

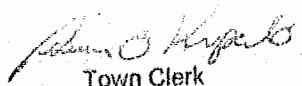
Called to order at 5:16 p.m.

RECEIVED FOR RECORD  
IN NEWINGTON, CT

**MEETING DATE:**  
**MEETING PLACE:**

2023 AUG 24 PM 3: 59

Thursday, August 17, 2023  
Zoom Online Meeting



Town Clerk

SUBJECT TO APPROVAL

TOWN OF NEWINGTON  
ANNA REYNOLDS SCHOOL PROJECT BUILDING COMMITTEE  
REGULAR MEETING

- I. Call to Order – Chairperson Stephen Woods called the regular meeting to order at 5:16 p.m.
- II. Roll Call –  
Members present via Zoom: Stephen Woods, Chairperson; Michael Camillo, Carol Dugan, Bruce Fletcher, Amy Perrotti, Kim Radda, and Jeremy Whetzel.

Others Present:

Jennifer Mangiagli, Kaestle Boos Associates  
Eileen Eagle, Construction Solutions Group  
Rich Breitenbach, Newfield Construction  
James Krupinski, Town Clerk

- III. Public Participation  
**None.**

- IV. Take Action on Prior Meeting Minutes

**MOVED** by Ms. Radda and seconded by Mr. Camillo to approve the minutes of August 3, 2023.

**VOTE:** The motion was approved unanimously.

- V. Take Action on Potential Change Orders

Rich Breitenbach explained the descriptions of each of the change orders.

**MOVED** by Mr. Camillo and seconded by Ms. Dugan to approve Change Orders 76, 91, 135, 139, 142, 143, 144, 147, 149, 150, 151, 152, 153, 154, and 155 in the total amount of \$76,937.73.

**VOTE:** The motion was approved unanimously.

VI. Take Action on Invoices

**MOVED** by Mr. Camillo and seconded by Ms. Dugan to approve invoices in a total amount of \$58,982.69.

**VOTE:** The motion was approved unanimously.

VII. Financial Update.

Eileen Eagle, Construction Solutions Group provided a financial update and indicated that the project budget is still doing well. There is an item on this agenda to increase funding for EnviroMed which does hazardous materials consultant and monitoring. Five invoices for materials and inspections were received and will be brought to the Committee at a future meeting; however, the line item is now 95% used and funding will need to be discussed at a future meeting.

VIII. Architect's Update

Jennifer Mangiagli, Kaestle Boos Associates provided an update on the project. KBA continues to review contractor submittals, respond to RFI's and visit the site at least weekly. They continue to review potential change orders and contractors' Applications for payment. This evening they are recommending Payment Application #14 for approval.

IX. Owner's Project Manager Update

Eileen Eagle, Construction Solutions Group provided an update on the work done in the last few weeks. Furniture was delivered this week and the move-in went well. Jennifer Mangiagli stated that there were three vendors total in the building; on Monday, the items that were not put together or finished will be inspected. The final move meeting was held earlier in the day and moves begin tomorrow; the final cafeteria items will be moved on August 24<sup>th</sup>. Invoices are reviewed and processed and recommended to the Committee as are the PCO's and Pay Application #14.

X. Construction Manager's Update

Rich Breitenbach, Newfield Construction, provided an update and stated that work continues to be busy. There is a lot of work going on internally and externally. The furniture move started this week and classrooms were made ready for the furniture. Fine grading is occurring in the playground in Phase II, asphalt paving will occur on Monday, August 21<sup>st</sup>. Excavation for the four canopy piers was done, and the concrete pour is backfilled with the grading coming up to put the sidewalk in. The piers are in the middle of other work going on and required a lot of coordination with trades, etc. The curb on Fenn Road was also started, widening the area for the bus entrance and exit to gain about 6' on the drive aisle. Inside the building, the classrooms in B Wing are starting to be set up with furniture and IT installation.

Additionally, floors in most of the B Wing have been installed in the hallways. Group lavatories are being finished throughout the week/weekend. The Lobby Phase III is being dry-walled and the painter is scheduled to paint next week in this area and in the cafeteria. Sidewalks outside of the north wall in the cafeteria is being installed and the north face of the cafeteria will have permanent windows and wall finished for the start of school. The front entry aluminum is installed as well and the panels will be installed shortly. Manpower continues to be high, and weekend work is in effect for some trades.

Mr. Camillo asked for clarification on the water drainage pipes in the canopy pier area; he asked for clarification on the wifi installation in the classrooms and also confirmed that the curb cut was not on a state road, but that all zoning permissions were received prior to the work starting.

XI. Other Business Pertinent to the Committee:

a. Approve Application for Payment #14.

**MOVED** by Mr. Camillo and seconded by Ms. Dugan to approve application #14 for payment in the amount of \$2,387,053.82.

**VOTE:** The motion was approved unanimously.

b. Approve encumbering additional funds for Enviromed Services.

Eileen Eagle explained that invoices have come due and the open PO will have \$160.50 remaining after these invoices are paid. Enviromed has submitted an additional request for \$70,725.00 to get through the next phase of the project. Chairman Woods recommended that the funds be taken from contingency for the time-being and that Eileen will move funds from other line items at a future meeting.

**MOVED** by Mr. Camillo and seconded by Ms. Radda to approve encumbering funds to total the \$70,725.00 in additional services for the Enviromed.

**VOTE:** The motion was approved unanimously.

c. Approve encumbering Technology funds for Connecticut Communications

Eileen Eagle explained that there was an invoice for maintenance coverage for the school technology in excess of technology funds that were encumbered previously. There are additional funds that can be moved around in the budget to cover this cost.

**MOVED** by Ms. Dugan and seconded by Mr. Fletcher to approve encumbering funds for Connecticut Communications in the total amount of \$2,080.00.

**VOTE:** The motion was approved unanimously.

XII. Public Participation

**None.**

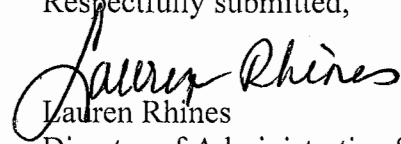
XIII. Comments by Members

**None.**

XIV. Adjournment.

There being no objection, the Committee adjourned at 6:05 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lauren Rhines".

Lauren Rhines

Director of Administrative Services