

RECEIVED FOR RECORD
IN NEWINGTON, CT

MEETING DATE:
MEETING PLACE:

2024 JAN 24 PM 4:09

Thursday, January 18, 2024
Zoom Online Meeting


Town Clerk

SUBJECT TO APPROVAL

TOWN OF NEWINGTON
ANNA REYNOLDS SCHOOL PROJECT BUILDING COMMITTEE
REGULAR MEETING

- I. Call to Order – Chairperson Stephen Woods called the regular meeting to order at 5:15 p.m.
- II. Roll Call –
Members present via Zoom: Stephen Woods, Chairperson; Brittany Carr, Carol Dugan, Dave Nagel, Amy Perrotti, Kim Radda, and Jeremy Whetzel.

Others Present:

Jennifer Mangiagli, Kaestle Boos Associates
Eileen Eagle, Construction Solutions Group
Rich Breitenbach, Newfield Construction
Maureen Brummett, Superintendent of Schools
Lou Jachimowitz, Newington Public Schools Chief Finance and Operations Officer
Lauren Rhines, Director of Administrative Services

- III. Public Participation – None.
- IV. Take Action on Prior Meeting Minutes

MOVED by Ms. Dugan and seconded by Ms. Radda to approve the minutes of January 4, 2024.

VOTE: The motion was approved unanimously.

- V. Architect's Update

Jennifer Mangiali, Kaestle Boos Associates provided an update on the project. KBA continues to review submittals, respond to requests for information, make site visits and attend meetings regarding the project. They continue to review potential change orders, applications for payment, and to conduct punch list review. They are currently coordinating furniture installations and invoices.

Ms. Dugan stated that the teachers in first, third, and fourth grades are saying that the smart boards are installed too low and cannot be seen by students in the seats further back. Eileen Eagle stated that the team is aware of this issue and that it is being reviewed.

VI. Owner's Project Manager Update

Eileen Eagle, Construction Solutions Group provided an update on the work done in the last few weeks. CSG continues to schedule and monitor the different moves in the building. Any concerns brought up in previous meetings or at this current meeting will be addressed on an individual basis. Further discussion the smart boards will happen next week and an update will be brought to the next meeting of this committee.

VII. Financial Update

The project is doing very well in terms of the budget. Line items were reviewed to see where funds could be shifted in the future, if necessary. Technology and furniture line items are still tracking well and owner's contingency has \$668,000 left.

VIII. Construction Manager's Update

Rich Breitenbach, Newfield Construction, provided an update on work completed in the last weeks. The demo in D wing is finishing up, under-slab plumbing is being completed. In the technology room, the floor boxes are being cut in and the Owner's IT department is being brought in to make sure that the right utilities are installed in this area. On the roof, the unit has been removed and the roof is being ready for the new equipment installation. Punchlist items for Phase 4 will be completed prior to Phase 5; and much of this work will happen over school break.

IX. Take Action on Potential Change Orders

MOVED by Ms. Perrotti and seconded by Mr. Nagel to approve Changes Orders 166, 180, 198, 201, 205, 207, 208, 209, 210, 211, and 214 in the total amount of \$28,764.53.

VOTE: The motion was approved unanimously.

X. Take Action on Invoices

MOVED by Ms. Radda and seconded by Ms. Perrotti to approve invoices as follows in the total amount of \$17,165.68.

Anna Reynolds
Invoices for Approval 1/19

Vendor	Invoice Date	Invoice Number	Invoice Amount	Approval CGS	PO #	Description
Meyer	12/31/2023	041624	255.68	1/16/2024	221421	Monthly storage - books
CSG	1/12/2024	26	10,028.25	N/A	220708	
Meyer	12/31/2023	052247	285.60	1/12/2024	221421	Monthly storage - books
Meyer	12/31/2023	052246	268.80	1/12/2024	221421	Monthly storage - tables
IES	11/24/2023	18538	2,995.65	1/12/2024	220703	Services through 11/26/2023
Meyer	12/31/2023	052719	3,332.00	1/12/2024	221421	E&F wing move
			17,165.98			

VOTE: The motion was approved unanimously.

XI. Other Business Pertinent to the Committee

a. Approve encumbering additional funds for TriState Materials Testing services

Eileen Eagle provided an overview of the current line-item budget remaining as well as the need to increase this amount due to invoices already received and anticipated to be received prior to the completion of the project. She recommended moving \$10,000 into this line-item from the line-item for stormwater monitoring.

MOVED by Ms. Dugan and seconded by Mr. Nagel to approve moving \$10,000 from the stormwater monitoring line-item to the TriState Materials testing services line-item.

VOTE: The motion was approved unanimously.

XII. Public Participation - None

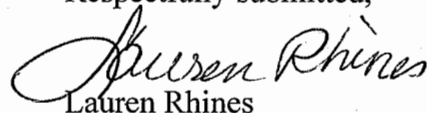
XIII. Comments by Members

Amy Perrotti stated that she would love to tour to site again, especially given that there are new members to the committee. Chairman Woods stated that he would organize a walk-through for the committee.

XIV. Adjournment.

There being no objection, the Committee adjourned at 5:47 p.m.

Respectfully submitted,


Lauren Rhines

Director of Administrative Services