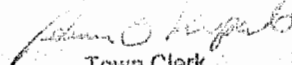


RECEIVED FOR RECORD
TOWN OF NEWINGTON, CT

MEETING DATE:
MEETING PLACE:

2023 NOV 20 AM 8:56

Thursday, November 16, 2023
Zoom Online Meeting


Town Clerk

SUBJECT TO APPROVAL

TOWN OF NEWINGTON
ANNA REYNOLDS SCHOOL PROJECT BUILDING COMMITTEE
REGULAR MEETING

- I. Call to Order – Chairperson Stephen Woods called the regular meeting to order at 5:16 p.m.
- II. Roll Call –
Members present via Zoom: Stephen Woods, Chairperson; Amy Perrotti, Kim Radda, and Jeremy Whetzel.

Others Present:
Jennifer Mangiagli, Kaestle Boos Associates
Eileen Eagle, Construction Solutions Group
Rich Breitenbach, Newfield Construction
Maureen Brummett, Superintendent of Schools
Lou Jachimowicz, Newington Public Schools Chief Finance and Operations Officer
Lauren Rhines, Director of Administrative Services
- III. Public Participation
None.
- IV. Take Action on Prior Meeting Minutes

MOVED by Ms. Radda and seconded by Ms. Perrotti to approve the minutes of October 19, 2023.

VOTE: The motion was approved unanimously.

- V. Take Action on Potential Change Orders

Rich Breitenbach explained the descriptions of each of the change orders.

MOVED by Ms. Radda and seconded by Ms. Perrotti to approve Change Orders 137, 167, 170, 173, 175, 176, 178, 181, 182, 184, 185, 186, 187 and 190 in the total amount of \$55,492.96.

VOTE: The motion was approved unanimously.

VI. Take Action on Invoices

MOVED by Mr. Whetzel and seconded by Ms. Perrotti to approve invoices in a total amount of \$47,807.94 as follows:

Vendor	Invoice Date	Invoice Number	Invoice Amount
Aqua Backflow	7/7/2023	29940	3,375.00
CSG	11/10/2023	24	10,028.25
Meyer	10/31/2023	060821	245.76
Meyer	10/31/2023	060922	255.68
IES	10/27/2023	18331	3,558.20
EnviroMed	10/20/2023	24093	9,086.00
Meyer	8/30/2023	048877	5,031.50
KBA	10/27/2023	31	16,227.55

47,807.94

VOTE: The motion was approved unanimously.

VII. Financial Update.

Eileen Eagle, Construction Solutions Group provided a financial update and indicated that the project budget is still doing well. There is still money left for EnviroMed Services and Tri State has not been on-site recently. The hazardous material testing should lessen with the work being done now, but will increase again next summer and a transfer of funds may be needed then. Moving and storage costs are tracking fine against the budget. CSG questioned the builder's risk insurance policy and if it was purchased through the end of the project or if it needed to be renewed. Mr. Jachomowitz questioned a formula in the database as it wasn't indicative of the architectural reimbursement.

VIII. Architect's Update

Jennifer Mangiagli, Kaestle Boos Associates provided an update on the project. KBA continues to review contractor submittals, respond to RFI's and visit the site at least weekly. They continue to review potential change orders and contractors' Applications for payment and support the approval of both items on this agenda. Ms. Perrotti stated that there is confusing signage at the location and she asked that this be inspected and corrected if necessary. Mr. Whetzel questioned if the lighting had been addressed in the parking lot for the staff; Mr. Woods stated that the concern Mr. Whetzel sent via email was remedied the following day.

IX. Owner's Project Manager Update

Eileen Eagle, Construction Solutions Group provided an update on the work done in the last few weeks. Since the last meeting the kitchen and stage moves and set-up are both complete. The cafeteria tables were delivered today and the music chairs for the stage were also delivered. The gym and E&F wings are moving along and gym equipment will be delivered next week. The D wing move out, and E&F wing move-in will be the next focus.

X. Construction Manager's Update

Rich Breitenbach, Newfield Construction, provided an update and stated that work continues to be busy. There is a lot of work going on internally and externally. Punchlist work continues for any issues of work deemed complete. The wood on the stage was refinished and repairs on the ramp are complete. Stage curtains were installed on the 8th and everything was ready for the Veteran's Day assembly on the 10th. The custodian office, storage, and facilities are vacated now and back to use for the custodial staff. The building is holding heat well which is necessary for drywall taping and installation. Inside the gym, exterior doors are installed and the paint is on the ceiling and wall. The area is getting ready for flooring and this space will be conditioned for that to begin after the equipment is installed (which begins Monday, 11/20). In the E & F wings, the inwall installation is largely complete; the building officials have conducted these inspections. The ductwork is being installed overhead and the drywall is installed. The flooring manufacturer will begin mitigation and prep on the 20th and millwork is set to begin on the 27th. All of this work will be conducted from north to south with the turnover date of December 15th so that moves can begin the week of December 18th.

Dr. Brummett asked if the cafetorium sound quality could be reviewed as the sound quality at the assembly last week was poor. Mr. Breitenbach stated that we would check on this fix.

XI. Other Business Pertinent to the Committee

MOVED by Mr. Whetzel and seconded by Ms. Perrotti to approve Application for Payment 17 in the amount of \$999,527.44.

VOTE: The motion was approved unanimously.

XII. Public Participation

None.

XIII. Comments by Members

Ms. Radda stated that it would be helpful to have the Committee give an update to the Council at some point to provide an overview of the project to the new council.

Mr. Whetzel stated that the stage looks 100 percent better and the gym also looks really nice. He thanked the crews for working extra hours and on weekends to keep the project moving forward.

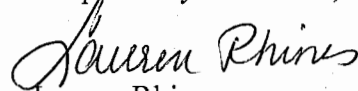
Ms. Perrotti stated that she also felt a site visit for the new mayor would be a great idea, too. She echoed thanks for the work done.

Mr. Woods congratulated Ms. Radda and Ms. Perrotti for their re-election to their respective boards.

XIV. Adjournment.

There being no objection, the Committee adjourned at 6:10 p.m.

Respectfully submitted,



Lauren Rhines

Director of Administrative Services