

**Town of Newington CIP Committee
Conference Room L-101, Town Hall
Minutes of Monday January 30, 2020 Meeting**

1. D. Nagel called the meeting to order at 5:02 p.m.

2. Roll Call - Members Present:

C. Anest, Town Council
M. Camillo, Town Council
D. Nagel, Town Council
C. Stamm, Board of Education
S. Silvia, Board of Education

Others Present:

K. Chapman, Town Manager
L. Rydecki, Deputy Finance Director
C. Minor, Town Planner
C. Schroeder, Fire Chief
M. Brummett, Superintendent of Schools
L. Jachimowicz, Chief Finance and Operations Officer
B. DelBuono, Mayor

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3. Public Participation –

None.

4. Minutes: January 27, 2020 meeting – L. Rydecki pointed out that the first line should say D. Nagel called the meeting to order, not T. Lane. Change was made. C. Anest made a motion to accept and C. Stamm seconded it. Motion passed 5 to 0.

5. Old Business – Review of Town Proposed Pay-As-You-Go Projects

- Town Planning with Craig Minor, Town Planner. C. Minor reviewed his three requests. Consultants would be needed for the first two projects, to meet with focus groups and interested parties and then guide us into developing these plans. Committee members requested C. Minor contact Hartford Hospital to see if they are receptive to the second request and get back to them. The third project would need an architect to meet with focus groups and then prepare drawings of what the town wants to see. C. Minor commented that there may be a grant available for the third request.
- Fire Department with Chris Schroeder, Fire Chief. C. Schroeder was joined at the table by the Fire Commission and then reviewed their requests. Their first request, as well as the third and eight, would all be bonded projects due to the amount of money, and therefore are not under the purview of the CIP Committee. They were discussed in detail anyway. For their second request, they requested that the amount be put back to \$72,000 from the \$60,000 in the Town Manager's revision. They said that the PPE equipment is now costing close to \$5,000 per person and that is why they need the higher amount. C. Schroeder explained that J. Murphy told him that their fifth and sixth priorities would be done using monies in General Property Improvements, which is a Facilities account. C. Schroeder said that they want the money back in their control and that the charter says that the Fire Commission has control over all Fire building improvements. L. Rydecki explained that their fifth and sixth priorities were pushed out to 2021-2022 by the former Town Manager and that J. Murphy offered to get these projects done earlier with the use of the General Property Improvements account. She also told them that they could have a purchase order put in to reserve their money on July 1. This way they could get them done in 2020-2021 or even earlier, if funds allow. C. Schroeder and the Fire Commissioners again said that they want the money back under their control.
- Board of Education, with Maureen Brummett, Superintendent of Schools and Lou Jachimowicz, Chief Finance and Operations Officer. They have two requests and explained both of them. They handed out a bus replacement schedule to show that they plan to replace six busses next year. A question was asked about the cost of busses and Lou explained that full size busses are around \$95,000 and smaller ones vary from \$25,000 - \$45,000 depending on the type and features needed. The question of what happens to the old busses was answered by L. Jachimowicz, who explained that when there is a good value, they are traded in. If not, they are sometimes used by other departments or sold, depending on condition. After a question, it was explained that there are many regulatory requirements that sometimes prevent the feasibility of keeping busses longer than 11 years. M. Brummett explained that the School Technology request will get chromebooks and appropriate cases for two grade levels. They cost approximately \$250 each plus cover and have a 3 – 4 year life cycle. M. Camillo asked if due to the cost and life expectancy, these should be in CIP? L. Rydecki explained that the CIP fund is the only place that funds can be accumulated and flow year to year. Since this is a reserve account, CIP is the appropriate place.

6. Public Participation –

Gail Budrejko – 21 Isabelle Terrace: Asked how the funds in the outstanding balance for the Board of Education projects are used. M. Brummett and L. Jachimowicz were invited back to the table by D. Nagel to explain. The bus balance is from the leftover grant money after the bus garage diesel spill. They are being held until after the Town Hall project is complete, and will be used to put back the parking area for the busses. The School Technology balance will be used close to the end of this fiscal year when the newest models of chromebooks are available.

Rose Lyons – 46 Elton Drive: Surprised that no one on the committee asked about the outstanding balances of the projects. Also was upset with the discussion of projects that should be with building committees or other committees. She wondered if there are any guidelines for the CIP committee.

7. Next Meeting – 2/5 starting at 5:00pm.

8. Motion to adjourn- M. Camillo – Second – C. Stamm; - motion passed 5-0 to adjourn the meeting at 6:32 p.m.

Respectfully submitted:

A handwritten signature in cursive script that reads "Lisa Rydecki".

Lisa Rydecki, Deputy Director of Finance