

MEETING DATE:
MEETING PLACE:

Thursday, June 15, 2023
Zoom Online Meeting

SUBJECT TO APPROVAL

TOWN OF NEWINGTON
ANNA REYNOLDS SCHOOL PROJECT BUILDING COMMITTEE
REGULAR MEETING

- I. Call to Order – Chairperson Stephen Woods called the regular meeting to order at 5:15 p.m.
- II. Roll Call –
Members present via Zoom: Stephen Woods, Chairperson; Carol Dugan, Bruce Fletcher, Amy Perrotti, Kim Radda, Jeremy Whetzel.

Others Present:

Jennifer Mangiagli, Kaestle Boos Associates
Eileen Eagle, Construction Solutions Group
Rich Breitenbach, Newfield Construction
Lauren Rhines, Director of Administrative Services

- III. Public Participation
None.

- IV. Take Action on Prior Meeting Minutes

MOVED by Mr. Fletcher and seconded by Ms. Radda to approve the minutes of June 1, 2023.

VOTE: The motion was approved unanimously.

- V. Take Action on Potential Change Orders

Rich Breitenbach explained the change orders; specifically the credit for PCO 35 which was a result of a change in the retaining wall and addressing issues brought to them by the architect and engineer. After deliberation, the committee agreed to table the approval of this credit until they can review the total invoice and what percentage of the overall work the credit represents.

MOVED by Mr. Woods and seconded by Ms. Radda to approve Change Order 118 in the amount of \$4,988.48; and to table the approval of Change Order 35.

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VOTE: The motion was approved unanimously.

VI. Take Action on Invoices

MOVED by Ms. Perrotti and seconded by Mr. Fletcher to approve the following invoices in a total amount of \$82,764.09:

Vendor	Invoice Date	Invoice Number	Invoice Amount	Approval CGS	PO #	Description
CSG	6/6/2023	19	10,028.25	N/A	220708	Services through May 31, 2023
Meyer	5/31/2023	46238	255.68	5/9/2023	221421	Book Storage
Meyer	5/31/2023	46237	245.76	5/9/2023	221421	Table storage
IES	5/26/2023	17895	3,299.85	5/9/2023	220703	Services through April 30, 2023
KBA	5/30/2023	21011.00-26	16,227.55	5/9/2023	211302	Services through May 31, 2023
Tri State	5/15/2023	TSMT11730	900.00	5/9/2023	230001	Inspection / testing: 3/30, 4/11, 4/14
Tri State	5/15/2023	TSMT11851	1,145.00	5/9/2023	230001	Inspection / testing: 4/18, 5/3
Tri State	5/15/2023	TSMT11948	280.00	5/9/2023	230001	Inspection / testing: 5/10
Lightspeed Tech	5/17/2023	149913	50,382.00	5/9/2023	231389	Ceiling audio equipment
			82,764.09			

VOTE: The motion was approved unanimously.

VII. Financial Update.

Eileen Eagle, Construction Solutions Group provided a financial update and indicated that the project budget is still doing well. The summer work will be starting so there will be expenses for the materials testing and special inspections. The commissioning agent has been reviewing the equipment for the last phase also. The soft costs coming up will be moving and storage fees. Invoices for furniture and technology have also come through. The owner's contingency tracking is still doing well, also. Overall, the project is tracking on budget.

VIII. Architect's Update

Jennifer Mangiagli, Kaestle Boos Associates provided an update on the project. KBA continues to review contractor submittals, respond to RFI's and visit the site at least weekly. Furniture coordination and communication with vendors is ongoing. They continue to review potential change orders and contractors' Applications for payment. This evening they are recommending Payment Application #12 for approval.

IX. Owner's Project Manager Update

Eileen Eagle, Construction Solutions Group provided an update on the work done in the last few weeks. She stated that CSG has reviewed and approved both change orders and they will provide the information needed to approve change order 35 for the next meeting. The summer activities have started strong this week; the school was moved out on Tuesday and many items went to the bus garage. On Wednesday, items

were relocated into other parts of the school. She thanked the staff and maintenance crew that helped with all of this moving work. The demo and abatement are continuing and the site is very busy.

X. Construction Manager's Update

Rich Breitenbach, Newfield Construction, provided an update and stated that part of the new floors in B wing have been installed. The mat system in the will float and reinforce the floor toping, creating a slab at the flooring will sit on top of. The B wing is broken down into roughly 3 areas and the flooring is being phased so that other work can continue as well. The painter is scheduled to come in next week to prime and paint the new walls. The work in Phase 3 (main lobby, music room, stage, and cafeteria) is starting with increased manpower on site. The demo crews continue to work in the B wing and site work also continues. There is a tight two-month schedule for the next phases of work before the students come back for the fall. The outside of the E&F wing is starting with demolition and removal of the sidewalks and driveway. This work will change the traffic flow pattern and Reservoir Road and Fenn Road will be two-way points of egress. Signage has been erected to keep the public from entering the construction areas.

XI. Other Business Pertinent to the Committee:

a. Approve Application for Payment #12.

MOVED by Ms. Dugan and seconded by Ms. Perrotti to approve application for payment in the amount of \$859,778.86.

VOTE: The motion was approved unanimously.

XII. Public Participation

None.

XIII. Comments by Members

None.

XIV. Adjournment.

There being no objection, the Committee adjourned at 5:48 p.m.

Respectfully submitted,


Lauren Rhines

Director of Administrative Services