

LUCY ROBBINS WELLES LIBRARY

RACE COMMITTEE MEETING

APRIL 11, 2022

MEMBERS IN ATTENDANCE:

Diane Stamm, George Lillenstein, Kevin Mason, Anna Eddy, Christine Shooshan  
Neil Ryan, Maureen O'Connor Lyons, LeeAnn Manke, Laurel Goodgion, Meghan  
Manke, Lisa Jones, Sally Larkins, Andrew Brecher, Pauline Kruk, Iris Larson, Ron  
Tramadeo

STAFF:

Karen Benner  
Jennifer Hebert

CALL TO ORDER:

Meeting was called to order by Diane Stamm

DISCUSSION

The following items were discussed:

- Bottled Water - Friends will be provided the water. Ron will move the water again.
- Refreshment Tables - Determined to need about 15 tables for refreshments
- Cleanup Crew – Along the race course and after the race, volunteers will help.
- Trophies & Booster Awards – All set, waiting to receive the medals.
- Sponsorships - Spreadsheet of all the sponsors will be sent out, all information there, including of all the sponsors that have paid
- Prizes - Prizes are still coming in from donors. A decision was made to do special baskets because of the 25<sup>th</sup> anniversary. Will do a Bill Rogers, Main Street, and Berlin Turnpike basket.
- Registration Form And Online Registration -Need a breakdown on a spreadsheet of paper registration forms and online registration, particularly of the ages of the registrants

RECEIVED FOR RECORD  
IN NEWINGTON, CT  
2022 MAY -4 PM 2:14  
Town Clerk

- Rates – All set
- Numbers – Kevin
- Police, loudspeaker/starter horn, homeowner's notification, course signs and sponsor signs – Ron. Notification will be sent out to nearby homeowners mid-week before the race, mile signs are at the library and race signs are at Ron's
- Bathroom and Power – At the library
- Race volunteers and Road volunteers – Neil will look into the number of volunteers. In the past, there have been too many high school volunteers. It is prom that weekend so student volunteers might be more difficult to get. There is a possibility of sponsors sending volunteers to help. Volunteers are needed on Garfield Street deterring cars, but cannot use teen volunteers. Will close off the road at Cambria so that no traffic can go down the road,
- Ambulance And CERT – All set
- T-Shirts - In communication with the vendor making the t-shirts. The color of the t-shirts is royal blue with white lettering. Still need to proof the logo.
- Public Relations - Developing a flyer to send out to participants from sponsors. Will reach out to schools about getting information into the classroom about participating in the race. Would like to get the town council / state representative involved. Maybe even have a proclamation for the race. Maureen is working with Avery Soda. Will be offering a variety of soda, no special type. The bottle will have the 25<sup>th</sup> logo on it. Will be holding a food drive for Newington food bank. It will be a paper drive to include toilet paper and paper towels. There was a proposal for a DJ for the finish line, the cost would be \$200. Need to investigate how early music can be played in the neighborhood. Also need to look into where the DJ can get power, the location of the DJ setup. There will also be a table to promote the Legacy Society at the race.

#### ADJOURNMENT:

The meeting concluded at 7:10 p.m.