



Keith Chapman  
Town Manager

# TOWN OF NEWINGTON

200 GARFIELD STREET  
NEWINGTON, CONNECTICUT 06111

**MAYOR BETH DELBUONO**

## **NEWINGTON TOWN COUNCIL REGULAR MEETING MINUTES**

**Tuesday, July 12, 2022**

*This meeting will be presented as a Zoom Webinar/Hybrid Meeting.*

RECEIVED FOR RECORD  
IN NEWINGTON, CT  
2022 JUL 19 PM 3:46

*James E. Krupinski*  
Town Clerk

Mayor DelBuono called the meeting to order at 7:03 p.m.

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL

Councilor Braverman  
Deputy Mayor Budrejko  
Councilor Camillo (*via Zoom*)  
Councilor Donahue  
Councilor Manke  
Councilor Nagel  
Councilor Page  
Councilor Radda  
Mayor DelBuono

**Staff Attendees:**

Keith Chapman, Town Manager (*via Zoom*)  
Jaime Trevethan, Director, Senior & Disabled Center  
James E. Krupinski, Town Clerk  
Susan Gibbon, Council Clerk (*via Zoom*)

3. APPROVAL OF AGENDA

Motion by Councilor Manke to approve agenda; seconded by Councilor Radda. Motion passed 9-0.

4. PROCLAMATIONS/AWARDS

A. Retirement – Paul Boutot, Chief Information Officer

**Motion by Mayor DelBuono**

**PROCLAMATION**

**WHEREAS, Paul G. Boutot proudly served as a Sergeant in the United States Army, stationed out of Ft. Bragg, North Carolina, home of United States Army Special Operations Command, 18th Airborne Corps and 82 Airborne Division, receiving an honorable discharge in 1988; and**

**WHEREAS, Paul G. Boutot was hired as a Police Officer for the Newington Police Department, after the State of Connecticut Police Officer Standards and Training Council (POSTC), accepted his Comparative Compliance transfer request from the Los Angeles County Sheriff's Department, where he had been working as a Deputy Sheriff; and**

**WHEREAS, Officer Paul G. Boutot used his experience with computers and software applications to improve the records management functions for the Newington Police Department by introducing electronic forms and significantly streamlining the arrest process for Driving Under the Influence (DUI),**

from taking 2-3 hours to taking approximately 45 minutes, with the implementation of improved workflows and new forms; and

WHEREAS, Officer Paul G. Boutot served as a Field Training Officer (FTO), Defensive Tactics Instructor, and Bike Patrol Officer while assigned to the Patrol Division; and

WHEREAS, Officer Paul G. Boutot was assigned to Support Services Division, by Chief Richard Klett to work as the department's first Information Services Officer, assigned to work with the Capitol Region Council of Governments (CRCOG) and (13) other agencies as part of a Public Safety Consortium, on modernizing law enforcement Computer Aided Dispatch (CAD), Records Management Systems (RMS) and Mobile capabilities (Lucent Project). Officer Boutot, along with Highway Garage staff, deployed the department's first mobile data terminals (MDT's) as part of the region's Bluelink Project, providing officers with the ability to query local, regional, state, and federal law enforcement databases, communicate with dispatchers and other agencies throughout the state; and

WHEREAS, On November 27, 1996, Officer Paul G. Boutot was assigned to the Emergency Response Team (ERT) and while assigned to the team participated in serving many high-risk arrest and search warrants; and

WHEREAS, Officer Paul G. Boutot received several written commendations for his outstanding police work and pro-active initiatives, as well as various letters and notes of appreciation from residents and other local agencies; and

WHEREAS, Officer Paul G. Boutot was assigned as Detective to the Detective Division in January of 1998 and served as a member of the security team during the visit of the 43<sup>rd</sup> President of the United States, President George W. Bush, on April 18, 2001. While assigned to the Detective Division Detective Boutot investigated numerous assaults, burglaries, sexual assaults, larcenies, narcotic investigations, untimely deaths and served as a member of the Mid-State Narcotics Task Force; and

WHEREAS, Paul G. Boutot was assigned to serve as the Town's Systems Manager, in 2003 by Town Manager Paul J. Fetherston, to supervise the Town's IST budget, IST staff, GIS Coordinator, and implement the Strategic Technology Plan; and

WHEREAS, Systems Manager Paul G. Boutot, while still assigned to the Police Department, worked with Town Manager Fetherston and Finance Director William Hogan to identify funding for the (5) year Strategic Technology Plan and then worked with IST staff to implement all facets of the (5) year plan, along with other IT upgrades that were identified along the way, in less than 18 months; and

WHEREAS, On July 6th, 2004, Paul G. Boutot was hired as the Director of Information Systems and Technology for the Town of Newington, after serving as a member of the Newington Police Department for (10) years and working in the field of law enforcement for (15) years; and

WHEREAS, During 2003-2004, Paul G. Boutot planned the data and telephone service relocations and new wiring for the Newington Police Department, in preparation of their move from the old Town Hall, into the new Peter J. Lavery Law Enforcement Center, that was under construction; and

WHEREAS, Paul G. Boutot has made many upgrades to the Town's infrastructure including the financial application Munis and deployed the Town's second virtualized server and network storage infrastructure by deploying Hewlett Packard Servers and LeftHand SAN's; and

WHEREAS, On August 30, 2010, Paul G. Boutot, received the Capitol Region Council of Government's Brain Trust Award, for his guidance in defining and steering the Online Regional Permitting System Project; and

WHEREAS, Paul G. Boutot filled the role of Temporary Acting Town Manager on several occasions during the years of 2011 through 2015; and

**WHEREAS, In July 2013, Paul G. Boutot, partnered with Simplivity, a startup company, and deployed the Town's first generation hyper-converged infrastructure (HCI). In 2018-2019, Paul G. Boutot, deployed the second generation of hyper-converged infrastructure equipment while some communities in the region were just beginning to move towards HCI; and**

**WHEREAS, On July 1, 2013, Paul G. Boutot became the Town of Newington's first Chief information Officer (CIO), after graduating from the University of North Carolina School of Government, as a Certified Government Chief Information Officer; and**

**WHEREAS, In 2020, Paul G. Boutot, was assigned by Town Manager Keith Chapman to serve as the Project Manager for the construction of the new Town Hall and Community Center, overseeing the critical and massive relocation of data and telephone circuits for Town Hall, Newington Public Schools and NCTV; and**

**WHEREAS, Paul G. Boutot served as Director of Facilities Management for two (2) years, where he restructured the department's budget, identified new purchasing contract vehicles, facilitated, and organized the move into the new Town Hall and ensured a safe working environment during the Covid-19 pandemic; and**

**WHEREAS, In March of 2020, during the first phase of the Covid-19 pandemic, Paul G. Boutot, established a YouTube Channel for the Town, allowing for the live streaming of Town meetings, playback of videos on-demand and integrating YouTube with Zoom Video Conferencing to accommodate virtual and hybrid meetings; and**

**WHEREAS, Paul G. Boutot has been recognized regionally and featured in industry whitepapers, podcasts and trade magazines for his implementation and use of best practice principles, including, but not limited to: least privilege access, network monitoring, intrusion detection and prevention, thin client computing, desktop imaging, software deployment, desktop management, disk encryption, multi-factor authentication and use of active/active data center designs; and**

**WHEREAS, Paul G. Boutot served as a committee member on the State of Connecticut's Digital Advisory Board and on the Board of Directors for CT-GMIS; and**

**WHEREAS, Paul G. Boutot retired from the Town of Newington, on July 7, 2022, after being credited with 31 years of outstanding, dedicated service. His knowledge, professionalism, dedication, and expertise will be missed by staff and colleagues across the state; and**

**NOW, THEREFORE, BE IT RESOLVED, that the Newington Town Council hereby recognizes and extends its sincere appreciation to Paul G. Boutot for his professional service and dedication to the Town and wishes him the best in his new endeavors.**

Seconded by Councilor Manke. Motion passed 9-0.

- Deputy Mayor Budrejko. Thank you for commitment and hard work over three decades.
- Councilor Manke stated that your calmness is missing from this declaration, you take every problem and calmly look at it. Best of luck in retirement.
- Councilor Page thanked Paul for his hours of dedication to the town. Wish you the best in retirement.
- Councilor Donahue stated 31 years in IT is amazing. Thanks for everything you have done. Take some time off.
- Councilor Nagel wanted to add his congratulations. Paul has had a lifetime of achievement in the army, with the state and the town. Appreciate all you have done. Proud you have been a part of the town of Newington.
- Councilor Radda congratulated Paul on all of his accomplishments. Thank you for your service in the military and for the town of Newington. Wish you all the best in retirement and future endeavors.
- Councilor Braverman thanked Paul for being there 100%. Enjoy your time off and have fun.
- Councilor Camillo thanked Paul for all he's done for the town. Good luck in the future.

- Mayor DelBuono congratulated Paul for his service in the army and how much he has done for the town over the years. Always there and always calm. Wish you the very best.
- Paul Boutot thanked his staff, was honored to work with them; all have put in many hours. Thank you to the town council, Town Manager Keith Chapman and all other town managers in the past. Newington is a very special place to work.

B. Proclamation – Accreditation of the Senior & Disabled Center

Motion by Mayor DelBuono

**PROCLAMATION**

**WHEREAS; older adults are an integral aspect of our community, providing wisdom and lifelong experience from which people of all ages may benefit, and**

**WHEREAS; the Newington Senior & Disabled Center, has involved, enriched, and empowered citizens of the Town of Newington since 1985, and**

**WHEREAS; through its mission to improve the well-being of older adults and adults with disabilities, the Center has facilitated the dignity and self-esteem of its members, thus tapping their experience, knowledge, skills, and abilities and enabling them to continue to age successfully in our community, and**

**WHEREAS; the Center offers a wide variety of programs and services in education, health and fitness, arts, finances, recreation, nutrition, transportation, and volunteer services, and**

**WHEREAS; the National Institute of Senior Centers (NISC) is the accrediting body for 10,000 senior centers nationwide, and**

**WHEREAS; as the result of a comprehensive application and peer review process, the Newington Senior & Disabled Center was recognized as a Nationally Accredited Senior Center effective May 31, 2022, and**

**WHEREAS; national accreditation assures that the Center is operating at the highest of national standards and places it in the forefront of innovative programming and services, and**

**WHEREAS; the accreditation process was a true team endeavor and could not have been accomplished without the significant efforts of the Town and Center staff, volunteers, members and community partners;**

**NOW THEREFORE, BE IT PROCLAIMED; the Newington Town Council congratulates the Newington Senior & Disabled Center for becoming a Nationally Accredited Senior Center in Connecticut as awarded by NISC in May of 2022 and thanks its volunteers, members, staff and community partners for their efforts in achieving this designation.**

Seconded by Councilor Radda. Motion passed 9-0.

- Deputy Mayor Budrejko stated that this certification is quite an honor. We all know that this is was a huge undertaking. Thank you very much for your leadership, staff and volunteers. The future is going to be exciting.
- Councilor Nagel stated it is wonderful this proclamation is being presented to you this month. Between you and Dianne Stone the center has thrived and we have witnessed how our older citizens are being taken care of. Congratulations.
- Councilor Manke added his congratulations. Appreciate the outreach and efforts.
- Councilor Radda stated that the senior center is a gem in our community. You have been a tremendous resource for people in our town. Congratulations.
- Councilor Page stated thank you for all you do and for putting us on the map.
- Councilor Braverman stated that the senior center is one of the reasons seniors live in Newington.
- Mayor DelBuono congratulated the senior center on their achievements; always hear positive comments about it. This accreditation is another way to say you are doing an amazing job for our seniors.

- Jaime Trevethan congratulated Paul Boutot on his retirement. Thank you for this proclamation, pleased to accept on behalf of staff and members. Major accomplishment for center. Many people to thank, especially our former director, Dianne Stone who started this process in 2018. Submitted application on December 31, 2021 and Dianne took on an advisory role. Encouraging to see many people share their time and knowledge during this process – the center staff, town staff, senior center members, volunteers and community partners – the Central CT Health District, CCSU, Jefferson House and the Connecticut Healthy Living Collective. The benefits of accreditation assures that we are operating at the highest national standards for senior center, programming, community connections, outreach, finance, facilities and administration. Thank you all for your support.

## 5. PRESENTATIONS

### A. Senior & Disabled Center Accreditation & Reopening Plan

- Jaime Trevethan stated that we did actually have a quorum this month for the first time since May 2021 and I provided a lengthy presentation summarizing what has been going on at the senior center for the past several years. (Presentation is available on the Senior and Disabled Center website). We didn't have a quorum until just this month losing a line of communication to the council via liaisons, and because of that a line of communication to the public. I would like to briefly present what we are doing at the center now that we are reopening, more and more. The most common questions are what can we do at the center and are you open? We are open operating under COVID guidelines – we have a daily congregate lunch; we have daily meals delivered through the Meal on Wheels program; Dial-a-Ride is fully operable for in-town rides. We also offer out of town rides. Information and referral center is fully open. We have a social worker who can help with a variety of needs. We offer an AARP tax program. We offer health services – foot care, blood pressure screening. We ran successful health clinics and booster clinics. We offer daily activities, events, classes, exercise room, we work closely with the library and parks and recreation. We are actively working on bringing back our bus trips to the casinos, reopening of the volunteer run gift shop and AARP drivers ed and our annual expo. Social isolation remains a major health risk for older adults. We offer a social call program for frequent conversation, we have a pen-pal program. We introduced high-tech, low-tech and no-tech remote programs to reach people with all levels of comfort and availability. We offer programs over Zoom or via hybrid. We offer programs over telephone. We will continue to offer these programs. We no longer just focus on those coming to the senior center, we are now focusing our mission on improving the well-being of older adults and adults with disabilities in the community. Volunteer dinner is on Tuesday, August 2<sup>nd</sup> – honoring Meals-on-Wheels drivers as the volunteers of the year. I do have a request for an additional members to be added to the commission.
- Councilor Manke stated he is interested on how many meals you deliver on a daily basis.
- Jaime stated they deliver approx. 55-60 meals throughout town on a daily basis. They are hot meals and it is intended to be the hot meal of the day. Some people get a hot meal and a sandwich or salad for something to eat later for dinner. It assures they are getting balanced nutrition and it allows us to check in on folks.
- Councilor Manke stated that it's volunteers that do this. It's a big effort to volunteer every single day.
- Councilor Braverman stated that besides the food, the interaction between the deliverer and person receiving the food is immeasurable. Often it's the only person they see that day.
- Jaime stated it does help battle isolation for those folks who don't have someone to help them out. Volunteers become attached the recipient and vis-a-versa. It's an all-around beneficial program.

- Councilor Nagel stated he wanted to thank Jaime for her presentation. Worth your while to read the report provided by Jaime. You are looking for more volunteers. Some programs may be opening up.
- Jaime stated that we are bringing back the expo and hopefully silver sneakers. For the bus trips to the casinos, they are no long offering comps for bus trips. We are open, busy, hectic and happy.
- Council Nagel stated that hopefully people will take advantage of membership. Thank you for your Friday calls.
- Jaime stated that we are currently working on membership renewals. Once received we will be doing an outreach to newer members.
- Deputy Mayor Budrejko stated that the senior center is now collaborating with other departments in town – the library, parks & senior, human services. It’s part of the community. The concept of aging has evolved. You work with all ages. It’s great. Thank you.
- Jaime stated that we try to meet the needs of everybody.
- Councilor Page asked about the home visits, if they see something do they refer them to a social worker.
- Jaime stated that yes, any issues are reported to us. We get info to the necessary people who can help.
- Mayor DeIBuono stated she noticed how the focus has shifted to those who can’t make it to the center such as meals-on-wheels.

6. PUBLIC PARTICIPATION – IN GENERAL (Via Zoom Application or Phone)  
(3 MINUTE TIME LIMIT PER SPEAKER ON ITEMS IN GENERAL)

- A. Public Comments
  - None
- B. Email Correspondence
  - None

7. REMARKS BY COUNCILORS ON PUBLIC PARTICIPATION

- None

8. CONSIDERATION OF OLD BUSINESS

A. Accessory Dwelling Unit Opt-Out of PA 21-29

1. Set Public Hearing Date

Motion by Deputy Mayor Budrejko

**RESOLVED,**

**That the Newington Town Council hereby schedules a Public Hearing on Tuesday, July 26, 2022 at 6:45 PM, in the Town Hall, 200 Garfield Street, Room 103, to receive public comments regarding the Opt-out provision of CT Public Act 21-29, for Accessory Dwelling Units.**

Seconded by Councilor Manke. Motion passed 9-0.

B. Discussion of Draft Charter and Charter Revision Commission Report

1. Set Public Hearing Date

Motion by Councilor Radda

**RESOLVED,**

That the Newington Town Council hereby schedules a Public Hearing on Wednesday, July 20, 2022 at 6:30 PM, in the Town Hall, 200 Garfield Street, Room 103, to receive public comments regarding the draft Charter Report and proposed Charter language.

Seconded by Councilor Nagel. Motion passed 9-0.

- C. Amendment to the Adopted Meeting Schedule- Cancel August 9, 2022
  - Tabled to the July 26, 2022 meeting.

9. RESIGNATIONS/APPOINTMENTS (Action May Be Taken)

- A. Resignation –Alternate Conservation Commission Member

Motion by Councilor Page

**RESOLVED:**

That the Newington Town Council hereby accepts the resignation of Bernadette Conway, as an alternate member of the Conservation Commission, in accordance with email correspondence dated July 6, 2022, and effective July 12, 2022.

Seconded by Councilor Radda. Motion passed 9-0.

- B. Appointment – Conservation Commission

Motion by Councilor Page

**RESOLVED:**

That the Newington Town Council here by makes the following appointment:

**Conservation/Inland Wetlands Commission**

7 Members – 4 year staggered term  
 3 Alternates – 4 year staggered term  
 Member Max: 5  
 Alternate Max: 2

| Name                         | Address             | Party | Term                     | Replaces              |
|------------------------------|---------------------|-------|--------------------------|-----------------------|
| Bernadette Conway,<br>Member | 177 Hartford Avenue | D     | 7/12/2022-<br>11/30/2025 | J Casasanta, Deceased |

Seconded by Councilor Radda. Motion passed 9-0.

- Deputy Mayor Budrejko stated that John Casasanta will be greatly missed on the conservation commission. He was fair, he was bipartisan, and he was passionate and very knowledgeable.
- Councilor Manke stated that he served with John on the commission and he was a fair, and got his point across without being confrontational. He will be missed.

10. REFUNDS (Action Requested)

- A. Approval of July 12, 2022 Refunds for an Overpayment of Taxes

Motion by Deputy Mayor Budrejko

**RESOLVED:**

That property tax refunds in the amount of \$585.66 are hereby approved in the individual amounts and for those named on the “Requests for Refund of an Overpayment of Taxes,” certified by the Revenue Collector, a list of which is attached to this resolution.

Seconded by Councilor Nagel. Motion passed 9-0.

11. MINUTES OF PREVIOUS MEETINGS

A. June 28, 2022 Regular Meeting Minutes

Motion by Councilor Nagel to accept the minutes; seconded by Councilor Manke. Motion passed 9-0.

12. WRITTEN/ORAL COMMUNICATIONS FROM THE TOWN MANAGER

- Town Manager Chapman stated he wanted to discuss the issue of car taxes. I asked our assessor to do some research. Last year our motor vehicle grand list was \$243,816,000 – this year it's just about \$300 million; the average tax went up by only \$10; value of vehicle is what drives cost.
- Councilor Page stated that he appreciates Mr. Chapman's monthly reports.
- Town Manager Chapman stated that they have been generated since the late 60's. Pretty impressive information.
- Councilor Page stated it is an amazing document. What sort of documentation did you provide regarding your residency?
- Mayor DelBuono stated that you can contact the town attorney regarding that.

13. COUNCIL LIAISON/COMMITTEE REPORTS

- Councilor Nagel stated that the Senior & Disable commission met and you heard from Jaime what was discussed.
- Councilor Manke stated that he wanted to draw attention to the parks & rec events starting tomorrow; plenty to do and see.

14. PUBLIC PARTICIPATION – IN GENERAL (Via Zoom Application or Phone)  
(3 MINUTE TIME LIMIT PER SPEAKER ON ITEMS IN GENERAL)

- None

15. REMARKS BY COUNCILORS

- Councilor Page stated he has a couple of things he wants to say. On June 28<sup>th</sup> we received an email from James regarding a document that was sent by Councilor Donahue regarding the train station. The flyer raised questions about the train station and made statements that were factually not correct. Important to start with the whys – climate change and what it's doing to our environment and the economy, there are economic implications. Councilor Page discussed time to get from Hartford to New Haven and the cost; greener trains being introduced to the line and no interest in trains or busses. Hundreds of thousands of people use busses and trains – CTfastrack, Metro North, Shoreline East and the Hartford line. The pandemic did affect ridership; but ridership now is going up. Should be both Newington and Flatbush stations. Councilor Page stated he is providing articles and information regarding certain facts. Newington is a suburban, but we are growing. Councilor Page discussed the number of train stations in the state. Train station will not threaten the charm of our town – have trains here since the early 1850's. We need to think long term.
- Councilor Manke wanted to clarify that it wasn't Commissioner Donahue's flyer, it was something her received from the public.
- Councilor Donahue stated that there was a man standing on his corner, walking out into traffic, passing out the flyers.
- Councilor Manke stated he just sent it to us for our information.
- Councilor Donahue stated that we have made our intentions very clear to the state of Connecticut that we are amenable to a train station. Show us the money; get the state to commit.
- Councilor Nagel stated that this document did not come from any member of the council. Waiting to see what the states intention is. Recently DOT said they are going to shut down the train route from New Haven to Hartford to do major repairs. We have not come to a point in terms of making a decision. The state will determine where the train station will go.
- Councilor Radda stated that she doesn't think the intent was to do anything more than highlight the flyer. My feeling is there is no question that this did not come from anyone on the council. Mr. Chapman have you heard anything about this? I was driving up Robbins Avenue and on the corner near McDonalds was a fellow with an engineer's outfit on and as people stopped at the light I could



see he had flyers in his hand, both a safety issue and annoying. Have residents contacted you about this?

- Town Manager Chapman stated he has been aware and is moving from one location to another. Not sure what is generating the effort behind this and the claims these folks are making. We are keeping an eye on it.
- Deputy Mayor Budrejko stated she doesn't think this is the time or place about the appropriateness of a train station. To be it's not just the money, there are other questions that need to be answered. There are maintenance and traffic and infrastructure issues that we need as a town to work in collaboration with the state to ensure the towns needed are protected and maintained. Cedar Street needs to be addressed, I sometimes wait for three revolutions of the light.
- Mayor DelBuono stated that the flyer was provided by Councilor Donahue as informational because he received it from someone on the side of the road. I was driving by McDonald's the other day and the gentleman with a conductor's hat was handing out these flyers and I introduced myself to him. He's not against the train, but thinks it should be in West Hartford or somewhere else, not in Newington. I have received several emails from people regarding their opposition to the train station and I have forwarded the along to all of you. I will go on record again as saying I have not heard anything further from the state.

16. INFORMATIONAL ITEMS

- A. Parks & Recreation Extravaganza Event Info
- B. Lucy Robbins Welles Library Summer Events
  - Councilor Donahue stated that the dog park is open.
  - Mayor DelBuono stated that we did have a soft opening. Great feedback. People seem to be enjoying it.

17. EXECUTIVE SESSION

- A. REAL ESTATE §1-200(6)(D): Potential Real Estate Acquisition

Motion by Councilor Manke

**RESOLVED,**

**That the Newington Town Council, in accordance with CGS §1-200(6)(D) hereby moves to go into Executive Session, and invites the Town Council members, the Mayor, Keith Chapman, Town Manager, Ben Ancona, Town Attorney, Fauna Eller, Town Assessor, Janet Murphy, Finance Director and Joe Salamone, Director of Facilities Management, to discuss a Real Estate matter: Potential Real Estate Acquisition.**

Seconded by Councilor Donahue. Motion passed 9-0.

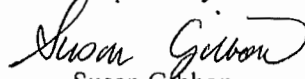
*Council adjourned to Executive Session at 8:39 p.m.*

*Council returned to the Regular Meeting at 9:48 p.m.*

18. ADJOURNMENT

Motion to adjourn by Councilor Braverman. Seconded by Councilor Nagel. Motion passes unanimously. The meeting adjourned at 9:49 p.m.

Respectfully submitted,



Susan Gibbon  
Council Clerk