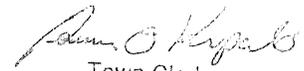


**LUCY ROBBINS WELLES LIBRARY
VIRTUAL BOARD OF TRUSTEES MEETING
APRIL 13, 2020**

RECEIVED FOR RECORD
IN NEWINGTON, CT

2020 MAY -5 PM 3:03


Town Clerk

BOARD MEMBERS IN ATTENDANCE VIA CONFERENCE CALL

Lee Bradley, Anna Eddy, Laurel Goodgion, Judy Igielski, Lisa Jones, Iris Larsson, Pauline Kruk, Maureen O'Connor Lyons, LeeAnn Manke, Pam Raynock, Neil Ryan (joined at 7:21 PM), Christine Shooshan, Diane Stamm

STAFF

Lisa Masten, Library Director
Karen Benner, Assistant Library Director
Gail Whitney, Secretary for the Board

FRIENDS

Kim Radda

TOWN COUNCIL LIAISONS

Chris Miner

TOWN COUNCIL LIAISONS ABSENT

David Nagel

CALL TO ORDER

The meeting was called to order by Diane Stamm at 7:02PM

I. ROLL CALL

II. PUBLIC PARTICIPATION

There was no Public Participation.

III. TOWN COUNCIL LIAISON

Chris Miner stated that everyone is still trying to get acclimated to these virtual meetings which are getting a bit easier. Budget discussions will restart soon, and at this time everything is a day-to-day experience with hopes to get better by the end of the month.

IV. SECRETARY'S REPORT/COMMUNICATIONS

Iris reported that she sent a get well card to Eric Rothausser on behalf of the Board of Trustees.

V. APPROVAL OF MINUTES

Judy Igielski was mentioned as in attendance and absent at the March meeting. Laurel asked that the pages be numbered, and on page five the word "fritted" should be "frittered." Diane commented that on page four under Library Director's Report it should read "out of our control" and not "out of control." **MOTION: Laurel Goodgion made a motion to accept the minutes of March 16, 2020 as amended, LeeAnn Manke seconded the motion, all were in favor, Judy Igielski abstained as she was not in attendance, the motion was accepted with an 12-0 vote.**

VI. REVIEW OF ANNUAL ACTIVITIES CALENDAR AND COMMITTEE ASSIGNMENTS

Diane commented that due to the present circumstances the Activities Calendar is blown out of the water, however it is moving along. She did question the timing for the Library Director's evaluation and Laurel asked if Lisa could please speak with the Town Manager to review a timetable for this. The calendar does state on-going meetings and work on the 5K Race which has been postponed and will be discussed in detail later on in the meeting. Additionally, the book sale is tentatively scheduled for June. National Library Week would have taken place this week. The Hanel events will be discussed under that agenda item.

VII. TREASURER'S REPORT

LeeAnn emailed the following report to the Board, and highlighted limited activity in checking, 5K Race sponsorship and registration money. She is still waiting for the invoice on the additional insurance but she is assured it is in the process. She did receive an investment report from Kingston that reflects a substantial decrease in market losses, however noted in the report was that things are getting better:

LRWL Treasurer Report March 31, 2020

ACCOUNT STATUS

Money Market in Investment Kingston (Unrestricted Funds)

Opening/Beginning Balance (2/29/2020)	\$106,880.36	
Interest Earned	<u>57.85</u>	
Ending Balance (3/31/2020)		<u>\$106,938.21</u>

Santander Money Market (Restricted Funds)

Beginning Balance (2/29/2020)	\$ 7,549.05	
Income:		
Interest Earned	<u>0.64</u>	
Ending Balance (3/31/2020)		<u>\$ 7,549.69</u>

Santander Checking (Unrestricted Funds)

Beginning Balance (2/29/2020)		\$19,669.48	
Income:			
2020 5K Race			
Sponsors	\$ 900.00		
Registration	<u>335.00</u>		
Race	\$ 1,235.00		
Memorial/Adult Programming	315.00		
Aetna Matching Grant	<u>165.00</u>		
		<u>\$ 1,715.00</u>	
		\$21,384.48	
Expenses:			
Gifts to the Library: Subscriptions (<u>27.62</u>)			
		<u>(\$ 27.62)</u>	
Ending Balance (3/31/2020)			<u>\$21,356.86</u>

Santander Update as of 4/13/2020:

Unrestricted Checking Balance is same as March 31, 2020.

All reimbursements from restricted funds have been made to unrestricted checking account. To date, we have received \$9,550.00 in 5K race sponsorships.

For Consideration:

The 2019 5K Race Sponsorships were promoted for funding Children's Room Improvements.

Net Profits Apportioned to All Sponsors	\$ 7,524.37
Additional Sequin Lodge Donation	<u>500.00</u>

