

Newington Library 5K Challenge Planning Committee Meeting

February, 13, 2023 - 6:15 P.M.

Community Room - Lucy Robbins Welles Library
100 Garfield Street

**This meeting will be presented as a Zoom Webinar/Hybrid Meeting.
Information on how to attend will be posted on the website at**

<https://www.newingtonct.gov/virtualmeetingschedule>

AGENDA

1. REFRESHMENT COMMITTEE
 - 1.I. Bottled Water And Other Refreshments
 - 1.II. Refreshment Tables
 - 1.III. Cleanup Crew
2. AWARDS COMMITTEE
 - 2.I. Trophies & Booster Awards
 - 2.II. Sponsorships
 - 2.III. Prizes
3. REGISTRATION COMMITTEE
 - 3.I. Timing Company
 - 3.II. Registration Form And Online Registration
 - 3.III. Rates
 - 3.IV. Numbers
4. COURSE COMMITTEE
 - 4.I. Police
 - 4.II. Loudspeaker And Starter Horn
 - 4.III. Homeowner's Notification
 - 4.IV. Course Signs And Sponsor Signs
 - 4.V. Bathrooms And Power
 - 4.VI. Race Volunteers And Road Volunteers
 - 4.VII. Transportation For Mile Timers
 - 4.VIII. Ambulance And CERT
5. PROMOTIONS COMMITTEE
 - 5.I. Obtain T-Shirts
 - 5.II. Public Relations
 - 5.III. Sponsor Sign, Race Sign And Banner

5.IV. Sending Out Registration Forms To Past Attendees And New Parties- Database Kevin

6. OTHER BUSINESS

7. Adjournment