

RECEIVED FOR RECORD  
IN NEWINGTON, CT

**MEETING DATE:**  
**MEETING PLACE:**

2023 OCT 10 PM 5:43

Thursday, October 5, 2023  
Zoom Online Meeting

  
Town Clerk

**SUBJECT TO APPROVAL**

TOWN OF NEWINGTON  
ANNA REYNOLDS SCHOOL PROJECT BUILDING COMMITTEE  
REGULAR MEETING

I. Call to Order – Chairperson Stephen Woods called the regular meeting to order at 5:16 p.m.

II. Roll Call –  
Members present via Zoom: Stephen Woods, Chairperson; Carol Dugan, Bruce Fletcher, Amy Perrotti, Kim Radda, Jeremy Whetzel.

Others Present:

Jennifer Mangiagli, Kaestle Boos Associates  
Eileen Eagle, Construction Solutions Group  
Rich Breitenbach, Newfield Construction  
Lou Jachimowicz, Newington Public Schools Chief Finance and Operations Officer  
Lauren Rhines, Director of Administrative Services

III. Public Participation – None.

IV. Take Action on Prior Meeting Minutes

**MOVED** by Ms. Dugan and seconded by Mr. Fletcher to approve the minutes of September 21, 2023.

**VOTE:** The motion was approved unanimously.

V. Take Action on Potential Change Orders

**MOVED** by Ms. Dugan and seconded by Ms. Perrotti to approve Changes Orders 162, 163, 164 and 165 in the total amount of \$40,039.81.

**VOTE:** The motion was approved unanimously.

VI. Take Action on Invoices

**MOVED** by Ms. Radda and seconded by Ms. Dugan to approve invoices as follows in the total amount of \$23,827.79.

**VOTE:** The motion was approved unanimously.

Anna Reynolds  
Invoices for Approval 10/5

Vendor	Invoice Date	Invoice Number	Invoice Amount	Approval CGS	PO #	Description
Freeman	9/20/2023	8658	600.00	10/3/2023	230233	monitoring through 8/26/2023
Meyer	9/30/2023	050014	245.76	10/3/2023	221421	Monthly storage - tables
Meyer	9/30/2023	050015	255.68	10/3/2023	221421	Monthly storage - books
IES	8/25/2023	18194	3,063.50	10/3/2023	220703	Services ending 7/30
IES	9/22/2023	18298	3,435.30	10/3/2023	220703	Services ending 8/27
KBA	9/29/2023	30	16,227.55	10/3/2023	211302	Monthly services through 9/30

23,827.79

**VII. Architect's Update**

Jennifer Mangiali, Kaestle Boos Associates provided an update on the project. KBA continues to review submittals, respond to requests for information, make site visits and attend meetings regarding the project. They continue to review potential change orders, applications for payment, and to conduct punch list review. They have also approved the Payment Application #15 on this agenda. After comments from members regarding storage needs for personal items for teachers (eg. coats and bags), options were presented to the school address these concerns and KBA is awaiting approval of the chosen solution. The committee reviewed potential storage needs and

**VIII. Owner's Project Manager Update**

Eileen Eagle, Construction Solutions Group provided an update on the work done in the last few weeks. A move meeting occurred today to review the schedule for moves and logistics of future moves. CSG also approved proposed change orders and the payment application, both of which are on this agenda.

**IX. Construction Manager's Update**

Rich Breitenbach, Newfield Construction, provided an update on work completed in the last two weeks. The stage work continues and the area is being worked on from top, down. In the kitchen, ceramic tile work patching will begin soon. Panels and epoxy paint will begin this week. The next milestone is 10/12 for the kitchen material to arrive on-site. In Phase 4 (E&F wings) exterior wall work continues on the courtyard side. Interior framing is on-going and overhead work is mostly complete. The boiler loop is getting filled now and passed inspection with the town. Work continues to progress with the mechanicals and new air handling equipment is being roughed-in. In the gym, overhead mechanical equipment is being installed. The stage

and kitchen are immediate priorities and then the gym and Phase 4 work is next with the anticipated completion in December.

- X. Other Business Pertinent to the Committee
  - a. Approve Payment for Application #15

**MOVED** by Mr. Fletcher and seconded by Ms. Perrotti to approve Application for Payment #15 in the total amount of \$2,555,102.26.

**VOTE:** The motion was approved unanimously.

- XI. Public Participation - None.

- XII. Comments by Members – None.

- XIII. Adjournment.

There being no objection, the Committee adjourned at 5:40 p.m.

Respectfully submitted,



Lauren Rhines

Director of Administrative Services