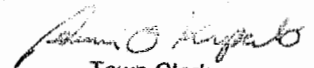


TOWN OF NEWINGTON

ANNA REYNOLDS SCHOOL PROJECT BUILDING COMMITTEE

2022 FEB -4 AM 10: 58

REGULAR MEETING MINUTES

  
Town Clerk

February 3, 2022, Zoom Event

- I. Call to Order – Committee Chairperson Stephen Woods called the meeting to order at 5:16 PM.
- II. Roll Call – Members present: Stephen Woods, Chairperson; Michael Camillo; Kim Radda; Amy Perrotti; Carol Duggan; and Jeremy Whetzel. Others Present: Paul Dominov and Jennifer Mangiagli, Kaestle Boos Associates; Marnie Liska and Jim Giuliano, Construction Solutions Group; Tom DiMauro, Newfield Construction; Maureen Brummett, Ph.D., Superintendent of Schools, Lou Jachimowicz, Chief Finance and Operating Officer, and Jason Smith, Principal; James Krupiński, Town Clerk; and Jeff Baron, Director of Administrative Services.
- III. Public Participation – None.
- IV. Take Action on Prior Meeting Minutes - Mr. Camillo made a motion that the corrected minutes of the January 20, 2022 meeting be accepted as presented. A second to the motion was made by Ms. Perrotti. The motion passed by a vote of 6 YES to 0 NO.
- V. Take Action on Invoices – There were three invoices. One from Aqua Backflow Gallicchio Plumbing for \$6,465 to scope the underground drain lines with a camera, one from the Commissioning Agent, and one from the Project Architect that included reimbursables from Advanced Reprographics for printing the plans and specifications for Town Plan and Zoning Commission review. Ms. Liska stated that she had reviewed the invoices and that the work was done in accordance with the respective contracts. Mr. Camillo made a motion that the three invoices be approved be approved as presented. A second to the motion was provided by Ms. Radda. There was no further discussion. The motion passed by a vote of 6 YES to 0 NO.
- VI. Architect’s Update – presented by Ms. Mangiagli. The furniture inventory has begun. Kaestle Boos Associates is scheduled to visit the school again on February 8<sup>th</sup>. After that their furniture analysis will begin. This study is well underway. The architect’s focus has been on the meeting with State Office of School Construction Grants and Review on February 9<sup>th</sup>. They received additional comments on the site from the Town Engineer. They will be addressed. The Commissioning Agent issued a report that contained a few comments that have been addressed. There was a productive meeting with the Fire Marshal and the Building Inspector, on phasing and on temporary egress

during construction. Those officials had input and concerns, both on egress and on construction zones. There were a few comments that resulted from this meeting. There will be a second meeting with the Fire Marshal and the Building Inspector and also with school officials.

- VII. Owner's Project Manager Update – Ms. Liska stated that she had been updating the project budget. There have also been weekly Zoom meeting calls to discuss the preconstruction schedule. The project is achieving all the milestones. The next one is the meeting with the State next week. They will review the final condition documents and review the project in detail and, hopefully, will authorize the project to go out to bid. Then Newfield can issue bids by the end of the month. Some additional consultants are needed. One is to monitor the storm water runoff. She has been working on an RFP to do that. This is needed each week and after each rain event. An engineer is also needed to perform the Special Inspection Coordination. The hourly rate from the State bid will be used to select the Special Inspector. A material testing firm is also needed. She has also been working towards getting them on board for June. Mr. Woods asked about the DEEP (Connecticut Department of Energy and Environmental Protection) inspections. Ms. Liska responded that the Town will need to go out to bid/RFP (Request for Proposals) for these. It is quite a significant amount of money. Tri-State Materials Testing Lab will do the Special Inspections, but they cannot do the DEEP testing.
- VIII. Construction Manager's Update – provided by Mr. DiMauro. Newfield Construction has been getting ready for the Plan Completion Review (PCR) meeting with the State. He presented the schedule, which has been updated since the last meeting. There have been local sign offs. The PCR meeting is scheduled for February 9<sup>th</sup>. Everything is going as planned. They hope to be out to bid by February 28<sup>th</sup>. Mr. Woods asked about his comfort with the phasing plan. Mr. DiMauro responded that yes, he was comfortable with it. There had been a couple of revisions. Egress and phasing were coming along nicely. Mr. Woods asked about local officials' involvement once the 3rd Party Code Review was completed. Mr. DiMauro replied that the 3rd Party Code Review was now complete, and the local officials would be active in their calls for testing, etc.
- IX. Any Other Business Pertinent to the Committee – The next Regular meeting is scheduled for February 17<sup>th</sup>. The Town should hear from the State at some time around February 17<sup>th</sup>. Ms. Mangiagli noted that there are 83 items on the State's checklist, so she is expecting a lengthy meeting. The initial meeting may just be to go over documents, with a follow up meeting to review the plans.
- X. Public Participation – None.
- XI. Comments by Members – Mr. Woods noted that this meeting went quickly. That won't always be the case. Some of the meetings will last much longer. Ms. Perrotti thanked Mr. Woods and Mr. Smith for their presentation to the Board of Education. Mr. Woods stated that Mr. Smith did a great job.

XII. Adjournment – the meeting adjourned at 5:36 PM.

Respectfully submitted,

*Jeff Baron*

Jeff Baron  
Director of Administrative Services