

Call to Order - Chairperson Stephen Woods called the regular meeting to order at 5:15 p.m.

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2023 AUG -7 PM 3: 53

Thursday, August 3, 2023
Zoom Online Meeting

MEETING DATE:
MEETING PLACE:

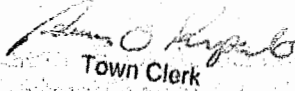
Others Present:

Dave Bascetta, Kaestle Boos Associates

Eileen Eagle, Construction Solutions Group

Rich Breitenbach, Newfield Construction

Lauren Rhines, Director of Administrative Services



Town Clerk

SUBJECT TO APPROVAL

TOWN OF NEWINGTON

ANNA REYNOLDS SCHOOL PROJECT BUILDING COMMITTEE

REGULAR MEETING

I. Call to Order – Chairperson Stephen Woods called the regular meeting to order at 5:15 p.m.

II. Roll Call –
Members present via Zoom: Stephen Woods, Chairperson; Michael Camillo, Carol Dugan, Kim Radda.

Others Present:

Dave Bascetta, Kaestle Boos Associates

Eileen Eagle, Construction Solutions Group

Rich Breitenbach, Newfield Construction

Lauren Rhines, Director of Administrative Services

III. Public Participation – None.

IV. Take Action on Prior Meeting Minutes

MOVED by Ms. Dugan and seconded by Mr. Camillo to approve the minutes of July 20, 2023.

VOTE: The motion was approved unanimously.

V. Take Action on Potential Change Orders

Rich Breitenbach provided an overview of the list of Change Orders.

MOVED by Ms. Dugan and seconded by Mr. Camillo to approve Change Orders: 125, 138, 140, 145, 146 and 148 in the total amount of \$38,326.95.

VOTE: The motion was approved unanimously.

VI. Take Action on Invoices

MOVED by Ms. Dugan and seconded by Ms. Radda to approve an invoice from Meyer for the summer move in the in the total amount of \$8,577.50.

VOTE: The motion was approved unanimously.

MOVED by Ms. Radda and seconded by Ms. Dugan to approve an invoice from KBA in the in the total amount of \$16,227.55.

VOTE: The motion was approved unanimously.

MOVED by Mr. Camillo and seconded by Ms. Dugan to approve an invoice from KBA in the in the total amount of \$1,200.00.

VOTE: The motion was approved unanimously.

VII. Architect's Update

Dave Bascetta, Kaestle Boos Associates provided an update on the project. KBA continues to review submittals, respond to requests for information, make site visits and attend meetings regarding the project. They continue to review potential change orders, applications for payment, and to conduct punch list review.

VIII. Owner's Project Manager Update

Eileen Eagle, Construction Solutions Group provided an update on the work done in the last few weeks. CSG continues to monitor the project, review invoices and review Payment Applications. She met with the Committee Chair, representatives from Newfield Construction, the Town Manager and staff regarding the PCO's. A move meeting also took place today and IT will go in on 8/8. FFE will start on 8/14; the move date is 8/18.

IX. Construction Manager's Update

Rich Breitenbach, Newfield Construction, provided an update on work completed in the last two weeks. There are roughly 60-70 employees on-site daily. Millwork is being done in some wings, excavation of slabs in other wings continues, floor work and work to the existing block walls as well.

Working towards starting finishes here next week in the Kindergarten wing; flooring, tack boards, electrical is being installed. The E&F Wing (stage 4) has underground plumbing is ongoing and work is continuing through the corridor. Elevated slabs were found and the structural engineer reviewed on Monday; the repair is being discussed now as this was unanticipated. Since As-Built drawings were not available for this portion of the building, no one involved knew of this issue.

X. Public Participation - None.

XI. Comments by Members

In the courtyard side, the goal is to get as many of the slabs up before the students are back in the building. One other item is the retaining wall; the red line is the new grade mark and the sidewalk will be poured up to that point. Many sidewalks have been put in throughout the site; and the bus loop area is being filled and prepped for asphalt (to be done on 8/21). The upper lot will be available for staff to use for parking while the work in the lower lot is being done.

X. Other Business Pertinent to the Committee.

The Town Manager is also walking the site tomorrow at 11:30 if anyone is available.

XI. Public Participation - None.

XII. Comments by Members

Ms. Duggan stated that she wanted to send her thanks to the crews on-site during the month of July when the temperatures were so oppressive.

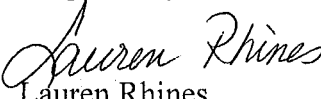
Ms. Radda echoed Ms. Duggan's comments and also asked for the committee to consider another walkthrough for the committee. Chairman Woods stated that there would be a walk-through on 8/17 following the regular meeting.

Chairman Woods added that last week there was an issue with the window openings in the cafetorium on the east and west side. The new layout and spacing did not work with the new ductwork being installed directly in front of the window. Roughly half of the window in some areas were covered by the ductwork and lighting was minimal. This area will be closed in and there will still be floor-to-ceiling windows on the north side which will bring in plenty of light.

XIII. Adjournment.

There being no objection, the Committee adjourned at 6:05 p.m.

Respectfully submitted,


Lauren Rhines

Director of Administrative Services