

Newington 150th Anniversary Steering Committee

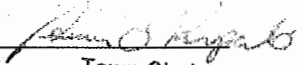
Meeting Minutes

August 4, 2022

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This meeting will be presented as a Zoom Webinar/Meeting.


Town Clerk

I. Call to Order

Chair Francolino called the meeting to order at 6:30 p.m.

II. Roll Call

Robert Blank
Walter Brideaux
Melanie Depamphilis
Bill DeMaio
Joe Dubin
Michael Fox (arrived late)
Eileen Francolino
Susan Gibbon
Anna Kubish
Alison Manke
Max Turgeon

III. Approval of Minutes

- None

IV. Public Participation

- None

V. Remarks by Committee Members on Public Participation

- None

VI. Correspondence

- None

VII. Consideration of Old Business

- Extravaganza update. Didn't do as well as expected. Have a ton of t-shirts left over. Will have to work on getting committee together for the Waterfall Committee to sell them.

VIII. Treasurer's Report

- Balance \$12,915.68 (\$255 extravaganza)
- Melanie stated that she has receipts to submit
- Alison stated to text her as well as email
- Max suggested giving away extra t-shirts at the Indian Hill event

IX. New Business

- Indian Hill event – Thursday, September 22
 - Paid for main ball room and smaller room; access to patio (will seat approx. 30 ppl); ballroom will hold 200 pp.; 6-10 p.m.; need centerpieces, favors, DJ and dessert. \$70-75 per person. Eileen stated it all adds up very quickly. Didn't include drink ticket. Would like to keep cost as reasonable as possible.
 - Susan Gibbon stated that we should charge at least \$75 per ticket and give people a drink ticket.
 - Melanie stated that we should charge for the tickets and subsidize doing an open bar.

- Eileen stated that she doesn't know how much an open bar will cost per person. Also did not include hors d'oeuvres in the cost of the ticket.
- Melanie stated that unlimited wine, beer and soda is \$12 pp for four hours. Open bar is \$30 pp for 4 hours; can purchase drink tickets for each person.
- Michael Fox stated that he agrees with Susan regarding the subsidies. The price of the ticket should include appetizers, dinner and dessert. \$30 pp for a 3-hour bar is expensive. Think \$8 per ticket is cheap. Think people would be amenable to a cash bar after an hour.
- Melanie stated that 1 hour premium bar is \$14.95, plus \$5 – 2 hour open bar would be approx. \$25 pp. We can subsidize the open bar with a champagne toast at the end. Bartender would be included. For that price I would expect a drink with it.
- Eileen stated that she thought one ticket
- Joe Dubin asked if we have \$12,000 in our account; what is the plan for that money?
- Eileen stated that we don't have a plan until we know what we can spend. There's been some ideas out there. I think we should spend some of that money.
- Max stated he thinks that doing an open bar would be worth it. Think it would be a good touch.
- Susan stated that the one menu we chose was \$34 plus \$25. Let's do a different menu at \$36 pp that includes appetizers.
- Eileen stated that the cost would be over \$75 pp.
- Susan stated we have the money we might as well use it.
- Melanie stated we are at \$84 with the open bar.
- Eileen stated we are going get mums for the tables.
- Anna asked if we are opposed to spending the money – need to spend some of that money. Let's spend it on mums, favors, etc.
- Eileen stated she doesn't have a problem spending any of the money.
- Max stated he thinks it's a good idea. Need to set a price. \$75 is good. Still have time to get sponsors; maybe reach out and get a couple of sponsors. I can certainly reach out to some people.
- Michael Fox stated that we have the \$12,000 and we can cover additional expenses; might even have sponsors.
- Melanie stated that she figured out the pricing and out of the 150th fund would be \$4,800
- Susan Gibbon made a motion to charge \$75 per ticket and take the remaining \$4,800 - \$5,200 out of the fund to put on the \$150th Anniversary Celebration ball. Seconded by Michael Fox. Motion passed unanimously.
- Eileen stated that tickets will be \$75.
- Melanie stated she will create ticket link once information is received.
- Max asked if there was going to be a subcommittee meeting prior to the next meeting.
- Eileen stated she was not sure about that. We decided that we were going to recognize the mayors. Are we going to pay for them? There are approx. 10 mayors.
- The committee agreed we should just pay for the mayors (1 ticket)
- Eileen stated that we will hold back 25 tickets. Can put them out later, will issue 175 to begin with. We want to give them some recognition. Asked the legislators for a proclamation. Know it's not the mayor's ball.
- Melanie asked what we were calling it.
- Eileen stated she's calling it come celebrate Newington. Good with Indian Hill.
- Jerilyn asked if people can buy tables.
- Eileen stated that the limit will be 2 per person.

- Jerilyn asked if we will get charged a fee on the ticket site.
 - Mel stated that it will be 2%.
 - Eileen stated that before it goes live, would like to send an email to the committee so they know it's available.
 - Mel suggested giving one ticket to each person.
 - Eileen stated that would be 17 people. That would be \$1,300. What does everybody think? We are eating the cost of the tickets for the mayors.
 - Mel stated that would be an additional \$2,000; so that would be \$7,500.
 - Eileen stated she is hoping that we will sell 175 tickets.
 - Anna stated that we should pay for (1) ticket for each mayor; think that every committee member should pay for their own tickets. Do agree we need to use the money but need to be conscious how it's done.
 - Max stated that is should be \$50 per committee member per ticket.
 - Anna stated that we should all pay for our tickets at \$75 each.
 - Joe asked if we were going to be notified before it goes live.
 - Eileen stated yes she will do that.
 - Mel stated that she needs to reactivate the account.
- Waterfall Festival – Saturday, September 24
 - Anna, Susan & Max stated that they will work at the Waterfall Festival. Hopefully we can get rid of stuff.

X. Remarks

- None

XI. Adjournment

- Motion to adjourn by Joe Dubin. Seconded by Melanie Depamphilis. Motion passed unanimously.

Respectfully submitted,

Susan Gibbon
Secretary, 150th Anniversary Steering Committee