

NEWINGTON PARKS & RECREATION
BOARD MEETING
TUESDAY, APRIL 19, 2022

RECEIVED FOR RECORD
IN NEWINGTON, CT

2022 APR 29 AM 10:43

I. CALL TO ORDER

Jay Bottalico called the meeting to order at 7:07 PM.

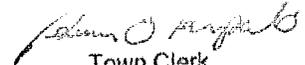
II. ROLL CALL

Board Members Present: Jay Bottalico, Billy DeBlasio, Eileen Francolino, Thomas Gill, Tim Hutvagner (virtual), Anthony Kulowski (virtual), Ed Marchion, and Don Woods

Board Members Absent: Richard DaSilva, Matthew Kulowski, and Nicole Pane

Council Members Present: None

Staff Members Present: Bill DeMaio, Superintendent; Sam Lostocco, Administrative Secretary, and Melissa Miller, Administrative Secretary


Town Clerk

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF THE MINUTES – MARCH 15, 2022 MEETING

- **Motion:** A motion was made by Billy DeBlasio to approve the minutes of the meeting on March 15, 2022. Eileen Francolino seconded the motion. The motion passed unanimously.

V. ADDITIONS TO THE AGENDA

NONE.

VI. PUBLIC PARTICIPATION

NONE.

VII. CORRESPONDENCE

a. Note from Jill Price

Bill DeMaio reported that Jill Price made a \$1,000.00 donation for summer camp scholarships. She donated last year too. The Department really appreciates her generosity.

b. Letter from Newington High School

This was a thank you letter for the \$50.00 donation toward any Newington Parks and Recreation Program Fee, as part of the annual Ciara McDermott Basketball Classic.

c. Thank You Notes from Paterson School Kindergarten Students

Bill DeMaio reported that three kindergarten classes from Paterson School came to the Newington Parks and Recreation office as part of a field trip to learn about the community. We gave them a tour of the Mortensen Community Center and the gymnasium. It was a fun visit.

VIII. SUMMARY REPORTS

The Monthly Report and Tree Warden Report for March 2022 were given to the Board to review. Bill DeMaio stated the reports were self-explanatory.

IX. OLD BUSINESS

a. Recommendations for the make-up of the Board

Bill DeMaio asked Chairman Bottalico if we could move Old Business to later in the meeting. James Krupienski, Town Clerk, is coming to speak about this topic and he is currently at the Town Council Meeting. Chairman Bottalico agreed to come back to this topic later in the meeting, once the Town Clerk is able to attend.

X. NEW BUSINESS

a. 2022 AARP Community Challenge Grant Program

Bill DeMaio reported that this Board was asked to take over the administration and reservations of the Municipal Parking Lot. This leads to additional responsibilities for the Parks and Recreation office. The Department thought it would be nice to build a beautiful, professional pavilion with solar lighting and a concrete floor. We put together a grant in the amount of \$158,000.00 and applied to AARP. Bill DeMaio is hoping that the Board will endorse the concept of applying for the grant and putting up a pavilion. We had four 10 x 20 tents last year for the concerts at the Municipal Parking Lot and the wind and the rain ruined them. They cost \$1,500.00 a piece. So, the Department spent \$6,000.00 on broken tents. The \$158,000.00 pavilion will be 33 ft. x 64 ft. Since we don't yet have the money for the new pavilion, we went to Lowe's and bought a \$3,200.00 shed-like pavilion. The Town staff put it up, grounded it, did the electrical work, and it passes the building codes. It is positioned sideways, so the sun isn't in people's eyes anymore. We have signage coming and it will tie us over until, if and when, we are able to build a pavilion. Bill DeMaio is requesting for the Board to endorse the idea of this grant.

- **Motion:** A motion was made by Billy DeBlasio to fully endorse the concept of building a pavilion at the Municipal Parking Lot, as described in the grant application sent to AARP. Don Woods seconded the motion. The motion passed unanimously.

Thomas Gill asked Bill DeMaio if the Town has a grant writer. Bill DeMaio responded there are two part-time grant writers that the Town Manager hired. They have been contributing to different grants throughout the Town. The timing wasn't good for them to work on this grant. Bill DeMaio shared that it is "hit or miss" with grants. You never know when grant money is going to pop up. Jay Bottalico asked Bill DeMaio if he is the one who finds a lot of these grants. Bill DeMaio replied the Department does what we can to apply for grants that focus on the Parks and Recreation Department and the community of Newington. Thomas Gill asked Bill DeMaio if the infrastructure money that will be available, in time, can be put towards anything that can be pushed in our direction. Bill DeMaio responded that it is possible and Mill Pond Pool is possible. Right now, Bill DeMaio reads it as infrastructures such as dams, waterways, intercoastal ways from West Hartford to Newington, banks of the rivers, underground utilities, and drainage. Bill DeMaio works with the Finance Director, Janet Murphy, to bounce ideas off of her to see what is possible for the money. The Department did get ARPA money for the concerts because of economic development for the Town. We also got \$7,500.00 from Data-Mail to do the concerts. Jay Bottalico said that we are very fortunate, compared to other towns, in regards to sponsorships. Bill DeMaio went on to say that the local businesses are very supportive of the Department. Cities tend to qualify for a lot more grant money because of their societal issues, minority population, and low income. Newington doesn't qualify for grants for those purposes.

b. Summer 2022 Program Guide

Bill DeMaio reported that this is the biggest Program Guide the Department has ever printed at 36 pages. He went on to share how The Flying Monkey gave us \$4,200.00 for advertising on the back page of our four quarterly brochures. Bill DeMaio tries to promote the businesses that support our Department by doing Facebook Live videos. The Board watched the Facebook Live video that Bill DeMaio filmed in front of The Flying Monkey. Jay Bottalico complimented Bill DeMaio on a job well done. Dave Johnson, from Geico, is happy. He gets a ton of insurance references from Motorcycle Madness. People are buying insurance for motorcycles through Geico. Don Woods asked if Hadeel Majdoub, Recreation Supervisor, still does the layout for the Program Guide. Bill DeMaio replied by saying that Hadeel continues to do a great job with formatting the Program Guide.

- **Motion:** A motion was made by Tim Hutvagner to accept the Summer Program Guide, including the fees and charges associated with each event, program, and facility. Ed Marchion seconded the motion. The motion passed unanimously.

c. NRPA – July is National Recreation and Parks Month

Bill DeMaio reported that every year, we write a proclamation for National Recreation and Parks Month in July. He hopes the Board will endorse it and pass it on to the Mayor and the Town Council to read at their last council meeting in June. It is a nice thing for the Town.

- **Motion:** A motion was made by Thomas Gill to endorse the NRPA campaign that July is Recreation and Parks Month and request that the Town Council and Mayor proclaim this month at the Town Council Meeting on June 28, 2022. Billy DeBlasio seconded the motion. The motion passed unanimously.

d. King's Lacrosse Letter of Agreement – October 16, 2022

Bill DeMaio reported that last month, he told the Board that he was negotiating a deal with King's Lacrosse. The next day, he met with a King's Lacrosse representative from Boston. They toured the facilities and went over the details of the tournament. King's Lacrosse is really excited about coming here in October. The Board can view the final Letter of

Agreement. Jay Bottalico asked Bill DeMaio if they are set with all of the fields for the tournament. Bill DeMaio responded that they did request the possible use of Clem Lemire Field, if it rains. We do have that availability. Youth Soccer is cooperating and is not scheduling anything on that date. We offered Youth Soccer the concession stand, so they will be able to make some money for their organization during the tournament. Don Woods asked Bill DeMaio if the Department gets a cut of the concession stand money that is earned. Bill DeMaio responded that Youth Soccer will be getting all of the profits. Billy DeBlasio asked Bill DeMaio if teams are allowed to put pop-up tents on the turf field at Clem Lemire. Bill DeMaio replied that tents can only be put up if they are placed in water barrels or have sand bags holding them down. There cannot be any spikes placed in the ground because of irrigation. At Clem Lemire, we wouldn't want the turf to get ruined.

- **Motion:** A motion was made by Eileen Francolino to accept the King's Lacrosse Letter of Agreement for the October 16, 2022 youth lacrosse tournament. Ed Marchion seconded the motion. The motion passed unanimously.

Bill DeMaio added that the Department is working with the Lucy Robbins Welles Library since they have a restaurant program which includes about 38 restaurants. We will hand out a flyer with the restaurants to promote the library's program. In the meantime, two organizations called to be part of the tournament day. A new massage business on Day Street is going to provide chair massages to families who have traveled here for the tournament. She is planning to advertise in our Program Guide, eventually. An exercise business on Alumni Road is offering for families attending the lacrosse tournament to exercise, free of charge, in between games. Bill DeMaio attended the Newington Chamber of Commerce meeting and promoted the tournament weekend. Attending the Newington Chamber of Commerce meetings has helped to get the word out to businesses in Town.

e. Trantolo and Trantolo Sponsorship

Bill DeMaio reported that this sponsorship is still in the negotiation process. It still has to be passed by the Trantolo family. Bill DeMaio wanted to make the Board aware of this possible sponsorship.

- **Motion:** A motion was made by Ed Marchion to accept the concept and continue negotiations of the Trantolo and Trantolo public/private partnership for \$5,000.00 in cash and \$5,000.00 in in-kind services to be the presenting sponsor for the Life. Be in it. Extravaganza fireworks. Don Woods seconded the motion. The motion passed unanimously.

f. B&M Tree Service Sponsorship

Bill DeMaio reported that B&M Tree Service is a contract service for trees. They are very excited about being part of the Department's programs. They asked what we wanted/needed and it was parachutists. There are three parachutists scheduled at 8:00 p.m., after the Craft Beer Night on Friday, July 15th and the band Southern Voice will be performing. One of the parachutists will have smoke, one will carry a sign that says B&M Tree Service, and the other will have streamers. It is exciting! Bill DeMaio went on to say that it is an expensive proposition, but they are willing to pay for it.

- **Motion:** A motion was made by Don Woods to accept the \$2,000.00 public/private sponsorship with B&M Tree Service for the parachutist at the Life. Be in it. Extravaganza, as outlined in the agreement. Billy DeBlasio seconded the motion. The motion passed unanimously.

Eileen Francolino asked if we need any insurance to do this. Bill DeMaio replied that part of the fee is that they buy the insurance. It is one million dollars on top of the Town having 10 million dollars in insurance.

Billy DeBlasio asked if the Department is doing advance ticket sales for Craft Beer Night again this year. Bill DeMaio replied that we will make sure to have those printed for advance sales. We will be providing each Board member with twenty Craft Beer Tickets to sell, if they can sell them. The cost of a Craft Beer Night ticket is \$25.00 in advance and \$40.00 at the door.

XI. REPORTS

a. Summer Camp Scholarship Donations

Bill DeMaio reported that Tony Palermino donated \$15,000.00 to the Newington Parks and Recreation Department. He has been a big supporter of the Department since Bill DeMaio has been here. Bill DeMaio went on to say that he is totally appreciative of the generous donation. Tony Palermino does not want any fanfare, he just wants to do good for the kids in Newington. His donation is going to pay for the live animal petting zoo, clowns, stilt walkers, and magicians, and \$5,000.00 of the donation will be used for Camp Scholarships through Human Services. We are going to use Jill Price's donation and Tony Palermino's donation to pay for the whole summer of Camp RECreate for an 8th grader in town who was displaced from his family. The Department is very appreciative of these donations. Billy DeBlasio added that both Jill

Price and Tony Palermino should receive a Kindness Counts sign, if they haven't already. Bill DeMaio replied that they have both received a Kindness Counts nomination from the Department.

b. AARP/FitLot Exercise Programs

Bill DeMaio reported that we had received a \$3,500.00 grant each year, for three years. It is a struggle though. We have to provide physical education teachers that have specific certifications. Kelly Tinkham, Recreation Supervisor, found a trainer at Revolution, a new fitness center in town. They will be teaching free exercise classes, Monday – Friday from 3:00 – 4:00 p.m. at Clem Lemire Athletic Complex. Patrons can sign up on our Department's website.

c. Mill Pond Summer Concerts

Bill DeMaio reported that the Department had 500 magnets printed, listing all of the concerts for this season. This is the most concerts that we have ever done. There may not be another town in the state of CT that offers as many concerts as we do. The talent this year is incredible and the Department is really excited! Sam Lostocco shared the audio of Jordan Oaks, a country singer from Nashville, who is performing at Mill Pond Park on June 9th for the Newington Goes Country event. Flood Law Firm gave the Department a \$3,200.00 donation for the Newington Goes Country event. They had donated \$2,500.00 last year. Scott Greczkowski posted the video clip of Jordan Oaks on the What's Happening in Newington Facebook page. Nick Gallicchio donated \$1,000.00 to provide a mechanical bull for the event. Tony Palermino is donating the Live Animal Petting Zoo. We will also have train rides, blue blocks, and it should be a fun time if the weather is good. Bill DeMaio went on to share that Michael Minelli is also going to do a video clip, similar to Jordan Oaks', to promote his performance at the Life. Be in it. Extravaganza on Saturday, July 16, 2022, before the fireworks. Campbell Cooling donated \$3,500.00 to sponsor the Michael Minelli performance. Eileen Francolino shared that Michael Minelli posted a video of himself singing his order at McDonald's. She heard that someone sent it to McDonald's headquarters and it may be used in a commercial. Bill DeMaio shared that Michael Minelli and Jordan Oaks have both been nothing but nice to deal with. It has been a pleasure to work with them.

d. Veterans Memorial

Bill DeMaio had Melissa Miller report the numbers for the Veterans Memorial. Melissa Miller shared that there are currently 70 registrations for the Veterans Memorial: 13 new and 57 renewals. Bill DeMaio went on to say that this is the first year that the Veterans Memorial will be in Newington's Memorial Day Parade. Melissa Miller added that copies of the registration form will be handed out at the Memorial Day Parade, to encourage more name registrations for the memorial. There has been a lot of interest. Bill DeMaio added that the memorial with the new list of names will be unveiled at the Life. Be in it. Extravaganza. A band will be playing patriotic songs from each branch of the military.

e. Kindness Counts Program

Bill DeMaio had Sam Lostocco report the numbers for the Kindness Counts Program. Sam Lostocco reported that there are close to 200 nominations. Approximately 25-30 more signs will be delivered to Newington residents this week. Don Woods asked what the return rate was for the signs, once the program is over. Sam Lostocco shared that the return rate is approximately 50 percent. Bill DeMaio added that some people love the signs and they keep them in front of their houses. Eileen Francolino asked if the Department needs help delivering the signs. She said there are students in the Newington High School Honor Society that are looking for volunteer hours. Sam Lostocco mentioned that would be a good way for the students to receive volunteer hours, while also helping with the Kindness Counts Program. Bill DeMaio and Sam Lostocco named some of the people who are volunteering to deliver signs: Tony Palermino, Joe Duggan, Jack Morgan, Matt Nelson, Kris Riley, and Bridget Holloran. Bill DeMaio added that Pat Foley posted a picture on Facebook and she was proud to be standing next to her Kindness Counts sign. Everyone has different reasons for getting involved in this program. Thomas Gill asked for an explanation of the Kindness Counts Program. Bill DeMaio explained that the Kindness Counts Program started a few years ago, to try to develop kind people in our community. If someone wants to nominate a neighbor, they can provide the contact information of the kind person and a brief summary of their act of kindness. It is a simple process. People are nominated and the Department mails them a letter and delivers a Kindness Counts sign in their front yard. Volunteers deliver the signs. In July, we have a Bring Your Own Cheese (BYOC) Party at Mill Pond Park during the week of the Life. Be in it. Extravaganza. People can bring their Kindness Counts sign to that event. People who bring back their sign will get a free glass of wine, sponsored by Happy Harry's Wine and Liquor. We take a picture of the whole group, all holding their signs. It is a fun time... a nice thing to do for the Town. Thomas Gill mentioned that he received a Kindness Counts sign in his front yard. He thanked the Department for doing the program. Bill DeMaio congratulated him for his kindness.

f. Beechwood Park Update

Bill DeMaio reported that because of COVID and the supply chain, the supplies for both the projects of the lights at Clem Lemire and the Beechwood Park Playground take about 8-12 weeks to order. Bill DeMaio asked the Finance Director, Janet Murphy, to write a letter to both companies and if the budget gets passed tonight, she will send out the letters stating

that the budget was passed and the money is allocated for the projects. A purchase order would be given as of July 1st, since it is not legal to make a purchase order before July 1st, by government standards. This way, the supplies for both projects could be ordered. We are trying to expediate everything we can to get these projects going. Bill DeMaio shared his appreciation of Janet Murphy and the Finance Department for working with us to make this happen. Jay Bottalico asked if Musco Lighting already has the items in stock or if they are holding them for our project. Bill DeMaio replied that Musco Lighting has shared that they fabricate each job, specifically for that job. Thomas Gill said that is true and they actually set things up for each particular project. Before the pandemic, everything was as needed. Everything was custom and ordered two weeks before it would get there, as supply and demand. Now, it is hard. Bill DeMaio gave a shout-out to Ray Gagnon for making sure that as soon as the equipment lands, he will have the lights up in three days.

At this point in the meeting, James Krupienski, Town Clerk, provided clarification to the Parks and Recreation Board regarding the recommendation for the make-up of the Board. This was listed earlier in the agenda as Old Business. James Krupienski shared that the quorum is set at 51%. The majority party, the number of maximum members you can have, is statutory. The majority of a quorum itself is set by Robert's Rules. If you go with a seven-member Board, the quorum is four. You can pass the recommendation this way, and the Town Council can create the ordinance, as necessary. Eileen Francolino stated that the State Statute says that with a Board of seven, the maximum from the same party is five. James Krupienski said you can make it more restrictive, if the Town Council is on board with that decision. Don Woods suggested that if we have a Board of seven (4:3 – a simple majority), with 2 alternates on each side, we should easily be able to meet any quorum and meet the volunteer needs of the Department for special events, as long as we have members who are willing to participate. Don Woods shared that he had talked to the Chairman of the Charter Revision Committee and he is going to invite Don Woods and Jay Bottalico to a meeting; anyone can come publicly, as well. It is to the Board's advantage to make a recommendation. James Krupienski excused himself from the meeting at this time. The conversation about the number of Board members continued and the topic of alternates was discussed. As an alternate, you can attend the meeting but you can only vote if the Chairperson appoints you to vote. Don Woods shared that he is thinking about keeping the Parks and Recreation Board viable. The most important thing with the Parks and Recreation Board is policy. Don Woods went on to say that Bill DeMaio does all the leg-work for the items that are voted on and the Board votes on the Parks and Recreation policies. We are not a political Board. This Board has always stuck together. Don Woods is proposing to make the Parks and Recreation Board a seven-member Board with a simple majority (4 majority members and 3 minority members) and each party has 2 alternates. We would be back to an eleven-member Board, but would only need four members to make a quorum. Billy DeBlasio asked if an alternate member counts towards the quorum. Don Woods replied, only if there are not four members for the quorum. In that case, an alternate would be appointed by the Chairperson to be a member for the night. Thomas Gill added that the alternates can talk and participate in the meeting. They just can't vote. Don Woods shared that if the make-up of the Board winds up being an ordinance, and it is not working, it can be changed. Right now, the Board is restricted by being in the Charter. If it goes to an ordinance, with a 2:3 vote, they can change it. Jay Bottalico asked Tim Hutvagner to share his thoughts on this topic. He is looking forward to the future and would like to keep it as an eleven-member Board. He thinks that younger people will come back out and volunteer. Jay Bottalico asked Anthony Kulowski for his opinion. Anthony Kulowski echoed the thoughts of Tim Hutvagner, keeping it an eleven-member Board. Ed Marchion stated that this is out of our hands and that the Town Charter Revision Committee is only taking our recommendation. A conversation continued regarding how hard it is to find volunteers, in general.

- **Motion:** A motion was made by Don Woods to have a seven-person Board, with a quorum of four, a majority party of four, and a minority party of three with two majority party alternates and two minority party alternates. This is a recommendation to be forwarded to the Charter Revision Committee.

Eileen Francolino asked if a Democrat is elected as an alternate, can they only take the place of a Democrat at the meeting. The conversation amongst the Board members showed agreement that it would be up to the Chairperson. Thomas Gill shared that on the TPZ Committee, the majority alternate is asked to attend first, followed by the minority alternate.

Thomas Gill seconded the motion. Roll call was taken for a vote of the motion. The motion passed 6:2.

g. Legends Baseball Field – Lights Update

Bill DeMaio reported that he already mentioned this topic. Hopefully, the lights will be up in July.

h. Flower Display

Bill DeMaio reported that the Parks and Grounds Division made an American Flag out of flowers, last year, on Cedar Street and Mazzoccoli Way. This year, we are going to make a blue and gold "N" out of flowers for Newington.

i. Adult Education Classes

Bill DeMaio reported that the Department is offering 99 online classes in the areas of paralegal, pharmacy, computer work, and more. The Department will get 30 percent of the gross when we register people to take these online classes. It is an experiment, so we'll see how it goes.

j. June Events and Volunteers Needed – June 9th, 10th, and 11th

Melissa Miller shared a sign-up list for volunteers for the June 9th, 10th, and 11th events. There are multiple volunteer opportunities for Newington Goes Country (June 9th), Food Truck Friday (June 10th), and Motorcycle Madness (June 11th.) Board members can sign-up tonight, call the Parks and Recreation office, or email Melissa Miller to let us know what shifts you can volunteer for. The volunteer information will be shared with Joe Harvey, so that he can make sure we have volunteer shifts covered for these events.

k. Life. Be in it. Extravaganza 40th Anniversary Celebration

Bill DeMaio encouraged Board members to sign up online for this event, including their t-shirt size. We have beautiful t-shirts, designed by Hadeel Majdoub, Recreation Supervisor, that each Board member will get. We will have an opportunity to take a group picture of the Board members. Bill DeMaio hopes that the Board members will attend the event. He let the Board know that they should spread the word about the event. If any past Board members have passed away, a family member can attend the event in honor of them. Bill DeMaio and the Board mentioned some of the names of people that may be attending. Melissa Miller offered to take the Board member's information and she would register them in the computer system.

l. Mill Pond Pool Update

Bill DeMaio reported that this morning, he and Clay Pedigo went to Mill Pond Pool. The mechanics had the filter room open at Mill Pond Pool. There was an 8-inch PVC pipe, along the ground in the filter room for 18ft. It was all split in half. Five inlet pipes from there go into the filter system. The short story is, Mill Pond Pool is in deep trouble. There is a pool company coming, hopefully tomorrow, to estimate what it is going to take to fix. Bill DeMaio said the pipe is plastic, so he doesn't think it should be too expensive. It will be more of a labor cost than a product cost. It is in an awkward position on the ground, behind the filter. Bill DeMaio wanted the Board to know, in case they should hear it from anyone.

XII. COMMENTS BY THE BOARD

Don Woods shared the someone came into his store and was complaining, to a certain extent, that where her daughter lives, she has access to a system called Hello Mommy or Hello Mom. It is a system where parents get notifications from their child's preschool or daycare. The patron said she came to the Newington Parks and Recreation Office to see if this system was available through the Department and was told no. She wanted to know why. Bill DeMaio explained that there is an app on the phone that our new preschool director, Coral Richardson, brought to the Department's attention. The State of CT Office of Early Childhood uses it and it tracks each skill that kids are learning in preschool, during the day. It tracks their readiness for kindergarten. Through the app, teachers can send pictures and videos of the children and send it to the parents on their phone. Bill DeMaio said he didn't think much of it, as it was only \$100.00/month. He thought it was a great investment and told the preschool director to buy it for the preschool to use. Low and behold, Bill DeMaio found out that it is considered a computer program by the Town's IT Department. We are paying \$100.00/month and the parents are upset. They did hear about it since the preschool staff was so excited about it. Honestly, we didn't consider it a computer program since we all use apps on our phones. However, if it touches an iPad, a computer, or the tv screens in our office or the preschool classroom, we can see the way the IT Department looks at it. We now have to fill out a form asking for the IT Department to study the app to determine if they can support it. It could take a day; it could take a year. The Department is still waiting to hear back from Paul Boutot, the Town's IT Director. We want to be able to use the HiMama app because it is a good thing for the parents and the kids in our preschool program. We have the new iPads, we have the television screen in the preschool classroom, we have a laptop from the pools. It's not going to cost the Town anything. Don Woods asked Bill DeMaio if that is something that the Board should act on. He also asked if Bill DeMaio felt strongly that we should have it. Bill DeMaio responded that he thinks we should have the app. The Department has had complaints. It is a secure app and it doesn't touch the computer system itself. Bill DeMaio suggested that he would circle back with Paul Boutot to let him know that the Board is concerned about it and wants it to happen. That would be fair. Don Woods suggested that the Board could discuss it again at next month's meeting. Thomas Gill asked if it is the support that the IT Department is concerned about. Bill DeMaio replied by saying that the IT Department has to review it to determine if it is something he wants to support. Jay Bottalico asked if it was something that the IT Department would have to get into from a computer end of it. Coral Richardson has trained her staff; she is so good. She is going to train all of her staff, but they do not want to use their own phones to use the app. We were hoping to use the two iPads from the pools, as an economic way of doing it. Eileen Francolino shared that you can get another phone

number on your phone so that parents don't have the teacher's personal cell phone numbers. It would be a Google phone number. Bill DeMaio said we will look into it. Jay Bottalico said that Bill DeMaio should let Paul Boutot know that the Board members want to bring the concerns to his attention. That would be fair.

Eileen Francolino asked Bill DeMaio about the status of the Lucy Robbins Welles Library and the parking lot. Bill DeMaio responded that he did a little research and talked to the Chief of Police, Stephen Clark. He had asked Chief Clark if a staff member told someone they were not supposed to park there, what would happen if they parked there anyway. If someone wanted to park in an empty parking space, there is no ordinance and no state law saying they cannot park there. Eileen Francolino shared that apparently there is an MOU somewhere, about the use of the library parking lot during Parks and Recreation events, that the Building Committee did way back when. She added that the handicapped parking spaces are in the library area of the parking lot. Bill DeMaio added that Keith Chapman asked him to call OFI to see if we can use their parking lot, which he thinks they would be willing to do. If they ever turn the school bus parking and bus garage into a parking lot, that would be the greatest answer. The library can use our parking lot and the parking lot at the Senior and Disabled Center for their overflow parking. Thomas Gill asked if there is anything on paper, or any long-range plans, for ideas for the school bus parking lot and the bus garage. Bill DeMaio replied that he thinks the Town Manager has a sub-committee looking for places for the school buses and the bus garage. There is talk about finding another location for the school buses.

XIII. PUBLIC PARTICIPATION

NONE.

XIV. ADJOURNMENT

Jay Bottalico made a motion to adjourn the meeting. Don Woods seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:37 PM.

Respectfully submitted by,

Melissa Miller

Melissa Miller