



John L. Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: John L. Salomone, Town Manager
Date: October 12, 2007
Re: Monthly Report – September 2007

GENERAL ADMINISTRATION

During the month, the Town Manager focused on a number of matters including working with department heads, the Mayor and members of the Town Council on various issues as well as on a number of personnel matters. Items of interest included:

- Attending meetings of the Town CIP Committee, the Town Hall Study Committee and the Joint Committee on Community Safety.
- Meeting with representatives of the Post Office to discuss various issues.
- Attending the open house of the new Aircraft facility.
- Attending the Annual Meeting of the Library Board, the ROPE Program Dinner, the Youth Leadership Kick-Off Banquet, the Senior Expo, the CTCMA luncheon meeting and the Kiwanis Club meeting.
- Attending several meetings with regard to sharing services with local towns.
- Attending an MDC meeting in Wethersfield and the CRRRA Policy Board meeting on September 26.
- Serving as judge of the Chili Cook-off at the Waterfall Festival.

Paid overtime for the month of September 2007 was as follows:

HIGHWAY DEPARTMENT	Overtime Hours	Cost
Vehicles and Equipment	78.20	\$ 2,835.72
Weekend Stand-by and Call-in	16.00	554.72
Road Maintenance	34.50	1,391.27
Traffic	34.30	1,189.17
Sweeping	20.00	751.52
Milling/Overlay (Stagecoach Lane)	7.30	174.51
Mosquito Control	8.00	277.36
Total	198.30	\$ 7,174.27
PARKS AND GROUNDS DIVISION		
Weekend Duty	36.00	\$ 1,498.00
Cemetery	17.00	828.00
Herbicide Application	26.00	1,082.00
Pool Maintenance	4.00	215.00
Miscellaneous	7.00	284.00
Total	90.00	\$ 3,907.00

POLICE DEPARTMENT	2007-08 Budget Overtime Appr.	Overtime Expended Fiscal Year to Date
Administration	\$ 4,167.00	\$ 607.36
Patrol	727,443.00	183,136.81
Investigation	76,000.00	10,833.61
Communication	104,486.00	31,874.60
Education/Training	66,026.00	12,432.27
Support Services	22,247.00	5,140.08
School Resources Officer Grant	14,580.00	1,407.65
Animal Control	11,706.00	2,391.99
Total	\$1,022,488.00	\$ 247,824.37

PERSONNEL

- On September 14th Finance Director Bill Hogan left Town service after 10 years of dedicated service to the Town.
- Deputy Finance Director Ann Harter was appointed Director of Finance and assumed her duties on September 17.
- An oral panel was convened to interview candidates for the Engineering Technologist I vacancy followed by interviews of the top candidates by Town Engineer Tony Ferraro, Engineering Technologist II Chris Greenlaw and me. Erik Hinckley was appointed to the position effective October 1.
- On September 10th, Russell Garuti of New Britain began employment with the Police Department as a Public Safety Dispatcher. Russell was formerly employed as a Dispatcher by the Avon Police Department.
- Library Technician Kathy Hoefer, a 14 year veteran of the Library, took an early retirement, leaving at the end of the month. The hiring process for her replacement will continue into October.
- A written examination was administered for the Equipment Mechanic II position.
- A practical exam and oral panel interviews were conducted for the Equipment Operator II vacancy on September 28.
- Public recruitment for the Equipment Operator I vacancy was completed on September 21. Candidates have been invited to participate in a written examination on October 11.

RISK MANAGEMENT

The second month of the 2007-2008 Blue Cross/Blue Shield plan year produced a combined paid claim total that was lower than the estimates that were developed at renewal. The total claims were estimated at \$725,538 per month; the initial number for August 2007 came in at \$641,305.

FACILITIES MANAGEMENT

- Work continued on the isolation of the interconnecting piping between boilers which will allow boiler #1 to operate independently from the failed unit. The schedule calls for the installation of new valves and required controls to enable a start up of the system in early October for testing.
- Design for installation of a new boiler system to replace the old boilers entirely is also continuing.
- The Town Hall study phase #1 is nearing completion and the majority of the field investigative work has been completed. Hazardous material investigations and sample taking has been completed and a report will be submitted as part of the Town Hall study.
- Bids were received for the Library roof project and the costs were within budget. A contract is being written for this work to begin as soon as possible.
- The IT offices and distribution center were relocated to the area above the new server room; the area was formerly the stage dressing rooms.
- The ceiling tiles have been removed from the gym and the sub-ceiling has been repaired to ensure there is no further failure from falling debris. A new fire separation wall has also been installed in the attic area as required by code. At this point the gym will be reopened for use and no additional work will be undertaken until the Town Hall renovation begins.

INFORMATION SYSTEMS AND TECHNOLOGY

- Viruses Blocked – September 2007

Domain	Viruses Detected	Virus Bytes
newingtonct.gov	2	2,674
Grand Total	458	4,014,682

- Spam Blocked – September 2007

Domain	Spam	Spam Bytes	Bulk Mail	Special Offer	Get Rich Quick	Sexually Explicit	Racially Insensitive	Blatant Spam Blocking	Blocked Sender	Blocked Server
newingtonct.gov										
Grand Total	133,578	591,963,991	43,355	577	239	1,153	0	88,236	18	0

- During the month of August, Information Systems and Technology staff deployed the Town's new virtual server infrastructure. Currently, the new virtual environment consists of two physical servers and a dedicated server for backups.
 - **Benefits of the project included:**
 - Reduced electrical usage/footprint in data center.
 - Reduced cooling requirements in data center.
 - Reduced maintenance/warranty of physical hardware.
 - Significantly enhanced the Town's overall disaster recovery options.
- Information Systems and Technology staff are now evaluating the replacement of traditional desktop computers with "Thin Client" terminals that would connect to virtual desktops hosted in the data center.
 - **Benefits of Thin Client and Virtual Desktop Computing:**
 - Reduced electrical usage/footprint at the desktop. Thin client computers use 70% less electricity than traditional desktop computers.
 - Per unit cost savings over traditional desktop deployments.
- Paul G. Boutot, Director of Information Systems and Technology, met with members of the Capitol Region Council of Governments on developing proposals for consideration of a state wide Shared Services Grant.

FINANCE

Accounting and Administration

- Two meetings were held with the Capital Improvement Plan (CIP) Committee to discuss the status of the 2007-08 projects. Additionally, a timetable was set to submit 2008-09 capital project requests. To incorporate these recommendations, instructions for the CIP 2008-09 to 2012-2013 were furnished to departments.
- On September 21, a meeting was held with the Marcus Group and the Town Attorney to settle the cell tower dispute.
- On September 25, Finance Director Ann Harter attended a presentation by representatives of the MDC regarding a proposed ordinance that, if adopted, would permit the District Board to adopt a special sewer service charge on water consumption for water and sewer customers of the District. The funds generated from the charge would be used to pay the debt service incurred as a result of the Clean Water Project. An analysis of the charge and the impact on each Town tax assessment was discussed.
- The Health Benefits Calculation was done in accordance with the Memorandum of Understanding. As a result, the Board of Education will receive a credit of \$216,291. The Town will receive a credit \$381,341 but has opted to have this remain within the Health Benefit Fund Reserve.

- Two major grants were received during the month: PILOT for State-owned properties \$769,975 and PILOT for Colleges and Hospitals \$726,000.

The Town received the following interest rates on investments. This list includes outstanding investments that are under the control of the Finance Department and includes the General Fund and other Town Funds.

INVESTMENTS, BY ACCOUNTING TYPE
(Unaudited)
9/30/07

General Fund	\$39,183,495
Special Revenue Funds	2,272,980
Capital Projects Funds	626,960
Internal Service Fund	3,816,465
Trust and Agency Funds	<u>1,426,687</u>
TOTAL, ESTIMATED BY FUND	\$47,326,587

INVESTMENTS, BY INSTITUTION TYPE
(Unaudited)
9/30/07

<i>Ave. Monthly Yield, Annualized</i>	<u>Interest %</u>		<u>Interest \$</u>		<u>\$ Invested</u>
	Current Month	Last Month	Current Month	Last Month	
STIF	5.14	5.22	93,139	119,394	18,997,425
Banknorth	4.78	5.10	35,609	37,520	8,735,279
CLASS PLUS	4.98	4.80	22,479	22,948	6,574,177
Sovereign Bank MM	5.38	5.30	39,369	40,967	9,279,480
Financial Investor Trust	4.98	5.08	13,458	17,379	3,740,226
Total Outstanding Investments					47,326,587

Assessor

- Real estate transfers were read and entered into the Assessor database through the end of September 2007.
- Eight newly constructed real estate properties with certificates of occupancy were inspected.
- Personal property declarations were mailed to 1,600 accounts. These declarations were sent to all owners of business personal property. By state law they need to be returned by November 1, 2007. Personal property accounted for just over 5% of the total grand list on October 1, 2006.
- Training continued for the new IAS computer system. The database available on the internet was updated to reflect more current information.

Revenue Collector

- The Tax Office staff printed and mailed Demand Notices for 4,025 overdue Motor Vehicle accounts. Demand Notices to 100 overdue Personal Property accounts were reissued to businesses requesting full payment of the entire year taxes by way of jeopardy collection.
- Research on several hundred returned tax bills was done through the Motor Vehicle Department and the Accurint system.
- The Revenue Collector attended the Connecticut Tax Board and Education meeting in Fairfield and an Escrow Meeting in Glastonbury with the Hartford, New London, and Litchfield County Collectors.

PURCHASING

BID NO. 3, 2007-08, ELECTION SUPPLY CARTS

Opening Date: September 10, 2007

Bidder	Location	Bid
Election Works, Inc.	St. Charles, IL	\$13,560

The bid was awarded to Election Works for their sole bid.

BID NO. 4, 2007-08, FIRE COMPANY TWO RESINOUS FLOORING

Opening Date: September 25, 2007

Bidder	Location	Bid
Cutting Edge Installations, Inc.	Enfield	\$29,951.72
Northeast Industrial Flooring	Windsor Locks	\$30,975.25
The Concrete Supplement Co.	Litchfield	\$45,789.50

The bid was awarded to Cutting Edge for their low bid.

BID NO. 5, 2007-08, LIBRARY ROOF REPLACEMENT

Opening Date: October 4, 2007

TOWN CLERK

- 576 documents were filed on the land records for the month of September; \$95,770.47 was collected in State conveyance tax and \$37,066.50 was collected in Town conveyance tax.
- 13 residential properties transferred--each over \$300,000; there were two residential conveyances that sold for over \$400,000 each.
- Property at 780 North Mountain Road sold for \$525,000 from David F. Cloud, Trustee to St. Cloud Realty LLC.
- 665 New Britain Avenue sold for \$1.4 million from the Olga D. Caval Family Trust to 665 CC Associates, LLC.
- Joseph D. Carey sold property at 2640 Berlin Turnpike for \$2,062,500 to Aldi Inc. (Connecticut).
- On September 19-21, the Town Clerk attended the Fall Election Conference sponsored by the Secretary of the State. Legislation passed in 2007 shifts many of the election duties previously conducted by the Town Clerk to the Registrar of Voters. Town Clerks continue to be responsible for configuring the ballot label and overseeing the Absentee Ballot process. However, election night results will now come under the purview of the Registrars. The two offices are collaborating to ensure a smooth transition.
- 13 survey maps were catalogued, 7 Trade Name certificates were indexed and 11 Notary Public commissions were filed.
- The office issued 6 burial permits and 3 cremation permits; 73 copies of certified vital records were prepared.
- 178 mortgages and 218 releases were filed; 20 assignments were recorded and 30 liens were indexed.

Data Summary--September 2007

	<u>September 2007</u>	<u>September 2006</u>	<u>FY 2007-08 to Date</u>	<u>FY 2006-07 to Date</u>
Land Record Documents	576	573	1271	1830
Dog Licenses Sold	31	24	397	271
Game Licenses Sold	45	71	384	224
Vital Statistics				
Marriages	33	29	81	75
Civil Unions	3	0	4	0
Death Certificates	32	21	75	54
Birth Certificates	19	14	43	52
Total General Fund Revenue	\$ 54,919.00	\$ 41,839.30	\$ 178,341.10	\$177,002.24
Town Document Preservation	\$ 1,083.00	\$ 1,111.00	\$ 3,393.00	\$ 3,533.00
State Document Preservation	\$ 1,084.00	\$ 1,112.00	\$ 3,402.00	\$ 3,546.00
State Treasurer (\$26 fee)	\$ 14,066.00	\$ 14,430.00	\$ 43,992.00	\$ 45,760.00
LoCip	\$ 1,623.00	\$ 1,664.00	\$ 5,076.00	\$ 5,279.00
State Game Licenses	\$ 562.00	\$ 532.00	\$ 7,249.50	\$ 5,263.50
State Dog Licenses	\$ 222.00	\$ 164.00	\$ 2,632.00	\$ 1,922.50
Dog Licenses Surcharge	\$ 76.00	\$ 56.00	\$ 956.00	\$ 727.00
Marriage & CU Surcharge	\$ 475.00	\$ 342.00	\$ 1,159.00	\$ 931.00
Grand Total	\$ 74,110.00	\$ 61,250.30	\$246,200.60	\$243,964.24

POLICE DEPARTMENT

- The Police Department received reimbursement from the State for PSAP OSET (Public Safety Answering Points-Office of Statewide Emergency Telecommunications) training for dispatcher overtime costs and training fees in the amount of \$1,512.86 for the period of April 1-June 30, 2007. Funding received from OSET for FY 06-07 totaled \$2585.86.
- The Patrol Division conducted roving DUI patrol, funded by the State Department of Transportation, on the Berlin Turnpike for three weekends, August 17-September 1, between 7:00 p.m. and 1:00 a.m. These increased patrols resulted in 24 arrests, 23 warnings, and 2 verbal warnings. Four of the arrests were for DUI, and 2 for speeding.
- On September 12 and 13, the Newington SWAT unit participated in the 3rd annual SWAT Challenge sponsored by the West Hartford Police Department. The event involved six major exercises: handgun, rifle, rescue, sniper, three gun challenge, and the fitness challenge. The Newington team (the smallest present) finished in 4th place and finished first in the Rifle Challenge.
- The Community Services Unit (CSU) conducted laser and radar enforcement in September in the areas of Connecticut Avenue, Main Street near Goodale Drive, Fisk Drive, Cedar Street near the Library and Dowd Street.
- Five new cases of bad check and larceny complaints were investigated at the request of Newington business owners who had suffered losses. A number of other bad check and fraud cases from August also continue to be investigated and will culminate in the issuance of arrest warrants or restitution being made to the aggrieved businesses.
- The CSU took part in the Muscular Dystrophy Association fundraiser on September 13. Business associates of Rocky Hill, Wethersfield and Newington were "locked up" until bond could be posted in the form of donations by co-workers and friends. The Police Department transported donors to the Ruth Chris Steakhouse where the event was centered; over \$22,000 was raised for MDA that day.
- On September 11, the CSU participated in Project Safe Childhood at Trinity College. The training was sponsored by the US Justice Department. Valuable training and computer materials were given to teachers and officers in attendance for Online Predator awareness and prevention.
- Sixty-six offenses were the subject of investigation by Detective Division personnel in September.

Patrol Calls for September

Alarm Burglary	114	Fire / Alarm	17	MVA Property	79
Alarm Hold-Up	9	Fire / CO	2	MV Assist	54
Animal Complaint	40	Fire / Other	11	MV Complaint	64
Assault IP	6	Fire / Structure	9	Neighbor Dispute	6
Assault Report	10	Fire / Vehicle	1	Noise Complaint	35
Assist Other PD	32	Fingerprint	33	Notification	3
Bad Check NSF	5	Fireworks	1	Open Door/Window	6
BOLO	8	Follow Up Investigation	31	Parking Violation	14
Breach IP	17	Harassment	19	Property Found	12
Breach Report	1	Hazard	26	Property Lost	5
Burglary IP	4	Illegal Dumping	4	Recovered MV	2
Burglary Report	4	Intoxicated Person	13	Serve Subpoena	1
Car Seat Install	4	Juvenile Complaint	68	Serve Warrant	49
				Sexual Assault	
Check Area	98	K9 Call	1	Report	2
Clear Lot	35	Landlord Tenant Dispute	4	Shots Fired	2
Court Detail	15	Larceny From MV	22	Special Detail	40
Criminal Mischief IP	7	Larceny IP	14	Stolen MV	9
Criminal Mischief Rpt	31	Larceny Report	52	Sudden Death	1
Customer Dispute IP	10	Liquor Law Violation	2	Suspicious Person	113
Customer Dispute Report	6	Directed Patrols	207	Suspicious MV Occ	24
				Suspicious MV	
Dog Complaint	49	Lockout	1	Unocc	8
Domestic IP	39	Lockout Residence	1	Test	2
Domestic Report	6	Medical	158	Threatening Report	2
Drug Investigation	4	Missing Person	4	Town Ordinance	1
DUI	5	MV Abandoned	17	Traffic Stop	527
Emotionally Disturbed Person	11	MVA Evading	20	Trespass IP	9
Police Escort	39	MVA Injury	18	Trespass Report	5
				TOTAL FOR NP	2,440

UCR/NIBRS Selected Crimes

August 2007

August 2006

Type of Crime	# of Offenses	Value of Crime	# of Offenses	Value of Crime
Murder	0	-0-	0	-0-
Forcible Rape	1	-0-	2	-0-
Robbery	2	\$681	0	0
Assault	25	-0-	10	-0-
Burglary	18	\$66,868	11	\$7,573
Larceny Theft	88	\$55,294	60	\$16,331
Auto Theft	7	\$73,994	13	\$124,370
Totals	141	\$196,837	96	\$148,274

- In August 2007, the Police Department arrested 101 adults: 1 for robbery, 32 for assaults, 2 for burglary, 2 for forgery and fraud, 3 for weapon violations, 10 for larceny, 10 for narcotic violations, 11 for DUI, 2 for vandalism, and 28 for other miscellaneous offenses. The department also arrested or referred 6 persons under the age of 18 for criminal acts: 2 for assaults, 2 for larcenies, and 2 for weapon violation.

FIRE DEPARTMENT

No report received.

FIRE MARSHAL

The Fire Marshal's Office completed the following activities during the month of September:

Inspections	19
Inspection Follow-Ups	53
Plan Review	4
Job Site Inspections	12
Underground Tank Removal	2
Fire Investigations	2
Fire Alarm Trouble	4
Complaints	4
Haz/Mat	0
Bomb Threats	0
Blasting	2

Incidents:

- 09/01/07 – A fire of undetermined origin totally destroyed a large two story storage building on Culver Street. No injuries were reported.
- 09/18/07 – A fire started by a plumber's torch caused extensive damage to several condominium units on Cottonwood Drive. Two families had to be relocated as a result of the fire.

HIGHWAY DEPARTMENT

- Stagecoach Lane was roto-milled and paved as part of the Pavement Resurfacing Program. Two catch basin structures were repaired prior to paving.
- Nearly 3.68 miles of roadway was crack sealed by a bid awarded contractor. The crack sealing process involves the routing of cracks, allowing sealant to be placed in the crack thus allowing expansion with the crack in colder weather and preventing water from entering the road base and causing damage. Ultimately road longevity is increased through the use of this process.
- Miscellaneous projects completed during the month of September included: watercourse maintenance behind Grandview Drive, paving of pathways at Mill Pond Park, bituminous curbing installation at Newington High School and Mill Pond Park, cleaning of storm water basins and excavating trenches at Volunteer Field Sports Complex for lighting conduit.
- Highway crews created a parking area at the Clem Lemire Sports Complex with road millings from the New Britain Avenue road resurfacing project. Parking improvements were provided at Cross Street with road surface millings as well.
- During the month of September, the Sanitation Division scheduled 784 bulky items and 55 metal items for weekly pick up. Residents are not required to obtain a landfill permit for disposal of metal items at the landfill.
- Mechanics continued with the service and maintenance of leaf collection equipment. Leaf machines, leaf collection boxes, and trucks used for the leaf collection program are ready for service. Mechanics continued with fleet preventative maintenance and the preparation for Fire Department Apparatus services. Emergency and other necessary repairs continued with all Town vehicles and equipment.

ENGINEERING DEPARTMENT

- At its meeting of August 18, 2007, the Conservation Commission substantially completed the updating of the Inland-Wetlands Regulations. After a public hearing is held and the Commission approves the updated changes, the regulations will be presented to the Town Council for adoption.

- Anthony Ferraro, Town Engineer, participated in the annual inspection performed by the Department of Environmental Protection (DEP) for the Piper Brook channel from the Main Street bridge to the West Hartford townline. The DEP inspectors were pleased by the maintenance activities performed by Town staff (Highway Department and Parks Department) in clearing brush and trees growing in the channel, which hamper the flow of flood waters.
- Mr. Ferraro also attended an informational meeting held by the Federal Emergency Management Association (FEMA) at Windsor Locks. FEMA is in the process of updating the flood maps for the entire state. The purpose of the meeting was to discuss the process towns are required to pursue in order to retain eligibility in the flood protection insurance program. FEMA intends to advertise a state wide public notice at the end of October. After publishing the notice, the public has 90 days to submit documentation challenging any changes. The documentation submitted by the public is to be sent to the respective towns in which they live. At the end of the 90 days public comment period, the towns will forward to FEMA whatever documentation they have received by the public regarding the map changes. After this time period FEMA will then send notices to the towns advising them they have six months to adopt the new maps. Mr. Ferraro has reviewed the maps and found no substantial changes made to the extent of flooding within the town limits of Newington.
- Tony Ferraro also attended the monthly Transportation Committee meeting sponsored by the Capitol Region Council of Governments. At this meeting Town representatives received recommended standards requested by the Board of Education and Services for the Blind (BESB) for consideration by the towns when planning or updating a pedestrian crossing at intersections. The standards recommended by BESB address safety concerns raised by pedestrians who are blind.

TOWN PLANNER

- Granite curb installation and concrete work has begun along the east side of Main Street in front of the Budney property and Keeney Manufacturing under the Town Center STEAP Grant. The Town Planner has been meeting with representatives of Bank of America in an effort to coordinate their sidewalk construction replacement on Lowrey Place with the Town's Streetscape improvements.
- On September 14th six façade loan applications were received for renovations to Town Center business. The Commercial Façade Loan Selection Committee met September 24th and agreed to offer loan awards to OFI, 28 Garfield Street, \$75,000 for a portion of its exterior renovation improvements, and 1052-1068 Main Street for \$72,000 to replace awning, signage, windows and door and resurface Main Street façade with brick and dryit. All improvements will have to be made in accordance with the STEAP façade program guidelines prior to closing on the reimbursement loan.
- On September 5, Town Planner Ed Meehan met with the Development Commission and will begin to provide staff assistance for the projects identified by the Commission. One of the topics being discussed is the creation of a Town Center Merchants Association.
- The Affordable Age Restricted Housing Study Committee met September 5th and continued its discussion of potential properties for the development of senior housing.
 - Efforts to engage Hartford Hospital in discussions regarding its plans for the vacant property on Genova Drive and Constance Leigh Drive have resulted in the conclusion that the Hospital is not interested in the near term of developing this land. Long range there may be opportunities for the Hospital and the Town to partner in addressing storm water infrastructure needs in the Center.
 - The Committee also is discussing possible options of expanding the New Meadow Phase II site to include the Cultural Center at 90 Welles Drive North. Using this land may open up options for better site design alternatives. The Committee is also cognizant that the space and relocation needs of Channel 14 and the Art League should be accommodated and will request their guidance if design options for senior housing at the New Meadow site are pursued.

Development Projects – September

- LA Fitness Club – 50,000 sq. ft. reuse of Stickley Audi Furniture Store, approved September 26th.
- Gibbs Oil Company – redevelopment plans for 129 Willard Avenue, under review.
- Hoffman's Gun Center – 2868 Berlin Turnpike relocation to space now occupied by OFI, 14,518 sq. ft. renovation plan, including indoor pistol range, under review.
- Deming Farms – Deming Street, 19 single family homes for age restricted active adults, plan review by Town Commissions complete, awaiting Corps of Engineers wetlands approval.

- Aldi Store Inc. - 2640 Berlin Turnpike, former JDC Trucking, has begun site work for a 17,000 sq. ft. grocery store.

BUILDING DEPARTMENT

- Permits were issued for two new residential houses (125 Waverly Drive and 32 Coachmen Lane).
- One permit was issued for a new bank to be built at 465 Willard Avenue.
- Electrical permits were issued for running cat 3 cable for gas meters, new plugs and conduits for voice and data for the Newington Town Hall.
- A building permit was issued for the interior build-out for FedEx Kinko's at 3111 Berlin Turnpike.
- Seven Certificates of Occupancy were issued in September for residential homes: 11 Chaplin Street, 19 Chaplin Street, 31 Barkledge Drive, 140 Waverly Drive, 27 Olive Street, 33 Chaplin Street, and 37 Barkledge Drive.

Building Department Inspectors completed a total of 377 inspections: Alarm (3), CO (30), Code (5), Decks (1), Demo (1), Electrical (100), Final (4), Footings (20), Foundation (15), Framing (38), Garage (1), Gas Line (9), Gypsum (5), Hood (2), Insulation (12), Mechanical (33), Piers (2), Plumbing (39), Pool Bonding (1), Pools (3), Ramp (1), Rebars (2), Roofing (1), Rough (12), Siding (3), Site (10), Sprinkler (4), Stairs(1), Tank (2), Trench (13), Water Proof (4).

Seminars attended by the Building Inspectors for their continuing education credit were:

David Zwick	NEC 2005: Wiring Methods, 9/17/07 Mercantile Occupancies, 9/26/07
Art Hanke	NEC 2005: Wiring Methods, 9/12/07 Mercantile Occupancies, 9/25/07
Richard Smith	NEC 2005: Wiring Methods, 9/12/07 Mercantile Occupancies, 9/25/07
Pete Hobbs	NEC 2005: Wiring Methods, 9/17/07 New Construction, Renovation and Change of Use, 9/13/07 Proposed Code Amendments/Code Interpretation, 9/20/07

Building/Renovation Permit Statistics

<u>Type of Permit</u>	<u>No. of Permits</u>	<u>Value of Permits</u>
Addition/Alterations	16	\$ 722,374
Deck	1	5,000
Demolition	3	15,000
Electrical	45	408,066
Fence	0	0
Fire Suppression/Sprinkler	2	16,614
Footing/Foundation	0	0
Fuel Tank	1	2,260
Garage/Shed	7	64,445
Mechanical	20	84,880
New Commercial	2	60,000
New Residential	2	775,074
Plumbing	36	85,604
Pool	1	22,000
Roofing/Siding	19	97,851
Sign	3	2,500
Tent	2	3,996
Trailer	0	0
Total	160	\$ 2,365,664

Permit Value Comparison for September:

	2007	2006
Value of Permits Issued	\$2,365,664	\$4,021,326
Building Permit Fees Received	\$31,439	\$46,314
Other Income Fees	\$1,776	\$1,511
Building Permits Issued	160	137

Total Value of Permits and Permit Fees:

2007-2008		2006-2007	
Value	Permit Fee	Value	Permit Fee
\$9,922,620	\$114,424	\$14,431,571	\$167,260

HEALTH (CENTRAL CONNECTICUT HEALTH DISTRICT)

- A new Food Service License was issued to “Rice n Things,” a local take out restaurant which specializes in Spanish and American foods. The owner hopes to open several other stores throughout the state.
- A final inspection was conducted at the new location of the Newington Creative Playtime Daycare run by the Newington Parks and Recreation Department. The daycare, originally located in the Town Hall, is now located at the Church of Christ Congregational in the Newington town center. The daycare has a fenced in outdoor play area and the indoor space has been completely renovated.
- Investigated a complaint from a resident who reported grey/white water dumping into Piper Brook from a pipe. Water samples were taken and sent to the state laboratory for analysis. Connecticut Department of Environmental Protection and the MDC were contacted to assist in the ongoing investigation.
- Investigated Hartford Avenue complaint concerning fugitive dust and collaborated with the Department of Environmental Protection to resolve the issue.
- Inspected sixteen booths at the Newington Waterfall Festival and provided on site instruction on food safety to food vendors.
- Provided on site training and “CCHD Food Establishment Handbooks” to class III and IV food service establishments in Newington. Discussed Qualified Food Operator responsibilities to include: food worker training on hand washing and glove use, Norovirus alert, cleaning and sanitizing, and recognizing foods most associated with food allergies.
- Coordinated the Health District’s response and food establishment notification of two food recalls (Dole Heart Delight Salad and Topps ground beef products due to E. coli contamination).

HUMAN SERVICES

- The Joint Committee on Community Safety met several times in September and approved and submitted their Short-Term Recommendations to the Town Council and Board of Education.
- The Youth-Adult Council met and approved the annual Local Prevention Council grant which is being submitted to the Capital Area Substance Abuse Council (CASAC).
- The Youth-Adult Council also continued planning for the Anti-Bullying Community Forum scheduled for Thursday, October 25, at 7pm in the Town Council Chambers.
- Director of Human Services Ken Freidenberg nominated two Newington groups for statewide awards. Connie Jascowski will accept an award from CASAC for IMPACT, the organization who presented the drinking and driving prevention program last spring at Newington High School. Diva and Rene’ Malinowski will receive the Youth Program award for Warm Hands Warm Hearts from the Connecticut Youth Services Association at their annual meeting on October 26.
- In collaboration with Wethersfield and Rocky Hill, Director Freidenberg submitted a competitive grant for “Community Conversations” through Democracy Works to enhance the Tri-Town Youth Leadership Program.
- The Juvenile Review Board met and is reviewing referral criteria and operational guidelines as a result of legislative changes that will occur on October 1.

- The Youth and Family Counseling Program handled 10 new referrals with an active caseload of 44. Staff and contractors conducted 78 clinical therapy sessions and made 108 contacts with families and other agencies.
- Valerie Dripchak, DSW, JD, will begin the four-session parenting course “Staying Connected with Your Teen” beginning October 2.
- Part-time contracted Student Assistance Counselor/Social Worker Christine Stoloff is stationed at the two middle schools through an agreement between Human Services and the schools offering school based counseling and theme groups with students experiencing behavior and/or academic issues.
- Youth Worker Rik Huggard and Coordinator Karen Futoma began the first cycle of the Rite of Passage Experience (ROPE) for sixth-grade students as part of the Health and Wellness curriculum.
- Youth Worker Huggard was also busy with numerous groups on the Challenge Course and is preparing for the Student Challenge of Recreation and Education (SCORE) after-school program for middle school youth. Over 100 youth have registered for a variety of positive youth development programs. He also met with the Newington High School Adventure Club.
- Information and Referral requests responded to 262 calls or walk-ins. Residents contact the department with a variety of questions including child and adult day care, home care, unemployment, financial assistance, health and mental health, disabilities, housing, legal family issues, child and adolescent development among many others.
- The Social Casework Program had an active caseload of 83 with 26 new referrals.
- Staff also responded to several crisis situations including two fires in addition to several domestic and mental health situations requiring immediate response to Police.
- The Food Bank assisted 72 households and the monthly outdoor market co-sponsored with Food Share served 55 households. The Special Needs Fund approved 22 requests for basic need assistance, of which 9 were seniors.

September 2007 Statistics

Selected Programs	FY 07-08 Undp. Total This Month	FY 07-08 Undp. Total Last Month	FY 07-08 Cum. Undp. Total YTD	FY 06-07 Cum. Undp. Total YTD
Youth and Family Counseling	45	44	52	56
Positive Youth Development	257	392	1,192	1,185
Youth Works (Job Bank)	5	4	14	14
Information and Referral	262	218	772	507
Social Casework Cases Under 55 = 33 Over 55 = 50	83	75	109	114
Food Bank Participants	72	83	238	226
Special Needs	22	22	64	70

SENIOR AND DISABLED CENTER

- The Annual EXPO was a resounding success on September 28th with more than 50 vendors and an estimated 250 attendees.
- A small fire broke out in front of the Center in the middle of the night on September 7. Likely due to an improperly extinguished cigarette, the fire destroyed a bush and damaged the exterior of the facility.
- Center Director Dianne Stone attended the fall delegate meetings of the National Institute of Senior Centers in Washington D.C. on September 17 and 18.
- The Center began accepting registrations under a new system that changes the previous three year membership rolling program to an annual registration on a fiscal year basis.
- Special programs this month included a 5-A-Day program with smoothies and information to encourage people to incorporate fruits and vegetables in their daily diets presented by Nurse Practitioner Stacie Zibel and a craft class on creating greeting cards presented by staff member Karen Halpert.
- Program Coordinator Eleanor Eichner was a guest speaker at the Congregational Church Women’s Club on September 17.

- The Center is hosting two student interns this term. One is a high school student who is spending a few hours a day at the Center and the other is a CCSU Gerontology student.
- Through a generous donation from the Jefferson House Good Samaritan Fund, slat wall was installed in a former conference room as the first step in the creation of a brain fitness center within the Center.

<u>Dial-A-Ride</u>		<u>Wellness Clinic</u>		<u>Senior Café</u>
Trips	Miles	On-site	Off-site	Meals Served
1,219	3,689	100	11	987

Project Homeshare

	Current Matches	Providers	Seekers	Counseling Calls
Newington	4	13	7	3
Other Comm.	4	55	73	20

PARKS AND RECREATION

Recreation Division

- Fall program registration is in full swing with 90 sessions and classes offered.
- 50 travelers went to New York City for a day of food for the Noshing in New York Tour.
- A Nintendo Wii video gaming center, Playstation games, and various board games were purchased for the Teen Center from the golf tournament funds.
- The fall news show was developed to run through the month of October to highlight the majority of fall programs and activities.
- The Creative Playtime Preschool Program was licensed through the State of Connecticut as a registered Day Care Center at the new location and has begun an initiative to collect canned food and toiletry products for the Human Services Department.
- A new baby boomer program, "Fit Over 50," was created in a joint effort between the Parks & Recreation Department and Senior & Disabled Center to encourage continued fitness and wellness.

Parks and Grounds Division

- Division personnel installed three pieces of play equipment at Littlebrook Park to replace removed equipment.
- Park personnel installed fence extending materials at the Congregational Church daycare area to meet State requirements. The existing fence became non-compliant as a result of the State requirement to add 6" of play chips to the area.
- Parks and Grounds provided and installed 100 cubic yards of play mulch at three school sites in response to a Board of Education playground safety examination. Various repairs were also made.
- Division personnel repaired and seeded areas disturbed by the installation of ballfield lights at Memorial Field.
- Parks staff constructed a brick walkway and planting beds at the parking area at Garfield and Mill Streets.
- In preparation for the inspection by DEP and the Army Corps of Engineers of the Piper Brook stream project, a Division operator mowed the stream bank slopes from Main Street into West Hartford.
- Groundskeepers reseeded a portion of Stonehedge Drive, which was recently rebuilt.
- There were 10 burials in Town cemeteries during the month of September.

LIBRARY

- Children's staff and elementary school principals awarded certificates of participation to all children who enjoyed GET A CLUE @ YOUR LIBRARY during the summer months. Students also were treated to a performance by professional storytellers during school wide assemblies to mark the occasion. Over 1,300 children read throughout the season and marked their progress in various ways.

- Children, their parents, and caregivers attended 28 literature-based programs during September. Highlights included *Nutmeg Nights*, a book discussion group, and *Read, Rattle and Roll* for the preschool set. 2,077 children were involved in these and other events. During September, Library Card Month, incentives were offered to children and their caregivers.
- The Library staffed a booth at the Senior Expo. Staff also was responsible for the Chalk Walk segment of the Waterfall Festival. 30 artists competed for prizes as they created art on pavement squares.
- Topics of note that were researched this month included:
 - Books that explain different religions to children.
 - National anthems of the world.
 - Ratings of casualty insurance companies.
 - AA meetings in Manchester, NH.
- Five programs were held for 116 adults and teens. Highlights included a *Beading and Reading* program for teens, and a soup segment of the regular cooking series. Book discussion groups both in the library and at Cedar Mountain Commons completed the month.
- The Library Board of Trustees held their annual meeting in September. Besides electing officers for the year, they also honored individuals and groups that had assisted the Library in some way during the year. Those honorees are the Newington Chamber of Commerce, Alan Budney, Newington UNICO, Stephen and Danny Cronin, and Sherry Gray of the UConn Extension.
- 5,746 reference questions were answered. Nine community groups used the meeting rooms. The study rooms were in use for 200 hours.
- In technology matters, Library staff is attending in-house classes on wikis. A reference wiki has been set up for staff to use. Staff continues to enhance the blogging portion of the library's webpage.
- Circulation of library materials continues to be high, as 30,849 items were circulated. 18,524 people used the building, averaging 775 each day. 948 items were added to the collection, and over 250 items were mended by volunteers who logged in 98 hours.
- The new procedure for use of the library facility by tutors and their students was put into action during September. Many tutors have registered and are using the designated spaces identified for use by these groups. The Community Room is also open for use at various times when the other areas become crowded.
- Building issues involved the power washing of the front steps and entrance area, as well as the lower brick walls. The bid opening for the roof repair will be in early October, so the work can be completed before winter. More work was done on the elevator and the HVAC system. Small painting jobs and ceiling tile replacement continued throughout the month.