call. 	
9.	Apparatus Standby (hourly)	
	Service/Utility Vehicle	\$200.00 per hour
	Engine	\$300.00 per hour
	Ladder	\$500.00 per hour



Keith Chapman
Town Manager

TOWN OF NEWINGTON

200 Garfield Street Newington, Connecticut 06111

Office of the Town Manager

Memorandum

To: Newington Town Council
From: James E. Krupinski, Town Clerk (on behalf of Keith Chapman, Town Manager)
Date: August 19, 2022
Re: Fire Department Apparatus Replacement – Engine 2

Currently, Engine 2, a 2003 Pierce Dash Pumper, is listed for replacement in the 2023-24 capital budget. Due to the poor condition of Engine 2, major rotting along the main frame of the truck, and the long wait time to receive these engines, it has been requested that we move this appropriation to the current fiscal year. By moving the request for the replacement forward, the Town would still see at least a 24-30 month waiting period, which could increase if held off until the 2023-2024 budget cycle.

Deputy Fire Chief, Jack Nescalada was supplied a project quote of \$925,000.00 for the apparatus replacement. This would allow for the vehicle to be placed on the build schedule and prevent further delays. The Town Council would need to approve a Special Appropriation for the cost to replace and allow the Finance Director to encumber such funds to allow for the issuance of a Purchase Order.

A Special Appropriation, under **Article VIII, Financial Provisions, Section C-807 Special Appropriations**, would be necessary to ensure that the funds, once appropriated, would be encumbered for the requested purpose, under **Section C-809, Effect of Appropriation**. The Public Hearing took place prior to this evening to receive comments on proposed ordinance.

Under the Town Charter, **Article IV, Section C-408, Obligatory Referendum and Ordinance**, a Special Appropriation in the amount of \$925,000, shall be passed by Ordinance.

In addition, you may make any amendments to the proposed language, after the conclusion of the Public Hearing. If approved, the adopted ordinance would go into effect 15 days after publication.

Included for your consideration this evening is the Resolution for a Special Appropriation Ordinance, Engine #2 Replacement.

Attachments:

- Resolution - Special Appropriation Ordinance – Engine #2 Replacement

AGENDA ITEM: 6.B

DATE: 8/23/2022

RESOLUTION NO. 2022-

RESOLVED,

That the Newington Town Council hereby approves the Special Appropriation **Ordinance #2123-04**, an “**Ordinance Adopting a Special Appropriation for the Purchase of Fire Apparatus**”, for the purchase of a replacement engine for the 2003 Pierce Dash Pumper, known as Engine #2.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

Ordinance 2123-04

Ordinance Adopting a Special Appropriation for the Purchase of Fire Apparatus

WHEREAS, the Town Council has been notified by the Fire Department that a 2003 Pierce Dash Pumper, known as Engine #2, is experiencing and will continue to experience structural damage caused by the rotting of the main truck frame; and

WHEREAS, the replacement of Engine #2 was originally scheduled to take place during the 2023-2024 Capital Improvement Plan; and

WHEREAS, the industry is currently seeing an excessive backlog of vehicles due to increased costs of steel, resins, transportation and shortages of necessary components; and

WHEREAS, the Town of Newington Charter allows for a Special Appropriation from any unappropriated and unencumbered balance in the Town treasury, and

NOW, THEREFORE, to meet the needs and safety of the community, **BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEWINGTON:**

Section I: That there is currently available within the General Fund, an unencumbered and unappropriated balance to meet the requested Special Appropriation.

Section II: In accordance with Section 808 of the Newington Town Charter, the Director of Finance certifies that there exists, free from encumbrances, in the General Fund, the amount listed below:

From: Account # 1-4999	Fund Balance	\$925,000.00
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Janet Murphy, Director of Finance

Section III: That the Newington Town Council hereby transfers the above-certified funds to the following account in the Capital Improvement Fund:

To: Account #: 32500-88142	Public Safety Equipment Reserve	\$925,000.00
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Section IV: The Director of Finance, upon the adoption of the ensuing Ordinance is directed to encumber the Special Appropriation, in the amount of \$925,000.00, for the acquisition of a replacement vehicle for Engine #2.

Section V: THIS ORDINANCE shall be in full force and effect from and after its passage, and such encumbrance shall not lapse, unless repealed by no less than six votes of the Newington Town Council, or the delivery and acceptance of the vehicle for which this encumbrance was made.

A copy of this proposed ordinance is available in the Town Clerk's Office, 200 Garfield Street, Newington, CT.

Dated at Newington, CT the day of , 2022.

Attested: James E. Krupienski
Newington Town Clerk



Keith Chapman
Town Manager

TOWN OF NEWINGTON

200 GARFIELD STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: James E. Krupinski, Town Clerk (On behalf of Keith Chapman, Town Manager)
Date: August 19, 2022
Re: Memorandum of Understanding (MOU) Between the Board of Education and Town of Newington – Financial Access

The Town Council was presented with the Draft MOU for Financial Access between the Town and the Board of Education for the Fiscal Year 2022-2023. The proposed MOU would allow the Board of Education and the Town to review and reconcile accounts. This MOU would be in place for the 2022-2023 fiscal year, but may be extended by agreement of each party.

A Resolution has been included this evening to authorize the Town Manager to execute the MOU on your behalf.

Attachment:

- Resolution - Memorandum of Understanding (MOU) – Financial Access

AGENDA ITEM: 6.C

DATE: 8/23/2022

RESOLUTION NO. 2022-

RESOLVED,

That the Newington Town Council hereby authorizes Keith Chapman, Town Manager, to execute a Memorandum of Understanding (MOU) between the Town of Newington and the Board of Education, to allow for Financial transparency. This MOU shall be relative to the FY 2022-2023, but may be extended by agreement of each party. A copy of the fully executed MOU shall be attached to this resolution.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

**MEMORANDUM OF UNDERSTANDING
FINANCIAL ACCESS
BETWEEN THE
NEWINGTON BOARD OF EDUCATION
AND
THE NEWINGTON TOWN COUNCIL**

Whereas the Newington Board of Education and the Newington Town Council want to ensure Financial transparency between the Board and the Council.

Whereas the Town would like read only access to identified areas of the Board's financials.

Whereas the Town would like to provide the Board ongoing access to their Finance System for account review/reconciliation purposes.

Now, therefore, the Newington Board of Education acting through the Superintendent of Schools, Dr. Maureen L. Brummett and the Town Council acting through the Town Manager, Keith Chapman agree to the following Memorandum of Understanding:

1. The Board of Education agrees to establish a read only access process to the agreed upon Board financial documents for the Town no later than July 1, 2022.
2. The Board's Chief Financial Officer will work with the Town Finance Director to identify the financial documents to be accessed.
3. The BOE will be provided access to Town financial system no later than July 1, 2022. This will allow the BOE ongoing access to their own account balances for review/reconciliation purposes.
4. This agreement is in effect for the 2022-23 fiscal year and can be renewed annually upon agreement of the Town Council and the Board of Education.

For the Newington Board of Education

For the Town of Newington

Dated:_____

Dated:_____

By_____

By_____

Dr. Maureen L. Brummett
Superintendent of Schools

Keith Chapman
Town Manager



Keith Chapman
Town Manager

TOWN OF NEWINGTON

200 Garfield Street Newington, Connecticut 06111

Office of the Town Manager

James E. Krupiensi CCTC
Town Clerk

Memorandum

To: Newington Town Council
From: James E. Krupiensi, Town Clerk (on behalf of Keith Chapman, Town Manager)
Date: August 19, 2022
Re: Final Charter Language and Charter Revision Commission Report

The Town Council, during the July 26, 2022 Regular meeting, referred additional Charter review recommendation back to the Charter Revision Commission. The Charter Revision Commission met on Thursday, August 18, 2022 to review the recommendations. Before you this evening is the is the Final Report on recommended changes and the Final Charter language for submission to the electors of Newington.

The main action required by the Town Council this evening is to either accept or reject the Final Language and Report. Once the Town Council determines whether to accept or reject the recommendations, the 2022 Charter Revision Commission duties are concluded, and the current commission is disbanded. The Town Council will need to determine the format of adoption for the Charter Revision, either to present the entire Charter revision as a single question or questions per each revised section of the Charter. This action, if not completed this evening, needs to be completed no later than September 8, 2022, to allow for the measure(s) to be placed on the November, 2022 Gubernatorial Election ballot.

Additionally, the Town Council may discuss whether to authorize, under CGS §9-369b(a), the preparation, printing and dissemination of explanatory text. If authorized, this information would need to be prepared and reviewed by the Town Attorney. Each absentee ballot would receive this information and each voting location would receive this information in a poster format for viewing by the electors.

Included this evening is a Resolution to accept or reject the Final Report and the Final Charter language from the commission.

Attachment:

- Resolution – Action on the Final Charter Report and Final Charter Language

AGENDA ITEM: 6.D1

DATE: 8/23/2022

RESOLUTION NO. 2022-

WHEREAS, the Town Council has received a draft report from the Charter Revision Commission, through the Town Clerk pursuant to Connecticut General Statutes 7-191(b); and

WHEREAS, one public hearing on said draft report was held not later than forty-five days after the submission of the draft report to the Town Clerk; and

WHEREAS, the Town Council, upon review of the Draft Report, recommended review of ten additional changes based upon the draft report to the commission; and

WHEREAS, the Charter Revision Commission reviewed the recommended changes at their August 18, 2022 Special Meeting and recommended the acceptance of nine out of the ten changes; and

WHEREAS, the Commission has now supplied their Final Report of the Proposed changes and the Final Draft of the Newington Charter; and

WHEREAS, the Town Council has complied with all conditions precedent to the review of the said draft reports and the supplied final reports pursuant to Connecticut General Statutes § 7- 191;

NOW THEREFORE BE IT RESOLVED, that said Final report , as supplied, is hereby final and the appointing authority shall act on said final report in accordance with Connecticut General Statutes § 7- 191.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

AGENDA ITEM: 6.D2

DATE: 8/23/2022

RESOLUTION NO. 2022-

WHEREAS, the Town Council has before it the Final Report of the Charter Revision Commission, and

WHEREAS, said Final Report contains a proposed charter drafted pursuant to and in compliance with Chapter 99 of the Connecticut General Statutes; and

WHEREAS, the Town Council has complied with all conditions precedent to approve said proposed charter pursuant to Connecticut General Statutes § 7-191;

NOW THEREFORE BE IT RESOLVED, that pursuant to Connecticut General Statutes §7-191(d) the proposed charter is hereby approved.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

AGENDA ITEM: 6.D3

DATE: 8/23/2022

RESOLUTION NO. 2022-

WHEREAS, a proposed charter shall be submitted to the electors for approval or rejection at the State Election to be held on November 8, 2022; and

WHEREAS, pursuant to Connecticut General Statutes § 7- 191(f), the proposed charter shall be prepared for the ballot by the Town Council and may be submitted in the form of one question;

NOW THEREFORE BE IT RESOLVED, that the form of the one question on the ballot at the November 8, 2022 election shall be in the following form:

1. "Shall the Town of Newington adopt the proposed charter that was approved by the Town Council on August 23, 2022?"

MOTION BY: _____

SECONDED BY: _____

VOTE: _____



Keith Chapman
Town Manager

TOWN OF NEWINGTON

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NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Town Clerk (On behalf of Keith Chapman, Town Manager)
Date: August 19, 2022
Re: Unaffiliated/Minor Party Appointment to the Board of Ethics

Historically, the Town Council has approved appointment's to Town boards and commissions based upon nominations from each Town Committee. While this process is appropriate for nearly all boards, the Board of Ethics requires the appointment of unaffiliated/minor party members. In order to comply with the Newington Town Code, Chapter 32, the Town Council receives nominations for unaffiliated/minor party members to the Board of Ethics, at the recommendation of the Town Manager.

When an unaffiliated/minor party resident is appointed to a board or commission, he/she serves on that board as the party that nominated him/her. However, Newington's Code of Ethics, requires the appointment of three unaffiliated/minor party members to the Board of Ethics, in addition to two (2) Democrats and two (2) Republicans. Since the current Town Council makeup does not include any unaffiliated/minor party members to bring forth such a motion, any appointment to the Board are done at the recommendation of the Town Manager.

Attached, please find a resolution to accept the recommendation of the Town Manager for appointment of the remaining unaffiliated/minor party member to the Board of Ethics.

Attachment

- Appointment - Board of Ethics Resolution

AGENDA ITEM: 7.A

DATE: 8/23/2022

RESOLUTION NO.: 2022-

RESOLVED:

Pursuant to a recommendation by Keith Chapman, Town Manager, the Newington Town Council hereby makes the following appointment of an unaffiliated/minor party member of the Board of Ethics:

Board of Ethics

7 Members: 2 Republicans; 2 Democrats; 3 Unaffiliated 2 Alternates

Name	Address	Party	Term	Replaces
Matthew Rossi Member	17 Franklin Circle	IT	8/23/2022 – 11/30/2025	Appointment – Replaces DeFacto Term of F Marci

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

AGENDA ITEM: 8.A

DATE: 8/23/2022

RESOLUTION NO. 2022-

RESOLVED:

That property tax refunds in the amount of \$ 2,041.99 are hereby approved in the individual amounts and for those named on the “Requests for Refund of an Overpayment of Taxes,” certified by the Revenue Collector, a list of which is attached to this resolution.

MOTION BY: _____

SECONDED BY: _____

VOTE: _____

TAX REFUNDS – August 23rd, 2022

Acar Leasing LTD PO Box 1990 Fort Worth, TX 76101	\$ 792.35
Coan, Jason 78 Highview Ave Wethersfield, CT 06109	\$ 32.37
Conn Emergency Medicine SPCL LLC Attn: Lawrence P Levine 2909 Berlin Tpke Newington, CT 06111	\$ 109.64
Czerniawski, Adam 757 Willard Ave Newington, CT 06111	\$ 29.41
Dagostino, Todd 20 Woodsedge Dr 1C Newington, CT 06111	\$ 100.01
Errico, Enzo 122 Thornton Dr Newington, CT 06111	\$ 11.43
Hilliard, Vincent 83 Apple Hill Newington, CT 06111	\$ 15.74
Honda Lease Trust 600 Kelly Way Holyoke, MA 01040	\$ 332.49
Meyers, Lisa 3490 Habenaria Rd Mount Pleasant, SC 29466	\$ 30.19
Mongellow, Tamra 257 Adrian Ave Newington, CT 06111	\$ 11.49
Oconnor, Robert or Bouchard, Leeann 320 Tremont St Newington, CT 06111	\$ 68.86
Pronovost, Paul 25 Coachmen Ln Newington, CT 06111	\$ 119.03
Silva, Dayma 406 Mendel Ln Titusville, FL 32796	\$ 33.34
Skovich, Nicole D 14 Michelle Lane Charlestown, RI 02813	\$ 5.68

Skovich, Richard J Jr Skovich, Nicole D 14 Michelle Lane Charlestown, RI 02813	\$ 133.57
Spano, Dawn 22 Robbins Ave Newington, CT 06111	\$ 32.13
Truskowska, Jolanta 5 Bridle Path Newington, CT 06111	\$ 65.37
USB Leasing LT 1850 Osborn Ave Oshkosh, WI 54902	\$ 102.08
Vardoulakis, Eugene or Angeliki 20 Elm Ridge Ter Newington, CT 06111	\$ 10.03
Wilkosz, Brendan 152 Adrian Ave Newington, CT 06111	\$ 6.78
TOTAL	\$2,041.99



You're Invited To:

Town of Newington 150th Celebration Dinner

September 22, 2022 at 6:00 PM

111 Golf St, Newington, CT 06111, USA

[Click to buy Dinner Ticket](#)



FitLot Outdoor Fitness Park Celebration

Saturday, September 10th from 11:00 AM to 1:00 PM

Join AARP CT and the Town of Newington Parks and Recreation Department at the FitLot, an AARP sponsored outdoor fitness park in Clem Lemire Park. AARP teamed up with FitLot to celebrate its 60th anniversary by sponsoring the donation and activation of one Outdoor Fitness Park in all 50 states and three U.S. territories, and we want to introduce you to it! To register online, scan the bar code on the left.

Here is what to expect:

- Assorted Boxed Lunches (available at 11 AM) for those who sign up and check in (first come/first served)
- A certified trainer to showcase how to use the equipment & an opportunity to meet local AARP volunteers
- Live DJ



Newington Water Lantern Festival

Saturday, September 10th from 4:00 PM to 8:00 PM

Hartford Water Lantern Festival is coming up on September 10, 2022! Voted #1 Best Cultural Festival by USA TODAY two years in a row! Water Lantern Festival is a floating lantern event that is all about connections. Magical nights in cities across the U.S. include food, games, activities, vendors, music and the beauty of thousands of lanterns adorned with letters of love, hope and dreams reflected upon the water. As the sun begins to set on the evening sky, the Water Lantern Festival begins to shine with the launch of the lanterns onto the water as we Light The Water together. Watch your unique lantern drift out into the water as it joins other lanterns carrying hope, love, happiness, healing, peace, and connection. It's a night that you'll never forget. Tickets are selling fast! Visit www.WaterLanternFestival.com for more details.

