

TOWN OF NEWINGTON
TOWN HALL RENOVATIONS PROJECT BUILDING COMMITTEE

REGULAR MEETING MINUTES

July 22, 2020


Town Clerk

Zoom Event, Originally Scheduled for the Town Hall Lower Level, Room L101

- I. Call to Order – Chairperson Joe Harpie called the meeting to order at 5:01 PM.
- II. Roll Call – Members present (via Zoom): Joe Harpie, Chairperson; Gail Budrejko, Chris Miner, Anthony Claffey, Rod Mortensen, Ed Murtha and Don Woods. Others participating: Frank Tomcak, Downes Construction Company; Tom Arcari and Chris O’Neill, Quisenberry Arcari + Malik Architecture; Graham Curtis, DTC (Project Engineer); Mark Schweitzer, Colliers International; Paul Boutot, Chief Information Officer; James Krupienski, Town Clerk; and Jeff Baron, Director of Administrative Services.
- III. Approval of Prior Meeting Minutes –Mr. Murtha made a motion that the minutes of the June 24, 2020 meeting be approved as written. A second to the motion was made by Mr. Miner. The motion then passed by a vote of 7 YES to 0 NO.
- IV. Public Participation – Sue Mazzoccoli, 129 Harris Drive, thanked the Committee for preserving Mazzoccoli Way.
- V. Project Update – Presented by Mr. Tomcak. He began by presenting a financial summary of the project. It showed change order requests approved to date totaling \$912,709.55. If the Change Order Proposals (COPs) he is requesting action on this evening, along with the other approximate cost COPs, are approved, he shows the Construction Manager’s remaining contingency will be \$288,633.38, and the remaining Owner’s Contingency to be \$44,112.58. The Total Project Budget is \$30,473,761. One change, for the fiber optic network (for \$176,556.88), has been taken out of Capital Improvement Plan (CIP) funds.
Mr. Tomcak then presented his schedule update. These items included work completed, work in progress, work to start, and other critical items/milestones. Work completed included the elevator, which was certified by the State on July 15th; receipt of a Temporary Certificate of Occupancy (TCO) on July 15; receipt of a certificate of substantial completion on July 15th; the balance of the flooring within the Community Center; the balance of the accessories (such as chair rails, toilet accessories, fire extinguisher cabinets, and interior signage); systems testing (such as the fire alarm, plumbing, the vault, lighting, and standby power); and site improvements (such as the final pave, signage, line striping, and site furnishings) – Mr. Tomcak was pleased that members of the Mazzoccoli family were happy with how Mazzoccoli Way turned out.

