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TOWN OF NEWINGTON

SCHOOL CODE COMPLIANCE PROJECT BUILDING COMMITTEE

*[Signature]*  
Town Clerk

SPECIAL MEETING MINUTES

January 11, 2018

TOWN HALL CONFERENCE ROOM ONE

- I. Call to Order – Staff Liaison Jeff Baron called the meeting to order at 5:00 PM.
- II. Roll Call – Members present: Tim Manke, Jim Marocchini, Chris Miner and Michael Branda. Others present: Lou Jachimowicz, Chief Finance and Operations Officer; Mark Welch, Oak Park Architects; and Jeff Baron, Director of Administrative Services.
- III. Public Participation – None.
- IV. Election of Officer(s) – This Committee had formerly been Chaired by Dave Nagel, who is no longer a Committee member. Mr. Marocchini nominated Chris Miner to serve as Chairperson of the Committee. A second was provided by Mr. Manke. There were no other nominations. Mr. Miner was elected by a vote of 4 YES to 0 NO.
- V. Discuss and Take Action on High School bid award – Mr. Baron distributed the bid results, which had been sent to Committee members prior to the meeting. The plans and specifications had been approved by the Committee and the Town Council in the fall. The low bidder was Noble Construction and Management of Essex, at \$ 87,450. This bid was well within budget. Oak Park Architects have not worked with Noble previously, but Noble has the experience and qualifications needed to successfully complete the work. Mr. Welch recommended the Town accept their bid. Mr. Baron stated that they had done school and municipal projects in Fairfield, Ledyard, Meriden, Enfield and Rocky Hill, as well as a number of projects for several colleges and universities. This project has a State mandated CHRO set aside, and Noble has a non-discrimination affidavit on file with the State. Mr. Baron distributed a project budget, totaling \$105,944. This would leave a substantial amount (\$200,149.98) available for remaining code correction at the High School. Mr. Jachimowicz noted that it might be possible to issue a second bid for the remaining code work at the High School, under this phase of the State project. It would not be feasible to have Noble perform this additional work through a Change Order. The Committee agreed to have Mr. Welch and Mr. Jachimowicz pursue the viability of an additional bid within the same project grant. The work that was part of Noble's bid could be performed as

second shift work. Mr. Manke made a motion that the School Code Compliance Project Building Committee recommends to the Newington Town Council that it accept the bid of Noble Construction and Management of Essex, Connecticut, of \$87,450, for Bid No. 1, 2017-18, Newington High School Code Compliance Alteration, State Project # 094-0099 CV, Phase 3 of 3, and that the Town Council also accept the Final Project Budget, dated January 11, 2018, as presented. A second to the motion was provided by Mr. Marocchini. There was no further discussion. The motion passed by a vote of 4 YES to 0 NO. Mr. Baron will request Town Council action on the Committee's recommendation at the Town Council's February 13<sup>th</sup> meeting.

- VI. Any other business pertinent to the Committee – It is customary for the Chairman to be able to verbally approve Change Order requests of less than \$10,000 in order to keep the project moving along. All Change orders still have to be formally approved by a vote of the Committee. Mr. Manke made a motion that the Committee Chairperson be authorized to verbally approve Change Order requests for items under \$10,000. A second to the motion was made by Mr. Marocchini. The motion passed by a vote of 4 YES to 0 NO. The Committee agreed to meet on an as needed basis.
- VII. Public Participation – None.
- VIII. Committee response to public participation – None.
- IX. Adjournment – The meeting adjourned at 5:50 PM.

Respectfully submitted,

*Jeff Baron*

Jeff Baron  
Director of Administrative Services